

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JANUARY 22, 2018 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None.

Also present were Village Attorney Michael R. Durkin, Village Administrator Timothy Halik, Chief Robert Pavelchik, Jr., Deputy Chief Robert Schaller, Director of Finance Carrie Dittman, Assistant to the Village Administrator Garrett Hummel, and Deputy Clerk Cindy Stuchl

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Attorney Durkin to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - January 8, 2018 (APPROVE)
- c. Warrants - \$493,073.94 (APPROVE)
- d. Motion to Approve Application for a License to Hold a Raffle - West Suburban Symphony Society (APPROVE)
- e. Motion - Board Authorization for Staff to Process Current Delinquent Water Bills in Accordance with Past Practices (PASS)
- f. Parks & Recreation Commission Recommendation - Motion to Recommend the Village Board Adopt the 2018-2011 Comprehensive Parks & Recreation Master Plan (RECEIVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Kelly and seconded by Trustee Mistele to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - AN ORDINANCE AMENDING SECTION 3-12-5 ENTITLED "CLASSIFICATIONS," AND SECTION 3-12-19 ENTITLED "HOURS" OF CHAPTER 12 ENTITLED "LIQUOR," OF TITLE 3 ENTITLED "BUSINESS" OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Deputy Clerk Stuchl advised that staff was contacted by an owner of a nail salon located within Willowbrook for the potential to sell alcohol. The Mayor and Deputy Liquor Commissioner were in support of hair and nail salons selling alcohol.

An ordinance was drafted to include limitations for selling beer and wine only, limit of two drinks per customer, and limited hours.

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to pass Ordinance No. 18-0-03 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION - A RESOLUTION OF ADOPTION OF THE 2018-2022 COMPREHENSIVE PARKS & RECREATION MASTER PLAN

Administrator Halik related that one of the purposes of the Comprehensive Parks & Recreation Master Plan is to guide decisions pertaining to Parks & Recreational functions. Not all recommendations within the plan will be completed. It will be at the Village Board's discretion if any of the recommendations are implemented.

One of the goals of the Master Plan will be to provide for the assistance in applying for grant opportunities.

Mayor Trilla advised that the 2012-2017 Master Plan is the tool that helped the Village acquire the \$800,000 OSLAD grant. Without the master plan, Willow Pond Park would have never been renovated.

Several trustees shared that there may be some factual inaccuracies within the plan, such as pertaining to the Village's population and acreage for parks.

Administrator Halik suggested that the trustees should document what their concerns are and he could check with the park consultant. Administrator Halik stated that the Master Plan is purposefully broad in order to enable the ability to apply for a wide range of potential grants.

Trustee Neal advised that she has concerns over the section that discusses the renting out of space in the Recreation Center.

Trustee Kelly stated that there are factual inaccuracies and is concerned if the errors could impact any future grant applications.

Trustee Mistele related that he also has an issue with renting out a facility that was paid for with taxpayer money to private businesses.

Trustee Berglund had issues with the municipalities used in the Master Plan for comparisons as peer agencies are nowhere close to the same as Willowbrook as far as populations, budgets, and expenditures.

Trustee Davi reminded the Board that the Master Plan does not mandate that anything that is recommended be completed.

Trustee Oggerino related that some of the comments that were made from the surveys should be addressed as far as maintenance issues and dogs in the parks.

Administrator Halik advised that he will obtain clarification on the factual issues from Design Perspectives.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adopt Resolution No. 18-R-01 as amended pending factual corrections.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

8. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino requested a summary of the assessors' report from the recent Commission on Accreditation for Law Enforcement Agencies reaccreditation on-site. Chief Pavelchik related that there were problems. Some of the files were not in compliance with some of the standards. A lot of paperwork was not completed in the last couple of years.

9. ATTORNEY'S REPORT

Attorney Durkin had no report.

10. CLERK'S REPORT

Clerk Hansen had no report.

11. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

12. MAYOR'S REPORT

Mayor Trilla reminded the Board that the Village will be receiving a Public Works Project of the Year in the Structures category award from the American Public Works Association for the police building renovation project and congratulated the work done by Trustee Mistele, Trustee Oggerino, Chief Pavelchik and Deputy Schaller for their involvement.

13. CLOSED SESSION

Mayor Trilla stated that there was no need for Closed Session during tonight's meeting.

14. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 7:06 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

February 12, 2018.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.