

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MARCH 26, 2018 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Robert Schaller, Assistant to the Village Administrator Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Eric Kaspar, Jr. to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - March 12, 2018 (APPROVE)
- c. Minutes - Special Board Meeting (Budget) - March 19, 2018 (APPROVE)
- d. Minutes - Closed Session Meeting - February 26, 2018 (APPROVE)
- e. Warrants - \$240,453.64 (APPROVE)
- f. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Include Case Payments Related to Health Insurance as IMRF Earnings - Resolution No. 18-R-16 (ADOPT)

- g. Resolution - A Resolution Appointing a Designated Director and Designated Alternate to the DuPage Public Safety Communications (DU-COMM) Board of Directors - Resolution No. 18-R-17 (ADOPT)
- h. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Execute a Certain Contract - Heating Ventilation and Air Conditioning (HVAC) Maintenance Services - Between the Village of Willowbrook and Temperature Engineering, Inc.- Resolution No. 18-R-18 (ADOPT)
- i. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal to Purchase and Install a New Video Surveillance System at the Village Public Works Facility/Water Distribution Plant - Cervantes Design - Resolution No. 18-R-19 (ADOPT)
- j. Resolution - A Resolution Approving a Plat of Easement - 7701 Clarendon Hills Road - Resolution 18-R-20 (ADOPT)
- k. Motion - Board Authorization for Staff to Process Current Delinquent Water Bills in Accordance with Past Practices (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

#### NEW BUSINESS

#### 6. OFFICIAL APPOINTMENT TO RANK OF SERGEANT - OFFICER LAUREN KASPAR

Chief Schaller introduced Officer Lauren Kaspar to the Village Board. Village Clerk Hansen administered the Sergeant's Oath of Office to Officer Kaspar. Chief Schaller presented Sergeant Kaspar with a badge identifying her new rank of Sergeant.

Mayor Trilla, the Board of Trustees and Staff congratulated Sergeant Kaspar on her appointment.

7. MOTION - BOARD ADVICE AND CONSENT OF MAYOR'S RE-APPOINTMENT  
OF CAROLINE A. DITTMAN AS A MEMBER OF THE POLICE PENSION FUND  
BOARD

No discussion was necessary.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to re-appointment Caroline A. Dittman as a member of the Police Pension Fund Board.

ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSTENTION: Trustee Davi. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION TO ENDORSE THE LEGISLATIVE ACTION  
PROGRAM OF THE DUPAGE MAYORS AND MANAGERS CONFERENCE FOR THE  
2018 LEGISLATIVE SESSION

Mayor Trilla advised that he is the Director of Legislation for the DuPage Mayors and Managers Conference (DMMC). There are several bills that will be presented during the next Legislative Session in Springfield that will affect villages throughout the county. DMMC's legislative priorities for this year include sustainable municipal budgets, public safety pension system, preserving local authority, empowering local taxpayers, and Workers' Compensation Act reform.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution No. 18-R-21 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE  
CLERK TO ENTER INTO AN AGREEMENT WITH BKD FOR AUDIT SERVICES  
FOR FISCAL YEAR 2017/18

Director Dittman related that the Village is required by state statute to have an annual audit completed of its financial records. The Village has used BKD, formerly Wolf & Company, since 2010. The agreement fee of \$30,940 includes the base audit and ongoing work related to GASB 67 & 68.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to adopt Resolution No. 18-R-22 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

10. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

11. ATTORNEY'S REPORT

Attorney Bastian had no report.

12. CLERK'S REPORT

Clerk Hansen had no report.

13. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

14. MAYOR'S REPORT

Mayor Trilla related that he attended the CALEA Conference with Chief Schaller and Accreditation Manager Ben Kadolph in Texas over this past weekend.

15. CLOSED SESSION

Mayor Trilla advised there was no need for a Closed Session at tonight's meeting.

16. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino, to adjourn the Regular Meeting at the hour of 6:46 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

April 9, 2018.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.