

A G E N D A

Minutes of the Public Safety Committee of the Village of Willowbrook that was held on February 13th, 2017 at 5:30 p.m. at the Willowbrook Village Hall, 835 Midway Drive, in the Village of Willowbrook, DuPage County, Illinois.

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

ROLL CALL

Those present at roll call were Chief Mark Shelton, Chairman of the Public Safety Committee Terrence Kelly, and Trustee Sue Berglund.

1. Reviewed the January 9th, 2017 Public Safety Committee Meeting Minutes.
The Committee approved the January 9th, 2017 Public Safety Committee Meeting Minutes.
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 10/10/2016-11/06/2016, 11/07/2016-12/04/2016, 12/05/2016-01/01/2017, and 01/02/2017-01/29/2017 - Information.
4. Reviewed the Monthly Expenditure Report for January 2017 – Information.
Chairman Kelly commented on the available funds in the vehicle maintenance account and the gas/fuel account at this time in the 2017 budget.
5. Reviewed the Monthly Offense Summary Report for January 2017 - Information.
The Committee recognized the activity of Officer Rosal and Sergeant Svehla.
6. Reviewed the Letter(s) of Recognition and Appreciation – Information.
 - Officer Nick Volek
 - Officer Jimmy Martino
 - Officer Jose Lopez
 - Officer Nick Volek and K-9 Artos
7. DISCUSSION ITEMS
 - Supervisory Staff Training
Chief Shelton discussed with the Committee the supervisory training for current Sergeants. The Committee advised the Chief that they are recommending that each Sergeant attend and successfully complete Staff and Command school. It was noted that Sergeant Svehla, the most senior Sergeant, has not attended this training. Chief Shelton advised the Committee that after Sergeant Svehla was promoted, staffing was reduced and scheduling was very limited. Now that we are at full staff all Sergeants will be scheduled for the 10-week Staff and Command class. The Committee recommended that Sergeant Svehla attend the Staff and Command training as soon as possible. Chief Shelton advised the Committee that currently Deputy Chief Schaller is attending the 10-week training. Chief Shelton also advised the Committee that Sergeant Strugala is currently scheduled to attend the September 2017 Staff and Command training. Committee members advised that they would like the most senior Sergeant to attend this training class. Chief Shelton advised the Committee he could schedule Sergeant Svehla to take Sergeant Strugala's

position and then send Sergeant Strugala to the training class in 2018.

Chief Shelton advised the Committee that when the Chief or Deputy Chief are out of the office and Sergeant Svehla is on duty or on a rare occasion when both the Chief and Deputy Chief are out of the State, Sergeant Svehla, being the most senior officer, is in charge of the Police Department. Both Committee members agreed and recommended that Sergeant Svehla should attended the Staff and Command training class in September of this year.

- Patrol Activities

Chief Shelton commented on Officer Vanderjack's initiated activities which resulted in the recovery of a stolen motor vehicle. The occupants of this vehicle were charged and arrested for drug possession, open alcohol and warrants. Officer Vanderjack is currently assigned to the midnight shift and is doing very well.

Officer Rosal's traffic enforcement and Officer Kolodziej's attention to parking violations were also noticed by the Committee.

- Operation Shattered Peer Support Team (OSSPS)

Chief Shelton explained about a service he has introduced and presented to each shift called OSSPS (Operation Shattered Peer Support Team). This is a confidential peer support program presented by a retired Sergeant from the Hinsdale Police Department. It is a wellness support training team. This team provides encouragement, comfort and advice for Officers to be proactive for all Officers.

8. * VISITOR'S BUSINESS (Public comment is limited to three minutes per person).

9. ADJOURNMENT

The meeting was adjourned at 5:58 p.m.

NEXT MEETING SCHEDULED MARCH 13TH, 2017, AT 5:30 P.M.