

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, JANUARY 10, 2017, AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Commissioner Stetina called the meeting to order at the hour of 7:01 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Lorraine Grimsby, Catherine Kaczmarek, Ronald Kanaverskis, Laurie Landsman, Carol Lazarski, Robert Pionke, Rene Schuurman, and Doug Stetina.

ABSENT: None.

Also present were Village Trustee Sue Berglund, Village Administrator Tim Halik, and Temporary Interim Superintendent of Parks and Recreation John Fenske.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – DECEMBER 6, 2016

The Commission reviewed the December 6, 2016 minutes.

MOTION: A Motion was made by Commissioner Landsman and seconded by Commissioner Lazarski to approve the December 10, 2016 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kaczmarek, Kanaverskis, Landsman, Lazarski, Pionke, Schuurman, and Stetina. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

4. DISCUSSION – WILLOW POND PARK RENOVATION PROJECT

Administrator Halik introduced Tod Stanton from Design Perspectives. Mr. Stanton had drafted the 5-Year Parks Master Plan. Once the state reinstated the OSLAD grant, Mr. Stanton was brought in to complete the Willow Pond Project.

Administrator Halik advised that the original bid in March of 2015, the total bid price came in at just over \$822,000, in which \$400,000 would be covered by the grant. Due to the delay in receiving the grant, the low bid contractor was asked to revise pricing due to labor and material increases. The revised pricing is approximately \$900,000. Due to the increases, Mr. Stanton provided a list of possible cost reductions. Administrator Halik reminded the Commission that this list was distributed at the last Commission meeting and after discussion from that meeting, the additional parking spaces will be included in the renovations of the park.

Mr. Stanton related that due to the cost increases for the playground equipment, different vendors were contacted to provide new concepts for the playground. Mr. Stanton advised that a new playground design will need to be approved by the state per requirements of the OSLAD grant.

Administrator Halik advised that the Commission needs to make a decision on the playground equipment tonight. Mr. Stanton reviewed proposals received by Nutoys Leisure Products, Burke Play Illinois, and Cunningham Recreation. All proposed playgrounds cost approximately \$45,000.

After discussion, the consensus of the Commission was to recommend a system provided by Nutoys Leisure Products. Mr. Stanton advised that colors can be decided at a later date.

Administrator Halik advised that once IDNR approves all the plans for the playground and park features, the contractor can begin renovations in late April and could be completed in the Fall.

5. DISCUSSION – SPECIAL EVENT UPDATES/PLANNING:

- a. Children's Holiday Party, HSHS – December 11, 2016

Interim Superintendent Fenske requested feedback from the commissioners on the event. Commissioner Grimsby advised that it was a wonderful event. Comments were made about asking the sponsors to cut back on the amount of food.

Commissioner Schuurman stated that a better PA system needs to be purchased for future events.

- b. Easter Egg Hunt – Saturday, April 15, 2017

Interim Superintendent Fenske advised that this event will be held from 10:00 a.m. – 12:00 p.m. He will be ordering the Easter eggs in the next couple of weeks and will be sending out donation letters to the businesses.

- c. 2017 Spring Fling – May 7, 2017

Interim Superintendent Fenske advised that Event Brite will again be hosting the website registration, and it is now active. As of today, three businesses have given verbal acknowledgement of sponsorship. The Willowbrook/Burr Ridge Chamber of Commerce will be donating \$1,500, which will list them as the “Presenting” sponsor for the event. Orange Theory Fitness will have a booth at the Community Fair. ProForma Creative Impressions who was the water table sponsor wants to sponsor that table again this year.

Donation letters should be sent out in the next week.

6. VISITORS' BUSINESS

None presented.

7. COMMUNICATIONS

None presented.

8. ADJOURNMENT

MOTION: Made by Commissioner Stetina, seconded by Commissioner Grimsby to adjourn the meeting at the hour of 8:07 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kaczmarek, Kanaverskis, Landsman, Lazarski, Pionke, Schuurman, and Stetina. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

_____February 7, 2017

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.