

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JUNE 26, 2017 AT THE BURR RIDGE POLICE DEPARTMENT, TRAINING ROOM, 7700 COUNTY LINE ROAD, VILLAGE OF BURR RIDGE, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Police Consultant Robert Pavelchik, Jr., Assistant to the Village Administrator Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Village Resident Phyllis Zimmer to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

Ms. Zimmer, 6446 Tennessee Avenue, spoke about stormwater drainage issues on her property.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - June 12, 2017 (APPROVE)
- c. Warrants - \$378,543.50 (APPROVE)
- d. Ordinance - An Ordinance Providing for the Declaration of the General Prevailing Rate of Hourly Wages for the Year 2017 to be Paid to Laborers, Mechanics and Other Workers Performing Construction of Public Works within the Village of Willowbrook, DuPage County, Illinois - Ordinance No. 17-O-13 (PASS)
- e. Resolution - A Resolution Authorizing the mayor and Village Clerk to Accept a Proposal to Conduct a leak Survey of the Village Water Distribution System -

- Associated Technical Services (ATS), Ltd. - Resolution No. 17-R-35 (ADOPT)
- f. Motion - Board Authorization for Staff to Process Current Delinquent Water Bills in Accordance with Past Practices (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK - TITLE 5, CHAPTER 1, SECTION 5-1-1 - POLICE; CREATION AND COMPOSITION OF DEPARTMENT

Administrator Halik advised that two police employees have submitted resignations: Officer Theodore Kolodziej will be retiring effective July 3, 2017 and Sergeant Arthur Svehla will be retiring by December 31, 2017. In addition to the retirements, another sergeant had an on-the-job shoulder injury that will keep him off duty for an extended period of time.

In order to provide adequate shift coverage, it is recommended to replace Sergeant Svehla at this time instead of waiting for his retirement. It is also recommended to award the reversion rank of sergeant to Deputy Chief Robert Schaller. This will allow him to revert back to the rank of sergeant instead of patrol officer if Deputy Chief Schaller is removed from his current position.

Administrator Halik related that once the sergeant promotion is made and Officer Kolodziej retires, the hiring of two replacement patrol officers will need to occur. The candidates will attend the police training academy in August.

Administrator Halik stated that this ordinance will temporarily increase the number of sergeant positions from three to four and will revert back to three after Sergeant Svehla's retirement.

MOTION: Made by Trustee Davi and seconded by Trustee Kelly to pass Ordinance No. 17-O-14 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION - A RESOLUTION AUTHORIZING THE BOARD OF POLICE COMMISSIONERS (BOPC) TO EFFECT THE ORIGINAL PROMOTIONS OF TWO (2) CANDIDATES TO THE RANK OF SERGEANT AND THE ORIGINAL APPOINTMENTS OF TWO (2) CANDIDATES TO FILL VACANCIES CREATED IN THE RANK OF PATROL OFFICER WITHIN THE POLICE DEPARTMENT

Administrator Halik related that the Village Ordinance requires that a resolution be adopted in order for the BOPC to fill any vacancies within the police department.

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to adopt Resolution No. 17-R-36 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT AND EXECUTE A PROPOSAL FOR PROFESSIONAL PLANNING SERVICES TO PERFORM AN UPDATE OF THE VILLAGE'S ILLINOIS ROUTE 83 CORRIDOR PLAN - WBK ENGINEERING, LLC

Administrator Halik advised that in 1990, the Village hired a planning firm to conduct a study of the Route 83 Corridor, knowing that the Illinois Department of Transportation (IDOT) may be widening Route 83 sometime in the future. The final plan was adopted by the Village in October of 1991. The plan is intended to provide design recommendations and allow the Village to provide input to the state's eventual widening of Route 83 through the village. Without the plan, IDOT would be able to design the streets however they saw fit.

The current plan is out of date. The widening will eventually occur and the Village needs to have an updated plan in place for when it does.

Administrator Halik stated that this update was discussed during the Budget Workshop and \$44,600 was placed in the budget to complete the plan.

Administrator Halik related that two (2) consultants will be hired for the project: WBK Associates for planning, and Gewalt Hamilton Associates for traffic. The proposal involves a three (3) phase process to complete the update. Phase 1 includes a Steering Committee meeting with stakeholders from throughout the community. Phase 2 includes the drafting of the corridor plan that will involve workshops with residents. Phase 3 will include a meeting of the Steering Committee to present and review the recommendations. After final revisions, the Corridor Plan will be submitted to the Board for final review and approval. The project is estimated to take approximately 5 - 6 months.

MOTION: Made by Trustee Davi and seconded by Trustee Oggerino to adopt Resolution No. 17-R-37 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR'S ACCEPTANCE OF PROJECT CHANGE ORDER NUMBER 1 - GRADING AND CONCRETE PAVED WALK ADDITION, AND PROJECT CHANGE ORDER NUMBER 2 - REPLACEMENT OF EXISTING LIMESTONE PATHS WITH CONCRETE PAVED WALKS - WILLOW POND PARK RENOVATION PROJECT

Administrator Halik related that renovation work is underway at Willow Pond Park. Currently, there is a limestone path that leads up to the playgrounds and fishing pier. This makes for a difficult transition for wheelchairs. The change order will remove the limestone and replace with a concrete path. Because this is for accessibility upgrades, money to pay for these changes will come from the Special Recreation Fund.

Mayor Trilla requested that costs be obtained to complete the concrete walk around the entire pond.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adopt Resolution No. 17-R-38 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. REPORT - VILLAGE OF WILLOWBROOK POLICE OFFICER RESOURCE HANDBOOK

Administrator Halik advised that Public Safety Committee Chairman, Trustee Kelly recommended, and Mayor Trilla authorized, the compilation of police officer line-of-duty injury and death benefit programs that are available to sworn officers. A resource handbook was created by Village staff to be distributed to all active police officers.

Administrator Halik related that he hopes that no officer or officer's family will ever need to use the resource handbook.

PRIOR BUSINESS

11. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele related that the next Police Department Renovation Construction meeting will be held in the renovated police station. The project is almost completed.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

12. ATTORNEY'S REPORT

Attorney Bastian had no report.

13. CLERK'S REPORT

Clerk Hansen had no report.

14. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

15. MAYOR'S REPORT

Mayor Trilla advised that he had attended a Parks Department Fishing Derby on Saturday, June 24th. There were 23 children that participated in the derby.

16. CLOSED SESSION

Mayor Trilla stated that there was no need for Closed Session during tonight's meeting.

17. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino, to adjourn the Regular Meeting at the hour of 7:08 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

July 10, 2017.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.