

## MINUTES

MINUTES OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON FEBRUARY 12<sup>TH</sup>, 2018 AT 5:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

### CALL TO ORDER

*Chairperson Gayle Neal called the meeting to order at 5:31pm.*

### ROLL CALL

*In attendance, Chairperson Gayle Neal, Police Chief Robert Pavelchik, Deputy Chief of Police Robert Schaller.*

1. REVIEW JANUARY 8<sup>TH</sup>, 2018 PUBLIC SAFETY COMMITTEE MEETING MINUTES.  
*Chairperson Neal reviewed and approved the Committee minutes from the January 8, 2018, meeting.*  
  
*\*\*Trustee Umberto Davi arrived at the meeting at this time (Still 5:31pm).\*\**
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.  
*The Committee reviewed the press releases for the period January 1 – February 4, 2018.*
3. REVIEW OVERTIME REPORT FOR 01/01/2018 – 01/28/2018 - INFORMATION.  
*The Committee reviewed the police overtime report for the month. Discussion was about how much overtime is “average” for a month and how does staffing impact overtime.*
4. REVIEW MONTHLY EXPENDITURE REPORT FOR JANUARY 2018 – INFORMATION.  
*The Committee reviewed the monthly expenditure report for the police department through the end of January 2018. The overall budget is 69% executed for 3/4 of the fiscal year. Chairperson Neal commented that perhaps monies spent for SWAT equipment might be booked to some other line other than uniforms; the uniform line (630-345) is currently over budget.*
5. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR JANUARY 2018 - INFORMATION.  
*The committee reviewed and discussed the call for services for the period, noting an increase in domestic calls and traffic enforcement. Deputy Chief Schaller noted an increase in traffic enforcement.*
6. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION.
  - Officer Matthew Vanderjack  
*Officer Vanderjack received a nice thank you card from a resident for help with a vehicle lockout.*
7. REVIEW ORDINANCE AMENDING VILLAGE CODE, ALARM DEVICES.  
*The Committee reviewed an amendment to the Village Code, section 5-4-1, that proposes to add a definition of “false alarm” to the Code. Chief Pavelchik explained that the Village bills residents and businesses for false alarms but what constitutes a false alarm is currently undefined in the Village Code. The Committee recommends that this ordinance change go forward to the Village Board with their approval.*

8. REVIEW SUCCESSOR AGREEMENT FOR F.I.A.T.

*Chief Pavelchik explained that the Village is part of a task force, the Felony Investigation Assistance Team (FIAT), that provides the police department with assistance in major criminal cases, accident reconstruction, SWAT services and computer analysis. Recent events with other Illinois task forces have prompted the Intergovernmental Risk Management Agency (IRMA), the Village's insurance carrier, to mandate clarification of liability in task force agreements. IRMA has provided its member agencies with a successor agreement that defines liability in task force operations and that agreement is recommended by staff. The Committee recommends that this agreement be approved by the full Village Board.*

9. DISCUSSION ITEMS.

- Red Light Program. *Chief Pavelchik provided the Committee with the 2017 Issuance Rate Detail Report for the red-light camera program.*
- Local Adjudicator Ordinance Change *Chief Pavelchik provided the Committee with a draft ordinance from Village Attorney Tom Bastian, that changes the selection process for the hearing officer for the red-light camera program. Mayor Trilla has asked that this position be a mayoral appointment, not a Board process of a professional services agreement. This issue was discussed at the December 18, 2017 Public Safety Committee meeting. The Committee tonight indicated that they will take the matter under advisement.*

10. \* VISITOR'S BUSINESS (Public comment is limited to three minutes per person).  
*There were no members of the public present to comment at this meeting.*

11. ADJOURNMENT.

*Motion by Chairperson Neal, second by Trustee Davi, to adjourn the meeting at 6:17pm.*

NEXT MEETING SCHEDULED MARCH 12<sup>TH</sup>, 2018 AT 5:30 P.M.