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# Willowbrook

835 Midway Drive  
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 [www.willowbrookil.org](http://www.willowbrookil.org)

**Mayor**

Frank A. Trilla

**Village Clerk**

Leroy R. Hansen

**Village Trustees**

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

**Village Administrator**

Tim Halik

**Chief of Police**

Mark Shelton

**Director of Finance**

Carrie Dittman

## AGENDA

REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON TUESDAY, APRIL 4, 2017, AT 7:00 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES:
  - a) March 7, 2017 Regular Meeting of the Parks & Recreation Commission
4. REPORT – Status Update: Willow Pond Park Renovation Project
5. DISCUSSION – Special Event Updates / Planning:
  - a) Easter Egg Hunt, Saturday, April 15, 2017
  - b) 2017 Spring Fling, May 7, 2017
6. VISITOR'S BUSINESS – Public comment is limited to three (3) minutes per person
7. COMMUNICATIONS
8. ADJOURNMENT



Proud Member of the  
Illinois Route 66 Scenic Byway

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION  
HELD ON TUESDAY, MARCH 7, 2017, AT THE VILLAGE HALL, 835 MIDWAY DRIVE,  
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Cobb called the meeting to order at the hour of 7:02 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Lorraine Grimsby, Catherine Kaczmarek, Ronald Kanaverskis, Carol Lazarski, Robert Pionke, and Doug Stetina.

ABSENT: Commissioners Laurie Landsman and Rene Schuurman

Also present was Temporary Interim Superintendent of Parks and Recreation John Fenske.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – FEBRUARY 7, 2017

The Commission reviewed the February 7, 2017 minutes. There was an error in the person calling the meeting to order. Minutes were updated to reflect Chairman Cobb opened the meeting.

MOTION: A Motion was made by Commissioner Grimsby and seconded by Commissioner Stetina to approve the February 7, 2017 minutes as amended.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kaczmarek, Kanaverskis, Lazarski, Pionke, and Stetina. NAYS: None. ABSENT: Commissioners Landsman and Schuurman.

MOTION DECLARED CARRIED

4. DISCUSSION – SPECIAL EVENT UPDATES/PLANNING:

a. Easter Egg Hunt – Saturday, April 15, 2017

Interim Superintendent Fenske advised that he had ordered eggs for the event. Costco is donating the candy to be placed inside the eggs. Kiwanis and Chicken Basket were sponsors for last year's event. Letters were sent for interest in this year's hunt. Interim Superintendent Fenske related that he has not yet heard from them. Interim Superintendent Fenske stated that he will be contacting Walgreens about taking pictures.

Interim Superintendent Fenske also advised that there will be at least three students from Hinsdale South that will be assisting.

b. 2017 Spring Fling – May 7, 2017

Interim Superintendent Fenske related that all of the Community Event activities have been booked; including the petting zoo, bounce houses, face painter, and DJ. At this time, sponsorships are down compared to last year. To date, \$3,300 has been received from eight (8) sponsors.

Interim Superintendent Fenske advised that Costco wants to be a sponsor, however, they cannot donate cash. Costco will be donating bottled water and cereal bars for the finish line.

Interim Superintendent Fenske stated that postcards will be printed and sent to residents in the next couple of weeks.

5. VISITORS' BUSINESS

None presented.

6. COMMUNICATIONS

Commissioner Stetina questioned what the status is for Willow Pond. Interim Superintendent Fenske advised construction is set to begin in April.

Commissioner Stetina advised that he had spoken to Mayor Trilla about a 40<sup>th</sup> Year Celebration for the Parks Department. Mayor Trilla suggested to combine the celebration with the dedication of the renovated police facility.

Interim Superintendent Fenske stated that last year, he spoke with a woman from Clorox/Glad Bags/RND Center on Adams Street about a community service project at Willow Pond. She recently contacted the Village to inquire if this project is still available. Interim Superintendent Fenske informed her that the park will soon be renovated. She inquired if there were any other parks that needed clean up. Interim Superintendent Fenske related that her company will be forming a volunteer group in May to clean up Community Park.

Interim Superintendent Fenske advised that he has been in contact with the Burr Ridge/Willowbrook Girls Softball league. They would like to meet with Village staff to discuss projects for the ball fields. One project involves installing lights on the third field. The league is willing pay for partial costs of the lighting. Interim Superintendent Fenske advised them that with current projects already in the budget, this funding would not be available for at least two (2) years.

Interim Superintendent Fenske related that he has done research about purchasing a PA system. He has spoken to a representative from the company that conducts the Movie Nights for his advice. The representative advised that he is looking to sell his current PA system and will get back to the Village with a price.

7. ADJOURNMENT

MOTION: Made by Commissioner Stetina, seconded by Commissioner Grimsby to adjourn the meeting at the hour of 7:32 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kaczmarek, Kanaverskis, Lazarski, Pionke, and Stetina. NAYS: None. ABSENT: Commissioners Landsman and Schuurman.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

\_\_\_\_ April 4 \_\_\_\_\_, 2017

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Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.