

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JULY 9, 2018 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Village Clerk Leroy Hansen.

2. ROLL CALL

Those present at roll call were Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: Mayor Frank Trilla

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Assistant Village Administrator Jeffrey Monteleone, Assistant to the Village Administrator Garrett Hummel, Planning Consultant Natalie Zine, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. MOTION TO APPROVE - A MOTION TO APPOINT TRUSTEE MICHAEL MISTELE AS TEMPORARY CHAIRMAN IN THE MAYOR'S ABSENCE

Village Clerk Hansen advised that a motion was necessary to appoint Trustee Michael Mistele as Mayor Pro Tem for tonight's meeting.

MOTION: Made by Trustee Davi and seconded by Trustee Oggerino to appoint Trustee Mistele as Mayor Pro Tem.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

4. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Mistele asked Assistant Village Administrator Monteleone to lead everyone in saying the Pledge of Allegiance.

5. VISITORS' BUSINESS

None presented.

6. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - June 25, 2018 (APPROVE)
- c. Minutes - Closed Session Meeting - June 25, 2018 (APPROVE)
- d. Warrants - \$127,066.79 (APPROVE)
- e. Monthly Financial Report - June 30, 2018 (APPROVE)
- f. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Execute a Certain Contract - Construction of New School Pedestrian Crossing at 59<sup>th</sup> Street and Holmes Avenue - Between the Village of Willowbrook and M&J Asphalt Paving Company, Inc. - Resolution No. 18-R-44 (ADOPT)
- g. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal to Complete Interior Plumbing Alterations within the Police Building in order to Provide Water to a Proposed New Landscape Irrigation System - Compass Plumbing Inc. (Withdrawn)
- h. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Execute a Certain Contract - Installation of a New Landscape Irrigation System upon the Premises of the Police Building - Krupske Sprinkler Systems, Inc. - Resolution No. 18-R-45 (ADOPT)
- i. Motion - Motion to Approve - Village Hall Water Tank Re-Coating Project: Payout #3 - Final Payment - Tecorp, Inc. (PASS)

Mayor Pro Tem Mistele asked the Board if there were any items to be removed from the Omnibus Vote Agenda. Administrator Halik related that Item 5g needed to be removed from the Omnibus Vote Agenda due to the company going out of business. Administrator Halik advised that a second proposal will be brought before the Board at their next meeting.

MOTION: Made by Trustee Berglund and seconded by Trustee Neal to approve the Omnibus Vote Agenda as amended.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

7. PROCLAMATION - A PROCLAMATION COMMENDING GEORGE SCUKANEC FOR FORTY (40) YEARS OF SERVICE WITH THE VILLAGE OF WILLOWBROOK

Mayor Pro Tem Mistele presented George Scukanec with a Proclamation recognizing his 40 years of service with the Village of Willowbrook. Mayor Pro Tem Mistele, the Board of Trustees, and Staff thanked George for his service.

8. RESOLUTION - A RESOLUTION ACCEPTING A PROPOSAL TO MANAGE AND ADMINISTER THE JOB APPLICATION AND EXAMINATION PROCESS FOR THE PATROL OFFICER HIRING PROCESS AND TO FURTHER AUTHORIZE THE VENDOR ACTING AS AN AGENT OF THE VILLAGE, TO ASSESS AN APPLICATION FEE FROM CANDIDATES AS PART OF THE APPLICATION PROCESS - I/O SOLUTIONS

Chief Schaller related that the current Patrol Officer Eligibility expires in March of 2019. However, the list has been exhausted of potential candidates and the department is in the need to hire an additional officer. I/O Solutions has been used during previous testing cycles, and the Village has had no negative issues with the company.

The Board of Police Commissioners approved the proposal at a special meeting held on June 20, 2018.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to adopt Resolution No. 18-R-46 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. DISCUSSION - PROPOSED ROUTE 83 CORRIDOR STUDY AND PLAN UPDATE TO THE ORIGINAL 1991 ROUTE 83 CORRIDOR STUDY AND PLAN

Planning Consultant Zine provided a summary of the process and procedures that occurred for the updating of the Village of Willowbrook's Route 83 Corridor Plan. The original plan had been created in 1991. The Village requested an update of the plan in anticipation of future widening of Route 83 by the Illinois Department of Transportation (IDOT).

Planning Consultant Zine advised that there is currently no plan to widen the Route 83 Corridor. This document will be used in the

event that if IDOT does come forward with plans to expand Route 83, the Village is already prepared with its wishes and desires to become incorporated into their plans.

Planning Consultant Zine related that the vision statement states that the Route 83 Corridor will serve the region as a major north-south roadway that accommodates heavy traffic flow and provides safe and efficient travel to the surrounding communities in Greater DuPage County region. The Corridor will promote a mix of residential neighborhoods, thriving commercial districts, and established institutions. Residents and visitors will enjoy regional connectivity with easy access and close proximity to Interstate I-55 and I-294, as well as opportunities for shopping, dining, and recreation along the corridor. Streetscaping, pedestrian improvements, and noise walls will foster a well-blended environment, benefitting both the residents and local businesses. Planning Consultant Zine stated that this vision statement was crafted directly from Steer Committee comments and stakeholder questionnaire responses.

Trustee Davi questioned if any of the recommendations will be completed even if Route 83 is not widened. Planning Consultant Zine advised that there are some immediate action items that can be completed. Suggestions included safety concerns at Route 83 & 67<sup>th</sup> Street and Route 83 & 63<sup>rd</sup> Street, and changes to the Zoning Ordinance.

Mayor Pro Tem Mistele asked if there would be a need for land acquisition. Planning Consultant Zine related that under the current understanding of how the widening would occur, there would not be a need to acquire any additional land; it should be within the existing right-of-way.

Trustee Kelly requested a list of the portions of the potential projects that the Village could be responsible for to be able to develop potential costs for future budget considerations.

#### PRIOR BUSINESS

#### 10. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly questioned what the status of the Pete's Fresh Market. Administrator Halik advised that IDOT and DuPage County permits have been approved. The Village has not yet received a work schedule from the builder.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi wished to commend Trustee Kelly on his recollection of conversations during a previous Village Board meeting.

Trustee Oggerino had no report.

11. ATTORNEY'S REPORT

Attorney Bastian had no report.

12. CLERK'S REPORT

Clerk Hansen had no report.

13. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

14. MAYOR'S REPORT

No Mayor's report due to Mayor Trilla's absence.

15. CLOSED SESSION

Mayor Pro Tem Mistele stated that there was no need for Closed Session during tonight's meeting.

16. ADJOURNMENT

MOTION: Made by Trustee Neal and seconded by Trustee Davi, to adjourn the Regular Meeting at the hour of 7:18 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

July 23, 2018.

---

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.