

A G E N D A

REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON FRIDAY, MARCH 17, 2017, AT 8:00 A.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. VISITORS' BUSINESS - Public comment is limited to three minutes per person
4. OMNIBUS VOTE AGENDA:
 - a. Review and Approve Minutes - Regular BOPC Meeting - February 17, 2017 (APPROVE)
 - b. Review and Approve Minutes - Closed Session Meeting - February 17, 2017 (APPROVE)
 - c. Review and Approve Minutes - Special BOPC Meeting - February 25, 2017 (APPROVE)
 - d. Review and Approve Minutes - Closed Session Meeting - February 25, 2017 (APPROVE)
5. COMMUNICATIONS
6. UNFINISHED BUSINESS
 - a. DISCUSSION AND APPROVAL - 2017 Final Eligibility Register
7. NEW BUSINESS
8. CLOSED SESSION
9. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS
HELD ON FEBRUARY 17, 2017 AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chairman Schuler at the hour of 8:00 a.m.

2. ROLL CALL

Those present at roll call were Chairman William Schuler, Secretary Stephen Landsman (via teleconference), and Commissioner Joseph Heery.

ABSENT: None

Also present were Administrator Tim Halik, Chief of Police Mark Shelton and Executive Secretary Cindy Stuchl.

A QUORUM WAS DECLARED

3. VISITORS' BUSINESS

None presented.

4. OMNIBUS VOTE AGENDA

a. Review and Approve Minutes - Regular BOPC Meeting - January 20, 2017

The Commission reviewed the Omnibus Vote Agenda.

MOTION: Made by Commissioner Heery, seconded by Secretary Landsman, to approve the Omnibus Vote Agenda as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

5. COMMUNICATIONS

None presented.

6. UNFINISHED BUSINESS

None presented.

7. NEW BUSINESS

a. DISCUSSION - WRITTEN EXAMINATION - Overview Patrol Officer Orientation and Written exam

Chief Shelton related that 53 applications were purchased from the I/O Solutions website. 39 applicants took the written examination, with 25 persons passing the test. Chief Shelton advised that approximately 52% of the applicants taking the test were from a protected class.

Chief Shelton stated that the number of applicants is low but this has been the trend nationwide due to the recent atmosphere of the police field.

Chairman Schuler related that I/O Solutions conducted the testing in a professional and smooth manner.

b. APPROVAL - Initial Officer Eligibility List

Chairman Schuler related that the wording of the title on the eligibility list presented did not match the wording in the BOPC Rules and Regulations. The title on the list was changed to "Initial Eligibility Register".

MOTION: Made by Commissioner Heery, seconded by Secretary Landsman, to approve Initial Eligibility Register as amended.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

c. DISCUSSION - ORAL INTERVIEW - Location, Schedule, Greeter(s), Documentation, Results Compilation

Chairman Schuler confirmed that the oral interviews will occur at the Village Hall, upper conference room. The meeting will begin at 7:55 a.m. with interviews beginning at 8:00 a.m. in 20-minute intervals.

Chairman Schuler questioned how the results will be compiled. Chief Shelton related that the scores will be forwarded to I/O Solutions to complete. Chief Shelton reminded the Commission that applicants have until February 27th to turn in any preference points.

8. CLOSED SESSION

- a. DISCUSSION - Pursuant to 5 ILCS 120/2(c)(21) Regarding Previously Approved Minutes of Meetings That Were Lawfully Closed Under the Open Meetings Act For the Purpose of a Semi-Annual Review of Said Minutes As Mandated by 5 ILCS 120/2.06(d), For Purposes of Possible Release
- b. Appointment, Employment, Compensation, Performance of a Specific Employee Pursuant to 5 ILCS 120/2(c)(1)

RECESS INTO CLOSED SESSION

MOTION: Made by Commissioner Heery and seconded by Secretary Landsman to recess into Closed Session at the hour of 8:19 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

The Commission reconvened the Regular Meeting at the hour of 9:02 a.m.

9. RESOLUTION - A RESOLUTION MAKING A DETERMINATION RELATIVE TO THE RELEASE OF CLOSED SESSION MINUTES PURSUANT TO THE ILLINOIS OPEN MEETINGS ACT

MOTION: Made by Commissioner Heery and seconded by Secretary Landsman to adopt Resolution No. 17-BOPC-R-01 as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

Chairman Schuler asked all present if there was any additional business or information to bring before the Board. None was offered.

10. ADJOURNMENT

MOTION: Made by Secretary Landsman, seconded by Commissioner Heery, to adjourn the meeting at the hour of 9:04 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

March 17 , 2017

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF POLICE COMMISSIONERS
HELD ON FEBRUARY 25, 2017 AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chairman Schuler at the hour of 7:55 a.m.

2. ROLL CALL

Those present at roll call were Chairman William Schuler, Secretary Stephen Landsman, and Commissioner Joseph Heery.

ABSENT: None

Also present was Executive Secretary Cindy Stuchl.

A QUORUM WAS DECLARED

3. VISITORS' BUSINESS

None presented.

4. CLOSED SESSION

a. Appointment, Employment, Compensation, Performance of a Specific Employee Pursuant to 5 ILCS 120/2(c)(1)

RECESS INTO CLOSED SESSION

MOTION: Made by Commissioner Heery and seconded by Secretary Landsman to recess into Closed Session at the hour of 7:59 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

The Commission reconvened the Special Meeting at the hour of 11:31 a.m. for a lunch break.

RETURN INTO CLOSED SESSION

MOTION: Made by Commissioner Heery and seconded by Secretary Landsman to return into Closed Session at the hour of 12:05 p.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

The Commission reconvened the Special Meeting at the hour of 4:26 p.m.

5. ADJOURNMENT

MOTION: Made by Commissioner Heery, seconded by Chairman Schuler, to adjourn the meeting at the hour of 4:33 p.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

March 17, 2017

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.