

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, NOVEMBER 13, 2017 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Deputy Chief Robert Schaller, Director of Finance Carrie Dittman, Assistant to the Village Administrator Garrett Hummel, and Deputy Clerk Cindy Stuchl

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Clerk Hansen to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - October 23, 2017 (APPROVE)
- c. Minutes - Closed Session Meeting - October 23, 2017 (APPROVE)
- d. Warrants - \$226,536.93 (APPROVE)
- e. Monthly Financial Report - October 31, 2017 (APPROVE)
- f. Ordinance - An Ordinance Amending Section 3-12-5 Entitled "CLASSIFICATIONS," and Section 3-12-19 Entitled "HOURS" of Chapter 12 Entitled "LIQUOR," of Title 3 Entitled "BUSINESS" of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois - Ordinance No. 17-0-19 (ADOPT)

g. Motion - Motion to Approve - Willow Pond Park Renovation Project: Payout #6 - Final Payment, Clauss Brothers, Inc. (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Neal to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. RESOLUTION - A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF DU PAGE AND THE VILLAGE OF WILLOWBROOK FOR FUTURE MAINTENANCE/ENERGY RESPONSIBILITIES FOR THE TRAFFIC SIGNAL CH 31/PLAINFIELD ROAD AT THE SHOPPING CENTER ENTRANCE EAST OF IL ROUTE 83

Administrator Halik related that as part of the required off-site traffic improvement work to be completed by the Pete's Fresh Market developer, the installation of a new traffic signal is to be placed at the primary entrance on Plainfield Road. Since the new signal is entirely for the benefit of regulating traffic volumes associated with the retail centers, the County requires that the Village enter into this agreement that relates to the installation and future maintenance of the traffic signal.

The agreement provides that the County will pay for all up-front maintenance and energy costs related to the installation of the signal. The County will then seek reimbursement from the Village for actual expenses on an annual basis. Expenses are estimated to be approximately \$1,900 per year.

Administrator Halik stated that if the signal is required to be upgraded or reconstructed, the Village would be 100% responsible. Administrator Halik advised that if this were to occur, the costs are eligible to be paid for from the Business District Tax fund.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to adopt Resolution No. 17-R-62 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. DISCUSSION - CONSIDERATION OF A FORMAL POLICY PERTAINING TO CORPORATE NAMING, ADVERTISING, AND SPONSORSHIP WITHIN WILLOWBROOK PARK PROPERTIES AND DURING SPECIAL EVENTS

Attorney Bastian requested additional feedback from the Board on the naming policy. Trustee Mistele stated that he does not support the naming of physical amenities by commercial businesses in the parks. Mayor Trilla and Trustee Berglund agreed.

Trustee Oggerino questioned that if a business came to donate a large sum of money to the parks, will they be turned away. The consensus of the Board was to decide on naming rights on a case-by-case basis.

Administrator Halik asked for guidance on the \$5,000 offer that had already been made for the naming of an amenity in Willow Pond Park. It was suggested to thank the potential donor for his offer but that it does not fit into the Board's plan.

PRIOR BUSINESS

8. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi advised that it was discussed at the Finance and Administration Committee meeting to change the business license fee for auto dealerships. The amending ordinance will be brought before the Village Board for approval at their next meeting.

Trustee Oggerino had no report.

9. ATTORNEY'S REPORT

Attorney Bastian had no report.

10. CLERK'S REPORT

Clerk Hansen had no report.

11. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

12. MAYOR'S REPORT

Mayor Trilla again thanked all persons and departments that assisted with gasoline incident that occurred on October 20th. Mayor Trilla advised that there were a lot of unsung local heroes who helped to ensure that their neighbors were safe.

13. CLOSED SESSION

Mayor Trilla stated that there was no need for Closed Session during tonight's meeting.

14. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino, to adjourn the Regular Meeting at the hour of 7:13 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

November 27, 2017.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.