

## A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, AUGUST 13, 2018, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public comment is limited to three minutes per person
5. OMNIBUS VOTE AGENDA:
  - a. Waive Reading of Minutes (APPROVE)
  - b. Minutes - Regular Board Meeting - July 23, 2018 (APPROVE)
  - c. Warrants - \$260,409.80 (APPROVE)
  - d. Monthly Financial Report - July 31, 2018 (APPROVE)

### NEW BUSINESS

6. RESOLUTION - A RESOLUTION WAIVING QUALIFICATIONS BASED SELECTION REQUIREMENTS AND AUTHORIZING THE MAYOR TO ACCEPT AND EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES BETWEEN THE VILLAGE OF WILLOWBROOK AND N. BATISTICH ARCHITECTS FOR THE DESIGN OF 825 MIDWAY DRIVE
7. MOTION - A MOTION DIRECTING THE VILLAGE ETHICS OFFICER TO REVIEW CERTAIN CORRESPONDENCE RECENTLY RECEIVED BY THE VILLAGE FOR THE PURPOSE OF DETERMINING THE POTENTIAL VALIDITY OF THE STATEMENTS CONTAINED THEREIN

### PRIOR BUSINESS

8. COMMITTEE REPORTS
9. ATTORNEY'S REPORT
10. CLERK'S REPORT
11. ADMINISTRATOR'S REPORT

12. MAYOR'S REPORT

13. CLOSED SESSION:

a) DISCUSSION - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Destruction of Audio or Video Recordings of Closed Meetings Under the Open Meetings Act For the Purpose of a Semi-Annual Review of Said Recordings As Mandated by 5 ILCS 120/2.06(3)(c)(1)

b) DISCUSSION - Pursuant to 5 ILCS 120/2(c)(21) Regarding Previously Approved Minutes of Meetings That Were Lawfully Closed Under the Open Meetings Act For the Purpose of a Semi-Annual Review of Said Minutes as Mandated by 5 ILCS 120/2.06(d), For Purposes of Possible Release

14. RESOLUTION - A RESOLUTION AUTHORIZING THE DESTRUCTION OF AUDIO OR VIDEO RECORDINGS OF CLOSED MEETINGS

15. RESOLUTION - A RESOLUTION MAKING A DETERMINATION RELATIVE TO THE RELEASE OF CLOSED SESSION MINUTES PURSUANT TO THE ILLINOIS OPEN MEETINGS ACT

16. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JULY 23, 2018 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Assistant Village Administrator Jeffrey Monteleone, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Deputy Chief Kaspar to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - July 9, 2018 (APPROVE)
- c. Warrants - \$421,839.32 (APPROVE)
- d. Ordinance - An Ordinance of the Village of Willowbrook, DuPage County, Illinois Authorizing the Mayor and Village Clerk to Execute an Amendment to the Development Agreement Regarding the Route 83 and Plainfield Road Tax Increment Redevelopment Project Area - Ordinance No. 18-O-19 (PASS)
- e. Ordinance - An Ordinance of the Village of Willowbrook, DuPage County, Illinois Authorizing the Mayor and Village Clerk to Execute an Amendment to the Escrow

- Deposit Agreement with Willowbrook Town Center LLC - Ordinance No. 18-O-20 (PASS)
- f. Ordinance - An Ordinance Declaring Surplus Property and Authorizing the Disposal of the Same - Ordinance No. 18-O-21 (PASS)
  - g. Resolution - A Resolution Appointing a Primary Delegate and Alternate Delegate to the Intergovernmental Risk Management Agency ("IRMA") - Resolution No. 18-R-47 (ADOPT)
  - h. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal to Complete Interior Plumbing Alterations within the Police Building in order to Provide Water to a Proposed New Landscape Irrigation System - Tri-County Plumbing, Inc., and Ratifying and Confirming the Village Administrator's Prior Acceptance of Said Proposal - Resolution No. 18-R-48 (ADOPT)
  - i. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Adopt a Village Purchasing Card Policy and Procedures - Resolution No. 18-R-49 (ADOPT)
  - j. Motion - Board Advice and Consent to Mayor's Appointment of Robert Pionke as Parks & Recreation Commission Chairman (PASS)
  - k. Motion - Board Authorization for Staff to Process Current Delinquent Water Bills in Accordance with Past Practices (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

#### NEW BUSINESS

6. ORDINANCE - AN ORDINANCE AMENDING CHAPTER 6, ENTITLED "PUBLIC WAYS AND PROPERTY," OF TITLE 4 ENTITLED "MUNICIPAL SERVICES," OF THE WILLOWBROOK MUNICIPAL CODE TO REGULATE AND PERMIT SMALL WIRELESS FACILITIES IN PUBLIC RIGHTS-OF-WAY

Administrator Halik stated that Senate Bill 1451 passed both houses of the Illinois General Assembly and was signed into law by the governor on April 12, 2018. This new law largely preempts local authority to regulate small cell antennae systems located on

Village rights-of-way. Municipalities have until August 1, 2018 to locally adopt the provisions and standards within the law. If the ordinance is not adopted, wireless providers will be able to install small cell wireless facilities and poles without Village authorization.

Administrator Halik related that this ordinance includes language pertaining to reasonable stealth, concealment and aesthetic standards to attempt to minimize the visual impact of the devices.

The state law regards small cellular devices as permitted uses on Village rights-of-ways and in commercial and industrial zoned properties.

Administrator Halik advised that this legislation was opposed from the beginning; along with several municipal associations and the Illinois Municipal League. The primary reason of opposing the bill was the loss of local control over Village rights-of-ways.

MOTION: Made by Trustee Mistele and seconded by Trustee Neal to pass Ordinance No. 18-O-22 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. ORDINANCE - AN ORDINANCE AMENDING CHAPTER 7, ENTITLED "VILLAGE ADMINISTRATOR," OF TITLE 1 ENTITLED "ADMINISTRATIVE," OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Attorney Bastian related that Village practices relating to the Village Administrator's spending authority has been limited to \$2,500. Any expenditures above that needed to be reviewed by the respective trustee committee and then the Village Board. This has caused delays and inefficient Village operations.

Attorney Bastian advised that the attached ordinance will increase the Village Administrator's spending authority to \$10,000 and any purchases above \$5,000 must be reported to the Village Board at the next regular Board meeting.

MOTION: Made by Trustee Oggerino and seconded by Trustee Mistele to pass Ordinance No. 18-O-23 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION APPROVING AND AUTHORIZING THE VILLAGE MAYOR TO EXECUTE AND THE VILLAGE CLERK TO ATTEST ON BEHALF OF THE VILLAGE OF WILLOWBROOK AN INTERGOVERNMENTAL AGREEMENT FOR AN AMENDED MUTUAL AID AGREEMENT AND PLAN WITH NORTHERN ILLINOIS POLICE ALARM SYSTEM (NIPAS)

Chief Schaller advised that NIPAS had contacted all participating agencies in reference to making some organizational changes to the agreement and by-laws to better serve the agencies. The changes include expanding NIPAS membership to allow college university police and hospital police agencies. This will expand the opportunity for NIPAS to pull from additional agencies when needed and to also simplify procedures to agency terminations. The agreement will also reduce the risk of liability for NIPAS, who is also an IRMA participant.

Trustee Kelly questioned if the Village's liability will be increased. Attorney Bastian advised that it would not.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adopt Resolution No. 18-R-50 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund asked about redesigning the police uniform patch. Chief Schaller responded.

Trustee Davi had no report.

Trustee Oggerino had no report.

10. ATTORNEY'S REPORT

Attorney Bastian had no report.

11. CLERK'S REPORT

Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

13. MAYOR'S REPORT

Mayor Trilla had no report.

14. CLOSED SESSION

Mayor Trilla stated that there was no need for Closed Session during tonight's meeting.

15. ADJOURNMENT

MOTION: Made by Trustee Kelly and seconded by Trustee Oggerino, to adjourn the Regular Meeting at the hour of 6:54 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

August 13, 2018.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.

## WARRANTS

August 13, 2018

GENERAL CORPORATE FUND	-----	\$155,807.64
WATER FUND	-----	33,465.14
HOTEL/MOTEL TAX FUND	-----	62,737.02
WATER CAPITAL IMPROVEMENT FUND	-----	8,400.00
TOTAL WARRANTS	-----	\$260,409.80

Carrie Dittman, Director of Finance

APPROVED:  
Frank A. Trilla, Mayor



CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 07/25/2018 - 08/14/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
07/30/2018	APCH	92753	UNITED STATES TREASURY	FEES/DUES/SUBSCRIPTIONS	610-307	25	4.78
08/03/2018	APCH	92754	U.S. POSTMASTER	POSTAGE & METER RENT	550-311	20	1,639.11
08/14/2018	APCH	92755	ADRIAN GROSU	PARK PERMIT FEES	310-814	00	100.00
08/14/2018	APCH	92756	ALL AMERICAN PAPER COMPANY	MAINTENANCE - PW BUILDING	725-418	35	458.17
08/14/2018	APCH	92757	AMERICAN FIRST AID SERVICE INC	OPERATING EQUIPMENT	630-401	30	259.65
08/14/2018	APCH	92758	AMERICAN TRAFFIC SOLUTIONS	RED LIGHT - CAMERA FEES	630-247	30	22,475.00
				RED LIGHT - MISC FEE	630-249	30	1,537.50
				CHECK APCHK 92758 TOTAL FOR FUND 01:			24,012.50
08/14/2018	APCH	92759	ANDREA POSCH	PARK PERMIT FEES	310-814	00	100.00
08/14/2018	APCH	92760	ANDREW C PASSERO	UNIFORMS	710-345	35	215.99
08/14/2018	APCH	92761	ARAMARK UNIFORMS SERVICES	UNIFORMS	710-345	35	134.95
08/14/2018	APCH	92762	ARTISTIC ENGRAVING	OPERATING EQUIPMENT	630-401	30	73.25
08/14/2018	APCH	92764	ASTA MACKEVICIENE	PARK PERMIT FEES	310-814	00	100.00
08/14/2018	APCH	92766	BELSON OUTDOORS LLC	MAINTENANCE SUPPLIES	570-331	20	75.60
08/14/2018	APCH	92767	BRIAN DECKER	UNIFORMS	710-345	35	215.99
08/14/2018	APCH	92768*#	CALL ONE INC	PHONE - TELEPHONES	455-201	10	780.18
				PHONE - TELEPHONES	630-201	30	644.29
				CHECK APCHK 92768 TOTAL FOR FUND 01:			1,424.47
08/14/2018	APCH	92769	CHOICE OFFICE EQUP & SUPPLIES IN	COPY SERVICE	455-315	10	449.56
08/14/2018	APCH	92770	CHRIST OASIS MINISTRIES	PARK PERMIT FEES	310-814	00	300.00
08/14/2018	APCH	92771	CHRISTINA GOMEZ-GOTCH	OTHER RECEIPTS	310-913	00	30.00
08/14/2018	APCH	92772	CLARKE ENVIRONMENTAL	MOSQUITO ABATEMENT	760-259	35	3,700.00
08/14/2018	APCH	92774#	COMCAST CABLE	INTERNET/WEBSITE HOSTING	460-225	10	223.69
				INTERNET/WEBSITE HOSTING	715-225	35	114.85
				CHECK APCHK 92774 TOTAL FOR FUND 01:			338.54

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
08/14/2018	APCH	92775*#	COMMONWEALTH EDISON	ENERGY/COMED (835 MIDWAY)	466-240	10	2.64
				ENERGY - STREET LIGHTS	745-207	35	670.49
				ENERGY - STREET LIGHTS	745-207	35	160.38
				ENERGY - STREET LIGHTS	745-207	35	550.09
				CHECK APCHK 92775 TOTAL FOR FUND 01:			1,383.60
08/14/2018	APCH	92776	CONRAD POLYGRAPH INC	EXAMS - POLYGRAPH	440-545	07	160.00
08/14/2018	APCH	92778#	DUPAGE COUNTY	TAXI CAB VOUCHER INVENTORY	190-103	00	625.00
				SENIOR CITIZEN TAXI PROGRAM	475-372	10	625.00
				CHECK APCHK 92778 TOTAL FOR FUND 01:			1,250.00
08/14/2018	APCH	92779#	DUPAGE COUNTY PUBLIC WORKS	SANITARY (835 MIDWAY)	466-251	10	47.24
				SANITARY (835 MIDWAY)	466-251	10	94.52
				SANITARY (825 MIDWAY)	570-250	20	4.26
				SANITARY USER CHARGE	725-417	35	21.45
				CHECK APCHK 92779 TOTAL FOR FUND 01:			167.47
08/14/2018	APCH	92780	FALCO'S LANDSCAPING INC	STREET & ROW MAINTENANCE	750-328	35	1,760.00
				STREET & ROW MAINTENANCE	750-328	35	1,970.00
				STREET & ROW MAINTENANCE	750-328	35	2,230.00
				TREE MAINTENANCE	750-338	35	3,120.00
				CHECK APCHK 92780 TOTAL FOR FUND 01:			9,080.00
08/14/2018	APCH	92781#	FEDERAL EXPRESS CORP.	POSTAGE & METER RENT	455-311	10	65.37
				POSTAGE & METER RENT	630-311	30	103.93
				CHECK APCHK 92781 TOTAL FOR FUND 01:			169.30
08/14/2018	APCH	92782	FREDRIKSEN FIRE EQUIPMENT	MAINTENANCE - BUILDING	466-228	10	846.35
08/14/2018	APCH	92783	GATEWAY SRA	SPECIAL RECREATION ASSOC PROGRAM DUES	590-518	20	19,176.03
08/14/2018	APCH	92784	GENE'S TIRE SERVICE	MAINTENANCE - VEHICLES	735-409	35	51.00
08/14/2018	APCH	92785*#	H AND R CONSTRUCTION INC.	STREET & ROW MAINTENANCE	750-328	35	3,600.00
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	2,970.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
08/14/2018	APCH	92787	HOMER INDUSTRIES	CHECK APCHK 92785 TOTAL FOR FUND 01:			6,570.00
				PARK LANDSCAPE SUPPLIES	565-341	20	1,440.00
08/14/2018	APCH	92788#	I.R.M.A.	SELF INSURANCE - DEDUCTIBLE - JUN 18	480-273	10	6,084.50
				SELF INSURANCE - DEDUCTIBLE - MAY 18	645-273	30	729.06
				SELF INSURANCE - DEDUCTIBLE - JUN 18	645-273	30	305.39
				SELF INSURANCE - DEDUCTIBLE	645-273	30	(4,514.76)
				CHECK APCHK 92788 TOTAL FOR FUND 01:			2,604.19
08/14/2018	APCH	92789	ILLINOIS LAW ENFORCEMENT ALARMS	CADET PROGRAM	630-308	30	120.00
08/14/2018	APCH	92790	IMPACT NETWORKING LLC	OFFICE SUPPLIES	455-301	10	411.84
08/14/2018	APCH	92791	INDUSTRIAL ELECTRICAL SUPPLY	MAINTENANCE SUPPLIES	570-331	20	59.25
08/14/2018	APCH	92792	INTN'L CODE COUNCIL INC	OFFICE SUPPLIES	810-301	40	314.55
08/14/2018	APCH	92793	INTOXIMETERS	OPERATING EQUIPMENT	630-401	30	693.50
08/14/2018	APCH	92794	JOSEPH LAVALLE	UNIFORMS	630-345	30	92.37
08/14/2018	APCH	92795	KAROLINA NABIZADA	PARK PERMIT FEES	310-814	00	100.00
08/14/2018	APCH	92796	KATARZYNA SIANO	PARK PERMIT FEES	310-814	00	100.00
08/14/2018	APCH	92797	KEVRON PRINTING & DESIGN INC	PRINTING & PUBLISHING	455-302	10	32.13
08/14/2018	APCH	92798	KING OF GLORY CHRISTIAN CHURCH	PARK PERMIT FEES	310-814	00	250.00
08/14/2018	APCH	92799	KIRKLAND SAWMILL	MAINTENANCE SUPPLIES	570-331	20	227.70
08/14/2018	APCH	92800	KONA ICE NORTH PLAINFIELD	FAMILY SPECIAL EVENT - MOVIE NIGHT	585-151	20	300.00
08/14/2018	APCH	92801	KRUPSKE SPRINKLER SYSTEM INC	BUILDING CONSTR & REMODEL	635-288	30	7,090.00
08/14/2018	APCH	92802	LA FASTENERS INC	MAINTENANCE SUPPLIES	570-331	20	35.04
				MAINTENANCE SUPPLIES	570-331	20	21.03
				CHECK APCHK 92802 TOTAL FOR FUND 01:			56.07
08/14/2018	APCH	92804#	LOGSDON OFFICE SUPPLY	PHONE - TELEPHONES	455-201	10	71.75
				PHONE - TELEPHONES	610-201	25	171.98
				CHECK APCHK 92804 TOTAL FOR FUND 01:			243.73

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
 CHECK DATE FROM 07/25/2018 - 08/14/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
08/14/2018	APCH	92805	LONG ARMS LLC	AMMUNITION	630-346	30	220.00
08/14/2018	APCH	92806	MARK, THE CPR PROFESSIONALS	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	160.00
08/14/2018	APCH	92807	METROPOLITAN COMPOUNDS INC	PARK LANDSCAPE SUPPLIES	565-341	20	460.40
08/14/2018	APCH	92810	MOTOROLA SOLUTIONS INC	PHONE - TELEPHONES	630-201	30	68.00
08/14/2018	APCH	92811	NANCY TURVILLE	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	1,079.08
08/14/2018	APCH	92812	NCPERS GROUP LIFE INSURANCE	EMP DED - SUPPLEMENTAL LIFE INSURANCE	210-213	00	96.00
08/14/2018	APCH	92813#	NICOR GAS	NICOR GAS (7760 QUINCY)	630-235	30	119.12
				NICOR GAS	725-415	35	32.53
				CHECK APCHK 92813 TOTAL FOR FUND 01:			151.65
08/14/2018	APCH	92814	NICOR GAS	NICOR GAS (825 MIDWAY)	570-235	20	29.34
08/14/2018	APCH	92815	NORTH EAST MULTI REGIONAL TRNG.	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	35.00
				DRUG FORFEITURE EXP - STATE	650-348	30	249.00
				CHECK APCHK 92815 TOTAL FOR FUND 01:			284.00
08/14/2018	APCH	92816	NUTOYS LEISURE PRODUCTS	MAINTENANCE SUPPLIES	570-331	20	46.36
08/14/2018	APCH	92817	PAPA PASSERO'S	CADET PROGRAM	630-308	30	148.91
08/14/2018	APCH	92818	PCS INTERNATIONAL	IT - CONSULTING SERVICES	615-306	25	12,500.00
08/14/2018	APCH	92819	PUBLIC SAFETY DIRECT INC	MAINTENANCE - VEHICLES	630-409	30	289.99
08/14/2018	APCH	92820	RAY O'HERRON CO., INC.	UNIFORMS	630-345	30	44.99
				OPERATING EQUIPMENT	630-401	30	709.82
				CHECK APCHK 92820 TOTAL FOR FUND 01:			754.81
08/14/2018	APCH	92821	RESTROOM DIRECT	MAINTENANCE SUPPLIES	570-331	20	318.60
08/14/2018	APCH	92822	RICHARD DVORAK	SUMMER RECREATION FEES	310-815	00	40.00
08/14/2018	APCH	92824	RUTLEDGE PRINTING CO.	OPERATING EQUIPMENT	630-401	30	75.84
08/14/2018	APCH	92825	SCUKANEC GEORGE	SUMMER PROGRAM MATERIALS & SERVICES	575-119	20	36.13
08/14/2018	APCH	92826#	STAPLES	OFFICE SUPPLIES	455-301	10	13.96

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
08/14/2018	APCH	92828	T.P.I.	COMMISSARY PROVISION	455-355	10	50.99
				OFFICE SUPPLIES	810-301	40	94.83
				CHECK APCHK 92826 TOTAL FOR FUND 01:			159.78
08/14/2018	APCH	92828	T.P.I.	PLAN REVIEW - BUILDING CODE - REIMB.	820-258	40	3,681.45
				PLAN REVIEW - BUILDING CODE - REIMB.	820-258	40	10,521.00
				PART TIME - INSPECTOR	830-109	40	2,856.00
				PLUMBING INSPECTION - REIMB.	830-115	40	810.00
				CHECK APCHK 92828 TOTAL FOR FUND 01:			17,868.45
08/14/2018	APCH	92829*#	TAMELING INDUSTRIES	LANDSCAPE MAINTENANCE SERVICES	565-342	20	36.00
				LANDSCAPE MAINTENANCE SERVICES	565-342	20	20.41
				STREET & ROW MAINTENANCE	750-328	35	202.50
				STREET & ROW MAINTENANCE	750-328	35	391.50
08/14/2018	APCH	92830	THOMPSON ELEV. INSPECT. SERVICE	STREET & ROW MAINTENANCE	750-328	35	165.60
				STREET & ROW MAINTENANCE	750-328	35	1,369.16
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	32.00
				CHECK APCHK 92829 TOTAL FOR FUND 01:			2,217.17
08/14/2018	APCH	92830	THOMPSON ELEV. INSPECT. SERVICE	ELEVATOR INSPECTION REIMB.	830-117	40	2,193.00
08/14/2018	APCH	92831	THOMSON REUTERS - WEST	FEES/DUES/SUBSCRIPTIONS	630-307	30	154.35
08/14/2018	APCH	92832	TRAFFIC CONTROL & PROTECTIONS	ROAD SIGNS	755-333	35	309.90
				ROAD SIGNS	755-333	35	122.60
				CHECK APCHK 92832 TOTAL FOR FUND 01:			432.50
08/14/2018	APCH	92833	TREE TOWNS IMAGING & COLOR GRAPH	PRINTING & PUBLISHING - REIMB.	810-302	40	33.00
				PRINTING & PUBLISHING	810-302	40	38.60
				CHECK APCHK 92833 TOTAL FOR FUND 01:			71.60
08/14/2018	APCH	92834#	TRI-COUNTY PLUMBING INC	MAINTENANCE - BUILDING	466-228	10	750.00
				PARK IMPROVEMENTS - NEIGHBORHOOD PARK	595-695	20	392.50
				CHECK APCHK 92834 TOTAL FOR FUND 01:			1,142.50
08/14/2018	APCH	92835*#	UNDERGROUND PIPE & VALVE, CO.	STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	589.56

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
08/14/2018	APCH	92836	UNIFIRST	STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	145.60
				CHECK APCHK 92835 TOTAL FOR FUND 01:			735.16
08/14/2018	APCH	92836	UNIFIRST	MAINTENANCE - PW BUILDING	725-418	35	104.32
				MAINTENANCE - PW BUILDING	725-418	35	104.32
				MAINTENANCE - PW BUILDING	725-418	35	104.32
				CHECK APCHK 92836 TOTAL FOR FUND 01:			312.96
08/14/2018	APCH	92838	VERN GOERS GREENHOUSE INC	PARK LANDSCAPE SUPPLIES	565-341	20	42.21
08/14/2018	APCH	92839	WAREHOUSE DIRECT	OFFICE SUPPLIES	630-301	30	53.41
				OFFICE SUPPLIES	630-301	30	52.52
				OFFICE SUPPLIES	630-301	30	63.21
				OPERATING SUPPLIES	630-331	30	183.62
				OPERATING SUPPLIES	630-331	30	233.33
				OPERATING EQUIPMENT	630-401	30	218.24
				OPERATING EQUIPMENT	630-401	30	19.02
				OPERATING EQUIPMENT	630-401	30	1.84
				OPERATING EQUIPMENT	630-401	30	159.72
				CHECK APCHK 92839 TOTAL FOR FUND 01:			984.91
08/14/2018	APCH	92840	WBK ENGINEERING LLC	CONSULTANTS - DESIGN & OTHER	510-232	15	7,970.88
				PLAN REVIEW - PLANNER	520-257	15	8,564.15
				CHECK APCHK 92840 TOTAL FOR FUND 01:			16,535.03
08/14/2018	APCH	92841	WESTERN REMAC INC	ROAD SIGNS	755-333	35	123.75
08/14/2018	APCH	92842	WESTFIELD FORD	MAINTENANCE - VEHICLES	735-409	35	2,309.49
08/14/2018	APCH	92843	WILDFLOWER MEADOWS LLC	MAINTENANCE - EQUIPMENT	570-411	20	590.81
08/14/2018	APCH	92844	WLBK BURR RIDGE CHAMBER OF COM	CONTRACTED MAINTENANCE	570-281	20	960.00
08/14/2018	APCH	95(E)*#	WEX BANK	FUEL/MILEAGE/WASH	455-303	10	56.19
				FUEL/MILEAGE/WASH	630-303	30	4,655.86
				FUEL/MILEAGE/WASH	710-303	35	815.06
				FUEL/MILEAGE/WASH	810-303	40	66.11
				CHECK APCHK 95(E) TOTAL FOR FUND 01:			5,593.22

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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Fund: 01 GENERAL FUND

Total for fund 01 GENERAL FUND

155,807.64

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
08/14/2018	APCH	92763	ASSOCIATED TECHNICAL SERV. LTD.	LEAK SURVEYS	430-276	50	757.75
				LEAK SURVEYS	430-276	50	771.75
				CHECK APCHK 92763 TOTAL FOR FUND 02:			1,529.50
08/14/2018	APCH	92765	AT & T MOBILITY	PHONE - TELEPHONES	401-201	50	63.24
08/14/2018	APCH	92768*#	CALL ONE INC	PHONE - TELEPHONES	401-201	50	225.95
08/14/2018	APCH	92773	CODILIS & ASSOCIATES	CUSTOMER OVERPAYMENT	280-135	00	158.58
08/14/2018	APCH	92775*#	COMMONWEALTH EDISON	ENERGY - ELECTRIC PUMP	420-206	50	50.96
08/14/2018	APCH	92785*#	H AND R CONSTRUCTION INC.	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	4,900.00
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	3,200.00
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	2,970.00
				CHECK APCHK 92785 TOTAL FOR FUND 02:			11,070.00
08/14/2018	APCH	92786	HACH CHEMICAL COMPANY	CHEMICALS	420-361	50	247.27
08/14/2018	APCH	92803	LAKEHORE RECYCLING SYSTEM	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	120.00
08/14/2018	APCH	92808	MIDWEST CHLORINATING & TESTING I	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	6,325.00
08/14/2018	APCH	92823	ROC WBCS, LLC	CUSTOMER OVERPAYMENT	280-135	00	327.77
08/14/2018	APCH	92827	SUNSET SEWER & WATER	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	1,213.60
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	4,022.10
				CHECK APCHK 92827 TOTAL FOR FUND 02:			5,235.70
08/14/2018	APCH	92829*#	TAMELING INDUSTRIES	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	202.05
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	207.00
				CHECK APCHK 92829 TOTAL FOR FUND 02:			409.05
08/14/2018	APCH	92835*#	UNDERGROUND PIPE & VALVE, CO.	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	3,472.00
				MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	2,400.00
				MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	940.00
				CHECK APCHK 92835 TOTAL FOR FUND 02:			6,812.00



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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
08/14/2018	APCH	92837	VERIZON WIRELESS	PHONE - TELEPHONES	401-201	50	75.06
08/14/2018	APCH	95(E)*#	WEX BANK	FUEL/MILEAGE/WASH	401-303	50	815.06
Total for fund 02 WATER FUND							33,465.14

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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Fund: 03 HOTEL/MOTEL TAX FUND  
08/14/2018 APCH 92777 DUPAGE CONVENTION

ADVERTISING - DCVB

435-317 53

62,737.02

Total for fund 03 HOTEL/MOTEL TAX FUND

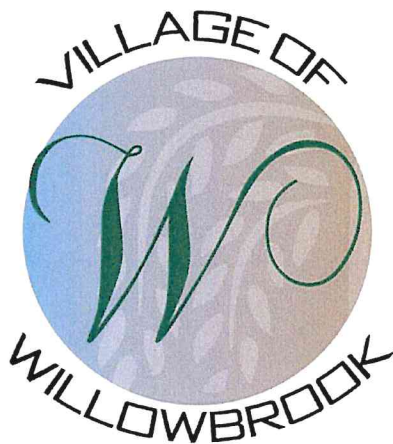
62,737.02

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 09 WATER CAPITAL IMPROVEMENTS FUND							
08/14/2018	APCH	92809	MIDWEST METER INC	DCU UPGRADE	440-606	65	8,400.00
TOTAL - ALL FUNDS				Total for fund 09 WATER CAPITAL IMPROVEMENTS FU			8,400.00
							260,409.80

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Payroll Liability Check Register  
For Check Dates 07/01/2018 to 07/31/2018

Check Number	Vendor Name	Check Date	Check Amount
53219	COMMUNITY BANK OF WILLOWBROOK	07/20/2018	569.31
53220	I C M A RETIREMENT TRUST - 457	07/20/2018	725.00
53221	ILLINOIS STATE DISBURSEMENT UNIT	07/20/2018	1,954.15
53222	ILLINOIS FRATERNAL	07/20/2018	860.00
53223	NATIONWIDE RETIREMENT SOLUTIONS	07/20/2018	4,099.78
53224	VILLAGE OF WILLOWBROOK	07/20/2018	41,181.74
EFT173	EFTPS	07/20/2018	45,872.19
EFT174	I.M.R.F. PENSION FUND	07/20/2018	18,837.99
EFT175	ILLINOIS DEPT. OF REVENUE	07/20/2018	6,901.28
53205	COMMUNITY BANK OF WILLOWBROOK	07/06/2018	525.83
53206	I C M A RETIREMENT TRUST - 457	07/06/2018	725.00
53207	ILLINOIS STATE DISBURSEMENT UNIT	07/06/2018	1,400.31
53208	NATIONWIDE RETIREMENT SOLUTIONS	07/06/2018	4,279.61
53209	VILLAGE OF WILLOWBROOK	07/06/2018	41,243.39
EFT171	EFTPS	07/06/2018	23,789.54
EFT172	ILLINOIS DEPT. OF REVENUE	07/06/2018	5,273.19
Total Checks: 16		Total Paid:	\$198,238.31



## MONTHLY FINANCIAL REPORT

JULY 2018

RESPECTFULLY SUBMITTED BY:

Frank A. Trilla, Mayor

Carrie Dittman, Director of Finance

# VILLAGE OF WILLOWBROOK FINANCIAL REPORT MUNICIPAL SALES AND USE TAXES

MONTH DIST	SALE MADE		14-15	15-16	16-17	17-18	18-19
MAY	FEB	\$	245,589	\$ 253,282	\$ 267,882	\$ 264,472	\$ 276,118
JUNE	MAR		293,285	301,469	312,681	304,436	334,282
JULY	APR		293,319	267,013	269,580	304,925	309,957
AUG	MAY		342,029	328,251	331,887	345,478	
SEPT	JUNE		330,203	349,847	398,196	354,582	
OCT	JULY		318,631	306,409	316,266	313,701	
NOV	AUG		349,800	337,896	315,293	361,826	
DEC	SEPT		287,860	360,843	325,374	334,582	
JAN	OCT		303,324	318,340	289,208	312,400	
FEB	NOV		296,349	304,839	304,898	319,012	
MARCH	DEC		365,874	393,072	371,080	416,900	
APRIL	JAN		253,532	266,970	263,392	285,192	
TOTAL		\$	3,679,794	\$ 3,788,231	\$ 3,765,737	\$ 3,917,506	\$ 920,357
MTH AVG		\$	306,650	\$ 315,686	\$ 313,811	\$ 326,459	\$ 306,786
<b>BUDGET</b>		\$	3,450,000	\$ 3,600,000	\$ 3,600,000	\$ 3,600,000	\$ 3,600,000

YEAR TO DATE LAST YEAR : \$ 873,833  
YEAR TO DATE THIS YEAR : \$ 920,357  
DIFFERENCE : \$ 46,524

PERCENTAGE CHANGE :

5.32%

CURRENT FISCAL YEAR :

BUDGETED REVENUE: \$ 3,600,000  
PERCENTAGE OF YEAR COMPLETED : 25.00%  
PERCENTAGE OF REVENUE TO DATE : 25.57%  
PROJECTION OF ANNUAL REVENUE : \$ 4,126,079  
EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 526,079  
EST. PERCENT DIFF ACTUAL TO BUDGET 14.6%

VILLAGE OF WILLOWBROOK  
MONTHLY CASH AND INVESTMENT BALANCE BY FUND  
FOR THE MONTH ENDED 07/31/2018

ACCOUNT	BALANCE
<b>Fund 01 GENERAL FUND</b>	
CHECKING - 0283	0.00
COMMUNITY BANK OF WB - 0275	767,764.50
IL FUNDS - 5435	3,226,160.26
COMMUNITY BANK OF WB MM - 1771	303,534.01
COMMUNITY BANK RD LGHT - 0243	19,383.52
COMMUNITY BANK OF WB FSA - 3804	11,058.63
U.S. BANK RED LIGHT - 4216	14,675.00
COMMUNITY BANK DRUG ACCT - 4171	62,991.58
PETTY CASH REVLVING	950.00
IMET - GENERAL	28.71
<b>Total For Fund 01:</b>	<b>4,406,546.21</b>
<b>Fund 02 WATER FUND</b>	
IL FUNDS WATER - 5914	571,280.86
COMMUNITY BANK OF WB WTR - 4163	693,600.12
COMMUNITY BANK OF WB - 0275	0.00
<b>Total For Fund 02:</b>	<b>1,264,880.98</b>
<b>Fund 03 HOTEL/MOTEL TAX FUND</b>	
IL FUNDS HOTEL/MOTEL - 5948	329,643.74
COMMUNITY BANK OF WB - 0275	132,149.66
<b>Total For Fund 03:</b>	<b>461,793.40</b>
<b>Fund 04 MOTOR FUEL TAX FUND</b>	
IL FUNDS MFT - 5443	327,411.17
<b>Total For Fund 04:</b>	<b>327,411.17</b>
<b>Fund 06 SSA ONE BOND &amp; INTEREST FUND</b>	
IL FUNDS SSA BOND - 4621	5,496.59
COMMUNITY BANK OF WB - 0275	84,827.89
<b>Total For Fund 06:</b>	<b>90,324.48</b>
<b>Fund 07 POLICE PENSION FUND</b>	
COMMUNITY BANK OF WB PP - 4155	2,886.41
COMMUNITY BANK OF WB - 0275	0.00
SCHWAB - PP MONEY MARKET	104,018.70
US TREASURIES	648,887.63
US AGENCIES	5,075,030.80
MUNICIPAL BONDS	641,238.95
CORPORATE BONDS	2,186,682.07
MUTUAL FUNDS	12,938,317.93
MARKET VALUE CONTRA	197,161.04
<b>Total For Fund 07:</b>	<b>21,794,223.53</b>
<b>Fund 09 WATER CAPITAL IMPROVEMENTS FUND</b>	
IL FUNDS WTR CAP - 1206	445,247.58
<b>Total For Fund 09:</b>	<b>445,247.58</b>
<b>Fund 10 CAPITAL PROJECT FUND</b>	
IL FUNDS CAP PROJECTS - 3133	11,665.90
<b>Total For Fund 10:</b>	<b>11,665.90</b>
<b>Fund 11 DEBT SERVICE FUND</b>	
IL FUNDS BOND PROCEEDS DS - 2756	5.93
<b>Total For Fund 11:</b>	<b>5.93</b>
<b>Fund 14 LAND ACQUISITION, FACILITY, EXPANSION &amp;</b>	
IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
IL FUNDS - 5435	10,572.79
<b>Total For Fund 14:</b>	<b>10,572.81</b>
<b>Fund 15 RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX</b>	
IL FUNDS BUSINESS DISTRICT - 5435	523,415.25
<b>Total For Fund 15:</b>	<b>523,415.25</b>
<b>TOTAL CASH &amp; INVESTMENTS:</b>	<b>29,336,087.24</b>

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 07/31/2018  
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

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GL NUMBER	DESCRIPTION	END BALANCE 07/31/2018
<b>Fund 01 - GENERAL FUND</b>		
<b>MONEY MARKET</b>		
01-00-110-322	IL FUNDS - 5435	3,226,160.26
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	303,534.01
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	19,383.52
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	62,991.58
01-00-120-155	IMET - GENERAL	28.71
	Net MONEY MARKET	3,612,098.08
<b>PETTY CASH</b>		
01-00-110-911	PETTY CASH REVLVING	950.00
	Net PETTY CASH	950.00
<b>SAVINGS</b>		
01-00-110-257	COMMUNITY BANK OF WB - 0275	767,764.50
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	11,058.63
01-00-110-335	U.S. BANK RED LIGHT - 4216	14,675.00
	Net SAVINGS	793,498.13
<b>Fund 02 - WATER FUND</b>		
<b>MONEY MARKET</b>		
02-00-110-113	IL FUNDS WATER - 5914	571,280.86
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	693,600.12
	Net MONEY MARKET	1,264,880.98
<b>Fund 03 - HOTEL/MOTEL TAX FUND</b>		
<b>MONEY MARKET</b>		
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	329,643.74
	Net MONEY MARKET	329,643.74
<b>SAVINGS</b>		
03-00-110-257	COMMUNITY BANK OF WB - 0275	132,149.66
	Net SAVINGS	132,149.66
<b>Fund 04 - MOTOR FUEL TAX FUND</b>		
<b>MONEY MARKET</b>		
04-00-110-116	IL FUNDS MFT - 5443	327,411.17
	Net MONEY MARKET	327,411.17
<b>Fund 06 - SSA ONE BOND &amp; INTEREST FUND</b>		
<b>MONEY MARKET</b>		
06-00-110-117	IL FUNDS SSA BOND - 4621	5,496.59
	Net MONEY MARKET	5,496.59
<b>SAVINGS</b>		
06-00-110-257	COMMUNITY BANK OF WB - 0275	84,827.89
	Net SAVINGS	84,827.89
<b>Fund 07 - POLICE PENSION FUND</b>		
<b>MONEY MARKET</b>		
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	2,886.41
07-00-110-336	SCHWAB - PP MONEY MARKET	104,018.70
	Net MONEY MARKET	106,905.11
<b>AGENCY CERTIFICATES</b>		
07-00-120-260	US AGENCIES	5,075,030.80
	Net AGENCY CERTIFICATES	5,075,030.80
<b>CORPORATE BONDS</b>		
07-00-120-288	CORPORATE BONDS	2,186,682.07
	Net CORPORATE BONDS	2,186,682.07
<b>MUNICIPAL BONDS</b>		
07-00-120-270	MUNICIPAL BONDS	641,238.95
	Net MUNICIPAL BONDS	641,238.95



ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 07/31/2018  
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

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GL NUMBER	DESCRIPTION	END BALANCE 07/31/2018
Fund 07 - POLICE PENSION FUND		
MUTUAL FUNDS		
07-00-120-290	MUTUAL FUNDS	12,938,317.93
	Net MUTUAL FUNDS	12,938,317.93
MARKET VALUE		
07-00-120-900	MARKET VALUE CONTRA	197,161.04
	Net MARKET VALUE	197,161.04
TREASURY NOTES		
07-00-120-250	US TREASURIES	648,887.63
	Net TREASURY NOTES	648,887.63
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND		
MONEY MARKET		
09-00-110-324	IL FUNDS WTR CAP - 1206	445,247.58
	Net MONEY MARKET	445,247.58
Fund 10 - CAPITAL PROJECT FUND		
MONEY MARKET		
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	11,665.90
	Net MONEY MARKET	11,665.90
Fund 11 - DEBT SERVICE FUND		
MONEY MARKET		
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	5.93
	Net MONEY MARKET	5.93
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &		
MONEY MARKET		
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
14-00-110-322	IL FUNDS - 5435	10,572.79
	Net MONEY MARKET	10,572.81
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX		
MONEY MARKET		
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	523,415.25
	Net MONEY MARKET	523,415.25

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 07/31/2018  
CASH & INVESTMENTS BY INSTITUTION

Page:

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GL NUMBER	DESCRIPTION	END BALANCE 07/31/2018
COMMUNITY BANK OF WB		
01-00-110-257	COMMUNITY BANK OF WB - 0275	767,764.50
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	303,534.01
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	19,383.52
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	11,058.63
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	62,991.58
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	693,600.12
03-00-110-257	COMMUNITY BANK OF WB - 0275	132,149.66
06-00-110-257	COMMUNITY BANK OF WB - 0275	84,827.89
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	2,886.41
	Net COMMUNITY BANK OF WB	2,078,196.32
ILLINOIS FUNDS		
01-00-110-322	IL FUNDS - 5435	3,226,160.26
02-00-110-113	IL FUNDS WATER - 5914	571,280.86
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	329,643.74
04-00-110-116	IL FUNDS MFT - 5443	327,411.17
06-00-110-117	IL FUNDS SSA BOND - 4621	5,496.59
09-00-110-324	IL FUNDS WTR CAP - 1206	445,247.58
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	11,665.90
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	5.93
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
14-00-110-322	IL FUNDS - 5435	10,572.79
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	523,415.25
	Net ILLINOIS FUNDS	5,450,900.09
IMET		
01-00-120-155	IMET - GENERAL	28.71
	Net IMET	28.71
U.S. BANK		
01-00-110-335	U.S. BANK RED LIGHT - 4216	14,675.00
	Net U.S. BANK	14,675.00
VILLAGE OF WILLOWBROOK		
01-00-110-911	PETTY CASH REVLVING	950.00
	Net VILLAGE OF WILLOWBROOK	950.00
CHARLES SCHWAB		
07-00-110-336	SCHWAB - PP MONEY MARKET	104,018.70
07-00-120-250	US TREASURIES	648,887.63
07-00-120-260	US AGENCIES	5,075,030.80
07-00-120-270	MUNICIPAL BONDS	641,238.95
07-00-120-288	CORPORATE BONDS	2,186,682.07
07-00-120-290	MUTUAL FUNDS	12,938,317.93
07-00-120-900	MARKET VALUE CONTRA	197,161.04
	Net CHARLES SCHWAB	21,791,337.12
Total - All Funds:		29,336,087.24

INTERFUND ACTIVITY REPORT FOR WILLOWBROOK  
Period Ending 07/31/2018  
Due To/From Other Funds

Page:

1/1

GL Number	Description	Balance
Fund 01: GENERAL FUND		
Due From Other Funds 01-00-140-107	DUE TO/FROM POLICE PENSION FUND	63,894.96
	<b>Total Due From Other Funds</b>	<b>63,894.96</b>
Fund 07: POLICE PENSION FUND		
Due From Other Funds 07-00-140-101	DUE TO/FROM GENERAL FUND	(63,894.96)
	<b>Total Due From Other Funds</b>	<b>(63,894.96)</b>

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 07/31/2018

Page: 1/6

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2018	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 01 - GENERAL FUND						
PROPERTY TAX						
01-00-310-101	PROPERTY TAX LEVY - SRA	791.03	44,939.24	78,341.00	57.36	33,401.76
01-00-310-102	PROPERTY TAX LEVY - ROAD & BRIDGE	1,190.32	61,102.13	108,803.00	56.16	47,700.87
Net PROPERTY TAX		1,981.35	106,041.37	187,144.00	56.66	81,102.63
OTHER TAXES						
01-00-310-201	MUNICIPAL SALES TAX	309,957.34	920,357.32	3,600,000.00	25.57	2,679,642.68
01-00-310-202	ILLINOIS INCOME TAX	73,159.46	244,394.41	736,319.00	33.19	491,924.59
01-00-310-203	AMUSEMENT TAX	4,791.97	14,375.91	57,504.00	25.00	43,128.09
01-00-310-204	REPLACEMENT TAX	222.41	507.83	1,250.00	40.63	742.17
01-00-310-205	UTILITY TAX	68,284.16	207,782.97	950,000.00	21.87	742,217.03
01-00-310-208	PLACES OF EATING TAX	47,244.23	131,939.95	485,000.00	27.20	353,060.05
01-00-310-209	WATER TAX	11,612.29	39,760.92	177,000.00	22.46	137,239.08
01-00-310-210	WATER TAX - CLARENDON WATER CO	30.20	30.20	1,000.00	3.02	969.80
Net OTHER TAXES		515,302.06	1,559,149.51	6,008,073.00	25.95	4,448,923.49
LICENSES						
01-00-310-302	LIQUOR LICENSES	0.00	2,500.00	57,750.00	4.33	55,250.00
01-00-310-303	BUSINESS LICENSES	135.00	2,496.25	72,000.00	3.47	69,503.75
01-00-310-305	VENDING MACHINE	30.00	155.00	2,595.00	5.97	2,440.00
01-00-310-306	SCAVENGER LICENSES	0.00	0.00	8,000.00	0.00	8,000.00
Net LICENSES		165.00	5,151.25	140,345.00	3.67	135,193.75
PERMITS						
01-00-310-401	BUILDING PERMITS	87,642.72	204,206.14	250,000.00	81.68	45,793.86
01-00-310-402	SIGN PERMITS	50.00	3,081.80	5,000.00	61.64	1,918.20
01-00-310-403	OTHER PERMITS	110.00	290.00	500.00	58.00	210.00
01-00-310-404	COUNTY BMP FEE	0.00	0.00	2,000.00	0.00	2,000.00
Net PERMITS		87,802.72	207,577.94	257,500.00	80.61	49,922.06
FINES						
01-00-310-501	CIRCUIT COURT FINES	6,504.71	30,263.41	100,000.00	30.26	69,736.59
01-00-310-502	TRAFFIC FINES	950.00	3,950.00	30,000.00	13.17	26,050.00
01-00-310-503	RED LIGHT FINES	82,250.00	227,086.00	560,000.00	40.55	332,914.00
Net FINES		89,704.71	261,299.41	690,000.00	37.87	428,700.59
OVERHEAD REIMBURSEMENT						
01-00-310-601	ADMINISTRATIVE SUPPORT REIMB - WATE	41,567.08	124,701.24	498,805.00	25.00	374,103.76
Net OVERHEAD REIMBURSEMENT		41,567.08	124,701.24	498,805.00	25.00	374,103.76
CHARGES & FEES						
01-00-310-700	PLANNING APPLICATION FEES	0.00	0.00	10,000.00	0.00	10,000.00
01-00-310-701	PUBLIC HEARING FEES	0.00	0.00	2,550.00	0.00	2,550.00
01-00-310-702	PLANNING REVIEW FEES	0.00	0.00	6,000.00	0.00	6,000.00
01-00-310-704	ACCIDENT REPORT COPIES	235.00	590.00	2,000.00	29.50	1,410.00
01-00-310-705	VIDEO GAMING FEES	4,535.03	13,377.77	36,000.00	37.16	22,622.23
01-00-310-706	COPIES-ORDINANCES & MAPS	20.00	20.00	50.00	40.00	30.00

REVENUE REPORT FOR WILLOWBROOK  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2018	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
<b>Fund 01 - GENERAL FUND</b>						
01-00-310-723	ELEVATOR INSPECTION FEES	825.00	2,550.00	5,000.00	51.00	2,450.00
01-00-310-724	BURGLAR ALARM FEES	0.00	660.00	10,000.00	6.60	9,340.00
	<b>Net CHARGES &amp; FEES</b>	<b>5,615.03</b>	<b>17,197.77</b>	<b>71,600.00</b>	<b>24.02</b>	<b>54,402.23</b>
<b>PARK &amp; RECREATION CHARGES</b>						
01-00-310-813	PARK & REC CONTRIBUTION	0.00	1,000.00	2,500.00	40.00	1,500.00
01-00-310-814	PARK PERMIT FEES	860.00	3,385.00	3,000.00	112.83	(385.00)
01-00-310-815	SUMMER RECREATION FEES	0.00	745.00	2,000.00	37.25	1,255.00
01-00-310-817	SPECIAL EVENTS	140.00	2,307.44	3,200.00	72.11	892.56
01-00-310-818	FALL RECREATION FEES	0.00	0.00	200.00	0.00	200.00
01-00-310-819	BURR RIDGE WILLOWBROOK BASEBALL R	0.00	0.00	6,500.00	0.00	6,500.00
01-00-310-820	HOLIDAY CONTRIBUTION	0.00	0.00	4,000.00	0.00	4,000.00
01-00-310-823	SPRING RECREATION FEES	0.00	0.00	550.00	0.00	550.00
	<b>Net PARK &amp; RECREATION CHARGES</b>	<b>1,000.00</b>	<b>7,437.44</b>	<b>21,950.00</b>	<b>33.88</b>	<b>14,512.56</b>
<b>OTHER REVENUE</b>						
01-00-310-901	REIMBURSEMENTS - IRMA	5,493.52	13,733.80	0.00	100.00	(13,733.80)
01-00-310-902	WASTE STICKERS PROCEEDS	0.00	30.00	0.00	100.00	(30.00)
01-00-310-909	SALE - FIXED ASSETS	0.00	0.00	7,500.00	0.00	7,500.00
01-00-310-910	REIMBURSEMENTS - TREE PLANTING	150.00	450.00	500.00	90.00	50.00
01-00-310-911	ATS RED LIGHT ENERGY REIMBURSEMENT	135.21	411.29	1,320.00	31.16	908.71
01-00-310-912	REIMBURSEMENTS-BRUSH PICK-UP	0.00	2,756.16	11,600.00	23.76	8,843.84
01-00-310-913	OTHER RECEIPTS	25.00	540.00	20,000.00	2.70	19,460.00
01-00-310-915	REIMBURSEMENTS - POLICE SPECIAL DET	0.00	0.00	4,000.00	0.00	4,000.00
01-00-310-922	FEDERAL/STATE GRANTS	550.00	550.00	57,289.00	0.96	56,739.00
01-00-310-925	NICOR GAS ANNUAL PAYMENT	0.00	0.00	17,000.00	0.00	17,000.00
01-00-310-926	CABLE FRANCHISE FEES	16,424.82	53,040.01	216,000.00	24.56	162,959.99
01-00-310-928	DRUG FORFEITURES - STATE	0.00	0.00	33,293.00	0.00	33,293.00
	<b>Net OTHER REVENUE</b>	<b>22,778.55</b>	<b>71,511.26</b>	<b>368,502.00</b>	<b>19.41</b>	<b>296,990.74</b>
<b>NON-OPERATING</b>						
01-00-320-108	INTEREST INCOME	6,441.79	17,617.92	12,000.00	146.82	(5,617.92)
	<b>Net NON-OPERATING</b>	<b>6,441.79</b>	<b>17,617.92</b>	<b>12,000.00</b>	<b>146.82</b>	<b>(5,617.92)</b>
<b>Fund 01 - GENERAL FUND:</b>						
	<b>TOTAL REVENUES</b>	<b>772,358.29</b>	<b>2,377,685.11</b>	<b>8,255,919.00</b>	<b>28.80</b>	<b>5,878,233.89</b>
<b>Fund 02 - WATER FUND</b>						
<b>CHARGES &amp; FEES</b>						
02-00-310-712	WATER SALES	231,576.74	794,520.59	3,545,000.00	22.41	2,750,479.41
02-00-310-713	WATER PENALTIES	939.80	3,147.68	5,000.00	62.95	1,852.32
02-00-310-718	SHUTOFF/NSF FEE	370.00	1,810.00	2,500.00	72.40	690.00
	<b>Net CHARGES &amp; FEES</b>	<b>232,886.54</b>	<b>799,478.27</b>	<b>3,552,500.00</b>	<b>22.50</b>	<b>2,753,021.73</b>

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2018	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 02 - WATER FUND						
OTHER REVENUE						
02-00-310-714	WATER METER SALES	4,190.42	5,016.78	3,000.00	167.23	(2,016.78)
02-00-310-716	WATER METER READ SALES	462.00	1,657.00	5,000.00	33.14	3,343.00
02-00-310-717	OTHER REVENUE	150.00	450.00	1,000.00	45.00	550.00
Net OTHER REVENUE		4,802.42	7,123.78	9,000.00	79.15	1,876.22
NON-OPERATING						
02-00-320-108	INTEREST INCOME	1,565.78	4,800.56	4,800.00	100.01	(0.56)
02-00-320-713	WATER CONNECTION FEES	600.00	1,800.00	3,000.00	60.00	1,200.00
Net NON-OPERATING		2,165.78	6,600.56	7,800.00	84.62	1,199.44
Fund 02 - WATER FUND:						
TOTAL REVENUES						
		239,854.74	813,202.61	3,569,300.00	22.78	2,756,097.39
Fund 03 - HOTEL/MOTEL TAX FUND						
OTHER TAXES						
03-00-310-205	HOTEL/MOTEL TAX	28,691.91	72,830.23	246,000.00	29.61	173,169.77
Net OTHER TAXES		28,691.91	72,830.23	246,000.00	29.61	173,169.77
NON-OPERATING						
03-00-320-108	INTEREST INCOME	540.51	1,527.46	1,000.00	152.75	(527.46)
Net NON-OPERATING		540.51	1,527.46	1,000.00	152.75	(527.46)
Fund 03 - HOTEL/MOTEL TAX FUND:						
TOTAL REVENUES						
		29,232.42	74,357.69	247,000.00	30.10	172,642.31
Fund 04 - MOTOR FUEL TAX FUND						
OTHER TAXES						
04-00-310-216	MFT RECEIPTS	16,494.70	54,043.45	219,905.00	24.58	165,861.55
Net OTHER TAXES		16,494.70	54,043.45	219,905.00	24.58	165,861.55
NON-OPERATING						
04-00-320-108	INTEREST INCOME	532.49	1,430.37	1,500.00	95.36	69.63
Net NON-OPERATING		532.49	1,430.37	1,500.00	95.36	69.63
Fund 04 - MOTOR FUEL TAX FUND:						

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2018	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 04 - MOTOR FUEL TAX FUND						
TOTAL REVENUES		17,027.19	55,473.82	221,405.00	25.06	165,931.18
Fund 06 - SSA ONE BOND & INTEREST FUND						
PROPERTY TAX						
06-00-310-101	PROPERTY TAX RECEIPTS	0.00	162,725.14	322,225.00	50.50	159,499.86
Net PROPERTY TAX		0.00	162,725.14	322,225.00	50.50	159,499.86
NON-OPERATING						
06-00-320-108	INTEREST INCOME	9.01	25.46	50.00	50.92	24.54
Net NON-OPERATING		9.01	25.46	50.00	50.92	24.54
Fund 06 - SSA ONE BOND & INTEREST FUND:						
TOTAL REVENUES		9.01	162,750.60	322,275.00	50.50	159,524.40
Fund 07 - POLICE PENSION FUND						
OTHER REVENUE						
07-00-310-607	VILLAGE CONTRIBUTION	67,006.46	201,019.38	871,084.00	23.08	670,064.62
07-00-310-906	POLICE CONTRIBUTIONS	15,418.67	47,427.39	198,690.00	23.87	151,262.61
Net OTHER REVENUE		82,425.13	248,446.77	1,069,774.00	23.22	821,327.23
NON-OPERATING						
07-00-320-108	INTEREST INCOME	68,854.07	99,930.98	500,000.00	19.99	400,069.02
07-00-320-110	UNREALIZED GAIN (LOSS) ON INVESTMENT	(8,580.56)	331,838.95	0.00	100.00	(331,838.95)
07-00-320-111	GAIN (LOSS) ON INVESTMENTS	10,677.29	7,460.44	0.00	100.00	(7,460.44)
Net NON-OPERATING		70,950.80	439,230.37	500,000.00	87.85	60,769.63
Fund 07 - POLICE PENSION FUND:						
TOTAL REVENUES		153,375.93	687,677.14	1,569,774.00	43.81	882,096.86
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND						
NON-OPERATING						
09-00-320-108	INTEREST INCOME	319.96	606.66	1,000.00	60.67	393.34
Net NON-OPERATING		319.96	606.66	1,000.00	60.67	393.34
TRANSFERS IN						
09-00-330-102	TRANSFER FROM WATER	400,000.00	400,000.00	400,000.00	100.00	0.00
Net TRANSFERS IN		400,000.00	400,000.00	400,000.00	100.00	0.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2018	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND						
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:						
TOTAL REVENUES		400,319.96	400,606.66	401,000.00	99.90	393.34
Fund 10 - CAPITAL PROJECT FUND						
NON-OPERATING						
10-00-320-108	INTEREST INCOME	19.15	54.07	0.00	100.00	(54.07)
Net NON-OPERATING		19.15	54.07	0.00	100.00	(54.07)
Fund 10 - CAPITAL PROJECT FUND:						
TOTAL REVENUES		19.15	54.07	0.00	100.00	(54.07)
Fund 11 - DEBT SERVICE FUND						
TRANSFERS IN						
11-00-330-101	TRANSFER FROM GENERAL FUND	0.00	53,113.50	278,927.00	19.04	225,813.50
11-00-330-102	TRANSFER FROM WATER	0.00	5,050.50	46,601.00	10.84	41,550.50
Net TRANSFERS IN		0.00	58,164.00	325,528.00	17.87	267,364.00
Fund 11 - DEBT SERVICE FUND:						
TOTAL REVENUES		0.00	58,164.00	325,528.00	17.87	267,364.00
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &						
TRANSFERS IN						
14-00-330-101	TRANSFER FROM GENERAL FUND	0.00	0.00	383,000.00	0.00	383,000.00
Net TRANSFERS IN		0.00	0.00	383,000.00	0.00	383,000.00
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & :						
TOTAL REVENUES		0.00	0.00	383,000.00	0.00	383,000.00
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX						
OTHER TAXES						
15-00-310-201	BUSINESS DISTRICT SALES TAX TOWN CE	34,830.31	108,889.12	450,000.00	24.20	341,110.88
Net OTHER TAXES		34,830.31	108,889.12	450,000.00	24.20	341,110.88



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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2018	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX						
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX:						
TOTAL REVENUES		34,830.31	108,889.12	450,000.00	24.20	341,110.88
TOTAL REVENUES - ALL FUNDS						
		1,647,027.00	4,738,860.82	15,745,201.00	30.10	11,006,340.18

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/18	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
Dept 05 - VILLAGE BOARD & CLERK								
GENERAL MANAGEMENT								
01-05-400-147	MEDICARE	79.23	204.30	805.00	25.38	600.70	1,610.00	1,405.70
01-05-400-161	SOCIAL SECURITY	338.69	873.47	3,441.00	25.38	2,567.53	6,882.00	6,008.53
01-05-410-101	SALARIES - MAYOR & VILLAGE	4,600.00	11,500.00	48,300.00	23.81	36,800.00	96,600.00	85,100.00
01-05-410-125	SALARY - VILLAGE CLERK	600.00	1,800.00	7,200.00	25.00	5,400.00	14,400.00	12,600.00
01-05-410-141	LIFE INSURANCE - ELECTED OF	0.00	152.64	924.00	16.52	771.36	1,848.00	1,695.36
01-05-410-201	PHONE - TELEPHONES	55.80	111.70	696.00	16.05	584.30	1,392.00	1,280.30
01-05-410-301	OFFICE SUPPLIES	0.00	47.15	500.00	9.43	452.85	1,000.00	952.85
01-05-410-303	FUEL/MILEAGE/WASH	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-05-410-304	SCHOOLS/CONFERENCES/TRA	800.00	1,362.00	5,310.00	25.65	3,948.00	10,620.00	9,258.00
01-05-410-307	FEES/DUES/SUBSCRIPTIONS	35.00	295.00	2,411.00	12.24	2,116.00	4,822.00	4,527.00
GENERAL MANAGEMENT		6,508.72	16,346.26	69,687.00	23.46	53,340.74	139,374.00	123,027.74
COMMUNITY RELATIONS								
01-05-420-365	PUBLIC RELATIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
COMMUNITY RELATIONS		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
Total Dept 05 - VILLAGE BOARD & CLERK		6,508.72	16,346.26	70,187.00	23.29	53,840.74	140,374.00	124,027.74
Dept 07 - BOARD OF POLICE COMMISSIONERS								
ADMINISTRATION								
01-07-400-147	MEDICARE	0.00	0.00	15.00	0.00	15.00	30.00	30.00
01-07-400-161	SOCIAL SECURITY	0.00	0.00	50.00	0.00	50.00	100.00	100.00
01-07-435-148	LIFE INSURANCE - COMMISSIO	0.00	38.16	240.00	15.90	201.84	480.00	441.84
01-07-435-239	FEES - BOPC ATTORNEY	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
01-07-435-301	OFFICE SUPPLIES	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-07-435-302	PRINTING & PUBLISHING	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-07-435-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-07-435-307	FEES/DUES/SUBSCRIPTIONS	0.00	3.98	500.00	0.80	496.02	1,000.00	996.02
01-07-435-311	POSTAGE & METER RENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION		0.00	42.14	10,405.00	0.40	10,362.86	20,810.00	20,767.86
OTHER								
01-07-440-542	EXAMS - WRITTEN	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
01-07-440-543	EXAMS - PHYSICAL	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-07-440-544	EXAMS - PSYCHOLOGICAL	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-07-440-545	EXAMS - POLYGRAPH	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
OTHER		0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
Total Dept 07 - BOARD OF POLICE COMMISSIONERS		0.00	42.14	25,405.00	0.17	25,362.86	50,810.00	50,767.86
Dept 10 - ADMINISTRATION								
GENERAL MANAGEMENT								
01-10-400-147	MEDICARE	331.07	937.49	3,612.00	25.95	2,674.51	7,224.00	6,286.51

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/18	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
01-10-400-151	IMRF	3,375.65	9,534.36	35,064.00	27.19	25,529.64	70,128.00	60,593.64
01-10-400-161	SOCIAL SECURITY	1,415.56	4,008.47	12,522.00	32.01	8,513.53	25,044.00	21,035.53
01-10-400-171	SUI - UNEMPLOYMENT	17.67	17.76	204.00	8.71	186.24	408.00	390.24
01-10-455-101	SALARIES - MANAGEMENT STA	6,751.68	23,534.37	87,772.00	26.81	64,237.63	175,544.00	152,009.63
01-10-455-102	OVERTIME	334.58	1,920.47	5,000.00	38.41	3,079.53	10,000.00	8,079.53
01-10-455-105	ASSISTANT VILLAGE ADMINIST	3,463.04	3,463.04	0.00	100.00	(3,463.04)	0.00	(3,463.04)
01-10-455-106	ASST TO VILLAGE ADMINISTRA	5,288.65	15,827.25	68,752.00	23.02	52,924.75	137,504.00	121,676.75
01-10-455-107	ADMINISTRATIVE INTERN	0.00	0.00	11,232.00	0.00	11,232.00	22,464.00	22,464.00
01-10-455-126	SALARIES - CLERICAL	5,873.76	17,578.32	76,358.00	23.02	58,779.68	152,716.00	135,137.68
01-10-455-131	PERSONNEL RECRUITMENT	0.00	0.00	550.00	0.00	550.00	1,100.00	1,100.00
01-10-455-141	HEALTH/DENTAL/LIFE INSURAN	1,040.10	7,434.60	18,132.00	41.00	10,697.40	36,264.00	28,829.40
01-10-455-201	PHONE - TELEPHONES	870.96	2,336.65	22,751.00	10.27	20,414.35	45,502.00	43,165.35
01-10-455-266	CODIFY ORDINANCES	0.00	2,585.00	2,500.00	103.40	(85.00)	5,000.00	2,415.00
01-10-455-301	OFFICE SUPPLIES	558.07	1,449.54	10,000.00	14.50	8,550.46	20,000.00	18,550.46
01-10-455-302	PRINTING & PUBLISHING	0.00	682.49	3,000.00	22.75	2,317.51	6,000.00	5,317.51
01-10-455-303	FUEL/MILEAGE/WASH	114.70	240.08	2,000.00	12.00	1,759.92	4,000.00	3,759.92
01-10-455-304	SCHOOLS/CONFERENCES/TRA	0.00	1,046.14	4,500.00	23.25	3,453.86	9,000.00	7,953.86
01-10-455-305	STRATEGIC PLANNING	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-10-455-307	FEES/DUES/SUBSCRIPTIONS	0.00	8,636.93	12,728.00	67.86	4,091.07	25,456.00	16,819.07
01-10-455-311	POSTAGE & METER RENT	(9.11)	513.48	5,000.00	10.27	4,486.52	10,000.00	9,486.52
01-10-455-315	COPY SERVICE	702.69	1,454.60	7,440.00	19.55	5,985.40	14,880.00	13,425.40
01-10-455-355	COMMISSARY PROVISION	49.74	200.17	1,000.00	20.02	799.83	2,000.00	1,799.83
01-10-455-409	MAINTENANCE - VEHICLES	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-10-455-411	MAINTENANCE - EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
GENERAL MANAGEMENT		30,178.81	103,401.21	395,117.00	26.17	291,715.79	790,234.00	686,832.79
COMMUNITY RELATIONS								
01-10-475-365	PUBLIC RELATIONS	968.57	801.17	10,000.00	8.01	9,198.83	20,000.00	19,198.83
01-10-475-366	NEWSLETTER	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-10-475-370	MEALS-ON-WHEELS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-10-475-372	SENIOR CITIZEN TAXI PROGRA	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
COMMUNITY RELATIONS		968.57	801.17	14,000.00	5.72	13,198.83	28,000.00	27,198.83
CAPITAL IMPROVEMENTS								
01-10-485-602	BUILDING IMPROVEMENTS	0.00	0.00	7,800.00	0.00	7,800.00	15,600.00	15,600.00
01-10-485-611	FURNITURE & OFFICE EQUIPME	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-10-485-642	PEG CHANNEL EQUIPMENT	0.00	10,143.00	0.00	100.00	(10,143.00)	0.00	(10,143.00)
CAPITAL IMPROVEMENTS		0.00	10,143.00	10,300.00	98.48	157.00	20,600.00	10,457.00
DATA PROCESSING								
01-10-460-225	INTERNET/WEBSITE HOSTING	223.69	915.38	8,523.00	10.74	7,607.62	17,046.00	16,130.62
01-10-460-267	DOCUMENT STORAGE/SCANNI	8,025.15	10,170.15	2,740.00	371.17	(7,430.15)	5,480.00	(4,690.15)
01-10-460-305	EDP PERSONNEL TRAINING	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-10-460-331	OPERATING SUPPLIES	0.00	50.44	500.00	10.09	449.56	1,000.00	949.56
DATA PROCESSING		8,248.84	11,135.97	12,013.00	92.70	877.03	24,026.00	12,890.03
BUILDINGS								
01-10-466-228	MAINTENANCE - BUILDING	3,205.90	16,018.12	62,387.00	25.68	46,368.88	124,774.00	108,755.88

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## DATA PROCESSING

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/18	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROF. AVAIL.
Fund 01 - GENERAL FUND								
01-15-515-305	EDP PERSONNEL TRAINING	0.00	0.00	1,600.00	0.00	1,600.00	3,200.00	3,200.00
DATA PROCESSING		0.00	0.00	1,600.00	0.00	1,600.00	3,200.00	3,200.00
ENGINEERING								
01-15-520-229	RENT - MEETING ROOM	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-15-520-245	FEES - ENGINEERING	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-15-520-246	FEES - COURT REPORTER	157.50	157.50	2,500.00	6.30	2,342.50	5,000.00	4,842.50
01-15-520-254	PLAN REVIEW - ENGINEER	605.00	605.00	10,000.00	6.05	9,395.00	20,000.00	19,395.00
01-15-520-257	PLAN REVIEW - PLANNER	7,655.88	7,655.88	100,000.00	7.66	92,344.12	200,000.00	192,344.12
01-15-520-258	PLAN REVIEW - TRAFFIC CONS	229.50	229.50	4,000.00	5.74	3,770.50	8,000.00	7,770.50
ENGINEERING		8,647.88	8,647.88	119,750.00	7.22	111,102.12	239,500.00	230,852.12
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMEN								
		11,358.98	16,287.63	210,971.00	7.72	194,683.37	421,942.00	405,654.37
Dept 20 - PARKS & RECREATION								
CAPITAL IMPROVEMENTS								
01-20-595-693	COURT IMPROVEMENTS	0.00	386.89	1,500.00	25.79	1,113.11	3,000.00	2,613.11
01-20-595-695	PARK IMPROVEMENTS - NEIGH	0.00	135.00	0.00	100.00	(135.00)	0.00	(135.00)
CAPITAL IMPROVEMENTS		0.00	521.89	1,500.00	34.79	978.11	3,000.00	2,478.11
ADMINISTRATION								
01-20-400-147	MEDICARE	71.84	230.78	502.00	45.97	271.22	1,004.00	773.22
01-20-400-151	IMRF	604.86	1,975.13	4,572.00	43.20	2,596.87	9,144.00	7,168.87
01-20-400-161	SOCIAL SECURITY	307.17	986.76	2,145.00	46.00	1,158.24	4,290.00	3,303.24
01-20-400-171	SUI - UNEMPLOYMENT	4.70	33.35	87.00	38.33	53.65	174.00	140.65
01-20-550-101	SALARIES - PERMANENT EMPL	2,789.46	9,307.85	34,597.00	26.90	25,289.15	69,194.00	59,886.15
01-20-550-102	OVERTIME	0.00	155.07	0.00	100.00	(155.07)	0.00	(155.07)
01-20-550-103	PART TIME - PROGRAM SUPER	715.32	1,382.61	0.00	100.00	(1,382.61)	0.00	(1,382.61)
01-20-550-148	LIFE INSURANCE - COMMISSIO	0.00	176.16	1,056.00	16.68	879.84	2,112.00	1,935.84
01-20-550-201	EMERGENCY TELEPHONE LINE	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-20-550-302	PRINTING & PUBLISHING	0.00	495.00	12,425.00	3.98	11,930.00	24,850.00	24,355.00
01-20-550-303	FUEL/MILEAGE/WASH	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-20-550-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	325.00	0.00	325.00	650.00	650.00
01-20-550-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	275.00	0.00	275.00	550.00	550.00
01-20-550-311	POSTAGE & METER RENT	0.00	7.25	2,500.00	0.29	2,492.75	5,000.00	4,992.75
ADMINISTRATION		4,493.35	14,749.96	58,834.00	25.07	44,084.04	117,668.00	102,918.04
DATA PROCESSING								
01-20-555-306	CONSULTING SERVICES	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
DATA PROCESSING		0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
LANDSCAPING								
01-20-565-341	PARK LANDSCAPE SUPPLIES	478.93	4,543.13	9,000.00	50.48	4,456.87	18,000.00	13,456.87
01-20-565-342	LANDSCAPE MAINTENANCE SE	8,773.50	14,527.95	54,400.00	26.71	39,872.05	108,800.00	94,272.05
LANDSCAPING		9,252.43	19,071.08	63,400.00	30.08	44,328.92	126,800.00	107,728.92

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/18	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
MAINTENANCE								
01-20-570-102	OVERTIME	1,493.13	4,814.34	7,000.00	68.78	2,185.66	14,000.00	9,185.66
01-20-570-103	PART TIME - LABOR	0.00	373.73	1,500.00	24.92	1,126.27	3,000.00	2,626.27
01-20-570-228	MAINTENANCE - PARK BUILDIN	0.00	970.62	2,386.00	40.68	1,415.38	4,772.00	3,801.38
01-20-570-234	RENT - EQUIPMENT	0.00	153.00	250.00	61.20	97.00	500.00	347.00
01-20-570-235	NICOR GAS (825 MIDWAY)	28.05	333.47	1,200.00	27.79	866.53	2,400.00	2,066.53
01-20-570-250	SANITARY (825 MIDWAY)	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-20-570-280	BALLFIELD MAINTENANCE/SUP	731.50	731.50	6,500.00	11.25	5,768.50	13,000.00	12,268.50
01-20-570-281	CONTRACTED MAINTENANCE	4,784.91	21,015.73	42,000.00	50.04	20,984.27	84,000.00	62,984.27
01-20-570-331	MAINTENANCE SUPPLIES	0.00	518.71	9,500.00	5.46	8,981.29	19,000.00	18,481.29
01-20-570-411	MAINTENANCE - EQUIPMENT	0.00	0.00	41,137.00	0.00	41,137.00	82,274.00	82,274.00
MAINTENANCE		7,037.59	28,911.10	111,573.00	25.91	82,661.90	223,146.00	194,234.90
SUMMER PROGRAM								
01-20-575-119	SUMMER PROGRAM MATERIAL	881.50	1,856.50	8,820.00	21.05	6,963.50	17,640.00	15,783.50
01-20-575-517	SENIORS PROGRAM	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
SUMMER PROGRAM		881.50	1,856.50	13,820.00	13.43	11,963.50	27,640.00	25,783.50
FALL PROGRAM								
01-20-580-118	FALL PROGRAM MATERIALS & S	0.00	0.00	550.00	0.00	550.00	1,100.00	1,100.00
01-20-580-517	SENIORS PROGRAM	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
FALL PROGRAM		0.00	0.00	6,550.00	0.00	6,550.00	13,100.00	13,100.00
WINTER/SPECIAL PROGRAMS								
01-20-585-112	RECREATION INSTRUCTORS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-20-585-121	WINTER PROGRAM MATERIALS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-20-585-150	CHILDRENS SPECIAL EVENTS -	0.00	0.00	1,800.00	0.00	1,800.00	3,600.00	3,600.00
01-20-585-151	FAMILY SPECIAL EVENT - MOVI	910.50	1,358.00	1,630.00	83.31	272.00	3,260.00	1,902.00
01-20-585-152	FAMILY SPECIAL EVENT - TREE	0.00	0.00	1,400.00	0.00	1,400.00	2,800.00	2,800.00
01-20-585-153	FAMILY SPECIAL EVENT - BACK	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-20-585-154	FAMILY SPECIAL EVENT - RACE	0.00	5,528.65	9,525.00	58.04	3,996.35	19,050.00	13,521.35
01-20-585-155	CHILDREN'S HOLIDAY PARTY	0.00	0.00	4,500.00	0.00	4,500.00	9,000.00	9,000.00
01-20-585-156	SPECIAL EVENT - PARK OPENIN	3,110.31	5,580.76	10,000.00	55.81	4,419.24	20,000.00	14,419.24
01-20-585-517	SENIORS PROGRAM	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
WINTER/SPECIAL PROGRAMS		4,020.81	12,467.41	37,855.00	32.93	25,387.59	75,710.00	63,242.59
SPRING PROGRAM								
01-20-586-112	RECREATION INSTRUCTORS - S	0.00	0.00	200.00	0.00	200.00	400.00	400.00
01-20-586-121	SPRING PROGRAM MATERIALS	0.00	73.23	200.00	36.62	126.77	400.00	326.77
SPRING PROGRAM		0.00	73.23	400.00	18.31	326.77	800.00	726.77
SPECIAL RECREATION								
01-20-590-518	SPECIAL RECREATION ASSOC	0.00	0.00	38,541.00	0.00	38,541.00	77,082.00	77,082.00
01-20-590-519	ADA PARK MAINTENANCE	0.00	83.00	4,750.00	1.75	4,667.00	9,500.00	9,417.00
01-20-590-520	ADA RECREATION ACCOMMOD	0.00	371.45	7,700.00	4.82	7,328.55	15,400.00	15,028.55
01-20-590-521	ADA PARK IMPROVEMENTS	0.00	0.00	21,950.00	0.00	21,950.00	43,900.00	43,900.00
SPECIAL RECREATION		0.00	454.45	72,941.00	0.62	72,486.55	145,882.00	145,427.55

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/18	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
Total Dept 20 - PARKS & RECREATION		25,685.68	78,105.62	381,873.00	20.45	303,767.38	763,746.00	685,640.38
Dept 25 - FINANCE DEPARTMENT								
GENERAL MANAGEMENT								
01-25-400-147	MEDICARE	248.99	748.62	3,478.00	21.52	2,729.38	6,956.00	6,207.38
01-25-400-151	IMRF	2,355.46	7,095.53	28,228.00	25.14	21,132.47	56,456.00	49,360.47
01-25-400-161	SOCIAL SECURITY	1,064.66	3,200.99	14,687.00	21.79	11,486.01	29,374.00	26,173.01
01-25-400-171	SUI - UNEMPLOYMENT	9.77	30.80	272.00	11.32	241.20	544.00	513.20
01-25-610-101	SALARIES - MANAGEMENT STA	10,106.24	30,244.80	131,381.00	23.02	101,136.20	262,762.00	232,517.20
01-25-610-102	OVERTIME	0.00	82.64	1,500.00	5.51	1,417.36	3,000.00	2,917.36
01-25-610-104	PART TIME - CLERICAL	1,860.83	5,904.72	30,624.00	19.28	24,719.28	61,248.00	55,343.28
01-25-610-126	SALARIES - CLERICAL	5,873.77	17,578.33	76,358.00	23.02	58,779.67	152,716.00	135,137.67
01-25-610-141	HEALTH/DENTAL/LIFE INSURAN	457.28	6,955.32	40,044.00	17.37	33,088.68	80,088.00	73,132.68
01-25-610-301	OFFICE SUPPLIES	0.00	0.00	3,700.00	0.00	3,700.00	7,400.00	7,400.00
01-25-610-302	PRINTING & PUBLISHING	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-25-610-303	FUEL/MILEAGE/WASH	18.64	63.11	250.00	25.24	186.89	500.00	436.89
01-25-610-304	SCHOOLS/CONFERENCES/TRA	25.00	110.00	2,000.00	5.50	1,890.00	4,000.00	3,890.00
01-25-610-307	FEES/DUES/SUBSCRIPTIONS	4.78	204.78	2,355.00	8.70	2,150.22	4,710.00	4,505.22
01-25-610-311	POSTAGE & METER RENT	0.00	5.17	500.00	1.03	494.83	1,000.00	994.83
GENERAL MANAGEMENT		22,025.42	72,224.81	336,377.00	21.47	264,152.19	672,754.00	600,529.19
CAPITAL IMPROVEMENTS								
01-25-625-611	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
CAPITAL IMPROVEMENTS		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
DATA PROCESSING								
01-25-615-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	14,670.00	0.00	14,670.00	29,340.00	29,340.00
01-25-615-263	EDP LICENSES	10,046.40	11,946.40	29,226.00	40.88	17,279.60	58,452.00	46,505.60
01-25-615-267	DOCUMENT STORAGE/SCANNI	0.00	0.00	5,280.00	0.00	5,280.00	10,560.00	10,560.00
01-25-615-305	EDP PERSONNEL TRAINING	0.00	0.00	2,600.00	0.00	2,600.00	5,200.00	5,200.00
01-25-615-306	IT - CONSULTING SERVICES	0.00	0.00	25,000.00	0.00	25,000.00	50,000.00	50,000.00
DATA PROCESSING		10,046.40	11,946.40	76,776.00	15.56	64,829.60	153,552.00	141,605.60
FINANCIAL AUDIT								
01-25-620-251	AUDIT SERVICES	0.00	2,800.00	28,273.00	9.90	25,473.00	56,546.00	53,746.00
01-25-620-252	FINANCIAL SERVICES	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
FINANCIAL AUDIT		0.00	2,800.00	30,773.00	9.10	27,973.00	61,546.00	58,746.00
Total Dept 25 - FINANCE DEPARTMENT								
		32,071.82	86,971.21	444,426.00	19.57	357,454.79	888,852.00	801,880.79
Dept 30 - POLICE DEPARTMENT								
CAPITAL IMPROVEMENTS								
01-30-680-625	NEW VEHICLES	0.00	0.00	79,167.00	0.00	79,167.00	158,334.00	158,334.00
CAPITAL IMPROVEMENTS		0.00	0.00	79,167.00	0.00	79,167.00	158,334.00	158,334.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/18	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
ADMINISTRATION								
01-30-400-147	MEDICARE	2,688.77	8,778.96	38,934.00	22.55	30,155.04	77,868.00	69,089.04
01-30-400-151	IMRF	1,822.06	8,811.83	27,180.00	32.42	18,368.17	54,360.00	45,548.17
01-30-400-161	SOCIAL SECURITY	744.20	3,826.17	13,169.00	29.05	9,342.83	26,338.00	22,511.83
01-30-400-171	SUI - UNEMPLOYMENT	38.92	107.19	1,914.00	5.60	1,806.81	3,828.00	3,720.81
01-30-630-101	SALARIES - PERMANENT EMPL	158,286.21	486,603.28	2,210,724.00	22.01	1,724,120.72	4,421,448.00	3,934,844.72
01-30-630-102	OVERTIME	26,821.50	87,825.57	250,000.00	35.13	162,174.43	500,000.00	412,174.43
01-30-630-103	OVERTIME - SPECIAL DETAIL &	0.00	0.00	12,000.00	0.00	12,000.00	24,000.00	24,000.00
01-30-630-104	PART TIME - CLERICAL	0.00	2,669.57	20,000.00	13.35	17,330.43	40,000.00	37,330.43
01-30-630-106	ACCREDITATION MANAGER	0.00	499.05	8,000.00	6.24	7,500.95	16,000.00	15,500.95
01-30-630-126	SALARIES - CLERICAL	12,059.84	58,804.69	175,396.00	33.53	116,591.31	350,792.00	291,987.31
01-30-630-127	OVERTIME - CLERICAL	0.00	90.14	9,000.00	1.00	8,909.86	18,000.00	17,909.86
01-30-630-131	PERSONNEL RECRUITMENT	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-30-630-141	HEALTH/DENTAL/LIFE INSURAN	6,047.42	65,674.18	385,450.00	17.04	319,775.82	770,900.00	705,225.82
01-30-630-155	POLICE PENSION	67,006.46	201,019.38	871,084.00	23.08	670,064.62	1,742,168.00	1,541,148.62
01-30-630-201	PHONE - TELEPHONES	1,645.21	3,591.13	27,000.00	13.30	23,408.87	54,000.00	50,408.87
01-30-630-202	ACCREDITATION	0.00	675.00	6,000.00	11.25	5,325.00	12,000.00	11,325.00
01-30-630-228	MAINTENANCE - BUILDINGS - H	0.00	970.63	2,386.00	40.68	1,415.37	4,772.00	3,801.37
01-30-630-235	NICOR GAS (7760 QUINCY)	108.09	212.33	2,500.00	8.49	2,287.67	5,000.00	4,787.67
01-30-630-238	FIAT	0.00	3,500.00	3,500.00	100.00	0.00	7,000.00	3,500.00
01-30-630-241	FEES - FIELD COURT ATTORNE	0.00	0.00	12,000.00	0.00	12,000.00	24,000.00	24,000.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-30-630-245	FIRING RANGE	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-30-630-246	RED LIGHT - ADJUDICATOR	330.00	330.00	6,000.00	5.50	5,670.00	12,000.00	11,670.00
01-30-630-247	RED LIGHT - CAMERA FEES	22,475.00	22,475.00	275,000.00	8.17	252,525.00	550,000.00	527,525.00
01-30-630-248	RED LIGHT - COM ED	135.21	411.29	2,000.00	20.56	1,588.71	4,000.00	3,588.71
01-30-630-249	RED LIGHT - MISC FEE	2,110.50	2,145.00	22,000.00	9.75	19,855.00	44,000.00	41,855.00
01-30-630-250	SANITARY (7760 QUINCY)	0.00	0.00	350.00	0.00	350.00	700.00	700.00
01-30-630-301	OFFICE SUPPLIES	276.46	1,258.83	7,000.00	17.98	5,741.17	14,000.00	12,741.17
01-30-630-302	PRINTING & PUBLISHING	146.52	362.92	6,000.00	6.05	5,637.08	12,000.00	11,637.08
01-30-630-303	FUEL/MILEAGE/WASH	5,131.45	10,039.84	65,000.00	15.45	54,960.16	130,000.00	119,960.16
01-30-630-304	SCHOOLS/CONFERENCES/TRA	1,250.00	2,094.06	30,207.00	6.93	28,112.94	60,414.00	58,319.94
01-30-630-305	TUITION REIMBURSEMENT	0.00	2,250.00	3,000.00	75.00	750.00	6,000.00	3,750.00
01-30-630-307	FEES/DUES/SUBSCRIPTIONS	1,314.41	4,245.71	15,000.00	28.30	10,754.29	30,000.00	25,754.29
01-30-630-308	CADET PROGRAM	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
01-30-630-311	POSTAGE & METER RENT	252.07	737.50	4,000.00	18.44	3,262.50	8,000.00	7,262.50
01-30-630-315	COPY SERVICE	309.67	731.11	4,000.00	18.28	3,268.89	8,000.00	7,268.89
01-30-630-331	OPERATING SUPPLIES	211.80	437.21	3,500.00	12.49	3,062.79	7,000.00	6,562.79
01-30-630-345	UNIFORMS	383.70	5,487.94	31,100.00	17.65	25,612.06	62,200.00	56,712.06
01-30-630-346	AMMUNITION	0.00	3,804.59	18,000.00	21.14	14,195.41	36,000.00	32,195.41
01-30-630-401	OPERATING EQUIPMENT	2,685.29	11,253.87	24,000.00	46.89	12,746.13	48,000.00	36,746.13
01-30-630-402	BODY CAMERAS	0.00	0.00	33,846.00	0.00	33,846.00	67,692.00	67,692.00
01-30-630-405	FURNITURE & OFFICE EQUIPME	0.00	3,623.00	6,000.00	60.38	2,377.00	12,000.00	8,377.00
01-30-630-409	MAINTENANCE - VEHICLES	4,666.54	8,590.56	70,000.00	12.27	61,409.44	140,000.00	131,409.44
01-30-630-421	MAINTENANCE - RADIO EQUIPM	0.00	0.00	15,250.00	0.00	15,250.00	30,500.00	30,500.00
ADMINISTRATION		318,947.30	1,013,937.53	4,728,490.00	21.44	3,714,552.47	9,456,980.00	8,443,042.47
DATA PROCESSING								
01-30-640-212	EDP EQUIPMENT/SOFTWARE	0.00	1,798.80	7,750.00	23.21	5,951.20	15,500.00	13,701.20
01-30-640-225	INTERNET/WEBSITE HOSTING	0.00	468.00	1,968.00	23.78	1,500.00	3,936.00	3,468.00



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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/18	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
01-30-640-263	EDP LICENSES	7,053.00	10,336.60	28,405.00	36.39	18,068.40	56,810.00	46,473.40
01-30-640-267	DOCUMENT STORAGE/SCANNI	0.00	0.00	19,000.00	0.00	19,000.00	38,000.00	38,000.00
DATA PROCESSING		7,053.00	12,603.40	57,123.00	22.06	44,519.60	114,246.00	101,642.60
RISK MANAGEMENT								
01-30-645-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	20,000.00	0.00	20,000.00	40,000.00	40,000.00
RISK MANAGEMENT		0.00	0.00	20,000.00	0.00	20,000.00	40,000.00	40,000.00
CONSTRUCTION								
01-30-635-288	BUILDING CONSTR & REMODEL	0.00	1,733.32	6,460.00	26.83	4,726.68	12,920.00	11,186.68
CONSTRUCTION		0.00	1,733.32	6,460.00	26.83	4,726.68	12,920.00	11,186.68
PATROL								
01-30-650-268	ANIMAL CONTROL	0.00	0.00	800.00	0.00	800.00	1,600.00	1,600.00
01-30-650-340	K-9 PROGRAM	303.95	788.47	4,200.00	18.77	3,411.53	8,400.00	7,611.53
01-30-650-343	JAIL SUPPLIES	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-30-650-345	UNIFORMS	40.00	707.94	0.00	100.00	(707.94)	0.00	(707.94)
01-30-650-348	DRUG FORFEITURE EXP - STAT	68.00	68.00	33,293.00	0.20	33,225.00	66,586.00	66,518.00
PATROL		411.95	1,564.41	39,793.00	3.93	38,228.59	79,586.00	78,021.59
INVESTIGATIVE								
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
INVESTIGATIVE		0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
TRAFFIC SAFETY								
01-30-660-105	PART TIME - CROSSING GUARD	0.00	737.51	5,300.00	13.92	4,562.49	10,600.00	9,862.49
TRAFFIC SAFETY		0.00	737.51	5,300.00	13.92	4,562.49	10,600.00	9,862.49
ESDA COORDINATOR								
01-30-665-263	SIREN MAINTENANCE	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ESDA COORDINATOR		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
CRIME PREVENTION								
01-30-670-302	PRINTING & PUBLISHING	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-30-670-331	COMMODITIES	0.00	2,870.19	5,000.00	57.40	2,129.81	10,000.00	7,129.81
CRIME PREVENTION		0.00	2,870.19	6,000.00	47.84	3,129.81	12,000.00	9,129.81
TELECOMMUNICATIONS								
01-30-675-235	RADIO DISPATCHING	67,087.45	134,174.90	289,421.00	46.36	155,246.10	578,842.00	444,667.10
TELECOMMUNICATIONS		67,087.45	134,174.90	289,421.00	46.36	155,246.10	578,842.00	444,667.10
Total Dept 30 - POLICE DEPARTMENT		393,499.70	1,167,621.26	5,233,254.00	22.31	4,065,632.74	10,466,508.00	9,298,886.74
Dept 35 - PUBLIC WORKS DEPARTMENT								

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		2018-19		AVAILABLE	APPROP.	APPROP.
		MONTH	YTD BALANCE	ORIGINAL	% BDGT			
		07/31/18	07/31/2018	BUDGET	USED	BALANCE		AVAIL.
Fund 01 - GENERAL FUND								
CAPITAL IMPROVEMENTS								
01-35-765-685	STREET IMPROVEMENTS	0.00	0.00	30,000.00	0.00	30,000.00	60,000.00	60,000.00
CAPITAL IMPROVEMENTS								
		0.00	0.00	30,000.00	0.00	30,000.00	60,000.00	60,000.00
ADMINISTRATION								
01-35-400-147	MEDICARE	242.38	776.05	3,720.00	20.86	2,943.95	7,440.00	6,663.95
01-35-400-151	IMRF	2,361.44	7,509.12	33,394.00	22.49	25,884.88	66,788.00	59,278.88
01-35-400-161	SOCIAL SECURITY	1,036.36	3,318.01	14,486.00	22.90	11,167.99	28,972.00	25,653.99
01-35-400-171	SUI - UNEMPLOYMENT	5.74	19.12	170.00	11.25	150.88	340.00	320.88
01-35-710-101	SALARIES - PERMANENT EMPL	13,923.76	43,319.84	179,096.00	24.19	135,776.16	358,192.00	314,872.16
01-35-710-102	OVERTIME	177.12	1,878.86	22,500.00	8.35	20,621.14	45,000.00	43,121.14
01-35-710-103	PART TIME - LABOR	1,092.32	3,638.88	30,000.00	12.13	26,361.12	60,000.00	56,361.12
01-35-710-126	SALARIES - CLERICAL	1,919.86	5,745.50	24,957.00	23.02	19,211.50	49,914.00	44,168.50
01-35-710-141	HEALTH/DENTAL/LIFE INSURAN	427.86	6,579.72	37,071.00	17.75	30,491.28	74,142.00	67,562.28
01-35-710-201	TELEPHONES	179.03	358.40	2,500.00	14.34	2,141.60	5,000.00	4,641.60
01-35-710-301	OFFICE SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-35-710-302	PRINTING & PUBLISHING	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-35-710-303	FUEL/MILEAGE/WASH	826.77	1,602.45	7,500.00	21.37	5,897.55	15,000.00	13,397.55
01-35-710-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-35-710-306	REIMB PERSONNEL EXPENSES	0.00	0.00	300.00	0.00	300.00	600.00	600.00
01-35-710-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	300.00	0.00	300.00	600.00	600.00
01-35-710-311	POSTAGE & METER RENT	0.00	14.19	1,500.00	0.95	1,485.81	3,000.00	2,985.81
01-35-710-345	UNIFORMS	0.00	77.74	5,000.00	1.55	4,922.26	10,000.00	9,922.26
01-35-710-401	OPERATING SUPPLIES & EQUIP	0.00	0.00	3,500.00	0.00	3,500.00	7,000.00	7,000.00
01-35-710-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION								
		22,192.64	74,837.88	369,494.00	20.25	294,656.12	738,988.00	664,150.12
DATA PROCESSING								
01-35-715-225	INTERNET/WEBSITE HOSTING	104.85	209.70	1,373.00	15.27	1,163.30	2,746.00	2,536.30
DATA PROCESSING								
		104.85	209.70	1,373.00	15.27	1,163.30	2,746.00	2,536.30
ENGINEERING								
01-35-720-245	FEES - ENGINEERING	4,708.88	6,351.36	65,000.00	9.77	58,648.64	130,000.00	123,648.64
01-35-720-254	PLAN REVIEW - ENGINEER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
ENGINEERING								
		4,708.88	6,351.36	66,500.00	9.55	60,148.64	133,000.00	126,648.64
BUILDINGS								
01-35-725-413	MAINTENANCE - GARAGE	0.00	1,967.62	6,000.00	32.79	4,032.38	12,000.00	10,032.38
01-35-725-414	MAINTENANCE - SALT BINS	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-35-725-415	NICOR GAS	38.81	202.83	2,000.00	10.14	1,797.17	4,000.00	3,797.17
01-35-725-417	SANITARY USER CHARGE	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-35-725-418	MAINTENANCE - PW BUILDING	493.40	7,400.12	10,886.00	67.98	3,485.88	21,772.00	14,371.88
BUILDINGS								
		532.21	9,570.57	21,486.00	44.54	11,915.43	42,972.00	33,401.43
EQUIPMENT REPAIR								
01-35-735-409	MAINTENANCE - VEHICLES	846.72	945.69	20,000.00	4.73	19,054.31	40,000.00	39,054.31
EQUIPMENT REPAIR								
		846.72	945.69	20,000.00	4.73	19,054.31	40,000.00	39,054.31

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Fund 01 - GENERAL FUND								
SNOW REMOVAL								
01-35-740-287	SNOW REMOVAL CONTRACT	0.00	0.00	60,000.00	0.00	60,000.00	120,000.00	120,000.00
01-35-740-306	REIMB PERSONAL EXPENSES	0.00	0.00	200.00	0.00	200.00	400.00	400.00
01-35-740-411	MAINTENANCE - EQUIPMENT	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
SNOW REMOVAL		0.00	0.00	66,200.00	0.00	66,200.00	132,400.00	132,400.00
STREET LIGHTING								
01-35-745-207	ENERGY - STREET LIGHTS	1,210.55	4,184.40	19,140.00	21.86	14,955.60	38,280.00	34,095.60
01-35-745-223	MAINTENANCE - STREET LIGHT	530.50	2,475.18	15,000.00	16.50	12,524.82	30,000.00	27,524.82
01-35-745-224	MAINTENANCE - TRAFFIC SIGN	0.00	0.00	7,200.00	0.00	7,200.00	14,400.00	14,400.00
STREET LIGHTING		1,741.05	6,659.58	41,340.00	16.11	34,680.42	82,680.00	76,020.42
STORM WATER IMPROVEMENTS								
01-35-750-286	JET CLEANING CULVERT	3,560.00	3,560.00	15,000.00	23.73	11,440.00	30,000.00	26,440.00
01-35-750-289	SITE IMPROVEMENTS	0.00	0.00	20,000.00	0.00	20,000.00	40,000.00	40,000.00
01-35-750-290	EQUIPMENT RENTAL	80.80	244.57	3,500.00	6.99	3,255.43	7,000.00	6,755.43
01-35-750-328	STREET & ROW MAINTENANCE	26,391.51	48,287.92	140,000.00	34.49	91,712.08	280,000.00	231,712.08
01-35-750-329	MAINTENANCE - SAW MILL CRE	0.00	0.00	3,500.00	0.00	3,500.00	7,000.00	7,000.00
01-35-750-338	TREE MAINTENANCE	0.00	27.00	55,000.00	0.05	54,973.00	110,000.00	109,973.00
01-35-750-381	STORM WATER IMPROVEMENT	16,025.94	19,577.75	40,000.00	48.94	20,422.25	80,000.00	60,422.25
STORM WATER IMPROVEMENTS		46,058.25	71,697.24	277,000.00	25.88	205,302.76	554,000.00	482,302.76
STREET MAINTENANCE								
01-35-755-279	TRASH REMOVAL	0.00	0.00	1,250.00	0.00	1,250.00	2,500.00	2,500.00
01-35-755-281	ROUTE 83 BEAUTIFICATION	4,243.22	12,729.66	52,500.00	24.25	39,770.34	105,000.00	92,270.34
01-35-755-282	REIMB EXP - CONSTRUCTION	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-35-755-283	REIMB EXP - OTHER	3,107.00	3,107.00	2,500.00	124.28	(607.00)	5,000.00	1,893.00
01-35-755-284	REIMB EXP - BRUSH PICKUP	0.00	9,800.00	20,000.00	49.00	10,200.00	40,000.00	30,200.00
01-35-755-290	EQUIPMENT RENTAL	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
01-35-755-328	STREET & ROW MAINTENANCE	0.00	0.00	25,000.00	0.00	25,000.00	50,000.00	50,000.00
01-35-755-331	OPERATING SUPPLIES	0.00	8,635.34	55,000.00	15.70	46,364.66	110,000.00	101,364.66
01-35-755-332	J.U.L.I.E.	1,191.01	1,191.01	2,400.00	49.63	1,208.99	4,800.00	3,608.99
01-35-755-333	ROAD SIGNS	766.80	766.80	10,000.00	7.67	9,233.20	20,000.00	19,233.20
01-35-755-401	OPERATING EQUIPMENT	120.70	220.68	1,500.00	14.71	1,279.32	3,000.00	2,779.32
STREET MAINTENANCE		9,428.73	36,450.49	171,400.00	21.27	134,949.51	342,800.00	306,349.51
NUISANCE CONTROL								
01-35-760-258	PEST CONTROL	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-35-760-259	MOSQUITO ABATEMENT	6,520.00	19,560.00	33,100.00	59.09	13,540.00	66,200.00	46,640.00
NUISANCE CONTROL		6,520.00	19,560.00	34,100.00	57.36	14,540.00	68,200.00	48,640.00
Total Dept 35 - PUBLIC WORKS DEPARTMENT				1,098,893.00	20.59	872,610.49	2,197,786.00	1,971,503.49
Dept 40 - BUILDING & ZONING DEPARTMENT								
GENERAL MANAGEMENT								
01-40-400-147	MEDICARE	120.81	350.44	1,660.00	21.11	1,309.56	3,320.00	2,969.56

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Fund 01 - GENERAL FUND								
01-40-400-151	IMRF	1,261.75	3,602.23	16,870.00	21.35	13,267.77	33,740.00	30,137.77
01-40-400-161	SOCIAL SECURITY	516.59	1,498.42	7,096.00	21.12	5,597.58	14,192.00	12,693.58
01-40-400-171	SUI - UNEMPLOYMENT	7.57	22.52	102.00	22.08	79.48	204.00	181.48
01-40-810-101	SALARIES - PERMANENT EMPL	5,974.24	17,869.45	77,665.00	23.01	59,795.55	155,330.00	137,460.55
01-40-810-102	OVERTIME	1,077.40	2,662.65	15,000.00	17.75	12,337.35	30,000.00	27,337.35
01-40-810-126	SALARIES - CLERICAL	1,508.42	4,022.52	21,788.00	18.46	17,765.48	43,576.00	39,553.48
01-40-810-141	HEALTH/DENTAL/LIFE INSURAN	228.64	4,993.80	29,983.00	16.66	24,989.20	59,966.00	54,972.20
01-40-810-201	TELEPHONES	93.04	(42.70)	1,000.00	(4.27)	1,042.70	2,000.00	2,042.70
01-40-810-301	OFFICE SUPPLIES	291.79	1,014.61	1,000.00	101.46	(14.61)	2,000.00	985.39
01-40-810-302	PRINTING & PUBLISHING	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
01-40-810-303	FUEL/MILEAGE/WASH	94.15	134.06	1,000.00	13.41	865.94	2,000.00	1,865.94
01-40-810-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-40-810-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-40-810-311	POSTAGE & METER RENT	0.00	9.05	400.00	2.26	390.95	800.00	790.95
01-40-810-345	UNIFORMS	0.00	0.00	400.00	0.00	400.00	800.00	800.00
01-40-810-401	OPERATING EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-40-810-409	MAINTENANCE - VEHICLES	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
GENERAL MANAGEMENT			36,137.05	179,214.00	20.16	143,076.95	358,428.00	322,290.95
DATA PROCESSING								
01-40-815-267	DOCUMENT STORAGE/SCANNI	0.00	0.00	9,100.00	0.00	9,100.00	18,200.00	18,200.00
01-40-815-305	EDP PERSONNEL TRAINING	0.00	1,450.00	2,600.00	55.77	1,150.00	5,200.00	3,750.00
01-40-815-306	CONSULTING SERVICES	7,052.50	16,997.50	20,000.00	84.99	3,002.50	40,000.00	23,002.50
DATA PROCESSING			18,447.50	31,700.00	58.19	13,252.50	63,400.00	44,952.50
ENGINEERING								
01-40-820-245	FEES - ENGINEERING	0.00	110.00	3,500.00	3.14	3,390.00	7,000.00	6,890.00
01-40-820-246	FEES - DRAINAGE ENGINEER	2,254.00	5,049.00	10,000.00	50.49	4,951.00	20,000.00	14,951.00
01-40-820-247	REIMB EXP - ENGINEERING	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-40-820-254	PLAN REVIEW - ENGINEER	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-40-820-255	PLAN REVIEW - STRUCTURAL	3,880.50	3,880.50	5,000.00	77.61	1,119.50	10,000.00	6,119.50
01-40-820-258	PLAN REVIEW - BUILDING CODE	14,822.72	30,722.94	75,000.00	40.96	44,277.06	150,000.00	119,277.06
01-40-820-259	PLAN REVIEW - DRAINAGE ENGI	4,456.50	7,857.50	15,000.00	52.38	7,142.50	30,000.00	22,142.50
ENGINEERING			47,619.94	114,000.00	41.77	66,380.06	228,000.00	180,380.06
INSPECTION								
01-40-830-109	PART TIME - INSPECTOR	3,822.00	7,509.91	40,000.00	18.77	32,490.09	80,000.00	72,490.09
01-40-830-115	PLUMBING INSPECTION	1,970.00	2,375.00	7,500.00	31.67	5,125.00	15,000.00	12,625.00
01-40-830-117	ELEVATOR INSPECTION	0.00	0.00	8,000.00	0.00	8,000.00	16,000.00	16,000.00
01-40-830-119	CODE ENFORCEMENT INSPECT	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
INSPECTION			9,884.91	59,500.00	16.61	49,615.09	119,000.00	109,115.09
Total Dept 40 - BUILDING & ZONING DEPARTMENT			112,089.40	384,414.00	29.16	272,324.60	768,828.00	656,738.60

## EXPENDITURE REPORT FOR WILLOWBROOK

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		2018-19		% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		MONTH 07/31/18	YTD BALANCE 07/31/2018	ORIGINAL BUDGET	ORIGINAL BUDGET				

Fund 01 - GENERAL FUND

Fund 01 - GENERAL FUND:

TOTAL EXPENDITURES		665,307.02	1,919,417.85	9,332,731.00	20.57	7,413,313.15	18,665,462.00	16,746,044.15
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EXPENDITURE REPORT FOR WILLOWBROOK  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR		2018-19		% BDGT	USED	AVAILABLE BALANCE	APPROP.	APPROP.	AVAIL.
		MONTH	YTD BALANCE	ORIGINAL	BUDGET						
		07/31/18	07/31/2018								
Fund 02 - WATER FUND											
Dept 50 - WATER DEPARTMENT											
CAPITAL IMPROVEMENTS											
02-50-440-694	DISTRIBUTION SYSTEM REPLA	0.00	0.00	10,000.00		0.00		10,000.00	20,000.00		20,000.00
CAPITAL IMPROVEMENTS											
		0.00	0.00	10,000.00		0.00		10,000.00	20,000.00		20,000.00
ADMINISTRATION											
02-50-400-147	MEDICARE	236.99	781.00	3,352.00		23.30		2,571.00	6,704.00		5,923.00
02-50-400-151	IMRF	2,428.45	7,973.29	32,597.00		24.46		24,623.71	65,194.00		57,220.71
02-50-400-161	SOCIAL SECURITY	1,013.48	3,339.89	14,331.00		23.31		10,991.11	28,662.00		25,322.11
02-50-400-171	SUI - UNEMPLOYMENT	1.70	5.21	170.00		3.06		164.79	340.00		334.79
02-50-401-101	SALARIES - PERMANENT EMPL	12,014.42	37,591.70	156,189.00		24.07		118,597.30	312,378.00		274,786.30
02-50-401-102	OVERTIME	2,541.14	10,755.98	40,000.00		26.89		29,244.02	80,000.00		69,244.02
02-50-401-103	PART TIME - LABOR	324.86	996.05	10,000.00		9.96		9,003.95	20,000.00		19,003.95
02-50-401-126	SALARIES - CLERICAL	1,919.66	5,744.97	24,957.00		23.02		19,212.03	49,914.00		44,169.03
02-50-401-141	HEALTH/DENTAL/LIFE INSURAN	427.86	6,579.72	37,813.00		17.40		31,233.28	75,626.00		69,046.28
02-50-401-201	PHONE - TELEPHONES	543.65	1,086.88	7,500.00		14.49		6,413.12	15,000.00		13,913.12
02-50-401-239	FEES - VILLAGE ATTORNEY	0.00	0.00	1,000.00		0.00		1,000.00	2,000.00		2,000.00
02-50-401-301	OFFICE SUPPLIES	0.00	0.00	750.00		0.00		750.00	1,500.00		1,500.00
02-50-401-302	PRINTING & PUBLISHING	2,965.71	2,965.71	4,000.00		74.14		1,034.29	8,000.00		5,034.29
02-50-401-303	FUEL/MILEAGE/WASH	826.77	1,602.17	6,500.00		24.65		4,897.83	13,000.00		11,397.83
02-50-401-304	SCHOOLS CONFERENCE TRAV	0.00	0.00	1,500.00		0.00		1,500.00	3,000.00		3,000.00
02-50-401-306	REIMB PERSONNEL EXPENSES	0.00	0.00	150.00		0.00		150.00	300.00		300.00
02-50-401-307	FEES DUES SUBSCRIPTIONS	25.35	44.35	500.00		8.87		455.65	1,000.00		955.65
02-50-401-311	POSTAGE & METER RENT	0.00	1,337.22	6,000.00		22.29		4,662.78	12,000.00		10,662.78
02-50-401-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00		0.00		500.00	1,000.00		1,000.00
ADMINISTRATION											
		25,270.04	80,804.14	347,809.00		23.23		267,004.86	695,618.00		614,813.86
OTHER											
02-50-449-102	INTEREST EXPENSE	0.00	4,811.00	9,622.00		50.00		4,811.00	19,244.00		14,433.00
02-50-449-104	BOND PRINCIPAL EXPENSE	0.00	0.00	10,800.00		0.00		10,800.00	21,600.00		21,600.00
02-50-449-105	INTEREST EXPENSE - IEPA LOA	0.00	7,895.37	15,611.00		50.58		7,715.63	31,222.00		23,326.63
02-50-449-106	PRINCIPAL EXPENSE - IEPA LO	0.00	19,328.73	38,837.00		49.77		19,508.27	77,674.00		58,345.27
OTHER											
		0.00	32,035.10	74,870.00		42.79		42,834.90	149,740.00		117,704.90
DATA PROCESSING											
02-50-417-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	2,800.00		0.00		2,800.00	5,600.00		5,600.00
02-50-417-263	EDP LICENSES	0.00	1,088.00	7,641.00		14.24		6,553.00	15,282.00		14,194.00
02-50-417-305	EDP PERSONNEL TRAINING	0.00	0.00	1,300.00		0.00		1,300.00	2,600.00		2,600.00
DATA PROCESSING											
		0.00	1,088.00	11,741.00		9.27		10,653.00	23,482.00		22,394.00
ENGINEERING											
02-50-405-245	FEES - ENGINEERING	0.00	0.00	2,500.00		0.00		2,500.00	5,000.00		5,000.00
ENGINEERING											
		0.00	0.00	2,500.00		0.00		2,500.00	5,000.00		5,000.00
RISK MANAGEMENT											
02-50-415-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	10,000.00		0.00		10,000.00	20,000.00		20,000.00
RISK MANAGEMENT											
		0.00	0.00	10,000.00		0.00		10,000.00	20,000.00		20,000.00

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Fund 02 - WATER FUND:

## EXPENDITURE REPORT FOR WILLOWBROOK

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/18	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
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Fund 02 - WATER FUND

TOTAL EXPENDITURES

684,224.41	1,080,065.89	3,343,076.00	32.31	2,263,010.11	6,686,152.00	5,606,086.11
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/18	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.	APPROP. AVAIL.
Fund 03 - HOTEL/MOTEL TAX FUND								
Dept 53 - HOTEL/MOTEL								
COMMUNITY RELATIONS								
03-53-435-303	WILLOWBROOK MOBILE PHONE	0.00	0.00	1,185.00	0.00	1,185.00	2,370.00	2,370.00
03-53-435-308	GRANT PILOT PROGRAM	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
03-53-435-316	LANDSCAPE BEAUTIFICATION	(2,310.00)	0.00	9,260.00	0.00	9,260.00	18,520.00	18,520.00
03-53-435-317	ADVERTISING - DCVB	0.00	0.00	75,000.00	0.00	75,000.00	150,000.00	150,000.00
03-53-435-318	ADVERTISING - VILLAGE	0.00	0.00	1.00	0.00	1.00	2.00	2.00
03-53-435-319	CHAMBER DIRECTORY	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
COMMUNITY RELATIONS								
		(2,310.00)	0.00	93,446.00	0.00	93,446.00	186,892.00	186,892.00
ADMINISTRATION								
03-53-401-307	FEES DUES SUBSCRIPTIONS	2,000.00	2,000.00	12,000.00	16.67	10,000.00	24,000.00	22,000.00
03-53-401-311	POSTAGE & METER RENT	0.00	0.00	250.00	0.00	250.00	500.00	500.00
ADMINISTRATION								
		2,000.00	2,000.00	12,250.00	16.33	10,250.00	24,500.00	22,500.00
SPECIAL EVENTS								
03-53-436-378	WINE & DINE INTELLIGENTLY	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
03-53-436-379	SPECIAL PROMOTIONAL EVENT	2,500.00	2,500.00	2,500.00	100.00	0.00	5,000.00	2,500.00
SPECIAL EVENTS								
		2,500.00	2,500.00	4,500.00	55.56	2,000.00	9,000.00	6,500.00
Total Dept 53 - HOTEL/MOTEL								
		2,190.00	4,500.00	110,196.00	4.08	105,696.00	220,392.00	215,892.00
Fund 03 - HOTEL/MOTEL TAX FUND:								
TOTAL EXPENDITURES								
		2,190.00	4,500.00	110,196.00	4.08	105,696.00	220,392.00	215,892.00

## EXPENDITURE REPORT FOR WILLOWBROOK

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PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/18	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 04 - MOTOR FUEL TAX FUND								
Dept 56 - MOTOR FUEL TAX								
CAPITAL IMPROVEMENTS								
04-56-430-684	STREET MAINTENANCE CONTR	0.00	0.00	267,382.00	0.00	267,382.00	534,764.00	534,764.00
	CAPITAL IMPROVEMENTS	0.00	0.00	267,382.00	0.00	267,382.00	534,764.00	534,764.00
Total Dept 56 - MOTOR FUEL TAX								
		0.00	0.00	267,382.00	0.00	267,382.00	534,764.00	534,764.00
Fund 04 - MOTOR FUEL TAX FUND:								
TOTAL EXPENDITURES								
		0.00	0.00	267,382.00	0.00	267,382.00	534,764.00	534,764.00

## EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 07/31/2018

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/18	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 06 - SSA ONE BOND & INTEREST FUND								
Dept 60 - SSA BOND								
OTHER								
06-60-550-401	BOND PRINCIPAL EXPENSE	0.00	0.00	160,000.00	0.00	160,000.00	320,000.00	320,000.00
06-60-550-402	BOND INTEREST EXPENSE	0.00	81,112.50	162,225.00	50.00	81,112.50	324,450.00	243,337.50
OTHER		0.00	81,112.50	322,225.00	25.17	241,112.50	644,450.00	563,337.50
Total Dept 60 - SSA BOND								
		0.00	81,112.50	322,225.00	25.17	241,112.50	644,450.00	563,337.50
Fund 06 - SSA ONE BOND & INTEREST FUND:								
TOTAL EXPENDITURES								
		0.00	81,112.50	322,225.00	25.17	241,112.50	644,450.00	563,337.50

EXPENDITURE REPORT FOR WILLOWBROOK  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/18	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. APPROX.	APPROX. AVAIL.
Fund 07 - POLICE PENSION FUND								
Dept 62								
ADMINISTRATION								
07-62-401-242	LEGAL FEES	3,184.77	3,184.77	6,500.00	49.00	3,315.23	13,000.00	9,815.23
07-62-401-243	COURT STENOGRAPHER	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
07-62-401-251	AUDIT FEES	0.00	0.00	3,282.00	0.00	3,282.00	6,564.00	6,564.00
07-62-401-252	ACTUARY SERVICES	0.00	0.00	4,400.00	0.00	4,400.00	8,800.00	8,800.00
07-62-401-253	FINANCIAL ADVISORY FEES	0.00	0.00	27,883.00	0.00	27,883.00	55,766.00	55,766.00
07-62-401-254	FIDUCIARY INSURANCE	0.00	0.00	3,175.00	0.00	3,175.00	6,350.00	6,350.00
07-62-401-304	SCHOOLS CONFERENCE TRAV	0.00	685.72	3,510.00	19.54	2,824.28	7,020.00	6,334.28
07-62-401-307	FEES DUES SUBSCRIPTIONS	0.00	0.00	819.00	0.00	819.00	1,638.00	1,638.00
07-62-401-531	DEPT OF INSURANCE FILING FE	0.00	4,096.96	4,461.00	91.84	364.04	8,922.00	4,825.04
07-62-401-543	EXAMS - PHYSICAL	0.00	0.00	7,500.00	0.00	7,500.00	15,000.00	15,000.00
ADMINISTRATION		3,184.77	7,967.45	62,030.00	12.84	54,062.55	124,060.00	116,092.55
PENSION BENEFITS								
07-62-401-581	PENSION BENEFITS	103,615.51	310,846.53	1,255,661.00	24.76	944,814.47	2,511,322.00	2,200,475.47
07-62-401-582	WIDOW'S PENSION	0.00	3,209.37	38,512.00	8.33	35,302.63	77,024.00	73,814.63
07-62-401-583	DISABILITY BENEFITS	5,802.07	17,406.21	70,007.00	24.86	52,600.79	140,014.00	122,607.79
07-62-401-586	SEPARATION REFUNDS	4,243.02	4,243.02	0.00	100.00	(4,243.02)	0.00	(4,243.02)
PENSION BENEFITS		113,660.60	335,705.13	1,364,180.00	24.61	1,028,474.87	2,728,360.00	2,392,654.87
Total Dept 62								
		116,845.37	343,672.58	1,426,210.00	24.10	1,082,537.42	2,852,420.00	2,508,747.42
Fund 07 - POLICE PENSION FUND:								
TOTAL EXPENDITURES								
		116,845.37	343,672.58	1,426,210.00	24.10	1,082,537.42	2,852,420.00	2,508,747.42

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 07/31/2018

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/18	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. APPROP.	APPROP. AVAIL.
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND								
Dept 65 - WATER CAPITAL IMPROVEMENTS								
CAPITAL IMPROVEMENTS								
09-65-440-600	WATER SYSTEM IMPROVEMENT	0.00	0.00	6,315.00	0.00	6,315.00	12,630.00	12,630.00
09-65-440-602	MTU REPLACEMENT	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
09-65-440-604	WATER TANK REPAIRS	46,620.00	46,620.00	0.00	100.00	(46,620.00)	0.00	(46,620.00)
09-65-440-606	DCU UPGRADE	0.00	0.00	8,400.00	0.00	8,400.00	16,800.00	16,800.00
CAPITAL IMPROVEMENTS								
		46,620.00	46,620.00	16,215.00	287.51	(30,405.00)	32,430.00	(14,190.00)
Total Dept 65 - WATER CAPITAL IMPROVEMENTS								
		46,620.00	46,620.00	16,215.00	287.51	(30,405.00)	32,430.00	(14,190.00)
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:								
TOTAL EXPENDITURES								
		46,620.00	46,620.00	16,215.00	287.51	(30,405.00)	32,430.00	(14,190.00)

## EXPENDITURE REPORT FOR WILLOWBROOK

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/18	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 11 - DEBT SERVICE FUND								
Dept 70 - DEBT SERVICE FUND								
OTHER								
11-70-550-401	BOND PRINCIPAL EXPENSE	0.00	0.00	209,200.00	0.00	209,200.00	418,400.00	418,400.00
11-70-550-402	BOND INTEREST EXPENSE	0.00	58,164.00	116,328.00	50.00	58,164.00	232,656.00	174,492.00
OTHER		0.00	58,164.00	325,528.00	17.87	267,364.00	651,056.00	592,892.00
Total Dept 70 - DEBT SERVICE FUND								
		0.00	58,164.00	325,528.00	17.87	267,364.00	651,056.00	592,892.00
Fund 11 - DEBT SERVICE FUND:								
TOTAL EXPENDITURES								
		0.00	58,164.00	325,528.00	17.87	267,364.00	651,056.00	592,892.00

## EXPENDITURE REPORT FOR WILLOWBROOK

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PERIOD ENDING 07/31/2018

ACTIVITY FOR MONTH 07/31/18

2018-19  
ORIGINAL  
BUDGET

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/18	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. 0.00	APPROP. 766,000.00	APPROP. 765,131.50
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Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & Dept 75 - LAND ACQUISITION/EXPANSION/RENOVATION CAPITAL IMPROVEMENTS									
14-75-930-411 POLICE DEPT REMODEL (7760		0.00	868.50	0.00	100.00	(868.50)	0.00	(868.50)	
14-75-930-412 CRC REMODEL (825 MIDWAY D		0.00	0.00	383,000.00	0.00	383,000.00	766,000.00	766,000.00	
CAPITAL IMPROVEMENTS		0.00	868.50	383,000.00	0.23	382,131.50	766,000.00	765,131.50	

Total Dept 75 - LAND ACQUISITION/EXPANSION/RENOV		0.00	868.50	383,000.00	0.23	382,131.50	766,000.00	765,131.50	
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Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &amp;

TOTAL EXPENDITURES

0.00	868.50	383,000.00	0.23	382,131.50	766,000.00	765,131.50
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EXPENDITURE REPORT FOR WILLOWBROOK  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/18	YTD BALANCE 07/31/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX								
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT								
CONTINGENCIES								
15-15-401-242	LEGAL FEES	6,230.59	11,378.49	7,500.00	151.71	(3,878.49)	15,000.00	3,621.51
15-15-510-232	CONSULTANTS-DESIGN & OTHE	0.00	360.00	7,500.00	4.80	7,140.00	15,000.00	14,640.00
CONTINGENCIES		6,230.59	11,738.49	15,000.00	78.26	3,261.51	30,000.00	18,261.51
ADMINISTRATION								
15-15-455-513	SALES TAX REBATE- TOWN CE	0.00	0.00	900,000.00	0.00	900,000.00	1,800,000.00	1,800,000.00
ADMINISTRATION		0.00	0.00	900,000.00	0.00	900,000.00	1,800,000.00	1,800,000.00
STREET MAINTENANCE								
15-15-745-224	MAINT TRAFFIC SIGNALS	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
STREET MAINTENANCE		0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMEN		6,230.59	11,738.49	919,000.00	1.28	907,261.51	1,838,000.00	1,826,261.51
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT T								
TOTAL EXPENDITURES		6,230.59	11,738.49	919,000.00	1.28	907,261.51	1,838,000.00	1,826,261.51
TOTAL EXPENDITURES - ALL FUNDS		1,521,417.39	3,546,159.81	16,445,563.00	21.56	12,899,403.19	32,891,126.00	29,344,966.19



## VILLAGE OF WILLOWBROOK

### BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:**

A RESOLUTION WAIVING QUALIFICATIONS BASED SELECTION REQUIREMENTS AND AUTHORIZING THE MAYOR TO ACCEPT AND EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES BETWEEN THE VILLAGE OF WILLOWBROOK AND N. BATISTICH ARCHITECTS FOR THE DESIGN OF 825 MIDWAY DRIVE

**AGENDA NO.** 6**AGENDA DATE:** 8/13/18**STAFF REVIEW:** Jeffrey Monteleone, Asst. Village Admin**SIGNATURE:** **LEGAL REVIEW:** Thomas Bastian, Village Attorney**SIGNATURE:** THOMAS BASTIAN TH.**RECOMMENDED BY:** Tim Halik, Village Administrator**SIGNATURE:** **REVIEWED & APPROVED BY MUNI. SERV. COMMITTEE:** YES ☐ on August 13, 2018 NO ☒ N/A ☐**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

The Village hired Williams Architects to complete a conceptual design of 825 Midway Drive in FY 2015/2016. Williams provided a cost proposal of between \$2.3M and \$2.8M, resulting in the Village tabling the project until the necessary funding was made available. After major cost overruns and design dilemmas from the Police Department renovation in 2017, Staff was tasked with looking into alternatives for the 825 Midway Drive project. The Board elected to split these costs between two fiscal years to assist in defraying the capital expense, completing the shell in year one and the interior build out in year two.

In February 2018, Village staff met with local architect Simon Batistich of N. Batistich Architects in order to develop a cost proposal to include in the FY 2018/2019 budget. That proposal came with an anticipated first phase project cost of \$350,000. The Village appropriated exactly this amount in order to complete this portion of the project in 2018. Based on this limited appropriation, the Village again met with Batistich in July 2018 to further focus the scope of the 2018 project. This most recent proposal was \$16,750 for architectural services related to the shell portion of the project.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)**

There are three main issues concerning this project that the Board should consider: (1) whether there is sufficient time to complete this project within the 2018 building season, (2) whether N. Batistich Architects have the requisite qualifications for the project, and (3) whether the Village should waive the Qualifications-Based Selection (QBS) requirements of the Local Government Professional Services Selection Act.

**TIMING.** There is only enough time to complete this project if the board approves this Professional Services agreement tonight. Otherwise, the project should be delayed to 2019. Batistich has advised staff that the project will take roughly 11-13 weeks to complete. This is comprised of three weeks to develop building designs and bid specifications, two weeks to advertise for bidders, and six to eight weeks for construction. Additionally, the final contract will have to be vetted through the Municipal Services Committee and the Village board. This may add upwards of four weeks to the timeline, depending on when the final bid opening can be performed. The construction season for this project will continue through the end of November. Although the roof replacement will be heavily dependent on weather; the exterior masonry, aluminum wall paneling, and HVAC replacements may be pushed deeper into the season. As of this meeting, there is about 15 weeks remaining to complete the project.

**QUALIFICATIONS.** The 825 Midway project is more limited than the two previous renovations the Village completed recently. For one, the building is only 7,100 square feet. Additionally, it is a single-story building and does not come with the same technical and security requirements that the Police facility did. Thus, the qualifications and portfolio that N. Batistich Architects have provided make them more than qualified to handle such a small scope project.

**QBS.** The Local Government Professional Services Selection Act requires that a non-home rule municipality utilize QBS criteria in order to contract for architectural services. Traditionally, this means providing public notice and selecting the most qualified firm for the job to negotiate a contract with. It also prohibits the municipality from having discussions with a potential contractor prior to selection. However, the code affords the Village the right to waive the QBS provisions for any project in which the cost for professional design services is under \$25,000. Therefore, the Village is free to award a contract to Batistich without going through the QBS process.

**ACTION PROPOSED:** Adopt Resolution.

**RESOLUTION NO. 18-R-\_\_\_\_\_**

**A RESOLUTION WAIVING QUALIFICATIONS BASED SELECTION  
REQUIREMENTS AND AUTHORIZING THE MAYOR TO ACCEPT AND  
EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES BETWEEN THE  
VILLAGE OF WILLOWBROOK AND N. BATISTICH ARCHITECTS FOR THE  
DESIGN OF 825 MIDWAY DRIVE**

---

**WHEREAS**, in the opinion of a majority of the corporate authorities of the Village of Willowbrook (the “Village”) it is advisable, necessary and in the best interest of the Village that the Village waive Qualifications-Based Selection requirements for the redesign of the Village’s Parks and Community Building located at 825 Midway Drive; and,

**WHEREAS**, in the opinion of a majority of the corporate authorities of the Village it is necessary, advisable and in the public interest to enter into a Professional Services Agreement with N. Batistich Architects to provide design and bidding document preparation for the project; and

**WHEREAS**, N. Batistich Architects have demonstrated the requisite skill and qualifications with respect to design and bidding document preparation.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that a Professional Services Agreement by and between the Village of Willowbrook and N. Batistich Architects is hereby approved in substantially the same form as attached hereto together with amendments, all attached hereto as Exhibit “A”.

**BE IT FURTHER RESOLVED** that the Mayor be and the same is hereby authorized to execute the final agreement on behalf of the Village of Willowbrook upon approval of the final agreement by the Village Attorney, and the Village Clerk is directed to attest to said signature of the mayor.

ADOPTED and APPROVED this 13<sup>th</sup> day of August 2018.

APPROVED:

---

Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_



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## OA4-2016 – Owner/Architect Agreement For Architectural Services (Lump Sum Fee Compensation)

*CAUTION: THIS DOCUMENT HAS LEGAL CONSEQUENCES. ALA recommends that the parties seek the advice of their attorney(s) prior to executing or modifying this Agreement. By executing this Agreement, the parties assume sole and complete responsibility for the content contained hereinafter.*

- 1.0 **AGREEMENT:** This Agreement is made and entered into this 7<sup>th</sup> day of August, 2018, by Village of Willowbrook, IL (the "Owner") and N. Batistich, Architects (the "Architect").

→ BLANK LINE

1.1 Owner's Name: Village of Willowbrook  
Address: 835 Midway Dr  
City, State, Zip: Willowbrook, IL 60527  
Phone number: 630-920-2230  
Cell Number:

1.2 Architect's Name: N. Batistich, Architects  
Address: 16w475 S Frontage Rd., Suite 201  
City, State, Zip: Burr Ridge, IL 60527  
Phone number: 630-986-1773  
Cell Number: 630-987-4091

- 2.0 **PROJECT:** The project is Village of Willowbrook Board and Community Center, located at 825 Midway Dr., Willowbrook, IL, and consists of Shell Only Renovation (Phase I) of existing, approximately 7,100 s.f. empty building into a new Board Room and Community Center. ~~Separate Contract will be entered for Phase II, Interior Build-Out~~

PROVIDED BY ARCHITECT, WHICH IS MARKED AS APP. B AND SPECIFICALLY

- 3.0 **BASIC SERVICES:** The Architect agrees to perform basic services on behalf of the Owner, including usual and customary structural, mechanical, electrical, and plumbing engineering services:

INCORPORATED  
BY REF.  
INTO THIS  
AGREEMENT

- 3.1 **Design Services:** The Architect shall provide all required design services based upon the Owner's program and construction budget. The design services of the Architect shall include diagrams, sketches, and drawings to illustrate and define the aesthetics and size of the project.

- 3.2 **Construction Documents Services:** The Architect shall prepare construction documents consisting of drawings and specifications, including plans, elevations, details, and sections, sufficient in detail to bid and construct the project.

PREPARE AND ASSEMBLE

- 3.3 **Bidding:** The Architect shall assist the Owner in the preparation and assembly of documents to be issued for bids. The selection of the Contractor for the project shall be made by the Owner.

- 3.4 **Construction Administration:** The Architect shall provide construction administration services on behalf of the Owner during the construction phase of the project. Such services shall include the following:

- 3.4.1 **Site Observation:** The Architect shall visit the site at intervals as the Architect reasonably deems to be appropriate, ~~or as stated in Section 10,~~ to observe if construction is generally in accordance with the construction documents.





**3.4.2 Submittals:** The Architect shall review Contractor's and its subcontractors' shop drawings, product data and samples for conformance with the design intent indicated on the construction drawings. The Architect shall not review the submittals for dimensions, quantities, coordination of components, the adequacy or completeness of the shop drawing details, or performance of materials or equipment indicated on the submittals. Review of the submittals shall not constitute approval of any construction means, methods, procedures, techniques, sequences, or safety precautions or procedures, ~~since these are the sole responsibility of the Contractor.~~ **SO LONG AS THESE**

**3.4.3 Changes in Work:** The Architect shall prepare Change Orders and Construction Change Directives for changes in the Work. Such Change Orders and Construction Change Directives shall be approved by the Owner prior to any work on the changes being performed. The Architect may order minor changes to the Work which do not affect the Contract Sum or the Contract Time.

**3.4.4 Review of Contractor's Requests for Payment:** The Architect shall evaluate the Contractor's requests for payment, including supporting data, and certify the amounts due the Contractor for work, products, and materials installed in the project. The Architect's Certification for Payment represents to the Owner, that based on the Architect's evaluation of the work installed and the data presented for payment, to the best of the Architect's knowledge, information and belief, the Contractor is entitled to payment.

**3.4.5 Rejection of Nonconforming Work:** The Owner shall have the authority to reject nonconforming work installed by the Contractor. The Architect shall bring any known nonconforming work to the attention of the Owner.

**3.4.6 Access to Project Site:** The Architect shall have access to the project site at all times.

**3.4.7 Determination of the Dates of Substantial Completion and Final Completion:** Upon notification by the Owner, the Architect shall conduct inspections to determine the dates of Substantial Completion and Final Completion. The Architect shall not make any other inspection(s) at the project site, unless specifically requested to do so in writing by the Owner. Such requested inspection(s) shall be performed as an Additional Service(s).

**4.0 COMPENSATION:** The Owner agrees to compensate the Architect for the LUMP SUM FEE of Sixteen Thousand Seven Hundred and Fifty Dollars (\$ 16,750.00 ) to perform the Basic Services described in Article 3.0. Progress payments for Basic Services in each phase shall total the following percentages of the total LUMP SUM FEE stated above:

Phase	Amount	Percent of Overall Fee
a. Design Services Phase.....	\$ 3,000.00	Percent (18 _ %)
b. Construction Documents Phase.....	\$ 9,000.00	Percent (54 _ %)
c. Bidding Phase.....	\$ 2,000.00	Percent ( 12 _ %)
d. Construction Administration Phase.....	\$ 2,750.00	Percent ( 16 _ %)
e. Total Basic Compensation.....	\$ 16,750.00	Percent ( 100 _ %)

**4.1 Initial Payment:** An initial payment of Three Thousand Dollars (\$ 3,000.00 ) is due and owing contemporaneously with the execution of this Agreement. This payment covers the Design Services Phase.

**4.2 Reimbursable Expenses:** Reimbursable expenses shall be paid at the actual cost incurred by the Architect. **SUCH EXPENSES MUST BE APPROVED BY OWNER PRIOR TO 'ACTUAL'.** **HOWEVER**

**4.3 OWNER'S CONSULTANTS.** The Owner's consultants may include, but are not necessarily limited to the following:

**4.3.1 Surveyor** [Owner shall provide a current survey for all new construction on the project site]

**4.3.2 Geotechnical Engineer** [Owner shall provide a current geotechnical survey for all new construction on the project site]



- 4.3.3 Civil Engineer
- 4.3.4 Environmental Consultant
- 4.3.5 Hazardous Materials Consultant
- 4.3.6 Traffic Consultant
- 4.3.7 Detailed Cost Estimating

ARCHITECT ACKNOWLEDGES THAT THE OWNER SHALL NOT BE LIABLE FOR ANY COSTS RELATED TO ADDITIONAL SERVICES, REGARDLESS OF WHETHER ASKED FOR BY OWNER, UNLESS PRIOR CONSENT IS GIVEN IN WRITING.

- 5.0 **ADDITIONAL SERVICES:** Owner requested services that are not part of the Architect's Basic Services described in Article 3.0 above, shall be considered as Additional Services. The Owner hereby agrees to compensate the Architect for such Additional Services at the following hourly rates.

Service / Billing Category	Billing Rate
a. Design Principal	\$ 140.00 per hour
b. Drafting	\$ 80.00 per hour
c. _____	\$ _____ per hour

- 6.0 **PAYMENT DUE DATE:** Payments are due and payable thirty (30) days from the date of the Architect's invoice. Amounts unpaid thirty (30) days after the date of the Architect's invoice shall bear interest at the rate of two percent per month (2 %/mo.) The Architect shall invoice the Owner once a month. The Owner agrees that the Architect may suspend services without liability if payment is not received within forty-five (45) days of date of the Architect's invoice.

- 7.0 **JOBSITE SAFETY:** The Owner hereby agrees and acknowledges that the Architect shall not be responsible for any construction means, methods, techniques, sequences, procedures, or safety precautions utilized on the project, ~~since these are solely the responsibility of the Contractor.~~

SO LONG AS THESE ARE MADE THE SOLE

- 8.0 **OWNERSHIP and COPYRIGHTS.** The Architect, and the Architect's consultants, shall be deemed the original authors and owners respectively of any materials produced under this Agreement, ~~and shall retain all common-law, statutory and other reserved rights, including copyrights. The Owner acknowledges that the Architect and the Architect's consultants have prepared said materials and agrees to limit use of same to this site specific project only.~~ The Owner is granted a conditional nonexclusive license to utilize the materials produced under this Agreement on this project on this project site only, which license is conditional upon payment in full to the Architect for all services performed or to be performed under this Agreement. ~~The Owner's license may be revoked upon any breach of this Agreement.~~ The Owner agrees to defend, indemnify, and hold the Architect and the Architect's consultants harmless from any causes of action, claims, losses, damages and expenses of any kind whatsoever, including reasonable attorney's fees, resulting from the unauthorized reuse of the Architect's and the Architect's consultants' materials.

- ~~9.0 **LIMITATION OF LIABILITY.** The Owner agrees, to the fullest extent permitted by law, to limit the liability of the Architect to the Owner for any and all claims, losses, costs, expenses, or damages of any nature whatsoever, including attorney's and expert witness fees and costs, from any cause or causes, so that the total aggregate liability of the Architect to the Owner shall not exceed the Architect's total fee received for services rendered on this project. It is intended that this limitation apply to any and all liability or causes of action, however alleged or arising, unless otherwise specifically prohibited by law.~~





**Association of  
Licensed Architects**  
Contracts

**10.0 MEDIATION and LITIGATION.** Should any claim(s) arise between the Owner and Architect; the parties agree to submit such claim(s) to mediation, as a condition precedent to litigation. Mediation shall be conducted by and under the rules of the Association of Licensed Architects, unless the parties mutually agree otherwise. Should the parties fail to resolve the claim(s) through mediation, the claim(s) may then be litigated. Nothing contained in this Agreement shall prevent the Architect from filing any lien arising out of the Architect's services to comply with notice and filing deadlines prior to resolution of the claim by mediation or litigation.

**11.0 OWNER PROVIDED INFORMATION.** The Architect shall be entitled to rely on the accuracy and completeness of any information provided to the Architect by the Owner or the Owner's consultants. The Architect shall not review said information for accuracy or completeness.

**12.0 HAZARDOUS MATERIALS.** The Architect assumes no responsibility or liability for the discovery or removal of any hazardous substances found at the jobsite.

**13.0 PERMITS AND APPROVALS.** It is the responsibility of the Owner to obtain all necessary permits and approvals for the project. The Architect shall assist the Owner in such endeavors as mutually agreed to in writing.

**14.0 STATUTE OF LIMITATIONS PERIOD.** The Statute of Limitations period shall commence to run on the Date of Substantial Completion of the project. In no case shall the Statute of Limitations period commence to run later than the date when the Architect's services are substantially completed.

**15.0 TERMINATION.** This Agreement may be terminated ~~by either party upon notification to the other party~~ **AT ANY TIME AND AT THE SOLE DISCRETION OF THE VILLAGE** via Time/Date Stamped Certified Mail. The Owner agrees to pay the Architect for all services performed and all reimbursable expenses incurred, to the date of notification of termination.

**16.0 VENUE.** The parties agree to be subject to the jurisdiction of the County of DuPage, State of Illinois. The laws of the State of Illinois shall govern the interpretation of this Agreement.

**17.0 MISCELLANEOUS PROVISIONS.** This Agreement also includes the following provisions:

a. \_\_\_\_\_

b. \_\_\_\_\_

/

AGREED TO AND ACCEPTED BY

**ARCHITECT:**

**OWNER:**

Co Name N. Batistich, Architects \_\_\_\_\_

Co Name \_\_\_\_\_

By: Simon Nicholas Batistich

By: \_\_\_\_\_

Print Name: Simon Nicholas Batistich \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: Owner \_\_\_\_\_

Title: \_\_\_\_\_

PROVIDED 15 DAY WRITTEN NOTICE IS GIVEN TO ARCHITECT



**APPENDIX A  
PROFESSIONAL SERVICES  
AGREEMENT ADDENDUM  
VILLAGE OF WILLOWBROOK**

THIS ADDENDUM TO THE PROFESSIONAL SERVICES AGREEMENT ("Agreement") is made between The Village of Willowbrook, of 835 Midway Drive, Willowbrook, Illinois ("Owner") and N. Batistich Architects, of 16 W. 475 S. Frontage Road, Suite 201, Burr Ridge, IL ("Architect"), and adds the following terms the parties Agreement:

1. **Term.** This Agreement shall be effective commencing on the date written notice is received by the Architect and shall continue in effect until completion of Services. The Architect shall exercise diligence in the performance of his responsibilities under this agreement and shall have completed their obligations no later than 45 after the date written notice is provided. The Owner reserves the right to modify the time of performance at its sole discretion with 15 days written notice to the Architect. The agreement shall be understood as one in which time is of the essence.
2. **Use of Agents or Assistants.** To the extent reasonably necessary to enable the Architect to perform the duties under this Agreement, the Architect shall be authorized to engage the services of any agents or assistants and may further employ, engage, or retain the services of any other persons or corporations to aid or assist in the proper performance of the duties. The cost of the services of agents or assistants shall be the sole responsibility of the Architect. The Architect shall be an independent contractor of the Owner. Nothing in this agreement should be construed as creating a principle and agent relationship between the Owner and the Architect, or to create any such relationship between the Owner and a subcontractor or agent of the Architect.
3. **Devotion of Time.** The Architect shall devote such time to the performance of the duties under this Agreement as is reasonably necessary for a satisfactory performance. Should the Owner require additional services not included in this Agreement, the Architect shall make a reasonable effort to provide the additional services and shall be compensated accordingly.
4. **Representation and Certification of Services.** The Architect represents and certifies that the Services shall be performed in accordance with the standards of professional practice, care, and diligence practiced by recognized consulting firms in performing services of a similar nature in existence when this Agreement is made.
5. **Indemnification and Insurance.**
  - a. **Indemnification.** To the fullest extent permitted by law, the Architect shall indemnify and hold the Owner and the Owner's officials, agents, and employees harmless from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of the Architect, its employees and its consultants in the performance of professional services under this Agreement. The Architect's obligations to indemnify and hold the Owner and the Owner's officers and employees harmless does not include a duty to defend. The Architect's duty to indemnify the Owner shall be limited to the available proceeds of the insurance coverage required by this Agreement.
  - b. **Insurance.** The Architect shall provide, at its sole cost and expense, liability insurance in the aggregate amount of \$1,000,000, which insurance shall include, without limitation, protection for all activities associated with the work to be performed under this agreement. The coverage shall be for a minimum of \$1,000,000 per occurrence for bodily injury and \$1,000,000 per occurrence

for property damage. The Architect shall ensure the Owner is named as an additional insured on this insurance policy. Prior to the commencement of services, the Architect shall provide the Owner, at a minimum, with a Certificate of Insurance and a letter from the broker describing the policy as having the requisite levels of coverage. The insurance coverages and limits shall be minimum coverages and limits, and shall not be construed in any way as a limitation on the Architect's duty to carry adequate insurance or on the Architect's liability for losses or damages under this Agreement.

6. **Waiver.** Neither the Owner nor the Architect shall be under any obligation to exercise any of the rights granted to them in this Agreement except as it shall determine to be in its best interest from time to time. The failure of the Owner or the Architect to exercise at any time any such rights shall not be deemed or construed as a waiver of that right, nor shall the failure void or affect the Owner's or the Architect's right to enforce such rights or any other rights.
7. **Cooperation.** The parties specifically agree and warrant to cooperate with one another's performance under this agreement, and provide all requisite tools and assistance to facilitate each other's performance obligations contained herein.
8. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter of this Agreement, and no other agreement, statement, or promise relating to the subject matter of this Agreement that is not contained in this Agreement shall be valid or binding.
9. **Assignment.** Neither this Agreement nor any duties or obligations under this Agreement shall be assignable by the Architect without the prior written consent of the Owner. In the event of an assignment by the Architect to which the Owner has consented, the assignee or a legal representative shall agree in writing with the Owner to personally assume, perform, and be bound by the covenants, obligations, and agreements contained in this Agreement.
10. **Binding Effect.** Subject to the provision regarding assignment, this Agreement shall be binding on the heirs, executors, administrators, legal representatives, successors, and assigns of the respective parties.
11. **Additional Obligations.** The parties agree that the terms of this agreement are solely for the completion of the scope of work contained herein, and under no circumstance may either party assert that the other owes any additional performance responsibility or consideration to include additional contracts for work; nor may Architect rely upon or represent to any third party the existence of such promise.
12. **Amendment.** This Agreement may be amended by the mutual agreement of the parties in a writing to be attached to and incorporated into this Agreement, executed with the same formalities.
13. **Severability.** In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable by a court of competent jurisdiction in any respect, the remaining provisions of the Agreement shall remain in full force and effect.

Executed at Willowbrook, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

For Owner:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Signature

For Architect:

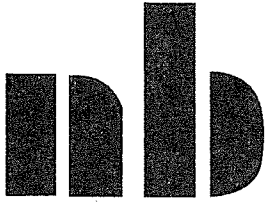
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Signature



APPENDIX B

N. BATISTICH, ARCHITECTS

MEADOWBROOK OFFICE CENTER  
16 W. 475 S. FRONTAGE RD. SUITE 201  
BURR RIDGE, IL 60527  
PHONE: (630) 986-1773  
FAX: (630) 986-1783  
E-MAIL: SIMON@BATISTICHARCHITECTS.COM

July 27, 2018

Tim Halik  
Village Administrator  
Village of Willowbrook  
Willowbrook, IL

**Re: Approximately 7,100 s.f. Remodel / Buildout**

**Village of Willowbrook Board and Community Center**

Phase I – Building Shell (Exterior Work including Demolition, Exterior Masonry, Roof Structure Repair and Reroofing, New Aluminum Wall Panels, and New HVAC Rooftop Units).

We are hereby proposing to prepare and provide architectural plans and services for Phase I of the construction of a new Council Chamber / Multi-Purpose Space in the existing building located at 825 Midway Dr., Willowbrook, IL. Our services shall include the following:

- Prepare Architectural Working Plans with Specifications.
- Provide all Structural Design
- Provide Plumbing, Electrical, and HVAC Design
- Review all shop drawings.
- Provide on-site inspections during construction to assure compliance with Architect's Documents.
- Provide Final Inspection and Punch List.

Not included: Civil/Site Improvement drawings.  
Fire Suppression/Alarm System design

For the above services, our fee will be \$ 16,750.00, payable as follows:

- \$ 3,000.00 retainer upon signing of the this agreement.
- \$ 9,000.00 at completion of Working Drawings.
- \$ 2,000.00 at issuance of building permit
- \$ 2,750.00 at final completion.

Note: Proposal is for Phase I - Building Shell.

Separate Proposal will be submitted for Phase II – Interior Build-out

Sincerely,

  
\_\_\_\_\_  
Simon Batistich, A.L.A.

accepted,

\_\_\_\_\_  
date

# VILLAGE OF WILLOWBROOK

## BOARD MEETING

### AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:** A RESOLUTION AUTHORIZING THE DESTRUCTION OF AUDIO OR VIDEO RECORDINGS OF CLOSED MEETINGS

**AGENDA NO.** 14

**AGENDA DATE:** 08/13/18

**STAFF REVIEW:** Cindy Stuchl

**SIGNATURE:** Cindy Stuchl

**LEGAL REVIEW:** Thomas Bastian

**SIGNATURE:** THOMAS BASTIAN TH.

**RECOMMENDED BY:** Tim Halik

**SIGNATURE:** Tim Halik

**REVIEWED & APPROVED BY COMMITTEE:** YES ☐ NO ☐ N/A ☒

#### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

Effective January 2004, the Illinois Open Meetings Act, Illinois Compiled Statutes required governmental bodies to audio or video record closed meetings. The Illinois Open Meetings Act permits the destruction of verbatim records of closed meetings without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act not less than 18 months after the completion of the meeting recorded. The destruction of these verbatim records are allowed after: 1) It (governmental body) approves the destruction of a particular recording; and 2) It (governmental body) approves written minutes of the closed meeting.

#### ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The Village Administrator and Deputy Clerk have reviewed the list of verbatim record by tape to be destroyed of the closed meetings itemized in the Resolution. It was determined that at least 18 months have passed since the completion of each of the closed meetings and the governmental body has approved the written minutes for each of the meetings set forth in Section Two of the Resolution. The Village Staff recommend the adoption of the Resolution authorizing the destruction of the verbatim record of the closed meetings pursuant to the Illinois Open Meetings Act as listed in Section Two of the Resolution.

**ACTION PROPOSED:** ADOPT THE RESOLUTION.

RESOLUTION NO. 18-R-\_\_\_\_\_

A RESOLUTION AUTHORIZING THE DESTRUCTION OF  
AUDIO OR VIDEO RECORDINGS OF CLOSED MEETINGS

---

WHEREAS, the Open Meetings Act requires governmental bodies to audio or video record their closed meetings; and

WHEREAS, this governmental body has complied with that requirement; and

WHEREAS, the Open Meetings Act permits governmental bodies to destroy the verbatim record of closed meetings without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act not less than eighteen (18) months after the completion of the meeting recorded, but only after:

1. It approves the destruction of a particular recording; and

2. It approves written minutes of the closed meeting; and

WHEREAS, for the verbatim record by audio tape of the meeting(s) set forth in Section Two of this Resolution, at least eighteen (18) months have passed since the completion of each of those meetings, and this governmental body has approved written minutes for each of the meetings set forth in Section Two; and

WHEREAS, this governmental body may order the destruction of the verbatim record even if it continues to withhold

the approved minutes of the closed meeting until some later period of time;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: The Whereas clauses set forth above are incorporated herein by reference as if set out in full.

SECTION TWO: The Mayor and Board of Trustees of the Village of Willowbrook hereby orders the destruction of the verbatim record being an audio tape of the following closed meetings:

2016

July 25

August 22

December 19

SECTION THREE: That all other prior Resolutions of the Village of Willowbrook in conflict with the provisions of this Resolution are hereby repealed.

SECTION FOUR: This Resolution shall be in full force and effect from and after its adoption and approval.

ADOPTED AND APPROVED this 13<sup>th</sup> day of August  
      , 2018.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_



# VILLAGE OF WILLOWBROOK

## BOARD MEETING

### AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:** A RESOLUTION MAKING A DETERMINATION  
RELATIVE TO THE RELEASE OF CLOSED SESSION MINUTES  
PURSUANT TO THE ILLINOIS OPEN MEETINGS ACT

**AGENDA NO.**

**15**

**AGENDA DATE:** 08/13/18

**STAFF REVIEW:** Cindy Stuchl

**SIGNATURE:**

*Cindy Stuchl*

**LEGAL REVIEW:** Thomas Bastian

**SIGNATURE:**

THOMAS BASTIAN TH.

**RECOMMENDED BY:** Tim Halik

**SIGNATURE:**

TS Halik

**REVIEWED & APPROVED BY COMMITTEE:** YES ☐ NO ☐ N/A ☒

#### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

In compliance with the Illinois Open Meetings Act, Illinois Compiled Statutes requires that minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential. Each public body shall review closed session minutes no less than semi-annually.

#### ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The Village Administrator and Deputy Clerk have reviewed the closed session minutes itemized on Schedules A & B of the Resolution. The Village Staff recommend the adoption of the Resolution making a determination relative to the release of the closed session minutes pursuant to the Illinois Open Meetings Act as listed on the attached Schedules A & B.

**ACTION PROPOSED:** ADOPT THE RESOLUTION.

RESOLUTION NO. 18-R-\_\_\_\_\_

A RESOLUTION MAKING A DETERMINATION RELATIVE  
TO THE RELEASE OF CLOSED SESSION MINUTES  
PURSUANT TO THE ILLINOIS OPEN MEETINGS ACT

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WHEREAS, the Mayor and Board of Trustees of the Village of Willowbrook have met from time to time in closed session for the purposes authorized by the Illinois Open Meetings Act; and

WHEREAS, as required by the Act, the Village Clerk has kept written minutes of all such closed sessions; and

WHEREAS, pursuant to the requirements of the Open Meetings Act, the Mayor and Board of Trustees have met in closed session to review all closed session minutes; and

WHEREAS, they have determined that a need for confidentiality still exists as to the closed session minutes from the meetings set forth on Schedule "A" attached hereto; and

WHEREAS, they have further determined that the minutes of the meetings listed on Schedule "B" attached hereto no longer require confidential treatment and should be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: The Closed Session minutes from those meetings set forth on Schedule "B" attached hereto are hereby released for public inspection.

SECTION TWO: The Village Clerk is hereby authorized and directed to make said minutes available for inspection and copying in accordance with the standing procedures of the Clerk's office.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption and approval.

ADOPTED and APPROVED this 13<sup>th</sup> day of August, 2018.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

## SCHEDULE "A"

### CLOSED SESSION MINUTES FOR WHICH THE NEED FOR CONFIDENTIALITY STILL EXISTS

#### 1991

March 25  
August 12-Items 3 & 4

#### 1992

February 24-Items 3 & 4  
April 27-Item 3  
June 8

#### 1996

June 10  
June 24

#### 1998

July 13-Item 6

#### 2002

July 8-Item 4  
July 22  
August 12  
September 9  
November 11-Items 3 & 4  
November 25  
December 9

#### 2003

January 13  
April 28-Items 3 & 4

#### 2004

May 24  
June 14-Items 3 & 4

#### 2005

June 13  
June 27-Items 3 & 4  
April 11

#### 2006

January 23

#### 2007

May 29  
July 9

#### 2008

January 14  
January 28  
April 14  
May 12  
August 19  
September 8  
October 27  
November 10

#### 2009

February 9  
February 23  
March 9  
May 26  
June 8  
June 22  
July 13  
July 27  
August 10  
August 24

#### 2009 – Cont.

September 14  
November 19  
November 23  
December 14

#### 2010

February 22  
April 26-Item 5  
June 28

#### 2011

January 24  
May 9  
May 23  
June 13  
June 27  
July 11  
July 25  
September 12  
September 26  
November 14  
November 28  
December 12

#### 2012

January 9-Item 6  
May 29-Item 5  
June 11  
October 8

#### 2013

February 25

## **SCHEDULE “A”**

### **CLOSED SESSION MINUTES FOR WHICH THE NEED FOR CONFIDENTIALITY STILL EXISTS**

#### **2015**

May 11-Item 4  
June 8

#### **2016**

March 7  
March 16  
May 23  
June 13  
August 22

#### **2017**

September 11  
September 25  
October 23

#### **2018**

February 26  
June 25

**SCHEDULE "B"**

**CLOSED SESSION MINUTES  
WHICH NO LONGER REQUIRE CONFIDENTIAL TREATMENT  
AND ARE AVAILABLE FOR PUBLIC INSPECTION**

**2016**

February 22  
December 19

**2017**

February 27  
August 28