

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION  
HELD ON TUESDAY, DECEMBER 6, 2016, AT THE VILLAGE HALL, 835 MIDWAY DRIVE,  
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Commissioner Stetina called the meeting to order at the hour of 7:05 p.m.

2. ROLL CALL

Those present at roll call were Commissioners Catherine Kaczmarek, Ronald Kanaverskis, Laurie Landsman, Carol Lazarski, and Doug Stetina.

ABSENT: Chairman Richard Cobb, Commissioners Lorraine Grimsby, Robert Pionke, and Rene Schuurman.

Also present were Village Trustee Sue Berglund, Temporary Interim Superintendent of Parks and Recreation John Fenske, and Village Intern Tiffany Kolodziej.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – NOVEMBER 1, 2016

The Commission reviewed the November 1, 2016 minutes.

MOTION: A Motion was made by Commissioner Lazarski and seconded by Commissioner Landsman to approve the November 1, 2016 minutes as presented.

ROLL CALL VOTE: AYES: Commissioners Kaczmarek, Kanaverskis, Landsman, Lazarski, and Stetina.  
NAYS: None. ABSENT: Chairman Cobb, Commissioners Grimsby, Pionke, and Schuurman.

MOTION DECLARED CARRIED

4. DISCUSSION – ORGANIC LAWN CARE – END OF SEASON ANALYSIS

Administrative Intern Kolodziej related that Pure Prairie Organic was awarded the lawn care contract for village-owned property. Their services began in May of 2016. Five (5) applications were administered between May – October. No negative comments were received in reference to the results. Administrative Intern Kolodziej stated that there was no significant difference between the chemically-treated lawns and organically-treated lawns.

The commissioners requested that public notification be made in reference to the new lawn care program.

5. **REPORT – WILLOW POND PARK RENOVATION – STATUS UPDATE**

Interim Superintendent Fenske advised that cost for the park renovations have increased since the original bid was awarded to Clauss Brothers, Inc. In order to bring down some of the costs, Village Administrator Halik and the consultant from LandTech Design has changed some of the materials used in different areas of the park, removed a couple of parking spots, reducing the footprint of the playground (not the actual structure), and changes to the shelter, benches, and restroom building.

The commissioners stated that they do not like losing any of the parking spots and asked that this item be reexamined.

6. **DISCUSSION – SPECIAL EVENT UPDATES/PLANNING:**

a. Children's Holiday Party, HSHS – December 11, 2016

Interim Superintendent Fenske stated that as of today's date, 86 children have been signed up for the party. To date, a little over \$3,300 in donations has been received from 25 sponsors. Expenses are \$4,966.51. This biggest expense this year was for the commemorative blankets.

Interim Superintendent Fenske related that he received a \$50 gift card from Target and used it to purchase paper goods for the party. Chick-fil-A is donating lemonade and iced tea. Interim Superintendent Fenske stated that he also received a \$25 gift card from Costco and will purchase bottled water with it. Chicken Basket is again donating chicken legs. 7-11 is donating pizza, coffee and hot chocolate. Tommy R's is donating sandwiches. Interim Superintendent Fenske advised that he also received gift certificates from Hinsdale Nursery, LaVida Massage, Massage Luxe, West Swim Club, and Pure Barre which will be raffled off to attendees.

Interim Superintendent Fenske that there will be volunteers from the Hinsdale South Key Club and National Honor Society to help.

Interim Superintendent Fenske stated that he will need help at the Village Hall prior to the party to load his car with the gifts and supplies.

b. 2017 Spring Fling – May 7, 2017

Interim Superintendent Fenske related that discussion on this item will be tabled until Commissioner Schuurman is in attendance. Tentative benefactors for donations will be Gateway and Kiwanis.

7. **VISITORS' BUSINESS**

None presented.

8. COMMUNICATIONS

Interim Superintendent Fenske advised that 2017 will be the 40<sup>th</sup> Anniversary for the Parks Department. He related that he would like to promote a picnic or concert in the park birthday party. Interim Superintendent Fenske stated that he received a letter from the West Suburban Concert band advised that they would like to perform at the event.

9. ADJOURNMENT

MOTION: Made by Commissioner Landsman, seconded by Commissioner Kanaverskis to adjourn the meeting at the hour of 8:25 p.m.

ROLL CALL VOTE: AYES: Commissioners Kaczmarek, Kanaverskis, Landsman, Lazarski, and Stetina.  
NAYS: None. ABSENT: Chairman Cobb, Commissioners Grimsby, Pionke, and Schuurman.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

January 10, 2017

\_\_\_\_\_  
Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.