

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, NOVEMBER 7, 2017, AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Richard Cobb called the meeting to order at the hour of 7:01 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Lorraine Grimsby, Catherine Kaczmarek, Ronald Kanaverskis, Laurie Landsman, Carol Lazarski, and Doug Stetina.

ABSENT: Commissioner Robert Pionke.

Also present were Mayor Frank Trilla, Village Trustee Sue Berglund, and Temporary Interim Superintendent of Parks and Recreation John Fenske.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – OCTOBER 3, 2017

The Commission reviewed the October 3, 2017 minutes.

MOTION: A Motion was made by Commissioner Grimsby and seconded by Commissioner Stetina to approve the October 3, 2017 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kaczmarek, Kanaverskis, Landsman, Lazarski, and Stetina. NAYS: None. ABSENT: Commissioner Pionke.

MOTION DECLARED CARRIED

4. REPORTS

a. Willow Pond Status Update

Interim Superintendent Fenske advised that the restroom facilities have been installed. Tod Stanton from Design Perspectives related that ComEd should be placing a meter within the next 10 days. The splash pad can then be energized. Mr. Stanton recommended running the splash pad and winterizing it before winter. Mr. Stanton advised that the park is 99% complete.

Interim Superintendent Fenske stated that once the power is installed, the fountain will then be connected.

Commissioners questioned when will the construction fence be removed. Mr. Stanton stated that the playground has been inspected and the fence can be removed at this time.

Chairman Cobb recommended that baby changing stations be placed in each of the bathroom stalls. The Commissioners also recommended that the bathrooms be listed as Unisex since the two stalls are the same.

Mr. Stanton advised that the final payout will be placed on the next Village Board meeting agenda. Once approved, he can submit the grant paperwork for reimbursement before the end of the year. Mr. Stanton stated that it takes approximately 90 days to receive the reimbursement check.

Interim Superintendent Fenske advised that he received a quote from the contractor to repair the pavilion. The quote was for \$11,825. The Willowbrook/Burr Ridge Kiwanis Club originally sponsored the pavilion. Mayor Trilla spoke with them about the repairs. The Kiwanis Club advised that they will perform a community service event in the spring to raise money to pay for the repairs.

Chairman Cobb asked about repairs to the fishing dock. Interim Superintendent Fenske related that those repairs will be done by the Public Works Department in the spring.

b. Master Plan Update – Review of Draft

Mr. Stanton reviewed the draft of the updated Master Plan. Mr. Stanton recommended strengthening the relationship with the Burr Ridge Park District. Mr. Stanton advised that several of the surveys that were returned made reference to in-house programs. Suggestions included having fitness based classes and rental spaces. Survey responses again reference allowing dogs in the parks.

Chairman Cobb stated that the priorities for plan implementation should be adjusted. He advised that a lot of work has been done in the parks recently and Recreation and Administration should take precedence over Parks and Facilities. Chairman Cobb related that rebuilding park programs should be a priority.

c. Fountain Installation

See discussion under Item 4a.

d. Pumpkin Fest – Friday, October 27th

Interim Superintendent Fenske advised that there were approximately 200 children in attendance. Interim Superintendent Fenske thanked Commissioners Kaczmarek, Pionke, and Stetina for their help.

5. DISCUSSION

a. 2018 ADA Tax Levy

Interim Superintendent Fenske provided a comparison of how the SRA Tax Levy has been spent over the past six years. Interim Superintendent Fenske advised that the Village Board approved the 4.9% increase.

b. Park Maintenance Update

Interim Superintendent Fenske related that it had been reported to him that some graffiti was observed in Farmingdale Park. It has been removed.

Interim Superintendent Fenske advised that during the heavy rains in October, several of the parks had severe flooding.

Interim Superintendent Fenske stated that the bathrooms and drinking fountains at Willow Pond have been winterized for the season.

c. 41st Annual Holiday Party – December 17th

Interim Superintendent Fenske related that 13 children have signed up to date. The event has been posted on the Village's website and postcards should be going out in the next week. Banners will be placed in the park the week before the event.

Donations received to date is \$2,270.00. Interim Superintendent Fenske stated Chicken Basket, Jimmy John's, Tommy R's and Tomato Bar have been confirmed for donating food.

d. Willow Pond Grand Opening

Chairman Cobb suggested that a board be mounted at the Christmas Party highlighting the work that has been done at the park.

e. Little Library at Lake Hinsdale Park

Interim Superintendent Fenske advised that a resident of Lake Hinsdale Tower submitted a suggestion to place a Little Library in Lake Hinsdale Park. After discussion, the consensus of the Commission was that this would not benefit the community as a whole due to parking issues and Indian Prairie Library is less than a mile from the park. Suggestion was made to look into placing the Little Library into one of the parks that has more visitors. Discussion on this item was tabled until the December 5, 2017 Parks meeting.

f. Pollinator Garden at Lake Hinsdale Park

Interim Superintendent Fenske that a resident of Lake Hinsdale Tower submitted a suggestion to install a pollinator garden in Lake Hinsdale Park. After discussion, the concern again is that Lake Hinsdale Park does not benefit the community as a whole. Concerns were also raised over attracting bees and the possibility of harming visitors to the park. Consensus of the Commission was to not install a pollinator garden in Lake Hinsdale Park.

6. VISITORS' BUSINESS

None presented.

7. COMMUNICATIONS

Commissioner Kaczmarek advised that she has been reaching out to businesses in reference to the 5K Race. She stated that she should have a report at the next Parks meeting.

8. ADJOURNMENT

MOTION: Made by Commissioner Stetina, seconded by Commissioner Lazarski to adjourn the meeting at the hour of 9:00 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kaczmarek, Kanaverskis, Landsman, Lazarski, and Stetina. NAYS: None. ABSENT: Commissioner Pionke.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

December 5, 2017

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.