

## A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, APRIL 11, 2016, AT 6:30 P.M. AT THE **BURR RIDGE POLICE DEPARTMENT TRAINING ROOM, 7700 COUNTY LINE ROAD, BURR RIDGE, DUPAGE COUNTY, ILLINOIS**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITOR'S BUSINESS - Public comment is limited to three minutes per person
5. OMNIBUS VOTE AGENDA:
  - a. Waive Reading of Minutes (APPROVE)
  - b. Minutes - Regular Board Meeting - March 28, 2016 (APPROVE)
  - c. Minutes - Executive Session Meeting - March 28, 2016 (APPROVE)
  - d. Warrants - \$67,763.80 (APPROVE)
  - e. Monthly Financial Report - March 31, 2016 (APPROVE)
  - f. Ordinance - An Ordinance Amending Section 1-6-2: Entitled "EXPENSES; COMPENSATION:" of CHAPTER 6, Entitled "VILLAGE OFFICERS" of Title 1 Entitled "ADMINISTRATIVE" of the Village Code of Ordinances of Willowbrook, DuPage County, Illinois
  - g. Ordinance - An Ordinance Declaring Surplus Property and Authorizing the Sale of the Same (PASS)
  - h. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Execute a Certain Agreement - Streetlight Maintenance Services - Between the Village of Willowbrook and Rag's Electric (ADOPT)
  - i. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal to Conduct the 2016 Spring Brush Collection Program - Pessina Tree Service, LLC (ADOPT)

- j. Resolution - A Resolution Approving a Plat of Easement - 554 Ridgemoor Drive (ADOPT)
- k. Plan Commission Recommendation - Approval of the Issuance of a Special Use Permit and Variations to Redevelop an Existing Heliport - Midwest Helicopter Airways, 525 Executive Drive (RECEIVE)

NEW BUSINESS

- 6. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ENTER INTO AN AGREEMENT WITH BKD LLP FOR AUDIT SERVICES FOR FISCAL YEAR 2015/16
- 7. PRESENTATION - POLICE DEPARTMENT 2015 ANNUAL REPORT

PRIOR BUSINESS

- 8. COMMITTEE REPORTS
- 9. ATTORNEY'S REPORT
- 10. CLERK'S REPORT
- 11. ADMINISTRATOR'S REPORT
- 12. MAYOR'S REPORT
- 13. EXECUTIVE SESSION
- 14. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MARCH 28, 2016 AT THE BURR RIDGE POLICE DEPARTMENT, TRAINING ROOM, 7700 COUNTY LINE ROAD, VILLAGE OF BURR RIDGE, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: Trustee Terrence Kelly

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Deputy Chief Robert Schaller, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Clerk Hansen to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - March 14, 2016 (APPROVE)
- c. Minutes - Special Board Meeting (Budget Workshop) - March 16, 2016 (APPROVE)
- d. Warrants - \$317,796.81 (APPROVE)
- e. Ordinance - an Ordinance Providing for the Official Zoning Map of the Village of Willowbrook, DuPage County, Illinois - Ordinance No. 16-O-09 (PASS)
- f. Ordinance - An Ordinance Amending the Village Code of the Village of Willowbrook - Title 5, Chapter 1, Section 5-1-1 - Police; Creation and Composition of Department - Ordinance No. 16-O-10 (PASS)

- g. Resolution - A Resolution Authorizing the Board of Police Commissioners (BOPC) to Effect the Original Appointment of a Candidate to Fill a Vacancy Created in the Rank of Patrol Officer within the Police Department - Resolution No. 16-R-17 (ADOPT)
- h. Resolution - A Resolution of the Village of Willowbrook Approving and Authorizing the Execution of a Certain License Agreement by and between the Village of Willowbrook and the International Code Council ("ICC") to Post Licensed Material on the Village Website as Part of a Directive Work in a Read-Only Format - Resolution No. 16-R-18 (ADOPT)
- i. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept and Execute an Employment Retirement and Release Agreement between the Village of Willowbrook and Mark Altobella - Resolution No. 16-R-19 (ADOPT)
- j. Resolution - A Resolution Approving a Plat of Easement - 12 Midway Drive - Resolution No. 16-R-20 (ADOPT)
- k. Proclamation - A Proclamation Declaring May 21, 2016 as DuPage River Sweep Day Throughout DuPage County (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Kelly.

MOTION DECLARED CARRIED

#### NEW BUSINESS

##### 6. DELINQUENT WATER BILLS

Administrator Halik advised that there were seven (7) delinquent water bills. Staff requested authorization to proceed in accordance with past practices, which was granted.

7. ORDINANCE - AN ORDINANCE GRANTING A SPECIAL USE PERMIT FOR A 7,216 SQUARE FOOT COMMERCIAL SCHOOL IN TENANT SPACE 7450A WITHIN THE WILLOWBROOK SHOPPING PLAZA (FORMERLY WINGREN PLAZA) - HOLTZ EDUCATION CENTER

Attorney Bastian advised that the Village had received correspondence from this petitioner withdrawing their application. Attorney Bastian stated that no Board action is necessary on this item.

PRIOR BUSINESS

8. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

9. ATTORNEY'S REPORT

Attorney Bastian had no report.

10. CLERK'S REPORT

Clerk Hansen had no report.

11. ADMINISTRATOR'S REPORT

Administrator Halik advised that Assistant to the Village Administrator Garrett Hummel is on his way to the hospital for the delivery of his second child.

12. MAYOR'S REPORT

Mayor Trilla had no report.

13. EXECUTIVE SESSION

- a. Consideration of Collective Negotiating Matters Between the Village and Its Employees and Their Representatives Pursuant to Chapter 5 ILCS 120/2(C) (2)
- b. Consideration of Compensation of Specific Employees Pursuant to 5 ILCS 120/2(c) (1)

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Trustee Neal and seconded by Trustee Oggerino to recess into Executive Session at the hour of 6:35 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Kelly.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 7:02 p.m.

14. ADJOURNMENT

MOTION: Made by Trustee Oggerino and seconded by Trustee Mistele, to adjourn the Regular Meeting at the hour of 7:07 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Kelly.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

April 11, 2016.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.

## WARRANTS

April 11, 2016

GENERAL CORPORATE FUND	-----	\$57,345.42
WATER FUND	-----	4,231.32
L.A.F.E.R. Fund	-----	6,187.06
 TOTAL WARRANTS	-----	 \$67,763.80



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Carrie Dittman, Director of Finance

APPROVED:

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Frank A. Trilla, Mayor

CHECK DISBURSEMENT REPORT FOR WILLOWBROOK  
 CHECK DATE FROM 03/30/2016 - 04/12/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
04/06/2016	APCHK	12(E)*#	APRIL 2016	INTERGOVERNMENTAL PERSONNEL	EMP DED PAY- INSURANCE	210-204	00	10,462.85
			APRIL 2016		LIFE INS BENEFIT -APPOINTED/ELECTE	410-141	05	78.21
			APRIL 2016		LIFE INS BENEFIT -APPOINTED/ELECTE	435-148	07	29.20
			APRIL 2016		EMPLOYEE BENEFIT - MEDICAL INSURAN	455-141	10	570.75
			APRIL 2016		EMPLOYEE BENEFITS - MEDICAL INSURA	510-141	15	695.48
			APRIL 2016		PLAN COMMISSION COMPENSATION	510-340	15	58.39
			APRIL 2016		LIFE INS BENEFIT -APPOINTED/ELECTE	550-148	20	84.10
			APRIL 2016		EMPLOYEE BENEFIT - MEDICAL INSURAN	610-141	25	1,965.19
			APRIL 2016		EMPLOYEE BENEFIT - MEDICAL INSURAN	630-141	30	24,305.71
			APRIL 2016		EMPLOYEE BENEFITS - MEDICAL INSURA	710-141	35	967.95
			APRIL 2016		EMPLOYEE BENEFITS - MEDICAL INSURA	810-141	40	2,110.43
				CHECK APCHK 12(E) TOTAL FOR				41,328.26
04/12/2016	APCHK	88496	4531910	4IMPRINT INC	PRINTING & PUBLISHING	670-302	30	214.02
04/12/2016	APCHK	88497#	VH - APRIL 16	COMCAST CABLE	EDP SOFTWARE	460-212	10	129.85
			PW - APRIL 16		EQUIPMENT MAINTENANCE	715-263	35	104.85
				CHECK APCHK 88497 TOTAL FOR				234.70
04/12/2016	APCHK	88498	1844110006	MAR16	COMMONWEALTH EDISON	745-207	35	670.04
04/12/2016	APCHK	88499	PLESHA	DUPAGE COUNTY CLERK	FEES/DUES/SUBSCRIPTIONS	455-307	10	10.00
04/12/2016	APCHK	88502	7025395	HOME DEPOT CREDIT SERVICES	MAINTENANCE SUPPLIES	570-331	20	182.94
04/12/2016	APCHK	88503	PRIBLE	ILL. NOTARY DISCOUNT BONDING	FEES/DUES/SUBSCRIPTIONS	455-307	10	53.95
04/12/2016	APCHK	88504	3/29/16	J & H DECOR	PUBLIC RELATIONS	475-365	10	110.00
04/12/2016	APCHK	88505	60/MARCH 2016	KING CAR WASH	FUEL/MILEAGE/WASH	630-303	30	325.00
04/12/2016	APCHK	88506	2127	LAHO TRUCK SERVICE INC	MAINTENANCE - VEHICLES	735-409	35	609.18
			I1160329131		MAINTENANCE - EQUIPMENT	740-411	35	382.50
				CHECK APCHK 88506 TOTAL FOR				991.68
04/12/2016	APCHK	88508	WL077711P	MILOS ZUGIC	TRAFFIC FINES	310-502	00	75.00
04/12/2016	APCHK	88509	APRIL 2016	NCPERS GROUP LIFE INSURANCE	EMP DED - SUPPLEMENTAL LIFE INSURA	210-213	00	128.00
04/12/2016	APCHK	88510	PW - MAR 16	NICOR GAS	NICOR GAS	725-415	35	171.31
04/12/2016	APCHK	88511	REFUND 20 COUPONS	NORMA WIENBERG	TAXI CAB VOUCHER INVENTORY	190-103	00	50.00
04/12/2016	APCHK	88512	1812-292	PESSINA TREE SERVICE LLC	TREE MAINTENANCE	750-338	35	1,316.00



CHECK DISBURSEMENT REPORT FOR WILLOWBROOK  
 CHECK DATE FROM 03/30/2016 - 04/12/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
04/12/2016	APCHK	88513	3/31/16	PETTY CASH C/O TIM HALIK	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	18.77
04/12/2016	APCHK	88514	5795	PROMOS 911 INC	PRINTING & PUBLISHING	670-302	30	901.11
04/12/2016	APCHK	88515	88212	PUBLIC SAFETY DIRECT INC	OPERATING EQUIPMENT	630-401	30	1,295.00
			88202		MAINTENANCE - VEHICLES	630-409	30	239.04
			88212		MAINTENANCE - VEHICLES	630-409	30	561.00
				CHECK APCHK 88515 TOTAL FOR				2,095.04
04/12/2016	APCHK	88516	1617319	RAY O'HERRON CO., INC.	CADET PROGRAM	630-308	30	307.87
			1617324		CADET PROGRAM	630-308	30	292.88
			1617322		CADET PROGRAM	630-308	30	412.86
				CHECK APCHK 88516 TOTAL FOR				1,013.61
04/12/2016	APCHK	88517	RT050061	ROAD SAFE	REIMB EXP - OTHER REIMB.	755-283	35	1,250.00
04/12/2016	APCHK	88518	ICC 2016 MEMBERSHI	ROY GIUNTOLI	FEES/DUES/SUBSCRIPTIONS	810-307	40	55.00
04/12/2016	APCHK	88519	128173	RUTLEDGE PRINTING CO.	PRINTING & PUBLISHING	630-302	30	207.63
04/12/2016	APCHK	88520	6923	SAVE A LIFE	OPERATING EQUIPMENT	630-401	30	720.00
04/12/2016	APCHK	88521	8038	SHERIDAN PLUMBING & SEWER	JET CLEANING CULVERT	750-286	35	2,567.50
04/12/2016	APCHK	88522*#	8038466779	STAPLES	OFFICE SUPPLIES	455-301	10	49.35
			8038556653		OFFICE SUPPLIES	455-301	10	3.79
			8038556653		COMMISSARY PROVISION	455-355	10	63.99
			8038466779		OFFICE SUPPLIES	610-301	25	123.96
				CHECK APCHK 88522 TOTAL FOR				241.09
04/12/2016	APCHK	88523*#	107600	TAMELING INDUSTRIES	STREET & ROW MAINTENANCE	750-328	35	135.00
04/12/2016	APCHK	88524	134871	TEE JAY SERVICE COMPANY INC	MAINTENANCE - BUILDING	466-228	10	243.80
04/12/2016	APCHK	88525	86028	TRAFFIC CONTROL & PROTECTION	ROAD SIGNS	755-333	35	393.80
04/12/2016	APCHK	88527	3020266-0	WAREHOUSE DIRECT	OFFICE SUPPLIES	630-301	30	129.60
			2998035-0		OFFICE SUPPLIES	630-301	30	31.70
			3012569-0		FURNITURE & OFFICE EQUIPMENT	630-405	30	281.00
			3012569-0		FURNITURE & OFFICE EQUIPMENT	680-611	30	294.57
				CHECK APCHK 88527 TOTAL FOR				736.87

CHECK DISBURSEMENT REPORT FOR WILLOWBROOK  
 CHECK DATE FROM 03/30/2016 - 04/12/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
04/12/2016	APCHK	88528	412012	WESTFIELD FORD	MAINTENANCE - VEHICLES	735-409	35	723.30
04/12/2016	APCHK	88529#	4/25/16 LUNCHEON	WLBK BURR RIDGE CHAMBER OF C	SCHOOLS/CONFERENCES/TRAVEL - STUCH	435-304	07	26.00
			4/25/16 LUNCHEON		SCHOOLS/CONFERENCES/TRAVEL - PLESH	610-304	25	26.00
			4/25/16 LUNCHEON		SCHOOLS/CONFERENCES/TRAVEL	630-304	30	78.00
			4/25/16 LUNCHEON		SCHOOLS/CONFERENCES/TRAVEL - STOLT	710-304	35	26.00
			4/25/16 LUNCHEON		SCHOOLS/CONFERENCES/TRAVEL - PRIBL	810-304	40	26.00
				CHECK APCHK 88529 TOTAL FOR				182.00
Fund: 02 WATER FUND								
					Total for fund 01 GENERAL FUND			57,345.42
04/06/2016	APCHK	12(E)*#	APRIL 2016	INTERGOVERNMENTAL PERSONNEL	EMPLOYEE BENEFITS - MEDICAL INSURA	401-141	50	1,023.28
04/12/2016	APCHK	88500	2015 CCR	GEMINI GROUP L.L.C..	POSTAGE & METER RENT	401-311	50	1,519.00
04/12/2016	APCHK	88501	9849252	HACH CHEMICAL COMPANY	CHEMICALS	420-361	50	808.92
04/12/2016	APCHK	88522*#	8038556653	STAPLES	OFFICE SUPPLIES	401-301	50	50.04
04/12/2016	APCHK	88523*#	107756	TAMELING INDUSTRIES	MATERIALS & SUPPLIES- STANDPIPE/PU	425-475	50	37.80
			107600		WATER DISTRIBUTION REPAIRS/MAINTEN	430-277	50	100.00
			107600		LANDSCAPING - OTHER	430-299	50	617.20
				CHECK APCHK 88523 TOTAL FOR				755.00
04/12/2016	APCHK	88526	9762394532	VERIZON WIRELESS	PHONE - TELEPHONES	401-201	50	75.08
Fund: 14 LAND ACQUISITION, FACILITY, EXPANSION &								
04/12/2016	APCHK	88507	303362	MIDCO	POLICE DEPT REMODEL (7760 QUINCY)	930-411	75	4,231.32
					Total for fund 02 WATER FUND			6,187.06
					Total for fund 14 LAND ACQUISITION, FACILITY,			67,763.80

TOTAL - ALL FUNDS

\*\*\*-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
 #-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Payroll Liability Check Register  
For Check Dates 03/01/2016 to 03/31/2016

Check Number	Vendor Name	Check Date	Check Amount
52421	AFLAC	03/18/2016	1,957.54
52428	AFLAC	03/24/2016	1,957.06
52405	COMMUNITY BANK OF WILLOWBROOK	03/04/2016	604.15
52422	COMMUNITY BANK OF WILLOWBROOK	03/18/2016	604.15
EFT9	EFTPS	03/04/2016	29,058.56
EFT11	EFTPS	03/18/2016	35,068.88
52406	I C M A RETIREMENT TRUST - 457	03/04/2016	525.00
52423	I C M A RETIREMENT TRUST - 457	03/18/2016	525.00
EFT12	I.M.R.F. PENSION FUND	03/18/2016	18,750.89
EFT10	ILLINOIS DEPT. OF REVENUE	03/04/2016	4,731.96
EFT13	ILLINOIS DEPT. OF REVENUE	03/18/2016	4,119.70
52425	ILLINOIS FRATERNAL	03/18/2016	860.00
52407	ILLINOIS STATE DISBURSEMENT UNIT	03/04/2016	1,848.93
52424	ILLINOIS STATE DISBURSEMENT UNIT	03/18/2016	1,848.93
52408	NATIONWIDE RETIREMENT SOLUTIONS	03/04/2016	2,992.17
52426	NATIONWIDE RETIREMENT SOLUTIONS	03/18/2016	3,090.58
52409	VILLAGE OF WILLOWBROOK	03/04/2016	31,303.93
52427	VILLAGE OF WILLOWBROOK	03/18/2016	31,164.37
Total Checks: 18		Total Paid:	\$171,011.80



## MONTHLY FINANCIAL REPORT

MARCH 2016

RESPECTFULLY SUBMITTED BY:

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Frank A. Trilla, Mayor

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Carrie Dittman, Director of Finance

# VILLAGE OF WILLOWBROOK FINANCIAL REPORT MUNICIPAL SALES AND USE TAXES

MONTH DIST	SALE MADE		11-12	12-13	13-14	14-15	15-16
MAY	FEB	\$	254,811	\$ 261,216	\$ 250,138	\$ 245,589	\$ 253,282
JUNE	MAR		296,840	308,159	304,370	293,285	301,469
JULY	APR		281,808	288,609	295,557	293,319	267,013
AUG	MAY		276,985	316,487	334,102	342,029	328,251
SEPT	JUNE		318,524	336,664	338,139	330,203	349,847
OCT	JULY		300,424	291,508	300,405	318,631	306,409
NOV	AUG		326,134	330,699	332,925	349,800	337,896
DEC	SEPT		296,490	300,348	288,422	287,860	360,843
JAN	OCT		272,291	282,374	283,164	303,324	318,340
FEB	NOV		296,763	306,325	295,860	296,349	304,839
MARCH	DEC		387,223	377,505	387,074	365,874	393,072
APRIL	JAN		253,944	277,850	234,816	253,532	
TOTAL		\$	3,562,238	\$ 3,677,745	\$ 3,644,970	\$ 3,679,794	\$ 3,521,261
MTH AVG		\$	296,853	\$ 306,479	\$ 303,747	\$ 306,650	\$ 320,115
<b>BUDGET</b>		\$	3,217,250	\$ 3,493,374	\$ 3,447,000	\$ 3,450,000	\$ 3,600,000

YEAR TO DATE LAST YEAR :           \$ 3,426,262  
YEAR TO DATE THIS YEAR :           \$ 3,521,261  
DIFFERENCE :                           \$ 94,999

PERCENTAGE CHANGE :

**2.77%**

CURRENT FISCAL YEAR :

BUDGETED REVENUE:                               \$ 3,600,000  
PERCENTAGE OF YEAR COMPLETED :           91.67%  
PERCENTAGE OF REVENUE TO DATE :           97.81%  
PROJECTION OF ANNUAL REVENUE :           \$ 3,781,823  
EST. DOLLAR DIFF ACTUAL TO BUDGET       \$ 181,823  
EST. PERCENT DIFF ACTUAL TO BUDGET       **5.1%**

VILLAGE OF WILLOWBROOK  
MONTHLY CASH AND INVESTMENT BALANCE BY FUND  
FOR THE MONTH ENDED 03/31/2016

ACCOUNT	BALANCE
<b>Fund 01 GENERAL FUND</b>	
CHECKING - 0283	0.00
COMMUNITY BANK OF WB - 0275	569,345.02
IL FUNDS - 5435	3,901,974.30
COMMUNITY BANK OF WB MM - 1771	301,768.05
COMMUNITY BANK RD LGHT - 0724	427.63
COMMUNITY BANK OF WB FSA - 3804	13,942.32
U.S. BANK RED LIGHT - 4216	11,350.00
COMMUNITY BANK DRUG ACCT - 4171	192,877.82
COMMUNITY BANK WB CADETS - 10620387	173.72
PETTY CASH REV LING	950.00
IMET - GENERAL	28.69
<b>Total For Fund 01:</b>	<b><u>4,992,837.55</u></b>
<b>Fund 02 WATER FUND</b>	
CHECKING - 0283	0.00
IL FUNDS WATER - 5914	455,714.73
COMMUNITY BANK OF WB WTR - 4163	689,497.06
COMMUNITY BANK OF WB - 0275	0.00
<b>Total For Fund 02:</b>	<b><u>1,145,211.79</u></b>
<b>Fund 03 HOTEL/MOTEL TAX FUND</b>	
IL FUNDS HOTEL/MOTEL - 5948	69,417.49
COMMUNITY BANK OF WB - 0275	76,713.57
<b>Total For Fund 03:</b>	<b><u>146,131.06</u></b>
<b>Fund 04 MOTOR FUEL TAX FUND</b>	
IL FUNDS MFT - 5443	405,982.17
<b>Total For Fund 04:</b>	<b><u>405,982.17</u></b>
<b>Fund 06 SSA ONE BOND &amp; INTEREST FUND</b>	
IL FUNDS SSA BOND - 4621	5,095.28
<b>Total For Fund 06:</b>	<b><u>5,095.28</u></b>
<b>Fund 07 POLICE PENSION FUND</b>	
COMMUNITY BANK OF WB PP - 4155	65,034.01
COMMUNITY BANK OF WB - 0275	0.00
MONEY MARKET - MB FINANCIAL BANK	767,451.31
US TREASURIES	61,606.41
US AGENCIES	2,948,156.58
MUNICIPAL BONDS	710,254.46
CORPORATE BONDS	3,311,834.13
EQUITIES	4,475,517.86
MUTUAL FUNDS	5,448,200.45
MARKET VALUE CONTRA	350,625.04
<b>Total For Fund 07:</b>	<b><u>18,138,680.25</u></b>
<b>Fund 09 WATER CAPITAL IMPROVEMENTS FUND</b>	
IL FUNDS WTR CAP - 1206	379,847.57
<b>Total For Fund 09:</b>	<b><u>379,847.57</u></b>
<b>Fund 10 CAPITAL PROJECT FUND</b>	
IL FUNDS CAP PROJECTS - 3133	96,770.43
<b>Total For Fund 10:</b>	<b><u>96,770.43</u></b>
<b>Fund 11 DEBT SERVICE FUND</b>	
IL FUNDS BOND PROCEEDS DS - 2756	322.06
<b>Total For Fund 11:</b>	<b><u>322.06</u></b>
<b>Fund 14 LAND ACQUISITION, FACILITY, EXPANSION &amp;</b>	
IL FUNDS BOND PROCEEDS LAFER - 2772	3,044,117.08
<b>Total For Fund 14:</b>	<b><u>3,044,117.08</u></b>
<b>TOTAL CASH &amp; INVESTMENTS:</b>	<b><u>28,354,995.24</u></b>

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016  
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

Page: 1/2

GL NUMBER	DESCRIPTION	END BALANCE 03/31/2016
<b>Fund 01 - GENERAL FUND</b>		
<b>MONEY MARKET</b>		
01-00-110-322	IL FUNDS - 5435	3,901,974.30
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	301,768.05
01-00-110-325	COMMUNITY BANK RD LGHT - 0724	427.63
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	192,877.82
01-00-120-155	IMET - GENERAL	28.69
	MONEY MARKET	<u>4,397,076.49</u>
<b>PETTY CASH</b>		
01-00-110-911	PETTY CASH REVLVING	950.00
	PETTY CASH	<u>950.00</u>
<b>SAVINGS</b>		
01-00-110-257	COMMUNITY BANK OF WB - 0275	569,345.02
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	13,942.32
01-00-110-335	U.S. BANK RED LIGHT - 4216	11,350.00
01-00-110-385	COMMUNITY BANK WB CADETS - 10620387	173.72
	SAVINGS	<u>594,811.06</u>
<b>Fund 02 - WATER FUND</b>		
<b>MONEY MARKET</b>		
02-00-110-113	IL FUNDS WATER - 5914	455,714.73
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	689,497.06
	MONEY MARKET	<u>1,145,211.79</u>
<b>Fund 03 - HOTEL/MOTEL TAX FUND</b>		
<b>MONEY MARKET</b>		
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	69,417.49
	MONEY MARKET	<u>69,417.49</u>
<b>SAVINGS</b>		
03-00-110-257	COMMUNITY BANK OF WB - 0275	76,713.57
	SAVINGS	<u>76,713.57</u>
<b>Fund 04 - MOTOR FUEL TAX FUND</b>		
<b>MONEY MARKET</b>		
04-00-110-116	IL FUNDS MFT - 5443	405,982.17
	MONEY MARKET	<u>405,982.17</u>
<b>Fund 06 - SSA ONE BOND &amp; INTEREST FUND</b>		
<b>MONEY MARKET</b>		
06-00-110-117	IL FUNDS SSA BOND - 4621	5,095.28
	MONEY MARKET	<u>5,095.28</u>
<b>Fund 07 - POLICE PENSION FUND</b>		
<b>MONEY MARKET</b>		
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	65,034.01
	MONEY MARKET	<u>65,034.01</u>
<b>SAVINGS</b>		
07-00-110-335	MONEY MARKET - MB FINANCIAL BANK	767,451.31
	SAVINGS	<u>767,451.31</u>
<b>AGENCY CERTIFICATES</b>		
07-00-120-260	US AGENCIES	2,948,156.58
	AGENCY CERTIFICATES	<u>2,948,156.58</u>
<b>CORPORATE BONDS</b>		
07-00-120-288	CORPORATE BONDS	3,311,834.13
	CORPORATE BONDS	<u>3,311,834.13</u>
<b>EQUITIES</b>		
07-00-120-289	EQUITIES	4,475,517.86
	EQUITIES	<u>4,475,517.86</u>

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016  
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

Page: 2/2

GL NUMBER	DESCRIPTION	END BALANCE 03/31/2016
Fund 07 - POLICE PENSION FUND		
MUNICIPAL BONDS		
07-00-120-270	MUNICIPAL BONDS	710,254.46
	MUNICIPAL BONDS	710,254.46
MUTUAL FUNDS		
07-00-120-290	MUTUAL FUNDS	5,448,200.45
	MUTUAL FUNDS	5,448,200.45
MARKET VALUE		
07-00-120-900	MARKET VALUE CONTRA	350,625.04
	MARKET VALUE	350,625.04
TREASURY NOTES		
07-00-120-250	US TREASURIES	61,606.41
	TREASURY NOTES	61,606.41
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND		
MONEY MARKET		
09-00-110-324	IL FUNDS WTR CAP - 1206	379,847.57
	MONEY MARKET	379,847.57
Fund 10 - CAPITAL PROJECT FUND		
MONEY MARKET		
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	96,770.43
	MONEY MARKET	96,770.43
Fund 11 - DEBT SERVICE FUND		
MONEY MARKET		
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	322.06
	MONEY MARKET	322.06
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &		
MONEY MARKET		
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	3,044,117.08
	MONEY MARKET	3,044,117.08



ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016  
CASH & INVESTMENTS BY INSTITUTION

Page: 1/1

GL NUMBER	DESCRIPTION	END BALANCE 03/31/2016
COMMUNITY BANK OF WB		
01-00-110-257	COMMUNITY BANK OF WB - 0275	569,345.02
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	301,768.05
01-00-110-325	COMMUNITY BANK RD LGHT - 0724	427.63
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	13,942.32
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	192,877.82
01-00-110-385	COMMUNITY BANK WB CADETS - 10620387	173.72
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	689,497.06
03-00-110-257	COMMUNITY BANK OF WB - 0275	76,713.57
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	65,034.01
	COMMUNITY BANK OF WB	1,909,779.20
ILLINOIS FUNDS		
01-00-110-322	IL FUNDS - 5435	3,901,974.30
02-00-110-113	IL FUNDS WATER - 5914	455,714.73
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	69,417.49
04-00-110-116	IL FUNDS MFT - 5443	405,982.17
06-00-110-117	IL FUNDS SSA BOND - 4621	5,095.28
09-00-110-324	IL FUNDS WTR CAP - 1206	379,847.57
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	96,770.43
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	322.06
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	3,044,117.08
	ILLINOIS FUNDS	8,359,241.11
IMET		
01-00-120-155	IMET - GENERAL	28.69
	IMET	28.69
MARKET VALUE CONTRA		
07-00-120-900	MARKET VALUE CONTRA	350,625.04
	MARKET VALUE CONTRA	350,625.04
MBFINANCIAL BANK		
07-00-110-335	MONEY MARKET - MB FINANCIAL BANK	767,451.31
07-00-120-250	US TREASURIES	61,606.41
07-00-120-260	US AGENCIES	2,948,156.58
07-00-120-270	MUNICIPAL BONDS	710,254.46
07-00-120-288	CORPORATE BONDS	3,311,834.13
07-00-120-289	EQUITIES	4,475,517.86
07-00-120-290	MUTUAL FUNDS	5,448,200.45
	MBFINANCIAL BANK	17,723,021.20
U.S. BANK		
01-00-110-335	U.S. BANK RED LIGHT - 4216	11,350.00
	U.S. BANK	11,350.00
VILLAGE OF WILLOWBROOK		
01-00-110-911	PETTY CASH REVLVING	950.00
	VILLAGE OF WILLOWBROOK	950.00
Total - All Funds:		28,354,995.24

INTERFUND ACTIVITY REPORT FOR WILLOWBROOK  
Period Ending 03/31/2016  
Due To/From Other Funds

Page: 1/1

GL Number	Description	Balance
Fund 01: GENERAL FUND		
Due From Other Funds		
01-00-140-102	DUE TO/FROM WATER FUND	17,637.03
01-00-140-107	DUE TO/FROM POLICE PENSION FUND	77,427.55
	<b>Total Due From Other Funds</b>	<b>95,064.58</b>
Fund 02: WATER FUND		
Due From Other Funds		
02-00-140-101	DUE TO/FROM GENERAL FUND	(17,637.03)
	<b>Total Due From Other Funds</b>	<b>(17,637.03)</b>
Fund 07: POLICE PENSION FUND		
Due From Other Funds		
07-00-140-101	DUE TO/FROM GENERAL FUND	(77,427.55)
	<b>Total Due From Other Funds</b>	<b>(77,427.55)</b>

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 1/6

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
<b>Fund 01 - GENERAL FUND</b>						
<b>PROPERTY TAX</b>						
01-00-310-101	PROPERTY TAX LEVY - SRA	0.00	75,581.61	73,181.00	103.28	(2,400.61)
01-00-310-102	PROPERTY TAX LEVY - ROAD & BRIDGE	44.44	104,507.36	101,938.00	102.52	(2,569.36)
<b>PROPERTY TAX</b>		<b>44.44</b>	<b>180,088.97</b>	<b>175,119.00</b>	<b>102.84</b>	<b>(4,969.97)</b>
<b>OTHER TAXES</b>						
01-00-310-201	MUNICIPAL SALES TAX	393,072.16	3,521,261.73	3,600,000.00	97.81	78,738.27
01-00-310-202	ILLINOIS INCOME TAX	84,306.55	819,627.66	634,095.00	129.26	(185,532.66)
01-00-310-203	AMUSEMENT TAX	4,860.61	70,263.21	69,984.00	100.40	(279.21)
01-00-310-204	REPLACEMENT TAX	82.65	993.88	1,220.00	81.47	226.12
01-00-310-205	UTILITY TAX	94,877.43	893,263.35	1,075,000.00	83.09	181,736.65
01-00-310-208	PLACES OF EATING TAX	38,923.37	475,717.49	460,000.00	103.42	(15,717.49)
01-00-310-209	WATER TAX	16,327.22	156,033.47	165,800.00	94.11	9,766.53
01-00-310-210	WATER TAX - CLARENDON WATER CO	0.00	884.09	1,000.00	88.41	115.91
<b>OTHER TAXES</b>		<b>632,449.99</b>	<b>5,938,044.88</b>	<b>6,007,099.00</b>	<b>98.85</b>	<b>69,054.12</b>
<b>LICENSES</b>						
01-00-310-302	LIQUOR LICENSES	0.00	78,250.00	60,500.00	129.34	(17,750.00)
01-00-310-303	BUSINESS LICENSES	225.00	91,050.50	82,000.00	111.04	(9,050.50)
01-00-310-305	VENDING MACHINE	0.00	3,050.00	2,000.00	152.50	(1,050.00)
01-00-310-306	SCAVENGER LICENSES	0.00	8,000.00	6,000.00	133.33	(2,000.00)
<b>LICENSES</b>		<b>225.00</b>	<b>180,350.50</b>	<b>150,500.00</b>	<b>119.83</b>	<b>(29,850.50)</b>
<b>PERMITS</b>						
01-00-310-401	BUILDING PERMITS	32,001.35	343,859.88	200,000.00	171.93	(143,859.88)
01-00-310-402	SIGN PERMITS	2,139.95	4,594.02	5,000.00	91.88	405.98
01-00-310-403	OTHER PERMITS	150.00	598.00	500.00	119.60	(98.00)
01-00-310-404	COUNTY BMP FEE	0.00	18,275.60	2,000.00	913.78	(16,275.60)
<b>PERMITS</b>		<b>34,291.30</b>	<b>367,327.50</b>	<b>207,500.00</b>	<b>177.03</b>	<b>(159,827.50)</b>
<b>FINES</b>						
01-00-310-501	CIRCUIT COURT FINES	8,615.68	96,290.03	120,000.00	80.24	23,709.97
01-00-310-502	TRAFFIC FINES	4,058.33	26,561.67	25,000.00	106.25	(1,561.67)
01-00-310-503	RED LIGHT FINES	51,851.00	324,894.00	540,000.00	60.17	215,106.00
<b>FINES</b>		<b>64,525.01</b>	<b>447,745.70</b>	<b>685,000.00</b>	<b>65.36</b>	<b>237,254.30</b>
<b>OVERHEAD REIMBURSEMENT</b>						
01-00-310-601	ADMINISTRATIVE SUPPORT REIMB - WATE	39,184.83	431,033.13	470,218.00	91.67	39,184.87
<b>OVERHEAD REIMBURSEMENT</b>		<b>39,184.83</b>	<b>431,033.13</b>	<b>470,218.00</b>	<b>91.67</b>	<b>39,184.87</b>
<b>CHARGES &amp; FEES</b>						
01-00-310-700	PLANNING APPLICATION FEES	3,040.00	26,478.00	10,000.00	264.78	(16,478.00)
01-00-310-701	PUBLIC HEARING FEES	0.00	4,250.00	2,550.00	166.67	(1,700.00)
01-00-310-702	PLANNING REVIEW FEES	1,000.00	47,440.00	6,000.00	790.67	(41,440.00)
01-00-310-703	ANNEXATION FEES	1,700.00	1,700.00	500.00	340.00	(1,200.00)
01-00-310-704	ACCIDENT REPORT COPIES	140.00	1,700.00	2,000.00	85.00	300.00
01-00-310-705	VIDEO GAMING FEES	2,849.94	24,278.01	8,300.00	292.51	(15,978.01)

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 2/6

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
<b>Fund 01 - GENERAL FUND</b>						
01-00-310-706	COPIES-ORDINANCES & MAPS	0.00	7.00	200.00	3.50	193.00
01-00-310-723	ELEVATOR INSPECTION FEES	750.00	2,475.00	5,000.00	49.50	2,525.00
01-00-310-724	BURGLAR ALARM FEES	70.00	7,860.00	15,000.00	52.40	7,140.00
<b>CHARGES &amp; FEES</b>		<b>9,549.94</b>	<b>116,188.01</b>	<b>49,550.00</b>	<b>234.49</b>	<b>(66,638.01)</b>
<b>PARK &amp; RECREATION CHARGES</b>						
01-00-310-813	PARK & REC CONTRIBUTION	900.00	3,950.00	2,250.00	175.56	(1,700.00)
01-00-310-814	PARK PERMIT FEES	850.00	4,033.00	3,000.00	134.43	(1,033.00)
01-00-310-815	SUMMER RECREATION FEES	5,485.50	11,278.50	18,736.00	60.20	7,457.50
01-00-310-816	WINTER RECREATION FEES	0.00	982.00	8,485.00	11.57	7,503.00
01-00-310-817	SPECIAL EVENTS	691.70	4,689.25	5,380.00	87.16	690.75
01-00-310-818	FALL RECREATION FEES	0.00	50.00	6,718.00	0.74	6,668.00
01-00-310-819	BURR RIDGE WILLOWBROOK BASEBALL R	0.00	6,562.50	6,500.00	100.96	(62.50)
01-00-310-820	HOLIDAY CONTRIBUTION	0.00	2,899.00	1,300.00	223.00	(1,599.00)
01-00-310-822	BRWB BASEBALL REIMB FACILITY	6,600.00	6,600.00	6,600.00	100.00	0.00
01-00-310-823	SPRING RECREATION FEES	0.00	0.00	4,689.00	0.00	4,689.00
<b>PARK &amp; RECREATION CHARGES</b>		<b>14,527.20</b>	<b>41,044.25</b>	<b>63,658.00</b>	<b>64.48</b>	<b>22,613.75</b>
<b>OTHER REVENUE</b>						
01-00-310-901	REIMBURSEMENTS - IRMA	4,015.47	27,415.60	5,000.00	548.31	(22,415.60)
01-00-310-907	BID PROPOSAL DEPOSIT	0.00	140.00	150.00	93.33	10.00
01-00-310-908	RENTAL INCOME - 825 MIDWAY DRIVE	0.00	42,606.00	82,500.00	51.64	39,894.00
01-00-310-909	SALE - FIXED ASSETS	4,500.00	26,606.00	7,500.00	354.75	(19,106.00)
01-00-310-910	REIMBURSEMENTS - TREE PLANTING	0.00	225.00	500.00	45.00	275.00
01-00-310-911	OTHER REIMBURSEMENTS-REFUNDS	117.64	24,769.14	8,000.00	309.61	(16,769.14)
01-00-310-912	REIMBURSEMENTS-BRUSH PICK-UP	0.00	9,485.70	11,600.00	81.77	2,114.30
01-00-310-913	OTHER RECEIPTS	20.00	544.00	500.00	108.80	(44.00)
01-00-310-914	REIMB - PARK & REC MEMORIAL PROGRAM	0.00	0.00	1,000.00	0.00	1,000.00
01-00-310-915	REIMBURSEMENTS - POLICE SPECIAL DET	1,665.49	5,760.49	8,000.00	72.01	2,239.51
01-00-310-916	DONATIONS	0.00	30.00	0.00	100.00	(30.00)
01-00-310-917	REIMBURSEMENTS - PUBLIC WORKS OTHE	1,648.02	19,108.49	16,520.00	115.67	(2,588.49)
01-00-310-919	REIMBURSEMENTS - CD ENGINEERING	0.00	0.00	1,000.00	0.00	1,000.00
01-00-310-920	REIMBURSEMENTS - PW ENGINEERING	0.00	0.00	1,000.00	0.00	1,000.00
01-00-310-922	FEDERAL/STATE GRANTS	0.00	0.00	451,100.00	0.00	451,100.00
01-00-310-925	NICOR GAS ANNUAL PAYMENT	0.00	0.00	14,900.00	0.00	14,900.00
01-00-310-926	CABLE FRANCHISE FEES	0.00	199,854.84	194,000.00	103.02	(5,854.84)
01-00-310-930	DRUG FORFEITURES - DEA	0.00	2.65	40,000.00	0.01	39,997.35
<b>OTHER REVENUE</b>		<b>11,966.62</b>	<b>356,547.91</b>	<b>843,270.00</b>	<b>42.28</b>	<b>486,722.09</b>
<b>NON-OPERATING</b>						
01-00-320-108	INTEREST INCOME	932.35	4,051.96	750.00	540.26	(3,301.96)
<b>NON-OPERATING</b>		<b>932.35</b>	<b>4,051.96</b>	<b>750.00</b>	<b>540.26</b>	<b>(3,301.96)</b>

Fund 01 - GENERAL FUND:

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 3/6

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 01 - GENERAL FUND						
TOTAL REVENUES		807,696.68	8,062,422.81	8,652,664.00	93.18	590,241.19
Fund 02 - WATER FUND						
CHARGES & FEES						
02-00-310-712	WATER SALES	326,532.70	3,109,841.59	3,316,000.00	93.78	206,158.41
02-00-310-713	WATER PENALTIES	1,209.14	4,940.22	0.00	100.00	(4,940.22)
02-00-310-718	SHUTOFF/NSF FEE	1,420.00	5,700.00	0.00	100.00	(5,700.00)
CHARGES & FEES		329,161.84	3,120,481.81	3,316,000.00	94.10	195,518.19
OTHER REVENUE						
02-00-310-714	WATER METER SALES	1,485.53	9,400.39	2,600.00	361.55	(6,800.39)
02-00-310-716	WATER METER READ SALES	847.84	6,453.70	6,590.00	97.93	136.30
02-00-310-717	OTHER REVENUE	300.00	1,200.00	1,000.00	120.00	(200.00)
OTHER REVENUE		2,633.37	17,054.09	10,190.00	167.36	(6,864.09)
NON-OPERATING						
02-00-320-108	INTEREST INCOME	241.12	1,858.56	1,000.00	185.86	(858.56)
02-00-320-713	WATER CONNECTION FEES	3,400.00	11,800.00	3,000.00	393.33	(8,800.00)
NON-OPERATING		3,641.12	13,658.56	4,000.00	341.46	(9,658.56)
Fund 02 - WATER FUND:						
TOTAL REVENUES		335,436.33	3,151,194.46	3,330,190.00	94.63	178,995.54
Fund 03 - HOTEL/MOTEL TAX FUND						
OTHER TAXES						
03-00-310-205	HOTEL/MOTEL TAX	13,762.50	196,572.55	210,000.00	93.61	13,427.45
OTHER TAXES		13,762.50	196,572.55	210,000.00	93.61	13,427.45
NON-OPERATING						
03-00-320-108	INTEREST INCOME	15.64	55.48	0.00	100.00	(55.48)
NON-OPERATING		15.64	55.48	0.00	100.00	(55.48)
Fund 03 - HOTEL/MOTEL TAX FUND:						
TOTAL REVENUES		13,778.14	196,628.03	210,000.00	93.63	13,371.97
Fund 04 - MOTOR FUEL TAX FUND						
OTHER TAXES						
04-00-310-216	MFT RECEIPTS	18,761.77	202,734.54	203,252.00	99.75	517.46

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 4/6

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 04 - MOTOR FUEL TAX FUND						
OTHER TAXES						
		18,761.77	202,734.54	203,252.00	99.75	517.46
NON-OPERATING						
04-00-320-108	INTEREST INCOME	91.26	350.10	45.00	778.00	(305.10)
NON-OPERATING		91.26	350.10	45.00	778.00	(305.10)
Fund 04 - MOTOR FUEL TAX FUND:						
TOTAL REVENUES						
		18,853.03	203,084.64	203,297.00	99.90	212.36
Fund 06 - SSA ONE BOND & INTEREST FUND						
PROPERTY TAX						
06-00-310-101	PROPERTY TAX RECEIPTS	0.00	325,546.56	322,315.00	101.00	(3,231.56)
PROPERTY TAX		0.00	325,546.56	322,315.00	101.00	(3,231.56)
NON-OPERATING						
06-00-320-108	INTEREST INCOME	1.14	33.72	5.00	674.40	(28.72)
NON-OPERATING		1.14	33.72	5.00	674.40	(28.72)
Fund 06 - SSA ONE BOND & INTEREST FUND:						
TOTAL REVENUES						
		1.14	325,580.28	322,320.00	101.01	(3,260.28)
Fund 07 - POLICE PENSION FUND						
OTHER REVENUE						
07-00-310-607	VILLAGE CONTRIBUTION	47,271.54	567,258.48	0.00	100.00	(567,258.48)
07-00-310-906	POLICE CONTRIBUTIONS	15,196.76	182,748.60	0.00	100.00	(182,748.60)
OTHER REVENUE		62,468.30	750,007.08	0.00	100.00	(750,007.08)
NON-OPERATING						
07-00-320-108	INTEREST INCOME	33,391.36	590,774.20	0.00	100.00	(590,774.20)
07-00-320-110	UNREALIZED GAIN OR LOSS ON INVESTME	67,997.74	(1,267,328.37)	0.00	100.00	1,267,328.37
07-00-320-111	GAIN/LOSS ON INVESTMENTS	(39,014.41)	(314,826.37)	0.00	100.00	314,826.37
NON-OPERATING		62,374.69	(991,380.54)	0.00	100.00	991,380.54
Fund 07 - POLICE PENSION FUND:						
TOTAL REVENUES						
		124,842.99	(241,373.46)	0.00	100.00	241,373.46

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 5/6

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND						
NON-OPERATING						
09-00-320-108	INTEREST INCOME	85.64	405.85	50.00	811.70	(355.85)
NON-OPERATING		85.64	405.85	50.00	811.70	(355.85)
TRANSFERS IN						
09-00-330-102	TRANSFER FROM WATER	0.00	100,000.00	100,000.00	100.00	0.00
TRANSFERS IN		0.00	100,000.00	100,000.00	100.00	0.00
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:						
TOTAL REVENUES		85.64	100,405.85	100,050.00	100.36	(355.85)
Fund 10 - CAPITAL PROJECT FUND						
NON-OPERATING		21.81	89.49	10.00	894.90	(79.49)
10-00-320-108	INTEREST INCOME	21.81	89.49	10.00	894.90	(79.49)
NON-OPERATING						
Fund 10 - CAPITAL PROJECT FUND:						
TOTAL REVENUES		21.81	89.49	10.00	894.90	(79.49)
Fund 11 - DEBT SERVICE FUND						
NON-OPERATING		0.04	1.50	0.00	100.00	(1.50)
11-00-320-108	INTEREST INCOME	0.04	1.50	0.00	100.00	(1.50)
NON-OPERATING						
TRANSFERS IN						
11-00-330-101	TRANSFER FROM GENERAL FUND	0.00	163,228.61	164,029.00	99.51	800.39
11-00-330-102	TRANSFER FROM WATER	0.00	47,119.92	54,283.00	86.80	7,163.08
TRANSFERS IN		0.00	210,348.53	218,312.00	96.35	7,963.47
Fund 11 - DEBT SERVICE FUND:						
TOTAL REVENUES		0.04	210,350.03	218,312.00	96.35	7,961.97
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &						
NON-OPERATING		687.51	2,851.78	100.00	2,851.78	(2,751.78)
14-00-320-108	INTEREST INCOME					

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 6/6

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & NON-OPERATING						
		687.51	2,851.78	100.00	2,851.78	(2,751.78)
TRANSFERS IN						
14-00-330-101	TRANSFER FROM GENERAL FUND	0.00	110,755.31	0.00	100.00	(110,755.31)
	TRANSFERS IN	0.00	110,755.31	0.00	100.00	(110,755.31)
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & :						
TOTAL REVENUES						
		687.51	113,607.09	100.00	113,607.0	(113,507.09)
TOTAL REVENUES - ALL FUNDS						
		1,301,403.31	12,121,989.22	13,036,943.00	92.98	914,953.78



EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 1/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
Dept 05-VILLAGE BOARD & CLERK								
GENERAL MANAGEMENT								
01-05-400-147	EMPLOYEE BENEFITS - MEDICA	74.63	616.85	687.30	89.75	70.45	1,374.60	757.75
01-05-400-161	SOCIAL SECURITY/FICA	319.15	2,656.71	2,939.00	90.40	282.29	5,878.00	3,221.29
01-05-410-101	SALARIES PRESIDENT & VILLAG	4,200.00	34,900.00	40,200.00	86.82	5,300.00	80,400.00	45,500.00
01-05-410-125	SALARY - VILLAGE CLERK	600.00	6,600.00	7,200.00	91.67	600.00	14,400.00	7,800.00
01-05-410-141	LIFE INS BENEFIT -APPOINTED/	78.21	1,376.71	905.00	152.12	(471.71)	1,810.00	433.29
01-05-410-201	PHONE - TELEPHONES	62.18	564.32	750.00	75.24	185.68	1,500.00	935.68
01-05-410-301	OFFICE SUPPLIES	55.50	347.27	760.00	45.69	412.73	1,520.00	1,172.73
01-05-410-303	FUEL/MILEAGE/WASH	0.00	5.03	100.00	5.03	94.97	200.00	194.97
01-05-410-304	SCHOOLS/CONFERENCES/TRA	750.83	5,949.14	5,190.00	114.63	(759.14)	10,380.00	4,430.86
01-05-410-307	FEES/DUES/SUBSCRIPTIONS	0.00	2,636.30	1,952.00	135.06	(684.30)	3,904.00	1,267.70
01-05-410-308	WELLNESS	0.00	0.00	1,480.00	0.00	1,480.00	2,960.00	2,960.00
GENERAL MANAGEMENT		6,140.50	55,652.33	62,163.30	89.53	6,510.97	124,326.60	68,674.27
COMMUNITY RELATIONS								
01-05-420-365	PUBLIC RELATIONS	24.74	24.74	500.00	4.95	475.26	1,000.00	975.26
COMMUNITY RELATIONS		24.74	24.74	500.00	4.95	475.26	1,000.00	975.26
Total Dept 05-VILLAGE BOARD & CLERK		6,165.24	55,677.07	62,663.30	88.85	6,986.23	125,326.60	69,649.53
Dept 07-BOARD OF POLICE COMMISSIONERS								
ADMINISTRATION								
01-07-435-104	PART TIME - CLERICAL	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-07-435-148	LIFE INS BENEFIT -APPOINTED/	29.20	214.60	565.00	37.98	350.40	1,130.00	915.40
01-07-435-239	FEES - BOPC ATTORNEY	0.00	487.50	10,000.00	4.88	9,512.50	20,000.00	19,512.50
01-07-435-301	OFFICE SUPPLIES	0.00	64.96	100.00	64.96	35.04	200.00	135.04
01-07-435-302	PRINTING & PUBLISHING	0.00	70.44	1,000.00	7.04	929.56	2,000.00	1,929.56
01-07-435-304	SCHOOLS/CONFERENCES/TRA	0.00	140.00	0.00	100.00	(140.00)	1,000.00	(140.00)
01-07-435-307	FEES/DUES/SUBSCRIPTIONS	0.00	605.00	500.00	121.00	(105.00)	1,000.00	395.00
01-07-435-311	POSTAGE & METER RENT	0.00	10.00	500.00	2.00	490.00	1,000.00	990.00
ADMINISTRATION		29.20	1,592.50	13,165.00	12.10	11,572.50	26,330.00	24,737.50
OTHER								
01-07-440-542	EXAMS - WRITTEN	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
01-07-440-543	EXAMS - PHYSICAL	0.00	810.00	500.00	162.00	(310.00)	1,000.00	190.00
01-07-440-544	EXAMS - PSYCHOLOGICAL	0.00	1,500.00	3,500.00	42.86	2,000.00	7,000.00	5,500.00
01-07-440-545	EXAMS - POLYGRAPH	0.00	720.00	1,000.00	72.00	280.00	2,000.00	1,280.00
OTHER		0.00	3,030.00	9,000.00	33.67	5,970.00	18,000.00	14,970.00
Total Dept 07-BOARD OF POLICE COMMISSIONERS		29.20	4,622.50	22,165.00	20.85	17,542.50	44,330.00	39,707.50
Dept 10-ADMINISTRATION								
GENERAL MANAGEMENT								
01-10-400-147	EMPLOYEE BENEFITS - MEDICA	262.54	3,228.18	3,202.00	100.82	(26.18)	6,404.00	3,175.82

## Page: 2/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL
Fund 01 - GENERAL FUND								
01-10-400-151	IMRF	3,045.18	39,382.65	40,340.00	97.63	957.35	80,680.00	41,297.35
01-10-400-161	SOCIAL SECURITY/FICA	1,122.57	12,294.65	10,989.00	111.88	(1,305.65)	21,978.00	9,683.35
01-10-455-101	SALARIES - MANAGEMENT STA	6,233.42	79,342.73	81,034.00	97.91	1,691.27	162,068.00	82,725.27
01-10-455-102	OVERTIME	577.72	5,241.37	5,000.00	104.83	(241.37)	10,000.00	4,758.63
01-10-455-106	ASST TO VILLAGE ADMINISTRA	4,911.04	59,719.51	63,842.00	93.54	4,122.49	127,694.00	67,964.49
01-10-455-107	ADMINISTRATIVE INTERN	888.00	6,840.00	23,682.00	28.88	16,842.00	47,364.00	40,524.00
01-10-455-126	SALARIES - CLERICAL	5,456.16	65,414.09	70,930.00	92.22	5,515.91	141,860.00	76,445.91
01-10-455-131	PERSONNEL RECRUITMENT	0.00	0.00	550.00	0.00	550.00	1,100.00	1,100.00
01-10-455-141	EMPLOYEE BENEFIT - MEDICAL	1,395.81	13,952.53	15,258.00	91.44	1,305.47	30,516.00	16,563.47
01-10-455-144	EMPLOYEE BENEFIT - UNEMPL	0.00	33.69	330.00	10.21	296.31	660.00	626.31
01-10-455-201	PHONE - TELEPHONES	1,197.44	18,777.23	12,500.00	150.22	(6,277.23)	25,000.00	6,222.77
01-10-455-266	CODIFY ORDINANCES	233.00	1,091.00	3,000.00	36.37	1,909.00	6,000.00	4,909.00
01-10-455-301	OFFICE SUPPLIES	1,112.04	6,792.37	10,000.00	67.92	3,207.63	20,000.00	13,207.63
01-10-455-302	PRINTING & PUBLISHING	0.00	3,194.64	3,000.00	106.49	(194.64)	6,000.00	2,805.36
01-10-455-303	FUEL/MILEAGE/WASH	125.50	1,348.36	2,800.00	48.16	1,451.64	5,600.00	4,251.64
01-10-455-304	SCHOOLS/CONFERENCES/TRA	95.00	2,839.52	3,340.00	85.02	500.48	6,600.00	3,840.48
01-10-455-307	FEES/DUES/SUBSCRIPTIONS	400.00	9,126.37	15,010.00	60.80	5,883.63	30,020.00	20,893.63
01-10-455-311	POSTAGE & METER RENT	614.48	5,196.38	6,955.00	74.71	1,758.62	13,910.00	8,713.62
01-10-455-315	COPY SERVICE	360.90	4,612.74	4,000.00	115.32	(612.74)	8,000.00	3,387.26
01-10-455-355	COMMISSARY PROVISION	114.54	428.36	2,000.00	21.42	1,571.64	4,000.00	3,571.64
01-10-455-409	MAINTENANCE - VEHICLES	0.00	1,068.12	1,000.00	106.81	(68.12)	2,000.00	931.88
01-10-455-411	MAINTENANCE - EQUIPMENT	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
01-10-455-505	CASH - OVER OR SHORT	0.00	(1.83)	0.00	100.00	1.83		1.83
01-10-455-513	SALES TAX REBATE- TOWN CE	0.00	285,167.44	285,167.00	100.00	(0.44)	570,334.00	285,166.56
GENERAL MANAGEMENT		28,145.34	625,090.10	664,679.00	94.04	39,588.90	1,329,358.00	704,267.90
COMMUNITY RELATIONS								
01-10-475-365	PUBLIC RELATIONS	775.49	9,499.73	4,250.00	223.52	(5,249.73)	8,500.00	(999.73)
01-10-475-366	NEWSLETTER	0.00	0.00	3,500.00	0.00	3,500.00	7,000.00	7,000.00
01-10-475-370	MEALS-ON-WHEELS	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-10-475-372	SENIOR CITIZEN TAXI PROGRA	500.00	1,250.00	1,200.00	104.17	(50.00)	2,400.00	1,150.00
COMMUNITY RELATIONS		1,275.49	10,749.73	10,450.00	102.87	(299.73)	20,900.00	10,150.27
CAPITAL IMPROVEMENTS								
01-10-485-602	BUILDING IMPROVEMENTS	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
01-10-485-611	FURNITURE & OFFICE EQUIPME	0.00	16,777.00	18,500.00	90.69	1,723.00	37,000.00	20,223.00
01-10-485-641	EDP EQUIPMENT	0.00	4,098.00	20,004.00	20.49	15,906.00	40,008.00	35,910.00
01-10-485-642	PEG CHANNEL EQUIPMENT	0.00	0.00	7,965.00	0.00	7,965.00	15,930.00	15,930.00
CAPITAL IMPROVEMENTS		0.00	20,875.00	61,469.00	33.96	40,594.00	122,938.00	102,063.00
DATA PROCESSING								
01-10-460-212	EDP SOFTWARE	129.85	6,882.55	7,473.00	92.10	590.45	14,946.00	8,063.45
01-10-460-305	PERSONNEL TRAINING	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-10-460-306	CONSULTING SERVICES	0.00	3,446.42	3,200.00	107.70	(246.42)	6,400.00	2,953.58
01-10-460-331	OPERATING SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
DATA PROCESSING		129.85	10,328.97	11,423.00	90.42	1,094.03	22,846.00	12,517.03
BUILDINGS								

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 3/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL
Fund 01 - GENERAL FUND							
01-10-466-228	MAINTENANCE - BUILDING	4,392.70	59,163.53	58,773.00	100.66	(390.53)	58,382.47
01-10-466-235	NICOR GAS (7760 QUINCY)	675.66	2,900.97	5,250.00	55.26	2,349.03	7,599.03
01-10-466-236	NICOR GAS (835 MIDWAY)	479.64	1,462.69	4,000.00	36.57	2,537.31	6,537.31
01-10-466-237	NICOR GAS (825 MIDWAY)	430.64	1,194.21	1,250.00	95.54	55.79	1,305.79
01-10-466-240	ENERGY/COMED (835 MIDWAY)	752.55	2,588.01	4,250.00	60.89	1,661.99	5,911.99
01-10-466-241	ENERGY/COMED (825 MIDWAY)	0.00	0.00	500.00	0.00	500.00	1,000.00
01-10-466-250	SANITARY (7760 QUINCY)	4.53	114.17	300.00	38.06	185.83	485.83
01-10-466-251	SANITARY (835 MIDWAY)	20.66	314.38	300.00	104.79	(14.38)	285.62
01-10-466-252	SANITARY (825 MIDWAY)	13.90	123.84	300.00	41.28	176.16	476.16
01-10-466-293	LANDSCAPE - VILLAGE HALL	0.00	1,851.23	7,500.00	24.68	5,648.77	13,148.77
01-10-466-351	BUILDING MAINTENANCE SUPP	777.01	5,489.43	11,400.00	48.15	5,910.57	17,310.57
BUILDINGS		7,547.29	75,202.46	93,823.00	80.15	18,620.54	112,443.54
LEGAL							
01-10-470-239	FEES - VILLAGE ATTORNEY	8,541.90	48,260.53	80,000.00	60.33	31,739.47	111,739.47
01-10-470-241	FEES - SPECIAL ATTORNEY	0.00	1,126.05	4,000.00	28.15	2,873.95	6,873.95
01-10-470-242	FEES - LABOR COUNSEL	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00
LEGAL		8,541.90	49,386.58	99,000.00	49.89	49,613.42	148,613.42
FINANCIAL AUDIT							
01-10-471-252	FINANCIAL SERVICES	0.00	1,750.00	0.00	100.00	(1,750.00)	(1,750.00)
FINANCIAL AUDIT		0.00	1,750.00	0.00	100.00	(1,750.00)	(1,750.00)
RISK MANAGEMENT							
01-10-480-272	INSURANCE - IRMA	0.00	219,500.00	232,037.00	94.60	12,537.00	244,574.00
01-10-480-273	SELF INSURANCE - DEDUCTIBL	0.00	721.00	2,500.00	28.84	1,779.00	4,279.00
01-10-480-276	WELLNESS	0.00	2,045.82	14,175.00	14.43	12,129.18	26,304.18
RISK MANAGEMENT		0.00	222,266.82	248,712.00	89.37	26,445.18	275,157.18
TRANSFERS TO OTHER FUNDS							
01-10-900-111	TRANSFER TO DEBT SERVICE	0.00	69,768.00	69,768.00	100.00	0.00	69,768.00
01-10-900-112	TRANSFER TO DEBT SERVICE -	0.00	93,460.61	94,261.00	99.15	800.39	95,061.39
01-10-900-114	TRANSFER TO LAFER	0.00	110,755.31	0.00	100.00	(110,755.31)	(110,755.31)
TRANSFERS TO OTHER FUNDS		0.00	273,983.92	164,029.00	167.03	(109,954.92)	54,074.08
Total Dept 10-ADMINISTRATION		45,639.87	1,289,633.58	1,353,585.00	95.28	63,951.42	1,417,536.42
Dept 15-PLANNING & ECONOMIC DEVELOPMENT							
GENERAL MANAGEMENT							
01-15-400-147	EMPLOYEE BENEFITS - MEDICA	29.15	349.41	394.24	88.63	44.83	439.07
01-15-400-151	IMRF	368.68	4,510.74	4,967.00	90.81	456.26	5,423.26
01-15-400-161	SOCIAL SECURITY/FICA	124.66	1,494.12	1,685.72	88.63	191.60	1,877.32
01-15-510-102	OVERTIME	59.79	671.76	500.00	134.35	(171.76)	328.24
01-15-510-126	SALARIES - CLERICAL	2,052.96	24,613.81	26,689.00	92.22	2,075.19	28,764.19
01-15-510-141	EMPLOYEE BENEFITS - MEDICA	809.80	8,404.56	9,096.00	92.40	691.44	9,787.44
01-15-510-144	EMPLOYEE BENEFITS - UNEMP	0.00	4.10	55.00	7.45	50.90	105.90

**EXPENDITURE REPORT FOR WILLOWBROOK**  
**PERIOD ENDING 03/31/2016**

Page: 4/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
01-15-510-232	CONSULTANTS - DESIGN & OTH	0.00	0.00	31,500.00	0.00	31,500.00	63,000.00	63,000.00
01-15-510-301	OFFICE SUPPLIES	0.00	0.00	200.00	0.00	200.00	400.00	400.00
01-15-510-302	PRINTING & PUBLISHING	0.00	2,066.86	3,000.00	68.90	933.14	6,000.00	3,933.14
01-15-510-307	FEES/DUES/SUBSCRIPTIONS	0.00	712.75	400.00	178.19	(312.75)	800.00	87.25
01-15-510-311	POSTAGE & METER RENT	0.00	473.23	750.00	63.10	276.77	1,500.00	1,026.77
01-15-510-340	PLAN COMMISSION COMPENSA	58.39	549.67	815.00	67.44	265.33	1,630.00	1,080.33
01-15-510-401	OPERATING EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
GENERAL MANAGEMENT		3,503.43	43,851.01	80,551.96	54.44	36,700.95	161,103.92	117,252.91
CAPITAL IMPROVEMENTS								
01-15-540-641	EDP NEW EQUIPMENT	0.00	0.00	2.00	0.00	2.00	4.00	4.00
CAPITAL IMPROVEMENTS		0.00	0.00	2.00	0.00	2.00	4.00	4.00
DATA PROCESSING								
01-15-515-305	EDP PERSONNEL TRAINING	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-15-515-306	CONSULTING SERVICES	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
DATA PROCESSING		0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
ENGINEERING								
01-15-520-229	RENT - MEETING ROOM	0.00	0.00	150.00	0.00	150.00	300.00	300.00
01-15-520-245	FEES - ENGINEERING	0.00	275.00	3,000.00	9.17	2,725.00	6,000.00	5,725.00
01-15-520-246	FEES - COURT REPORTER	343.02	3,147.71	2,500.00	125.91	(647.71)	5,000.00	1,852.29
01-15-520-247	REIMB EXP - ENGINEERING	0.00	2,010.65	0.00	100.00	(2,010.65)	25,000.00	(2,010.65)
01-15-520-254	PLAN REVIEW - ENGINEERING	19,565.71	32,050.91	12,500.00	256.41	(19,550.91)	137,500.00	(7,050.91)
01-15-520-257	PLAN REVIEW - PLANNER	16,654.00	77,884.81	68,750.00	113.29	(9,134.81)	14,400.00	59,615.19
01-15-520-258	PLAN REVIEW - TRAFFIC CONS	448.20	1,186.20	7,200.00	16.48	6,013.80	188,200.00	13,213.80
ENGINEERING		37,010.93	116,555.28	94,100.00	123.86	(22,455.28)	71,644.72	71,644.72
RISK MANAGEMENT								
01-15-535-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
RISK MANAGEMENT		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
Total Dept 15-PLANNING & ECONOMIC DEVELOPMEN				179,153.96	89.54	18,747.67	358,307.92	197,901.63
Dept 20-PARKS & RECREATION								
CAPITAL IMPROVEMENTS								
01-20-595-641	EDP EQUIPMENT	0.00	0.00	1.00	0.00	1.00	2.00	2.00
01-20-595-695	PARK IMPROVEMENTS - NEIGH	0.00	0.00	820,000.00	0.00	820,000.00	1,640,000.00	1,640,000.00
CAPITAL IMPROVEMENTS		0.00	0.00	820,001.00	0.00	820,001.00	1,640,002.00	1,640,002.00
ADMINISTRATION								
01-20-400-147	EMPLOYEE BENEFITS - MEDICA	41.85	661.67	632.61	104.59	(29.06)	1,265.22	603.55
01-20-400-151	IMRF	568.51	1,903.94	5,666.00	33.60	3,762.06	11,332.00	9,428.06
01-20-400-161	SOCIAL SECURITY/FICA	178.93	2,829.17	2,704.94	104.59	(124.23)	5,409.88	2,580.71
01-20-550-101	SALARIES - PERMANENT EMPL	2,166.00	29,645.99	36,128.00	82.06	6,482.01	72,256.00	42,610.01

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 5/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
01-20-550-103	PART TIME - PROGRAM SUPER	720.00	1,782.00	7,500.00	23.76	5,718.00	15,000.00	13,218.00
01-20-550-144	EMPLOYEE BENEFITS - UNEMP	0.00	173.40	217.00	79.91	43.60	434.00	260.60
01-20-550-148	LIFE INS BENEFIT -APPOINTED/	84.10	716.91	1,420.00	50.49	703.09	2,840.00	2,123.09
01-20-550-201	EMERGENCY TELEPHONE LINE	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-20-550-301	OFFICE SUPPLIES	27.75	27.75	200.00	13.88	172.25	400.00	372.25
01-20-550-302	PRINTING & PUBLISHING	0.00	3,883.87	8,360.00	46.46	4,476.13	16,720.00	12,836.13
01-20-550-303	FUEL/MILEAGE/WASH	0.00	6.40	266.00	2.41	259.60	532.00	525.60
01-20-550-304	SCHOOLS/CONFERENCES/TRA	30.00	236.51	325.00	72.77	88.49	650.00	413.49
01-20-550-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	275.00	0.00	275.00	550.00	550.00
01-20-550-311	POSTAGE & METER RENT	0.00	3,534.98	5,969.00	59.22	2,434.02	11,938.00	8,403.02
ADMINISTRATION		3,817.14	45,402.59	69,763.55	65.08	24,360.96	139,527.10	94,124.51
DATA PROCESSING								
01-20-555-212	EDP SOFTWARE	0.00	400.00	200.00	200.00	(200.00)	400.00	
01-20-555-306	CONSULTING SERVICES	7,500.00	15,000.00	0.00	100.00	(15,000.00)		(15,000.00)
DATA PROCESSING		7,500.00	15,400.00	200.00	7,700.00	(15,200.00)	400.00	(15,000.00)
RISK MANAGEMENT								
01-20-560-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
RISK MANAGEMENT		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
LANDSCAPING								
01-20-565-245	FEES - ENGINEERING	0.00	350.00	1,000.00	35.00	650.00	2,000.00	1,650.00
01-20-565-341	PARK LANDSCAPE SUPPLIES	0.00	5,462.95	15,500.00	35.24	10,037.05	31,000.00	25,537.05
01-20-565-342	LANDSCAPE MAINTENANCE SE	960.00	30,705.92	62,983.00	48.75	32,277.08	125,966.00	95,260.08
01-20-565-352	REIMB EXPENSES - MEMORIAL	0.00	0.00	3,500.00	0.00	3,500.00	7,000.00	7,000.00
LANDSCAPING		960.00	36,518.87	82,983.00	44.01	46,464.13	165,966.00	129,447.13
MAINTENANCE								
01-20-570-102	OVERTIME	0.00	7,431.54	7,000.00	106.16	(431.54)	14,000.00	6,568.46
01-20-570-103	PART TIME - LABOR	0.00	4,168.48	10,080.00	41.35	5,911.52	20,160.00	15,991.52
01-20-570-234	RENT - EQUIPMENT	0.00	664.52	907.00	73.27	242.48	1,814.00	1,149.48
01-20-570-279	TRASH REMOVAL	0.00	0.00	155.00	0.00	155.00	310.00	310.00
01-20-570-281	CONTRACTED MAINTENANCE	412.56	32,783.84	25,132.00	130.45	(7,651.84)	50,264.00	17,480.16
01-20-570-331	MAINTENANCE SUPPLIES	623.25	5,062.78	11,350.00	44.61	6,287.22	22,700.00	17,637.22
01-20-570-345	UNIFORMS	0.00	0.00	200.00	0.00	200.00	400.00	400.00
01-20-570-411	MAINTENANCE - EQUIPMENT	0.00	660.18	0.00	100.00	(660.18)		(660.18)
MAINTENANCE		1,035.81	50,771.34	54,824.00	92.61	4,052.66	109,648.00	58,876.66
SUMMER PROGRAM								
01-20-575-111	RECREATION INSTRUCTORS	0.00	1,697.69	2,253.00	75.35	555.31	4,506.00	2,808.31
01-20-575-119	SUMMER PROGRAM MATERIAL	1,187.28	11,713.61	13,949.00	83.97	2,235.39	27,898.00	16,184.39
01-20-575-517	SENIORS PROGRAM	4,666.67	4,666.67	4,542.00	102.74	(124.67)	9,084.00	4,417.33
SUMMER PROGRAM		5,853.95	18,077.97	20,744.00	87.15	2,666.03	41,488.00	23,410.03
FALL PROGRAM								
01-20-580-111	RECREATION INSTRUCTORS	0.00	0.00	442.00	0.00	442.00	884.00	884.00

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 6/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2015-16		% BDGT	USED	AVAILABLE	BALANCE	APPROP.	APPROP. AVAIL.
		MONTH	YTD BALANCE	ORIGINAL	BUDGET						
		03/31/2016	03/31/2016								
<b>Fund 01 - GENERAL FUND</b>											
01-20-580-118	FALL PROGRAM MATERIALS & S	0.00	535.32	5,062.00	5,062.00	10.58	10.58	4,526.68	10,124.00	9,588.68	
01-20-580-517	SENIORS PROGRAM	4,666.67	4,666.67	4,542.00	4,542.00	102.74	102.74	(124.67)	9,084.00	4,417.33	
FALL PROGRAM		4,666.67	5,201.99	10,046.00	10,046.00	51.78	51.78	4,844.01	20,092.00	14,890.01	
<b>WINTER PROGRAM</b>											
01-20-585-112	RECREATION INSTRUCTORS	0.00	151.21	500.00	500.00	30.24	30.24	348.79	1,000.00	848.79	
01-20-585-121	WINTER PROGRAM MATERIALS	0.00	2,150.00	6,429.00	6,429.00	33.44	33.44	4,279.00	12,858.00	10,708.00	
01-20-585-150	CHILDRENS SPECIAL EVENTS -	229.42	2,968.44	2,496.00	2,496.00	118.93	118.93	(472.44)	4,992.00	2,023.56	
01-20-585-151	FAMILY SPECIAL EVENT - MOVI	0.00	1,397.84	1,321.00	1,321.00	105.82	105.82	(76.84)	2,642.00	1,244.16	
01-20-585-152	FAMILY SPECIAL EVENT - TREE	0.00	232.50	7,000.00	7,000.00	3.32	3.32	6,767.50	14,000.00	13,767.50	
01-20-585-153	FAMILY SPECIAL EVENT - BACK	0.00	0.00	3,181.00	3,181.00	0.00	0.00	3,181.00	6,362.00	6,362.00	
01-20-585-154	FAMILY SPECIAL EVENT - RACE	2,167.11	2,519.51	21,000.00	21,000.00	12.00	12.00	18,480.49	42,000.00	39,480.49	
01-20-585-232	RENT - FACILITY	0.00	0.00	300.00	300.00	0.00	0.00	300.00	600.00	600.00	
01-20-585-517	SENIORS PROGRAM	4,666.66	4,666.66	4,542.00	4,542.00	102.74	102.74	(124.66)	9,084.00	4,417.34	
WINTER PROGRAM		7,063.19	14,086.16	46,769.00	46,769.00	30.12	30.12	32,682.84	93,538.00	79,451.84	
<b>SPRING PROGRAM</b>											
01-20-586-112	RECREATION INSTRUCTORS - S	0.00	0.00	1,800.00	1,800.00	0.00	0.00	1,800.00	3,600.00	3,600.00	
01-20-586-121	SPRING PROGRAM MATERIALS	0.00	0.00	3,378.00	3,378.00	0.00	0.00	3,378.00	6,756.00	6,756.00	
SPRING PROGRAM		0.00	0.00	5,178.00	5,178.00	0.00	0.00	5,178.00	10,356.00	10,356.00	
<b>SPECIAL RECREATION</b>											
01-20-590-518	SPECIAL RECREATION ASSOC	0.00	36,318.02	35,606.00	35,606.00	102.00	102.00	(712.02)	71,212.00	34,893.98	
01-20-590-520	ADA RECREATION ACCOMMOD	0.00	0.00	11,175.00	11,175.00	0.00	0.00	11,175.00	22,350.00	22,350.00	
01-20-590-521	ADA PARK IMPROVEMENTS	0.00	3,360.00	66,492.00	66,492.00	5.05	5.05	63,132.00	132,984.00	129,624.00	
SPECIAL RECREATION		0.00	39,678.02	113,273.00	113,273.00	35.03	35.03	73,594.98	226,546.00	186,867.98	
<b>Total Dept 20-PARKS &amp; RECREATION</b>											
		30,896.76	225,136.94	1,226,281.55	1,226,281.55	18.36	18.36	1,001,144.61	2,452,563.10	2,227,426.16	
<b>Dept 25-FINANCE DEPARTMENT</b>											
<b>GENERAL MANAGEMENT</b>											
01-25-400-147	EMPLOYEE BENEFITS - MEDICA	234.34	2,671.83	1,533.00	1,533.00	174.29	174.29	(1,138.83)	3,066.00	394.17	
01-25-400-151	IMRF	2,580.93	29,627.39	12,636.00	12,636.00	234.47	234.47	(16,991.39)	25,272.00	(4,355.39)	
01-25-400-161	SOCIAL SECURITY/FICA	1,002.03	11,424.31	6,556.50	6,556.50	174.24	174.24	(4,867.81)	13,113.00	1,888.69	
01-25-610-101	SALARIES	9,384.65	98,538.73	0.00	0.00	100.00	100.00	(98,538.73)	3,000.00	(98,538.73)	
01-25-610-102	OVERTIME	200.66	3,607.35	1,500.00	1,500.00	240.49	240.49	(2,107.35)	73,170.00	(607.35)	
01-25-610-104	PART TIME - CLERICAL	1,841.33	22,828.87	36,585.00	36,585.00	62.40	62.40	13,756.13	135,330.00	50,341.13	
01-25-610-126	SALARIES - CLERICAL	5,205.12	62,404.27	67,665.00	67,665.00	92.23	92.23	5,260.73	36,474.00	72,925.73	
01-25-610-141	EMPLOYEE BENEFIT - MEDICAL	2,278.73	22,342.01	18,237.00	18,237.00	122.51	122.51	(4,105.01)	36,474.00	14,131.99	
01-25-610-144	EMPLOYEE BENEFIT - UNEMPL	0.00	269.29	421.00	421.00	63.96	63.96	151.71	842.00	572.71	
01-25-610-301	OFFICE SUPPLIES	0.00	1,525.60	3,730.00	3,730.00	40.90	40.90	2,204.40	7,460.00	5,934.40	
01-25-610-302	PRINTING & PUBLISHING	81.00	1,125.48	1,000.00	1,000.00	112.55	112.55	(125.48)	2,000.00	874.52	
01-25-610-303	FUEL/MILEAGE/WASH	0.00	28.44	0.00	0.00	100.00	100.00	(28.44)	1,000.00	(28.44)	
01-25-610-304	SCHOOLS/CONFERENCES/TRA	0.00	220.00	500.00	500.00	44.00	44.00	280.00	14,400.00	780.00	
01-25-610-307	FEES/DUES/SUBSCRIPTIONS	146.67	13,250.28	7,200.00	7,200.00	184.03	184.03	(6,050.28)	14,400.00	1,149.72	
01-25-610-311	POSTAGE & METER RENT	0.00	408.30	375.00	375.00	108.88	108.88	(33.30)	750.00	341.70	

**EXPENDITURE REPORT FOR WILLOWBROOK**  
**PERIOD ENDING 03/31/2016**

Page: 7/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
<b>Fund 01 - GENERAL FUND</b>							
<b>GENERAL MANAGEMENT</b>							
		22,955.46	270,272.15	157,938.50	171.12	(112,333.65)	315,877.00
							45,604.85
<b>CAPITAL IMPROVEMENTS</b>							
01-25-625-641	EDP EQUIPMENT	53,842.11	201,658.52	233,503.00	86.36	31,844.48	265,347.48
		53,842.11	201,658.52	233,503.00	86.36	31,844.48	265,347.48
<b>CAPITAL IMPROVEMENTS</b>							
<b>DATA PROCESSING</b>							
01-25-615-212	EDP SOFTWARE	0.00	12,447.08	15,135.00	82.24	2,687.92	17,822.92
01-25-615-213	VILLAGE-WIDE IT SOFTWARE/LI	0.00	1,249.71	6,120.00	20.42	4,870.29	10,990.29
01-25-615-263	MAINTENANCE - OFFICE MACHI	0.00	0.00	500.00	0.00	500.00	1,000.00
01-25-615-305	PERSONNEL TRAINING	0.00	0.00	500.00	0.00	500.00	1,000.00
01-25-615-306	IT - CONSULTING SERVICES	0.00	12,500.00	25,000.00	50.00	12,500.00	37,500.00
01-25-615-331	OPERATING SUPPLIES	383.80	984.53	500.00	196.91	(484.53)	15.47
		383.80	27,181.32	47,755.00	56.92	20,573.68	68,328.68
<b>DATA PROCESSING</b>							
<b>FINANCIAL AUDIT</b>							
01-25-620-251	AUDIT SERVICES	0.00	23,045.00	23,690.00	97.28	645.00	24,335.00
01-25-620-252	FINANCIAL SERVICES	0.00	11,172.90	165,640.00	6.75	154,467.10	320,107.10
		0.00	34,217.90	189,330.00	18.07	155,112.10	344,442.10
<b>FINANCIAL AUDIT</b>							
<b>Total Dept 25-FINANCE DEPARTMENT</b>							
		77,181.37	533,329.89	628,526.50	84.85	95,196.61	723,723.11
<b>Dept 30-POLICE DEPARTMENTS</b>							
<b>CAPITAL IMPROVEMENTS</b>							
01-30-680-611	FURNITURE & OFFICE EQUIPME	0.00	13,560.00	18,430.00	73.58	4,870.00	23,300.00
01-30-680-625	NEW VEHICLES	4,760.00	130,230.73	130,000.00	100.18	(230.73)	129,769.27
01-30-680-641	EDP NEW EQUIPMENT	0.00	0.00	13.00	0.00	13.00	26.00
		4,760.00	143,790.73	148,443.00	96.87	4,652.27	153,095.27
<b>CAPITAL IMPROVEMENTS</b>							
<b>ADMINISTRATION</b>							
01-30-400-147	EMPLOYEE BENEFITS - MEDICA	2,702.80	35,282.09	37,026.00	95.29	1,743.91	38,769.91
01-30-400-151	IMRF	2,318.61	28,229.65	31,070.00	90.86	2,840.35	33,910.35
01-30-400-161	SOCIAL SECURITY/FICA	935.43	10,898.36	12,068.00	90.31	1,169.64	13,237.64
01-30-630-101	SALARIES - PERMANENT EMPL	154,630.68	2,105,272.98	2,142,037.00	98.28	36,764.02	2,178,801.02
01-30-630-102	OVERTIME	18,842.70	204,583.25	285,000.00	71.78	80,416.75	365,416.75
01-30-630-103	OVERTIME - SPECIAL DETAIL &	0.00	13,477.33	23,000.00	58.60	9,522.67	32,522.67
01-30-630-104	PART TIME - CLERICAL	1,844.01	19,351.02	24,587.00	78.70	5,235.98	29,822.98
01-30-630-126	SALARIES - CLERICAL	12,235.84	146,637.99	159,063.00	92.19	12,425.01	171,488.01
01-30-630-127	OVERTIME - CLERICAL	778.77	2,809.39	11,000.00	25.54	8,190.61	19,190.61
01-30-630-141	EMPLOYEE BENEFIT - MEDICAL	31,025.57	320,483.77	348,030.00	92.09	27,546.23	375,576.23
01-30-630-144	EMPLOYEE BENEFIT - UNEMPL	0.00	412.16	3,069.00	13.43	2,656.84	5,725.84
01-30-630-155	POLICE PENSION	47,271.54	567,258.48	614,530.00	92.31	47,271.52	661,801.52
01-30-630-201	PHONE - TELEPHONES	1,776.40	19,798.81	28,000.00	70.71	8,201.19	36,201.19
01-30-630-202	ACCREDITATION	0.00	5,000.00	5,000.00	100.00	0.00	5,000.00
01-30-630-238	FIAT	0.00	3,500.00	3,500.00	100.00	0.00	3,500.00
01-30-630-241	FEES - FIELD COURT ATTORNE	11,914.00	11,914.00	12,000.00	99.28	86.00	12,086.00

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 8/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	3,000.00	3,000.00	100.00	0.00	6,000.00	3,000.00
01-30-630-245	FIRING RANGE	0.00	894.56	2,000.00	44.73	1,105.44	4,000.00	3,105.44
01-30-630-246	RED LIGHT - ADJUDICATOR	357.50	1,930.00	7,000.00	27.57	5,070.00	14,000.00	12,070.00
01-30-630-247	RED LIGHT - CAMERA FEES	13,485.00	105,781.22	269,700.00	39.22	163,918.78	539,400.00	433,618.78
01-30-630-248	RED LIGHT - COM ED	153.93	1,348.98	2,400.00	56.21	1,051.02	4,800.00	3,451.02
01-30-630-249	RED LIGHT - MISC FEE	2,297.49	9,667.54	14,000.00	69.05	4,332.46	28,000.00	18,332.46
01-30-630-301	OFFICE SUPPLIES	443.77	4,056.51	6,600.00	61.46	2,543.49	13,200.00	9,143.49
01-30-630-302	PRINTING & PUBLISHING	159.35	5,413.62	5,450.00	99.33	36.38	10,900.00	5,486.38
01-30-630-303	FUEL/MILEAGE/WASH	3,428.28	50,332.45	92,300.00	54.53	41,967.55	184,600.00	134,267.55
01-30-630-304	SCHOOLS/CONFERENCES/TRA	2,090.00	7,522.00	25,000.00	30.09	17,478.00	50,000.00	42,478.00
01-30-630-305	TUITION REIMBURSEMENT	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-30-630-307	FEES/DUES/SUBSCRIPTIONS	1,229.76	13,483.99	12,500.00	107.87	(983.99)	25,000.00	11,516.01
01-30-630-308	CADET PROGRAM	449.98	2,637.67	4,000.00	65.94	1,362.33	8,000.00	5,362.33
01-30-630-311	POSTAGE & METER RENT	476.97	2,739.00	4,000.00	68.48	1,261.00	8,000.00	5,261.00
01-30-630-315	COPY SERVICE	302.06	1,993.53	4,000.00	49.84	2,006.47	8,000.00	6,006.47
01-30-630-331	OPERATING SUPPLIES	0.00	887.70	6,000.00	14.80	5,112.30	12,000.00	11,112.30
01-30-630-345	UNIFORMS	2,291.81	25,214.07	29,000.00	86.95	3,785.93	58,000.00	32,785.93
01-30-630-346	AMMUNITION	0.00	0.00	12,000.00	0.00	12,000.00	24,000.00	24,000.00
01-30-630-401	OPERATING EQUIPMENT	8,648.88	20,327.76	23,000.00	88.38	2,672.24	46,000.00	25,672.24
01-30-630-405	FURNITURE & OFFICE EQUIPME	0.00	219.00	500.00	43.80	281.00	1,000.00	781.00
01-30-630-409	MAINTENANCE - VEHICLES	4,271.52	50,248.35	72,000.00	69.79	21,751.65	144,000.00	93,751.65
01-30-630-421	MAINTENANCE - RADIO EQUIPM	0.00	0.00	6,300.00	0.00	6,300.00	12,600.00	12,600.00
ADMINISTRATION		326,362.65	3,802,607.23	4,342,730.00	87.56	540,122.77	8,685,460.00	4,882,852.77
DATA PROCESSING								
01-30-640-212	EDP SOFTWARE	0.00	2,778.05	6,600.00	42.09	3,821.95	13,200.00	10,421.95
01-30-640-263	EDP EQUIPMENT MAINTENANC	0.00	20,000.00	11,000.00	181.82	(9,000.00)	22,000.00	2,000.00
01-30-640-306	CONSULTING SERVICES	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
DATA PROCESSING		0.00	22,778.05	19,100.00	119.26	(3,678.05)	38,200.00	15,421.95
RISK MANAGEMENT								
01-30-645-273	SELF INSURANCE - DEDUCTIBL	3,035.70	5,678.99	12,500.00	45.43	6,821.01	25,000.00	19,321.01
RISK MANAGEMENT		3,035.70	5,678.99	12,500.00	45.43	6,821.01	25,000.00	19,321.01
PATROL								
01-30-650-268	ANIMAL CONTROL	0.00	925.00	800.00	115.63	(125.00)	1,600.00	675.00
01-30-650-343	JAIL SUPPLIES	205.25	364.25	1,000.00	36.43	635.75	2,000.00	1,635.75
01-30-650-349	DRUG FORFEITURE EXP - FEDE	0.00	67,778.76	40,000.00	169.45	(27,778.76)	80,000.00	12,221.24
PATROL		205.25	69,068.01	41,800.00	165.23	(27,268.01)	83,600.00	14,531.99
INVESTIGATIVE								
01-30-655-335	CAMERA SUPPLIES	0.00	0.00	400.00	0.00	400.00	800.00	800.00
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
INVESTIGATIVE		0.00	0.00	1,400.00	0.00	1,400.00	2,800.00	2,800.00
TRAFFIC SAFETY								
01-30-660-105	PART TIME - CROSSING GUARD	523.53	4,577.68	4,950.00	92.48	372.32	9,900.00	5,322.32



EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 9/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
Fund 01 - GENERAL FUND							
TRAFFIC SAFETY							
		523.53	4,577.68	4,950.00	92.48	372.32	9,900.00
							5,322.32
ESDA COORDINATOR							
01-30-665-263	SIREN MAINTENANCE	0.00	550.00	750.00	73.33	200.00	950.00
ESDA COORDINATOR		0.00	550.00	750.00	73.33	200.00	950.00
CRIME PREVENTION							
01-30-670-302	PRINTING & PUBLISHING	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00
01-30-670-331	COMMODITIES	0.00	4,147.82	4,500.00	92.17	352.18	9,000.00
CRIME PREVENTION		0.00	4,147.82	5,500.00	75.41	1,352.18	11,000.00
							6,852.18
TELECOMMUNICATIONS							
01-30-675-235	RADIO DISPATCHING	44,411.80	273,651.80	269,500.00	101.54	(4,151.80)	539,000.00
TELECOMMUNICATIONS		44,411.80	273,651.80	269,500.00	101.54	(4,151.80)	539,000.00
							265,348.20
Total Dept 30-POLICE DEPARTMENT							
		379,298.93	4,326,850.31	4,846,673.00	89.27	519,822.69	9,693,346.00
							5,366,495.69
Dept 35-PUBLIC WORKS DEPARTMENT							
CAPITAL IMPROVEMENTS							
01-35-765-625	VEHICLES - NEW & OTHER	0.00	15,474.21	16,000.00	96.71	525.79	32,000.00
01-35-765-626	EQUIPMENT - LOADER	0.00	9,835.70	10,000.00	98.36	164.30	20,000.00
01-35-765-641	EDP NEW EQUIPMENT	0.00	0.00	3.00	0.00	3.00	6.00
01-35-765-685	STREET IMPROVEMENTS	0.00	137,398.25	46,131.00	297.84	(91,267.25)	92,262.00
CAPITAL IMPROVEMENTS		0.00	162,708.16	72,134.00	225.56	(90,574.16)	144,268.00
							(18,440.16)
ADMINISTRATION							
01-35-400-147	EMPLOYEE BENEFITS - MEDICA	219.88	2,635.17	2,636.38	99.95	1.21	5,272.76
01-35-400-151	IMRF	2,258.54	28,270.09	29,278.00	96.56	1,007.91	58,556.00
01-35-400-161	SOCIAL SECURITY/FICA	939.98	10,534.15	11,272.78	93.45	738.63	22,545.56
01-35-710-101	SALARIES - PERMANENT EMPL	9,182.33	109,948.52	119,945.00	91.42	10,296.48	239,890.00
01-35-710-102	OVERTIME	2,212.06	21,873.87	18,620.00	117.48	(3,253.87)	37,240.00
01-35-710-103	PART TIME - LABOR	2,091.71	23,843.48	21,560.00	110.59	(2,283.48)	43,120.00
01-35-710-126	SALARIES - CLERICAL	1,668.84	20,424.57	21,694.00	94.15	1,269.43	43,388.00
01-35-710-141	EMPLOYEE BENEFITS - MEDICA	1,176.89	16,419.72	13,170.00	124.68	(3,249.72)	26,340.00
01-35-710-144	EMPLOYEE BENEFITS - UNEMP	0.00	187.02	220.00	85.01	32.98	440.00
01-35-710-201	TELEPHONES	79.44	1,740.66	2,500.00	69.63	759.34	5,000.00
01-35-710-301	OFFICE SUPPLIES	15.30	247.50	750.00	33.00	502.50	1,500.00
01-35-710-302	PRINTING & PUBLISHING	0.00	615.00	1,544.00	39.83	929.00	3,088.00
01-35-710-303	FUEL/MILEAGE/WASH	568.54	10,749.87	17,873.00	60.15	7,123.13	35,746.00
01-35-710-304	SCHOOLS/CONFERENCES/TRA	0.00	96.00	3,500.00	2.74	3,404.00	7,000.00
01-35-710-306	REIMB PERSONAL EXPENSE	0.00	0.00	300.00	0.00	300.00	600.00
01-35-710-307	FEES/DUES/SUBSCRIPTIONS	0.00	429.53	300.00	143.18	(129.53)	600.00
01-35-710-311	POSTAGE & METER RENT	0.00	1,261.60	1,500.00	84.11	238.40	3,000.00
01-35-710-345	UNIFORMS	341.20	4,866.45	4,500.00	108.14	(366.45)	9,000.00
01-35-710-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00
ADMINISTRATION		20,754.71	253,843.20	271,663.16	93.44	17,819.96	543,326.32
							289,483.12

**EXPENDITURE REPORT FOR WILLOWBROOK**  
**PERIOD ENDING 03/31/2016**

Page: 10/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
DATA PROCESSING								
01-35-715-263	EQUIPMENT MAINTENANCE	104.85	1,034.50	750.00	137.93	(284.50)	1,500.00	465.50
01-35-715-305	PERSONNEL TRAINING	0.00	34.00	500.00	6.80	466.00	1,000.00	966.00
01-35-715-306	CONSULTING SERVICES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-35-715-401	OPERATING SUPPLIES & EQUIP	101.60	2,412.67	8,500.00	28.38	6,087.33	17,000.00	14,587.33
DATA PROCESSING								
		206.45	3,481.17	10,250.00	33.96	6,768.83	20,500.00	17,018.83
ENGINEERING								
01-35-720-245	FEES - ENGINEERING	18,598.45	69,738.11	62,500.00	111.58	(7,238.11)	125,000.00	55,261.89
01-35-720-254	PLAN REVIEW - ENGINEER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
ENGINEERING								
		18,598.45	69,738.11	64,000.00	108.97	(5,738.11)	128,000.00	58,261.89
BUILDINGS								
01-35-725-412	MAINTENANCE - GAS TANKS AN	0.00	600.00	5,000.00	12.00	4,400.00	10,000.00	9,400.00
01-35-725-413	MAINTENANCE - GARAGE	118.96	2,979.90	3,000.00	99.33	20.10	6,000.00	3,020.10
01-35-725-414	MAINTENANCE - SALT BINS	385.75	385.75	500.00	77.15	114.25	1,000.00	614.25
01-35-725-415	NICOR GAS	438.93	1,506.20	4,000.00	37.66	2,493.80	8,000.00	6,493.80
01-35-725-417	SANITARY USER CHARGE	15.73	60.62	236.00	25.69	175.38	472.00	411.38
01-35-725-418	MAINTENANCE - PW BUILDING	1,558.80	12,204.48	8,000.00	152.56	(4,204.48)	16,000.00	3,795.52
BUILDINGS								
		2,518.17	17,736.95	20,736.00	85.54	2,999.05	41,472.00	23,735.05
EQUIPMENT REPAIR								
01-35-735-409	MAINTENANCE - VEHICLES	3,298.33	23,102.10	30,000.00	77.01	6,897.90	60,000.00	36,897.90
01-35-735-411	MAINTENANCE - EQUIPMENT	0.00	1,362.26	1,500.00	90.82	137.74	3,000.00	1,637.74
01-35-735-421	MAINTENANCE - RADIO EQUIPM	0.00	57.76	0.00	100.00	(57.76)		(57.76)
EQUIPMENT REPAIR								
		3,298.33	24,522.12	31,500.00	77.85	6,977.88	63,000.00	38,477.88
SNOW REMOVAL								
01-35-740-287	SNOW REMOVAL CONTRACT	4,400.00	29,443.50	60,000.00	49.07	30,556.50	120,000.00	90,556.50
01-35-740-306	REIMB PERSONAL EXPENSES	0.00	0.00	200.00	0.00	200.00	400.00	400.00
01-35-740-411	MAINTENANCE - EQUIPMENT	208.16	5,824.54	6,000.00	97.08	175.46	12,000.00	6,175.46
SNOW REMOVAL								
		4,608.16	35,268.04	66,200.00	53.27	30,931.96	132,400.00	97,131.96
STREET LIGHTING								
01-35-745-207	ENERGY - STREET LIGHTS	2,758.27	17,764.05	20,800.00	85.40	3,035.95	41,600.00	23,835.95
01-35-745-223	MAINTENANCE - STREET LIGHT	1,836.35	8,259.61	20,000.00	41.30	11,740.39	40,000.00	31,740.39
01-35-745-224	MAINTENANCE - TRAFFIC SIGN	0.00	4,282.08	7,000.00	61.17	2,717.92	14,000.00	9,717.92
STREET LIGHTING								
		4,594.62	30,305.74	47,800.00	63.40	17,494.26	95,600.00	65,294.26
STORM WATER IMPROVEMENTS								
01-35-750-286	JET CLEANING CULVERT	0.00	19,088.50	15,000.00	127.26	(4,088.50)	30,000.00	10,911.50
01-35-750-289	SITE IMPROVEMENTS	0.00	4,329.18	20,000.00	21.65	15,670.82	40,000.00	35,670.82
01-35-750-290	EQUIPMENT RENTAL	56.66	5,248.77	1,500.00	349.92	(3,748.77)	3,000.00	(2,248.77)
01-35-750-328	STREET & ROW MAINTENANCE	1,214.64	105,720.67	83,835.00	126.11	(21,885.60)	167,670.00	61,949.40
01-35-750-329	MAINTENANCE - SAW MILL CRE	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
01-35-750-338	TREE MAINTENANCE	100.00	146,991.00	225,000.00	65.33	78,009.00	450,000.00	303,009.00
01-35-750-381	STORM WATER IMPROVEMENT	0.00	44,851.03	30,000.00	149.50	(14,851.03)	60,000.00	15,148.97

**EXPENDITURE REPORT FOR WILLOWBROOK**  
PERIOD ENDING 03/31/2016

Page: 11/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL
Fund 01 - GENERAL FUND								
STORM WATER IMPROVEMENTS								
		1,371.30	326,229.08	376,085.00	86.74	49,855.92	752,170.00	425,940.92
STREET MAINTENANCE								
01-35-755-279	TRASH REMOVAL	0.00	0.00	2,125.00	0.00	2,125.00	4,250.00	4,250.00
01-35-755-281	ROUTE 83 BEAUTIFICATION	0.00	34,749.72	48,000.00	72.40	13,250.28	96,000.00	61,250.28
01-35-755-282	REIMB EXP - CONSTRUCTION	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-35-755-283	REIMB EXP - OTHER	335.50	335.50	1,800.00	18.64	1,464.50	3,600.00	3,264.50
01-35-755-284	REIMB EXP - BRUSH PICKUP	0.00	19,600.00	23,750.00	82.53	4,150.00	47,500.00	27,900.00
01-35-755-290	EQUIPMENT RENTAL	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
01-35-755-328	STREET & ROW MAINTENANCE	0.00	750.00	20,000.00	3.75	19,250.00	40,000.00	39,250.00
01-35-755-331	OPERATING SUPPLIES	22,485.16	22,485.16	80,000.00	28.11	57,514.84	160,000.00	137,514.84
01-35-755-332	J.U.L.I.E.	0.00	954.12	1,909.00	49.98	954.88	3,818.00	2,863.88
01-35-755-333	ROAD SIGNS	341.95	7,733.55	9,000.00	85.93	1,266.45	18,000.00	10,266.45
01-35-755-401	OPERATING EQUIPMENT	0.00	95.94	5,000.00	1.92	4,904.06	10,000.00	9,904.06
STREET MAINTENANCE		23,162.61	86,703.99	192,834.00	44.96	106,130.01	385,668.00	298,964.01
NUISANCE CONTROL								
01-35-760-258	PEST CONTROL	0.00	900.00	1,000.00	90.00	100.00	2,000.00	1,100.00
01-35-760-259	MOSQUITO ABATEMENT	0.00	28,869.55	32,100.00	89.94	3,230.45	64,200.00	35,330.45
NUISANCE CONTROL		0.00	29,769.55	33,100.00	89.94	3,330.45	66,200.00	36,430.45
Total Dept 35-PUBLIC WORKS DEPARTMENT		79,112.80	1,040,306.11	1,186,302.16	87.69	145,996.05	2,372,604.32	1,332,298.21
Dept 40-BUILDING & ZONING DEPARTMENT								
GENERAL MANAGEMENT								
01-40-400-147	EMPLOYEE BENEFITS - MEDICA	127.39	1,635.40	1,650.46	99.09	15.06	3,300.92	1,665.52
01-40-400-151	IMRF	1,469.27	20,590.17	20,795.00	99.02	204.83	41,590.00	20,999.83
01-40-400-161	SOCIAL SECURITY/FICA	544.67	6,992.69	7,057.15	99.09	64.46	14,114.30	7,121.61
01-40-810-101	SALARIES - PERMANENT EMPL	5,517.28	66,146.74	71,723.00	92.23	5,576.26	143,446.00	77,299.26
01-40-810-102	OVERTIME	849.47	20,732.65	15,413.00	134.51	(5,319.65)	30,826.00	10,093.35
01-40-810-126	SALARIES - CLERICAL	2,053.12	24,614.15	26,689.00	92.23	2,074.85	53,378.00	28,763.85
01-40-810-141	EMPLOYEE BENEFITS - MEDICA	2,453.39	25,476.29	27,346.00	93.16	1,869.71	54,692.00	29,215.71
01-40-810-144	EMPLOYEE BENEFITS - UNEMP	0.00	4.10	165.00	2.48	160.90	330.00	325.90
01-40-810-201	TELEPHONES	99.42	792.14	1,000.00	79.21	207.86	2,000.00	1,207.86
01-40-810-301	OFFICE SUPPLIES	15.28	741.06	750.00	98.81	8.94	1,500.00	758.94
01-40-810-302	PRINTING & PUBLISHING	259.00	578.00	1,000.00	57.80	422.00	2,000.00	1,422.00
01-40-810-303	FUEL/MILEAGE/WASH	20.82	740.99	1,500.00	49.40	759.01	3,000.00	2,259.01
01-40-810-304	SCHOOLS/CONFERENCES/TRA	40.00	1,190.00	1,000.00	119.00	(190.00)	2,000.00	810.00
01-40-810-307	FEES/DUES/SUBSCRIPTIONS	0.00	635.00	500.00	127.00	(135.00)	1,000.00	365.00
01-40-810-311	POSTAGE & METER RENT	0.00	271.27	400.00	67.82	128.73	800.00	528.73
01-40-810-401	OPERATING EQUIPMENT	54.46	201.38	200.00	100.69	(1.38)	400.00	198.62
01-40-810-409	MAINTENANCE - VEHICLES	0.00	120.00	1,000.00	12.00	880.00	2,000.00	1,880.00
GENERAL MANAGEMENT		13,503.57	171,462.03	178,188.61	96.23	6,726.58	356,377.22	184,915.19
DATA PROCESSING								
01-40-815-263	EDP EQUIPMENT MAINTENANC	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-40-815-305	EDP PERSONNEL TRAINING	0.00	264.48	400.00	66.12	135.52	800.00	535.52

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 12/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
01-40-815-306	CONSULTING SERVICES	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
01-40-815-401	EDP OPERATING EQUIPMENT	0.00	0.00	2.00	0.00	2.00	4.00	4.00
DATA PROCESSING		0.00	264.48	1,402.00	18.86	1,137.52	2,804.00	2,539.52
ENGINEERING								
01-40-820-245	FEES - ENGINEERING	330.00	2,866.05	4,000.00	71.65	1,133.95	8,000.00	5,133.95
01-40-820-246	FEES - DRAINAGE ENGINEER	0.00	4,982.78	6,000.00	83.05	1,017.22	12,000.00	7,017.22
01-40-820-247	REIMB EXP - ENGINEERING	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-40-820-254	PLAN REVIEW - ENGINEER	0.00	3,068.35	7,000.00	43.83	3,931.65	14,000.00	10,931.65
01-40-820-255	PLAN REVIEW - STRUCTURAL	0.00	2,529.50	8,000.00	31.62	5,470.50	16,000.00	13,470.50
01-40-820-258	PLAN REVIEW - BUILDING CODE	6,417.78	32,773.94	40,000.00	81.93	7,226.06	80,000.00	47,226.06
01-40-820-259	PLAN REVIEW - DRAINAGE ENGI	1,706.96	11,504.52	10,000.00	115.05	(1,504.52)	20,000.00	8,495.48
ENGINEERING		8,454.74	57,725.14	75,500.00	76.46	17,774.86	151,000.00	93,274.86
INSPECTION								
01-40-830-109	PART TIME - INSPECTOR	3,408.01	39,078.02	25,000.00	156.31	(14,078.02)	50,000.00	10,921.98
01-40-830-115	PLUMBING INSPECTION	1,070.00	6,665.00	6,000.00	111.08	(665.00)	12,000.00	5,335.00
01-40-830-117	ELEVATOR INSPECTION	874.00	8,174.00	7,000.00	116.77	(1,174.00)	14,000.00	5,826.00
01-40-830-119	CODE ENFORCEMENT INSPECT	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
INSPECTION		5,352.01	53,917.02	42,000.00	128.37	(11,917.02)	84,000.00	30,082.98
Total Dept 40-BUILDING & ZONING DEPARTMENT								
		27,310.32	283,368.67	297,090.61	95.38	13,721.94	594,181.22	310,812.55
Fund 01 - GENERAL FUND:								
TOTAL EXPENDITURES		686,148.85	7,919,331.36	9,802,441.08	80.79	1,883,109.72	19,604,882.16	11,685,550.80

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 13/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2015-16		% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.	
		MONTH	YTD BALANCE	ORIGINAL BUDGET				APPROP.	APPROP. AVAIL.
		03/31/2016	03/31/2016						
<b>Fund 02 - WATER FUND</b>									
<b>Dept 50-WATER DEPARTMENTS</b>									
<b>CAPITAL IMPROVEMENTS</b>									
02-50-440-626	VEHICLES - NEW AND OTHER	0.00	15,474.22	16,000.00		96.71	525.78	32,000.00	16,525.78
02-50-440-694	DISTRIBUTION SYSTEM REPLA	2,330.00	4,458.86	10,000.00		44.59	5,541.14	20,000.00	15,541.14
	<b>CAPITAL IMPROVEMENTS</b>	2,330.00	19,933.08	26,000.00		76.67	6,066.92	52,000.00	32,066.92
<b>ADMINISTRATION</b>									
02-50-400-147	EMPLOYEE BENEFITS - MEDICA	205.00	2,656.87	2,894.00		91.81	237.13	5,788.00	3,131.13
02-50-400-151	IMRF	2,336.08	29,092.67	31,895.00		91.21	2,802.33	63,790.00	34,697.33
02-50-400-161	SOCIAL SECURITY/FICA	876.79	10,585.22	12,374.00		85.54	1,788.78	24,748.00	14,162.78
02-50-401-101	SALARIES - PERMANENT EMPL	9,182.01	109,647.58	119,945.00		91.41	10,297.42	239,890.00	130,242.42
02-50-401-102	OVERTIME	2,400.22	33,395.97	32,944.00		101.37	(451.97)	65,888.00	32,492.03
02-50-401-103	PART TIME - LABOR	881.98	22,611.57	25,000.00		90.45	2,388.43	50,000.00	27,388.43
02-50-401-126	SALARIES - CLERICAL	1,668.76	19,589.91	21,694.00		90.30	2,104.09	43,388.00	23,798.09
02-50-401-141	EMPLOYEE BENEFITS - MEDICA	1,232.10	13,444.24	13,170.00		102.08	(274.24)	26,340.00	12,895.76
02-50-401-144	EMPLOYEE BENEFITS - UNEMP	0.00	120.06	220.00		54.57	99.94	440.00	319.94
02-50-401-201	PHONE - TELEPHONES	1,029.36	10,326.19	9,600.00		107.56	(726.19)	19,200.00	8,873.81
02-50-401-239	FEES - VILLAGE ATTORNEY	0.00	0.00	1,000.00		0.00	1,000.00	2,000.00	2,000.00
02-50-401-301	OFFICE SUPPLIES	27.75	1,507.80	1,639.00		92.00	131.20	3,278.00	1,770.20
02-50-401-302	PRINTING & PUBLISHING	153.00	4,447.53	3,194.00		139.25	(1,253.53)	6,388.00	1,940.47
02-50-401-303	FUEL/MILEAGE/WASH	568.54	3,731.47	4,500.00		82.92	768.53	9,000.00	5,268.53
02-50-401-304	SCHOOLS/CONFERENCES/TRA	0.00	544.00	2,250.00		24.18	1,706.00	4,500.00	3,956.00
02-50-401-306	REIMBURSE PERSONAL EXPEN	0.00	0.00	150.00		0.00	150.00	300.00	300.00
02-50-401-307	FEES/DUES/SUBSCRIPTIONS	4.50	348.50	750.00		46.47	401.50	1,500.00	1,151.50
02-50-401-311	POSTAGE & METER RENT	0.00	5,914.41	6,160.00		96.01	245.59	12,320.00	6,405.59
02-50-401-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00		0.00	500.00	1,000.00	1,000.00
	<b>ADMINISTRATION</b>	20,566.09	267,963.99	289,879.00		92.44	21,915.01	579,758.00	311,794.01
<b>OTHER</b>									
02-50-449-102	INTEREST EXPENSE	0.00	7,163.00	0.00		100.00	(7,163.00)		(7,163.00)
	<b>OTHER</b>	0.00	7,163.00	0.00		100.00	(7,163.00)		(7,163.00)
<b>DATA PROCESSING</b>									
02-50-417-212	EDP SOFTWARE	0.00	14,235.88	15,650.00		90.96	1,414.12	31,300.00	17,064.12
02-50-417-263	EDP EQUIPMENT MAINTENANC	0.00	545.00	2,000.00		27.25	1,455.00	4,000.00	3,455.00
02-50-417-305	EDP PERSONNEL TRAINING	0.00	0.00	500.00		0.00	500.00	1,000.00	1,000.00
02-50-417-401	EDP OPERATING EQUIPMENT	0.00	329.98	4.00		8,249.50	(325.98)	8.00	(321.98)
	<b>DATA PROCESSING</b>	0.00	15,110.86	18,154.00		83.24	3,043.14	36,308.00	21,197.14
<b>ENGINEERING</b>									
02-50-405-245	FEES - ENGINEERING	0.00	729.00	2,575.00		28.31	1,846.00	5,150.00	4,421.00
	<b>ENGINEERING</b>	0.00	729.00	2,575.00		28.31	1,846.00	5,150.00	4,421.00
<b>TRANSFERS TO OTHER FUNDS</b>									
02-50-410-501	REIMBURSE OVERHEAD GENER	39,184.83	431,033.13	470,218.00		91.67	39,184.87	940,436.00	509,402.87
02-50-900-109	TRANSFER TO WATER CAPITAL	0.00	100,000.00	100,000.00		100.00	0.00	200,000.00	100,000.00
02-50-900-111	TRANSFER TO DEBT SERVICE	0.00	32,832.00	32,832.00		100.00	0.00	65,664.00	32,832.00
02-50-900-112	TRANSFER TO DEBT SERVICE -	0.00	14,287.92	21,451.00		66.61	7,163.08	42,902.00	28,614.08

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 14/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 02 - WATER FUND								
TRANSFERS TO OTHER FUNDS								
		39,184.83	578,153.05	624,501.00	92.58	46,347.95	1,249,002.00	670,848.95
WATER PRODUCTION								
02-50-420-206	ENERGY - ELECTRIC PUMP	3,465.65	14,845.08	16,000.00	92.78	1,154.92	32,000.00	17,154.92
02-50-420-294	LANDSCAPING - WELLS 1 & 3	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-420-297	LANDSCAPING - STANDPIPE	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
02-50-420-361	CHEMICALS	0.00	719.47	1,750.00	41.11	1,030.53	3,500.00	2,780.53
02-50-420-362	SAMPLING ANALYSIS	104.50	1,355.25	2,678.00	50.61	1,322.75	5,356.00	4,000.75
02-50-420-488	MAINTENANCE - PUMPS & WELL	0.00	435.00	500.00	87.00	65.00	1,000.00	565.00
02-50-420-491	PUMP INSPECTION REPAIR MAI	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-420-575	PURCHASE OF WATER	122,850.50	1,431,069.90	1,788,287.00	80.02	357,217.10	3,576,574.00	2,145,504.10
WATER PRODUCTION								
		126,420.65	1,448,424.70	1,811,215.00	79.97	362,790.30	3,622,430.00	2,174,005.30
WATER STORAGE								
02-50-425-473	WELLHOUSE REPAIRS & MAINT	0.00	2,183.79	1,000.00	218.38	(1,183.79)	2,000.00	(183.79)
02-50-425-474	WELLHOUSE REPAIRS & MAIN -	0.00	720.00	1,000.00	72.00	280.00	2,000.00	1,280.00
02-50-425-475	MATERIALS & SUPPLIES- STAN	21.00	2,181.00	1,500.00	145.40	(681.00)	3,000.00	819.00
02-50-425-485	REPAIRS & MAINTENANCE-STA	594.36	5,614.48	5,985.00	93.81	370.52	11,970.00	6,355.52
WATER STORAGE								
		615.36	10,699.27	9,485.00	112.80	(1,214.27)	18,970.00	8,270.73
TRANSPORTATION/DISTRIBUTION								
02-50-430-276	LEAK SURVEYS	2,272.25	14,258.92	7,500.00	190.12	(6,758.92)	15,000.00	741.08
02-50-430-277	WATER DISTRIBUTION REPAIRS	14,993.38	103,484.57	95,000.00	108.93	(8,484.57)	190,000.00	86,515.43
02-50-430-299	LANDSCAPING - OTHER	0.00	14,116.08	4,000.00	352.90	(10,116.08)	8,000.00	(6,116.08)
02-50-430-401	OPERATING EQUIPMENT	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
02-50-430-425	J. U. L. I. E. MAINTENANCE & SU	1,268.86	2,474.88	750.00	329.98	(1,724.88)	1,500.00	(974.88)
02-50-430-476	MATERIAL & SUPPLIES - DISTRI	7,857.00	29,895.12	10,000.00	298.95	(19,895.12)	20,000.00	(9,895.12)
TRANSPORTATION/DISTRIBUTION								
		26,391.49	164,229.57	118,250.00	138.88	(45,979.57)	236,500.00	72,270.43
METERS & BILLING								
02-50-435-278	METERS FLOW TESTING	142.25	936.85	12,000.00	7.81	11,063.15	24,000.00	23,063.15
02-50-435-461	NEW METERING EQUIPMENT	0.00	335.15	10,000.00	3.35	9,664.85	20,000.00	19,664.85
02-50-435-462	METER REPLACEMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-435-463	MAINTENANCE - METER EQUIP	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
METERS & BILLING								
		142.25	1,272.00	27,500.00	4.63	26,228.00	55,000.00	53,728.00
Total Dept 50-WATER DEPARTMENT								
		215,650.67	2,513,678.52	2,927,559.00	85.86	413,880.48	5,855,118.00	3,341,439.48
Fund 02 - WATER FUND:								
TOTAL EXPENDITURES								
		215,650.67	2,513,678.52	2,927,559.00	85.86	413,880.48	5,855,118.00	3,341,439.48

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 15/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 03 - HOTEL/MOTEL TAX FUND								
Dept 53-HOTEL/MOTEL								
COMMUNITY RELATIONS								
03-53-435-303	WILLOWBROOK MOBILE PHONE	0.00	3,773.75	2,750.00	137.23	(1,023.75)	5,500.00	1,726.25
03-53-435-316	LANDSCAPE BEAUTIFICATION	0.00	277.60	3,000.00	9.25	2,722.40	6,000.00	5,722.40
03-53-435-317	ADVERTISING	0.00	19,346.93	60,450.00	32.00	41,103.07	120,900.00	101,553.07
03-53-435-319	CHAMBER DIRECTORY	0.00	3,000.00	3,000.00	100.00	0.00	6,000.00	3,000.00
COMMUNITY RELATIONS								
		0.00	26,398.28	69,200.00	38.15	42,801.72	138,400.00	112,001.72
ADMINISTRATION								
03-53-401-307	FEES/DUES/SUBSCRIPTIONS	3,000.00	13,288.96	9,000.00	147.66	(4,288.96)	18,000.00	4,711.04
03-53-401-311	POSTAGE & METER RENT	0.00	19.73	125.00	15.78	105.27	250.00	230.27
ADMINISTRATION								
		3,000.00	13,308.69	9,125.00	145.85	(4,183.69)	18,250.00	4,941.31
SPECIAL EVENTS								
03-53-436-378	WINE & DINE INTELLIGENTLY	0.00	1,062.12	2,000.00	53.11	937.88	4,000.00	2,937.88
03-53-436-379	SPECIAL PROMOTIONAL EVENT	0.00	2,500.00	2,500.00	100.00	0.00	5,000.00	2,500.00
SPECIAL EVENTS								
		0.00	3,562.12	4,500.00	79.16	937.88	9,000.00	5,437.88
Total Dept 53-HOTEL/MOTEL								
		3,000.00	43,269.09	82,825.00	52.24	39,555.91	165,650.00	122,380.91
Fund 03 - HOTEL/MOTEL TAX FUND:								
TOTAL EXPENDITURES								
		3,000.00	43,269.09	82,825.00	52.24	39,555.91	165,650.00	122,380.91

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 16/22

PERIOD ENDING 03/31/2016

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 04 - MOTOR FUEL TAX FUND								
Dept 56-MOTOR FUEL TAX								
CAPITAL IMPROVEMENTS								
04-56-430-684	STREET MAINTENANCE CONTR	0.00	184,854.19	225,000.00	82.16	40,145.81	450,000.00	265,145.81
	CAPITAL IMPROVEMENTS	0.00	184,854.19	225,000.00	82.16	40,145.81	450,000.00	265,145.81
Total Dept 56-MOTOR FUEL TAX								
		0.00	184,854.19	225,000.00	82.16	40,145.81	450,000.00	265,145.81
Fund 04 - MOTOR FUEL TAX FUND:								
TOTAL EXPENDITURES								
		0.00	184,854.19	225,000.00	82.16	40,145.81	450,000.00	265,145.81



EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 06 - SSA ONE BOND & INTEREST FUND								
Dept 60-SSA BOND								
OTHER								
06-60-550-401	BOND PRINCIPAL EXPENSE	0.00	135,000.00	135,000.00	100.00	0.00	270,000.00	135,000.00
06-60-550-402	BOND INTEREST EXPENSE	0.00	187,315.00	187,315.00	100.00	0.00	374,630.00	187,315.00
OTHER		0.00	322,315.00	322,315.00	100.00	0.00	644,630.00	322,315.00
Total Dept 60-SSA BOND								
		0.00	322,315.00	322,315.00	100.00	0.00	644,630.00	322,315.00
Fund 06 - SSA ONE BOND & INTEREST FUND:								
TOTAL EXPENDITURES								
		0.00	322,315.00	322,315.00	100.00	0.00	644,630.00	322,315.00

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 18/22

PERIOD ENDING 03/31/2016

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
Fund 07 - POLICE PENSION FUND							
Dept 62							
ADMINISTRATION							
07-62-401-242	LEGAL FEES	0.00	400.00	0.00	100.00	(400.00)	(400.00)
07-62-401-251	AUDIT FEES	0.00	4,455.00	0.00	100.00	(4,455.00)	(4,455.00)
07-62-401-252	ACTUARY SERVICES	0.00	4,400.00	0.00	100.00	(4,400.00)	(4,400.00)
07-62-401-253	FINANCIAL ADVISORY FEES	0.00	24,529.40	0.00	100.00	(24,529.40)	(24,529.40)
07-62-401-254	FIDUCIARY INSURANCE	0.00	3,008.00	0.00	100.00	(3,008.00)	(3,008.00)
07-62-401-304	SCHOOL/CONFERENCES/TRAV	0.00	3,143.20	0.00	100.00	(3,143.20)	(3,143.20)
07-62-401-307	FEES/DUES/SUBSCRIPTIONS	795.00	795.00	0.00	100.00	(795.00)	(795.00)
07-62-401-531	FILING FEE - IL DEPT OF INSUR	0.00	3,630.56	0.00	100.00	(3,630.56)	(3,630.56)
ADMINISTRATION		795.00	44,361.16	0.00	100.00	(44,361.16)	(44,361.16)
PENSION BENEFITS							
07-62-401-581	PENSION BENEFITS	69,725.27	681,185.96	0.00	100.00	(681,185.96)	(681,185.96)
07-62-401-582	WIDOW'S PENSION	3,209.37	35,303.03	0.00	100.00	(35,303.03)	(35,303.03)
07-62-401-583	DISABILITY BENEFITS	4,492.91	49,047.37	0.00	100.00	(49,047.37)	(49,047.37)
07-62-401-586	SEPARATION REFUNDS	0.00	6,252.34	0.00	100.00	(6,252.34)	(6,252.34)
PENSION BENEFITS		77,427.55	771,788.70	0.00	100.00	(771,788.70)	(771,788.70)
Total Dept 62		78,222.55	816,149.86	0.00	100.00	(816,149.86)	(816,149.86)
Fund 07 - POLICE PENSION FUND:							
TOTAL EXPENDITURES		78,222.55	816,149.86	0.00	100.00	(816,149.86)	(816,149.86)

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 19/22

PERIOD ENDING 03/31/2016

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND								
Dept 65-WATER CAPITAL IMPROVEMENTS								
CAPITAL IMPROVEMENTS								
09-65-440-600	WATER SYSTEM IMPROVEMEN	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
09-65-440-602	MTU REPLACEMENT	0.00	2,214.98	0.00	100.00	(2,214.98)		(2,214.98)
09-65-440-603	VALVE INSERTION PROGRAM	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
09-65-440-604	WATER TANK REPAIRS	190.00	409,395.84	392,400.00	104.33	(16,995.84)	784,800.00	375,404.16
CAPITAL IMPROVEMENTS		190.00	411,610.82	413,400.00	99.57	1,789.18	826,800.00	415,189.18
Total Dept 65-WATER CAPITAL IMPROVEMENTS								
		190.00	411,610.82	413,400.00	99.57	1,789.18	826,800.00	415,189.18
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:								
TOTAL EXPENDITURES								
		190.00	411,610.82	413,400.00	99.57	1,789.18	826,800.00	415,189.18

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 20/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
Fund 10 - CAPITAL PROJECT FUND							
Dept 68-CAPITAL PROJECTS							
CAPITAL IMPROVEMENTS							
10-68-540-422	COMMUNITY PARK IMPROVEME	0.00	0.00	84,698.00	0.00	84,698.00	169,396.00
	CAPITAL IMPROVEMENTS	0.00	0.00	84,698.00	0.00	84,698.00	169,396.00
OTHER							
10-68-550-404	BOND ISSUANCE COSTS	0.00	0.00	800.00	0.00	800.00	1,600.00
OTHER		0.00	0.00	800.00	0.00	800.00	1,600.00
Total Dept 68-CAPITAL PROJECTS							
		0.00	0.00	85,498.00	0.00	85,498.00	170,996.00
Fund 10 - CAPITAL PROJECT FUND:							
TOTAL EXPENDITURES							
		0.00	0.00	85,498.00	0.00	85,498.00	170,996.00

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 03/31/2016

Page: 21/22

APPROP. APPROP. AVAIL.

ACTIVITY FOR  
MONTH  
03/31/2016

2015-16  
ORIGINAL  
BUDGET

YTD BALANCE  
03/31/2016

% BDGT  
USED

AVAILABLE  
BALANCE

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 11 - DEBT SERVICE FUND								
Dept 70-DEBT SERVICE FUND								
OTHER								
11-70-550-401	BOND PRINCIPAL EXPENSE	0.00	115,000.00	115,000.00	100.00	0.00	230,000.00	115,000.00
11-70-550-402	BOND INTEREST EXPENSE	0.00	95,348.53	102,512.00	93.01	7,163.47	205,024.00	109,675.47
11-70-550-404	BOND ISSUANCE COSTS	0.00	(191.04)	800.00	(23.88)	991.04	1,600.00	1,791.04
OTHER		0.00	210,157.49	218,312.00	96.26	8,154.51	436,624.00	226,466.51

Total Dept 70-DEBT SERVICE FUND		0.00	210,157.49	218,312.00	96.26	8,154.51	436,624.00	226,466.51
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Fund 11 - DEBT SERVICE FUND:

TOTAL EXPENDITURES

		0.00	210,157.49	218,312.00	96.26	8,154.51	436,624.00	226,466.51
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## EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 03/31/2016

Page: 22/22

APPROP. APPROP. AVAIL.

ACTIVITY FOR MONTH	YTD BALANCE	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
03/31/2016	03/31/2016			

GL NUMBER DESCRIPTION

Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &amp; Dept 75

CAPITAL IMPROVEMENTS

14-75-920-245	ENGINEERING	0.00	0.00	20,000.00	0.00	20,000.00	40,000.00	40,000.00
14-75-930-410	VILLAGE HALL REMODEL (835 M	793.00	49,114.42	20,000.00	245.57	(29,114.42)	40,000.00	(9,114.42)
14-75-930-411	POLICE DEPT REMODEL (7760	7,580.50	97,582.85	3,140,000.00	3.11	3,042,417.15	6,280,000.00	6,182,417.15
14-75-930-412	CRC REMODEL (825 MIDWAY D	399.58	11,792.02	12,500.00	94.34	707.98	25,000.00	13,207.98
	CAPITAL IMPROVEMENTS	8,773.08	158,489.29	3,192,500.00	4.96	3,034,010.71	6,385,000.00	6,226,510.71

Total Dept 75

8,773.08	158,489.29	3,192,500.00	4.96	3,034,010.71	6,385,000.00	6,226,510.71
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Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION

TOTAL EXPENDITURES

8,773.08	158,489.29	3,192,500.00	4.96	3,034,010.71	6,385,000.00	6,226,510.71
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TOTAL EXPENDITURES - ALL FUNDS

991,985.15	12,579,855.62	17,269,850.08	72.84	4,689,994.46	25,000.00	13,207.98
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# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

### ITEM TITLE:

AN ORDINANCE AMENDING SECTION 1-6-2: ENTITLED "EXPENSES; COMPENSATION:" OF CHAPTER 6, ENTITLED "VILLAGE OFFICERS" OF TITLE 1 ENTITLED "ADMINISTRATIVE" OF THE VILLAGE CODE OF ORDINANCES OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

AGENDA NO. 5f

AGENDA DATE: 4/11/16

STAFF REVIEW: Tim Halik, Village Administrator

SIGNATURE: Tim Halik

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: THOMAS BASTIAN TH

RECOMMENDED BY: Tim Halik, Village Administrator

SIGNATURE: Tim Halik

REVIEWED & APPROVED BY COMMITTEE:

YES ☐

NO ☒

N/A ☐

### ITEM HISTORY (ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY, ETC.)

During recent budget discussions, members of the Village Board asked when the last time that Trustee compensation was reviewed. On June 11, 2012, the Village Board passed an ordinance increasing the compensation for the elected Mayor and elected Village Clerk. However, at that time, no adjustment was made to Trustee compensation. According to Village records, compensation for elected Trustees was last adjusted in 1990, and at that time, the compensation was set at a \$100 stipend per Board meeting.

### ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The consensus of the Board in attendance at the recent budget meeting when this matter was raised was to increase the compensation for trustees to a \$200 stipend per Board meeting. The Village Attorney was asked to draft the attached amendatory ordinance, which will serve to revise the Village Code of Ordinances accordingly. Per the Illinois Municipal Code, the compensation changes will not commence until after the expiration of the incumbent Trustees terms of office following a general municipal election. Since the terms of our Trustees are staggered, three (3) of the Trustees elected in 2017 will receive the increased compensation, and the other three (3) Trustees elected in 2019 will receive the increased compensation.

### ACTION PROPOSED:

Pass the Ordinance.

**ORDINANCE NO. 16-O-\_\_\_\_\_**

**AN ORDINANCE AMENDING SECTION 1-6-2: ENTITLED "EXPENSES;  
COMPENSATION:" OF CHAPTER 6, ENTITLED "VILLAGE OFFICERS"  
OF TITLE 1 ENTITLED "ADMINISTRATIVE" OF THE VILLAGE CODE OF  
ORDINANCES OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS**

WHEREAS, Sections 3.1-50-5 and 3.1-50-10 of the Illinois Municipal Code (65 ILCS 5/3.1-50-5 and 3.1-50-10) and Title 1, Chapter 6 of the Willowbrook Municipal Code each authorize the corporate authorities of the Village of Willowbrook to fix the salary or other compensation of its elected officials by ordinance;

WHEREAS, Article VII, §9(b), of the Illinois Constitution and Sections 3.1-50-5 and 3.1-50-10 of the Illinois Municipal Code (65 ILCS 5/3.1-50-5 and 3.1-50-10) each provide that an increase or decrease in the salary of an elected officer of any unit of local government shall not take effect during the term for which that officer is elected;

WHEREAS, Section 3.1-50-10 of the Illinois Municipal Code (65 ILCS 5/3.1-50-10) and Section 2 of the Local Government Officer Compensation Act (50 ILCS 145/2) provide that the compensation of elected officers shall be fixed at least 180 days before the beginning of the terms of the officers whose compensation is to be fixed; and

WHEREAS, the Mayor and Board of Trustees of the Village of Willowbrook have determined that it is appropriate, necessary and in the public interest that it amend the Willowbrook Municipal Code



regarding the compensation of the Village Trustees;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

Section 1. The facts and statements contained in the preambles to this ordinance are found to be true and correct and are hereby adopted as the findings of the corporate authority of the Village of Willowbrook, as if fully restated herein, as part of this ordinance.

Section 2. That Title 1, Chapter 6, sections 1-6-2(B) and (C) of the Willowbrook Municipal Code Ordinances, as amended, are hereby further amended as follows:

The second paragraph of Section 1-6-2(B) shall be deleted in its entirety. Section 1-6-2(B) is further amended by deleting "One Hundred Dollars (\$100.00)" from paragraph 4 therein, and inserting "Two Hundred Dollars (\$200.00)" in lieu thereof, and by adding the word "emergency" after the word "scheduled" in paragraph 4 therein.

The remaining provisions of Section 1-6-2(B) shall remain in full force and effect and unamended by this Ordinance.

Section 1-6-2(C) shall be deleted in its entirety.

Section 3. That any ordinance, or portion of any ordinance, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

**PASSED and APPROVED** this 11th day of April, 2016, by a roll call vote as follows:

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

## BOARD MEETING

### AGENDA ITEM - HISTORY/COMMENTARY

AN ORDINANCE DECLARING SURPLUS PROPERTY AND  
AUTHORIZING THE SALE OF THE SAME.

AGENDA NO.

5g

AGENDA DATE: 04/11/2016

STAFF REVIEW: MARK SHELTON

SIGNATURE:



LEGAL REVIEW: TOM BASTIAN

SIGNATURE:



RECOMMENDED BY VILLAGE ADMIN.: TIM HALIK

SIGNATURE:



REVIEWED & APPROVED BY COMMITTEE: YES ☐ N/A ☒

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM,  
OTHER PERTINENT HISTORY)

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

Staff has a Village owned vehicle deemed surplus ready for disposal.

VIN	Year	Make	Model
2C3CDXAT2CH226628	2012	DODGE	CHARGER
2B3CL1CT6BH551890	2011	DODGE	CHARGER
JN8AZ08W14W307011	2004	NISSAN	MURANO

Staff recommends the Mayor and Board of Trustees pass the ordinance authorizing the sale of the vehicles listed above.

ACTION PROPOSED:

PASSAGE OF THE ORDINANCE

ORDINANCE NO. 16-O-\_\_\_\_

AN ORDINANCE DECLARING SURPLUS PROPERTY AND AUTHORIZING THE SALE  
OF THE SAME.

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WHEREAS, in the opinion of a majority of the corporate authorities of the Village of Willowbrook, it is no longer necessary or useful or for the best interests of the Village of Willowbrook, to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Willowbrook to dispose of said personal property.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook as follows:

SECTION ONE: Pursuant to 65 ILCS 5/11-76-4, the Mayor and Board of Trustees of the Village of Willowbrook find that the property legally described on Exhibit "A" attached hereto and made a part of, now owned by the Village of Willowbrook, is no longer necessary or useful to the Village of Willowbrook and the best interests of the Village of Willowbrook will be served by its disposal.

SECTION TWO: Pursuant to 65 ILCS 5/11-76-4, the Village Administrator is hereby authorized and directed to dispose of the property set forth on Exhibit "A" now owned by

the Village of Willowbrook in any manner he deems appropriate, with or without advertisement.

SECTION THREE: The sale or disposition of said surplus property is "AS IS" with no warranty either express or implied of merchant ability or fitness for particular purpose.

SECTION FOUR: This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED and APPROVED this 11<sup>th</sup> day of April, 2016.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

ROLL CALL VOTE:      AYES: \_\_\_\_\_  
                             NAYS: \_\_\_\_\_  
                             ABSTENTIONS: \_\_\_\_\_  
                             ABSENT: \_\_\_\_\_

**EXHIBIT "A"**

<b>VIN</b>	<b>Year</b>	<b>Make</b>	<b>Model</b>
<b>2C3CDXAT2CH226628</b>	<b>2012</b>	<b>DODGE</b>	<b>CHARGER</b>
<b>2B3CL1CT6BH551890</b>	<b>2011</b>	<b>DODGE</b>	<b>CHARGER</b>
<b>JN8AZ08W14W307011</b>	<b>2004</b>	<b>NISSAN</b>	<b>MURANO</b>

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

### ITEM TITLE:

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO  
EXECUTE A CERTAIN AGREEMENT – STREETLIGHT MAINTENANCE SERVICES  
– BETWEEN THE VILLAGE OF WILLOWBROOK AND RAG'S ELECTRIC

AGENDA NO. 5h

AGENDA DATE: 4/11/16

STAFF REVIEW: Tim Halik,  
Village Administrator

SIGNATURE: Tim Halik

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: THOMAS BASTIAN TH.

RECOMMENDED BY: Tim Halik,  
Village Administrator

SIGNATURE: Tim Halik

REVIEWED & APPROVED BY COMMITTEE: YES ☐ NO ☒ N/A ☐

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

The Village's annual streetlight maintenance contract includes the maintenance and repair of all Village-owned streetlights throughout town (approximately 246). In 2012, after a competitive bidding process, the low bid was received by Rag's Electric, and the contract was awarded to them. Rag's Electric has provided the service to the Village since that time. The following is a history of the contract price charged to the Village by Rag's Electric:

CONTRACT TERM	VENDOR	CONTRACT TOTAL UNIT PRICES	% CHANGE
FY 2012-2013	Rag's Electric	\$9,395.00	-
FY 2013-2014	Rag's Electric	\$9,667.46	2.9%
FY 2014-2015	Rag's Electric	\$10,720.00	11%
FY 2015-2016	Rag's Electric	\$10,720.00	0%

Staff is very pleased with the quality of services currently provided by Rag's Electric. Therefore, staff asked whether they would consider a contract extension for a subsequent season, and if so, to provide a price proposal. Rag's responded that they would be willing to extend the contract for a subsequent year with no increase in unit prices. This would be the second year in a row that Rag's has offered to freeze the unit prices they charge.

### ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Staff recommends that a one-year contract extension be awarded to Rag's Electric at the same unit prices as the 2015/16 season.

### ACTION PROPOSED:

Adopt Resolution.

RESOLUTION NO. 16-R-\_\_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A  
CERTAIN AGREEMENT – STREETLIGHT MAINTENANCE SERVICES – BETWEEN THE  
VILLAGE OF WILLOWBROOK AND RAG’S ELECTRIC

---

WHEREAS, in the opinion of at least two-thirds (2/3) of the Trustees then holding office,  
it is in the best interests of the Village to waive the competitive bidding process and to  
authorize the Mayor and Village Clerk to execute an Agreement with Rag’s Electric, for the  
purposes of providing streetlight maintenance services to the Village of Willowbrook.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of  
Willowbrook, DuPage County, Illinois, as follows;

SECTION ONE: That the competitive bidding process be waived and that the Mayor and  
Village Clerk be and the same are hereby authorized to execute an Agreement with Rag’s  
Electric, in substantially the same form attached hereto as Exhibit “A” and made a part hereof,  
for the purposes of Rag’s Electric providing streetlight maintenance services to the Village of  
Willowbrook.

SECTION TWO: That all resolutions or parts thereof, in conflict with the provisions of this  
Resolution are, to the extent of such conflict, expressly repealed.

SECTION THREE: That this Resolution shall be in full force and effect from and after its  
adoption, approval and publication in pamphlet form as provided by law.

ADOPTED and APPROVED this 11th day of April, 2016.

APPROVED:

---

Mayor



ATTEST:

\_\_\_\_\_  
Village Clerk

ROLL CALL VOTE: AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

AGREEMENT

THIS AGREEMENT made and entered into this 11th day of April, 2016, by and between the Village of Willowbrook, a municipal corporation of the State of Illinois, and Rag's Electric.

WITNESSETH:

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, provides in part that units of local government, including municipalities, may contract with individuals in any manner not prohibited by law or by ordinance.

WHEREAS, by Resolution 15-R-11, the Mayor and Village Clerk were authorized to execute, and did execute, a certain contract with Rag's Electric for the purposes of providing streetlight maintenance services to the Village of Willowbrook for the period from May 1, 2015, to April 30, 2016, a copy of which is attached hereto and incorporated herein as Exhibit "A" ("Contract"); and,

WHEREAS, the Village has determined it is in the best interests of the Village to extend the term of the Contract from May 1, 2016, to April 30, 2017, with no increases in the schedule of unit prices.

WHEREAS, Rag's Electric has agreed to provide such services as set forth in the Contract with no increases in the schedule of unit prices.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants, conditions and agreements herein contained, the adequacy and sufficiency of which the parties hereto hereby acknowledge, the parties hereto agree as follows:

Section 1. Incorporation of Recitals. The preambles set forth hereinabove are incorporated herein as substantive provisions of this AGREEMENT as if fully set out in this Section 1.

Section 2. The Village and Rag's Electric hereby extend the term of the Contract for the period from May 1, 2016 to April 30, 2017, with no increases in the schedule of unit prices.

Section 3. Notwithstanding anything to the contrary, Rag's Electric hereby agrees to provide current insurance certificates and insurance coverage information for the period from May 1, 2016, to April 30, 2017, as otherwise described and set forth in the Contract.

Section 4. This AGREEMENT is executed in multiple counterparts, each of which shall be deemed to be and shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date first above written.

VILLAGE OF WILLOWBROOK, an Illinois  
Municipal Corporation,

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

Rag's Electric

By: \_\_\_\_\_

Its: \_\_\_\_\_

ATTEST:

\_\_\_\_\_

**EXHIBIT "A" TO AGREEMENT**

*ATTACH FULLY EXECUTED COPY OF THE FOLLOWING:*

SPECIFICATIONS AND CONTRACT DOCUMENTS  
FOR  
STREETLIGHT MAINTENANCE SERVICES

CONTRACT PERIOD: MAY 1, 2015 - APRIL 30, 2016

BIDDER: Rag's Electric, 16244 Bluff Road, Lemont, IL 60439

Exhibit "A"

RESOLUTION NO. 15-R- 11

COPY

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A CERTAIN AGREEMENT – STREETLIGHT MAINTENANCE SERVICES – BETWEEN THE VILLAGE OF WILLOWBROOK AND RAG'S ELECTRIC

---

WHEREAS, in the opinion of at least two-thirds (2/3) of the Trustees then holding office, it is in the best interests of the Village to waive the competitive bidding process and to authorize the Mayor and Village Clerk to execute an Agreement with Rag's Electric, for the purposes of providing streetlight maintenance services to the Village of Willowbrook.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows;


SECTION ONE: That the competitive bidding process be waived and that the Mayor and Village Clerk be and the same are hereby authorized to execute an Agreement with Rag's Electric, in substantially the same form attached hereto as Exhibit "A" and made a part hereof, for the purposes of Rag's Electric providing streetlight maintenance services to the Village of Willowbrook.

SECTION TWO: That all resolutions or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

SECTION THREE: That this Resolution shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

ADOPTED and APPROVED this 23rd day of March, 2015.

APPROVED:

  
Mayor

ATTEST:

Leroy R. Hansen  
Village Clerk



ROLL CALL VOTE: AYES: Benglund, Kelly, Mistele, Neal, Ogerina  
NAYS: 0  
ABSTENTIONS: 0  
ABSENT: DAVI

## AGREEMENT

THIS AGREEMENT made and entered into this 23rd day of March, 2015, by and between the Village of Willowbrook, a municipal corporation of the State of Illinois, and Rag's Electric.

### WITNESSETH:

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, provides in part that units of local government, including municipalities, may contract with individuals in any manner not prohibited by law or by ordinance.

WHEREAS, by Resolution 14-R-16, the Mayor and Village Clerk were authorized to execute, and did execute, a certain contract with Rag's Electric for the purposes of providing streetlight maintenance services to the Village of Willowbrook for the period from May 1, 2014, to April 30, 2015, a copy of which is attached hereto and incorporated herein as Exhibit "A" ("Contract"); and,

WHEREAS, the Village has determined it is in the best interests of the Village to extend the term of the Contract from May 1, 2015, to April 30, 2016, with no increases in the schedule of unit prices.

WHEREAS, Rag's Electric has agreed to provide such services as set forth in the Contract with no increases in the schedule of unit prices.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants, conditions and agreements herein contained, the adequacy and sufficiency of which the parties hereto hereby acknowledge, the parties hereto agree as follows:


Section 1. Incorporation of Recitals. The preambles set forth hereinabove are incorporated herein as substantive provisions of this AGREEMENT as if fully set out in this Section 1.

Section 2. The Village and Rag's Electric hereby extend the term of the Contract for the period from May 1, 2015 to April 30, 2016, with no increases in the schedule of unit prices.

Section 3. Notwithstanding anything to the contrary, Rag's Electric hereby agrees to provide current insurance certificates and insurance coverage information for the period from May 1, 2015, to April 30, 2016, as otherwise described and set forth in the Contract.

Section 4. This AGREEMENT is executed in multiple counterparts, each of which shall be deemed to be and shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date first above written.

ATTEST:  
  
Larry R. Hansen  
Village Clerk

VILLAGE OF WILLOWBROOK, an Illinois  
Municipal Corporation,

By: Frank A. Smith  
Mayor

Rag's Electric

By: \_\_\_\_\_

Its: \_\_\_\_\_

ATTEST:

\_\_\_\_\_



**EXHIBIT "A" TO AGREEMENT**

*ATTACH FULLY EXECUTED COPY OF THE FOLLOWING:*

SPECIFICATIONS AND CONTRACT DOCUMENTS  
FOR  
STREETLIGHT MAINTENANCE SERVICES

CONTRACT PERIOD: MAY 1, 2014 – APRIL 30, 2015

BIDDER: Rag's Electric, 16244 Bluff Road, Lemont, IL 60439

*APPROXIMATELY FORTY-SIX (46) PAGES*

RESOLUTION NO. 14-R- 16

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A CERTAIN AGREEMENT – STREETLIGHT MAINTENANCE SERVICES – BETWEEN THE VILLAGE OF WILLOWBROOK AND RAG'S ELECTRIC

---

WHEREAS, in the opinion of at least two-thirds (2/3) of the Trustees then holding office, it is in the best interests of the Village to waive the competitive bidding process and to authorize the Mayor and Village Clerk to execute an Agreement with Rag's Electric, for the purposes of providing streetlight maintenance services to the Village of Willowbrook.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows;

SECTION ONE: That the competitive bidding process be waived and that the Mayor and Village Clerk be and the same are hereby authorized to execute an Agreement with Rag's Electric, in substantially the same form attached hereto as Exhibit "A" and made a part hereof, for the purposes of Rag's Electric providing streetlight maintenance services to the Village of Willowbrook.

SECTION TWO: That all resolutions or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.


SECTION THREE: That this Resolution shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

ADOPTED and APPROVED this 28th day of April, 2014.



ATTEST:

APPROVED:

  
Mayor

Leroy Hansen  
Village Clerk

ROLL CALL VOTE: AYES: Baker, Bendjunt, Davi, Kelly, Metzle, Oggerino  
NAYS: 0  
ABSTENTIONS: 0  
ABSENT: 0

## AGREEMENT

THIS AGREEMENT made and entered into this 28 day of April, 2014, by and between the Village of Willowbrook, a municipal corporation of the State of Illinois, and Rag's Electric.

### WITNESSETH:

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, provides in part that units of local government, including municipalities, may contract with individuals in any manner not prohibited by law or by ordinance.

WHEREAS, by Resolution 13-R-19, the Mayor and Village Clerk were authorized to execute, and did execute, a certain contract with Rag's Electric for the purposes of providing streetlight maintenance services to the Village of Willowbrook for the period from May 1, 2013, to April 30, 2014, a copy of which is attached hereto and incorporated herein as Exhibit "A" ("Contract"); and,

WHEREAS, the Village has determined it is in the best interests of the Village to extend the term of the Contract from May 1, 2014, to April 30, 2015, including a rate increase in the following items within the Schedule of Prices:

Item No.	Item	Unit	Quantity	Unit Price	Total
11	Electrician	HR	50	95.00	4750.00
12	Electrician's Helper	HR	40	60.00	2400.00

The revised total amount of the contract not to exceed \$10,720.00; and,

WHEREAS, Rag's Electric has agreed to provide such services as set forth in the Contract for a total cost amount not to exceed \$10,720.00.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants, conditions and agreements herein contained, the adequacy and sufficiency of which the parties hereto hereby acknowledge, the parties hereto agree as follows:

Section 1. Incorporation of Recitals. The preambles set forth hereinabove are incorporated herein as substantive provisions of this AGREEMENT as if fully set out in this Section 1.

Section 2. The Village and Rag's Electric hereby extend the term of the Contract for the period from May 1, 2014, to April 30, 2015, including the aforementioned item rate increases, with the total revised cost amount not to exceed \$10,720.00.

Section 3. Notwithstanding anything to the contrary, Rag's Electric hereby agrees to provide current insurance certificates and insurance coverage information for the period from May 1, 2014, to April 30, 2015, as otherwise described and set forth in the Contract.

Section 4. This AGREEMENT is executed in multiple counterparts, each of which shall be deemed to be and shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date first above written.



ATTEST:

Laraya Hansen  
Village Clerk

VILLAGE OF WILLOWBROOK, an Illinois  
Municipal Corporation,

By: Frank S. Trill  
Mayor

Rag's Electric

By: Robert A. Gunt  
Its: V.P.

ATTEST:

Tracy J. Hill

**EXHIBIT "A" TO AGREEMENT**

*ATTACH FULLY EXECUTED COPY OF THE FOLLOWING:*

SPECIFICATIONS AND CONTRACT DOCUMENTS  
FOR  
STREETLIGHT MAINTENANCE SERVICES

CONTRACT PERIOD: MAY 1, 2013 - APRIL 30, 2014

BIDDER: Rag's Electric, 16244 Bluff Road, Lemont, IL 60439

*APPROXIMATELY FORTY-ONE (41) PAGES*

RESOLUTION NO. 13-R- 19

A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A CERTAIN AGREEMENT – STREETLIGHT MAINTENANCE SERVICES – BETWEEN THE VILLAGE OF WILLOWBROOK AND RAG'S ELECTRIC

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WHEREAS, in the opinion of at least two-thirds (2/3) of the Trustees then holding office, it is in the best interests of the Village to waive the competitive bidding process and to authorize the Mayor and Village Clerk to execute an Agreement with Rag's Electric, for the purposes of providing streetlight maintenance services to the Village of Willowbrook.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows;

SECTION ONE: That the competitive bidding process be waived and that the Mayor and Village Clerk be and the same are hereby authorized to execute an Agreement with Rag's Electric, in substantially the same form attached hereto as Exhibit "A" and made a part hereof, for the purposes of Rag's Electric providing streetlight maintenance services to the Village of Willowbrook.

SECTION TWO: That all resolutions or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

SECTION THREE: That this Resolution shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

ADOPTED and APPROVED this 8th day of April, 2013.

APPROVED:

Robert A. Napoli  
Mayor

ATTEST:

Leroy R. Hansen  
Village Clerk



ROLL CALL VOTE:

AYES: BERGLUND, DANI, KELLY, MISTELE, TRILLA

NAYS: Ø

ABSTENTIONS: Ø

ABSENT: BAKER



## AGREEMENT

THIS AGREEMENT made and entered into this 8 day of April, 2013, by and between the Village of Willowbrook, a municipal corporation of the State of Illinois, and Rag's Electric.

### WITNESSETH:

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, provides in part that units of local government, including municipalities, may contract with individuals in any manner not prohibited by law or by ordinance.

WHEREAS, by Resolution 12-R-21, the Mayor and Village Clerk were authorized to execute, and did execute, a certain contract with Rag's Electric for the purposes of providing streetlight maintenance services to the Village of Willowbrook for the period from May 1, 2012, to April 30, 2013, a copy of which is attached hereto and incorporated herein as Exhibit "A" ("Contract"); and,

WHEREAS, the Village has determined it is in the best interests of the Village to extend the term of the Contract from May 1, 2013, to April 30, 2014, including a rate increase in the following items within the Schedule of Prices:

Item No.	Item	Unit	Quantity	Unit Price	Total
13	Service Truck	HR	50	7.50	375.00
14	Tower and Bucket Truck	HR	30	35.00	1,050.00

The revised total amount of the contract not to exceed \$9,670.00; and,

WHEREAS, Rag's Electric has agreed to provide such services as set forth in the Contract for a total cost amount not to exceed \$9,670.00, as agreed to by a letter to the Village dated March 7, 2013, which is attached hereto and incorporated herein as Exhibit "B".

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants, conditions and agreements herein contained, the adequacy and sufficiency of which the parties hereto hereby acknowledge, the parties hereto agree as follows:

Section 1. Incorporation of Recitals. The preambles set forth hereinabove are incorporated herein as substantive provisions of this AGREEMENT as if fully set out in this Section 1.

Section 2. The Village and Rag's Electric hereby extend the term of the Contract for the period from May 1, 2013, to April 30, 2013, including the aforementioned item rate increases, with the total revised cost amount not to exceed \$9,670.00.

Section 3. Notwithstanding anything to the contrary, Rag's Electric hereby agrees to provide current insurance certificates and insurance coverage information for the period from May 1, 2013, to April 30, 2014, as otherwise described and set forth in the Contract.

Section 4. This AGREEMENT is executed in multiple counterparts, each of which shall be deemed to be and shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date first above written.



ATTEST:

Leroy Hansen  
Village Clerk

VILLAGE OF WILLOWBROOK, an Illinois  
Municipal Corporation,

By: Robert A. Napoli  
Mayor

Rag's Electric

By: Michael Grant

Its: V.P.

ATTEST:

\_\_\_\_\_

**EXHIBIT "A" TO AGREEMENT**

*ATTACH FULLY EXECUTED COPY OF THE FOLLOWING:*

SPECIFICATIONS AND CONTRACT DOCUMENTS  
FOR  
STREETLIGHT MAINTENANCE SERVICES

CONTRACT PERIOD: MAY 1, 2012 - APRIL 30, 2013

BIDDER: Rag's Electric, 16244 Bluff Road, Lemont, IL 60439

*APPROXIMATELY THIRTY-FIVE (35) PAGES*

RESOLUTION NO. 12-R- 21

A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT A  
PROPOSAL FOR STREETLIGHT MAINTENANCE SERVICES – RAG'S  
ELECTRIC COMPANY

---

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Mayor is hereby authorized and directed to execute a certain agreement between the Village of Willowbrook and Rag's Electric Company for Streetlight Maintenance Services, per the terms and conditions contained in the documents attached hereto and incorporated herein as Exhibit "A".

ADOPTED and APPROVED this 14<sup>th</sup> day of May, 2012

APPROVED:

Robert A. Napoli  
Mayor

ATTEST:

Leroy Hansen  
Village Clerk



ROLL CALL VOTE:

AYES: BAKER, Berglund, Davi, Kelly, Mistele, TRILLA

NAYS: 0

ABSTENTIONS: 0

ABSENT: 0

SPECIFICATIONS AND DOCUMENTS  
for

**Street Light Maintenance Services**

Required For Use By:

**VILLAGE OF WILLOWBROOK**  
Willowbrook, Illinois 60527

- PROPOSALS TO BE EXECUTED IN DUPLICATE
- ALL SIGNATURES TO BE SWORN BEFORE A NOTARY PUBLIC
- ALL INSURANCE REQUIREMENTS MUST BE MET

ACCOUNT NUMBER:

DEPOSIT:

5% of Bid Amount (See Page 4, Item 5)  
(Certified Check, Bank Cashier's Check or Bid Bond)

BOND(S) REQUIRED:

(See Page 4, Item 6)

DRAWINGS:

N/A

PROPOSALS DUE:

Friday, April 27, 2012 by 10:30 AM

**VILLAGE HALL**  
7760 Quincy Street  
Willowbrook, Illinois 60527

Issued by:

Village of Willowbrook, Illinois  
7760 Quincy Street  
Willowbrook, Illinois 60527  
(630) 323-8215

## REQUEST FOR PROPOSAL

The Village of Willowbrook will be accepting proposals for the item listed. Proposals will be accepted at the Willowbrook Village Hall, 7760 Quincy Street, Willowbrook, until Friday, April 27, 2012 at 10:30 AM.

Specifications may be obtained at the Village Hall, weekdays, between 8:30 a.m. and 4:30 p.m. Questions may be directed to the Municipal Services Department at (630) 920-2261.

In accordance with the law and the provisions of 820ILCS 130/0.01 *et seq.*, entitled "an Act regulating wages of laborers, mechanics, and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by any one under contract for public works", not less than the prevailing rate of wages shall be paid to all laborers, workmen and mechanics performing work under this proposal.

The Village of Willowbrook reserves the right to reject any or all proposals, to waive technicalities, and to accept any proposal which is deemed to be in the best interest of the Village of Willowbrook.

The Village of Willowbrook, Illinois, does not discriminate on the basis of disability in the admission or access to, treatment or employment in, its services, programs, or activities. Upon request, accommodation will be provided to allow individuals with disabilities to participate in all Village of Willowbrook services, programs, and activities. The Village has a designated coordinator to facilitate compliance with the Americans with Disabilities Act of 1990 (ADA), as required by Section 35.107 of the U.S. Department of Justice regulation, and to coordinate compliance with Section 504 of the Rehabilitation Act of 1973, as mandated by Section 8.5 of the U.S. Department of Housing and Urban Development regulations. For information, contact the Tim Halik, Village of Willowbrook, 7760 Quincy Street, Willowbrook, Illinois, 60527; (630) 323-8215, TDD (630)920-2259.

Upon request, this information can be made available in large print, audio tape, and/or computer disk.

## I. GENERAL CONDITIONS

### 1. DEFINITIONS

The following words and phrases, as used herein, shall have the meaning ascribed to them, as follows:

A. CONTRACTOR or VENDOR shall mean:

RAG'S ELECTRIC COMPANY

16244 Bluff Road

Lemont, IL 60439

B. VILLAGE shall mean the Village of Willowbrook, DuPage County Illinois, an Illinois Municipal Corporation.

### 2. PREPARATION AND SUBMISSION OF PROPOSAL

The vendor must submit his/her proposal in duplicate on the forms furnished by the Village of Willowbrook. All blank spaces on the proposal form must be filled in if applicable. Authorized signature must be the individual owner of a proprietorship, a general partner of a partnership or a duly authorized officer, attested to by the Corporate Secretary, of a Corporation. The proposal is contained in these documents and must remain attached thereto when submitted. All signatures and spaces are to be completed in ink or typewritten, where applicable. Prices/costs shall be in United States dollars.

**ALL PROPOSALS SHALL BE SUBMITTED INCLUDING  
THE FOLLOWING INFORMATION ON THE FACE:**

**VENDOR'S NAME, ADDRESS, SUBJECT MATTER OF PROPOSAL,  
DESIGNATED DUE DATE AND HOUR DESIGNATED FOR PROPOSALS TO  
BE SUBMITTED BY.**

### **3. WITHDRAWAL OF PROPOSAL**

Vendors may withdraw their proposals at any time prior to the time specified in the Request for Proposal Notice as the closing time for the receipt of proposals.

However, no proposal shall be withdrawn or cancelled for a period of sixty (60) calendar days after said advertised closing time for the submittal of proposals, nor shall the successful proposal be withdrawn, cancelled, or modified after having been accepted by the Village.

### **4. SUBMISSION OF ALTERNATE PROPOSALS**

Vendor may submit alternate proposals provided that:

- Proposals meet Village Specifications and are submitted separately.
- The Village shall not consider an alternate proposal which fails to meet specifications.

### **5. BID DEPOSIT**

When required on Page 1 of these Specifications, all bids shall be accompanied by a bid deposit in the amount specified. Bid deposits shall be in the form of a certified check, a bank cashier's check drawn on a responsible bank doing business in the United States and shall be made payable to the Village of Willowbrook, or bid bond.

The bid deposit of all except the three lowest bidders on each contract will be returned within twenty (20) calendar days after the opening of the bids. The remaining bid deposits on each contract will be returned, with the exception of the accepted Bidder, after the contract is awarded. The bid deposit of the accepted Bidder will be returned after acceptance by the Village of satisfactory performance bond where such bond is required or completion of contract where no performance bond is required.

### **6. SECURITY FOR PERFORMANCE**

When required on Page 1 of these Specifications, the successful Bidder or Bidders shall, within seven (7) calendar days after acceptance of the bid by the Village, furnish a performance bond in the full amount of the contract, in a form acceptable to the Village.

In the event that the successful Bidder(s) fails to furnish the performance bond within seven (7) calendar days after acceptance of the bid by the Village, then the bid deposit of the successful Bidder shall be retained by the Village as liquidated damages and not as a penalty, it being agreed by the successful Bidder that said sum is a fair estimate of the amount of damages that said Village will sustain due to the successful Bidder's failure to furnish said bond.

### **7. EQUIVALENT PRODUCTS**

In cases where a specified item is identified by a manufacturer's name, trade name or other reference, it is understood that the Vendor proposes to furnish the item as identified. If the Vendor proposes to furnish an "equal" item, the proposed "equal" item must be so indicated in the proposal. The Village shall be the sole determiner of the equalness of the substitute offered.



#### **8. BASIS OF AWARD**

The Village reserves the right to accept or reject any and all proposals, in whole or in part, and to waive technicalities.

#### **9. ACCEPTANCE OF PROPOSAL**

The Village shall make its determination with respect to proposals within sixty (60) days, or within ninety (90) days where approval by other agencies is required, from the deadline date of receiving proposals. Should the Village fail to act within the times herein specified, all proposals shall be rendered null and void.

#### **10. CATALOGS**

Each Vendor shall submit catalogs, descriptive literature and detailed drawings, fully detailing features, designs, construction, appointments, finishes and the like, in order to fully describe the material or work proposed to be furnished.

#### **11. DELIVERY**

All materials shipped to the Village of Willowbrook must be shipped F.O.B. freight prepaid, designated location Willowbrook, Illinois. The materials must then be delivered where directed, and unloaded by the successful Vendor, or his/her agent. All deliveries shall be deemed to be "inside delivery". Truck deliveries shall be accepted before 2:30 p.m. on weekdays only. No deliveries shall be accepted on Saturdays, Sundays or holidays. The quantity of material delivered by truck shall be ascertained from a weight certificate issued by a duly licensed public weight-master. In the case of delivery by rail, weight will be ascertained from bill of lading from originating line, but the Village reserves the right to re-weigh at the nearest available railroad scale.

#### **12. GUARANTEES AND WARRANTIES**

All guarantees and warranties required shall be furnished by the successful Vendor and shall be delivered to the Village before the final payment voucher is issued.

#### **13. SUBLETTING OR ASSIGNMENT OF CONTRACT OR CONTRACT FUNDS**

No proposal accepted by the Village of Willowbrook shall be assigned, in whole or in part, or any part of the same sub-contracted without the written consent of the Village Administrator. In no case shall such consent relieve the successful Vendor from his/her obligations or change the terms of the contract.

Any and all subcontractors shall be bound by contract to the same terms as the successful Vendor. Prior to commencing any work, subcontractors must place on file with the Village a certificate of insurance as outlined under "insurance".

The successful Vendor shall not transfer or assign any contract funds or claims due or to become due without the written approval of the Village Administrator having first been obtained.

#### **14. COMPETENCY OF CONTRACTOR**

No proposal shall be accepted from any person, firm or corporation that is in arrears or is in default to the Village of Willowbrook upon any debt, or other obligation or who has failed to perform faithfully any previous contract with the Village.

The Contractor, if required, must present within forty-eight (48) hours evidence satisfactory to the Village of performance ability, possession of necessary facilities, equipment, pecuniary resources and adequate insurance to comply with the terms of these specifications. The Village hereby reserves the right to reject any proposal submitted by a Vendor who, in the sole and exclusive discretion of the Village, cannot completely perform the services or deliver the goods specified in these specifications.

**15. COMPLIANCE WITH OSHA STANDARDS, THE AMERICANS WITH DISABILITIES ACT, VILLAGE ORDINANCES AND STATE LAWS**

The equipment supplied to the Village of Willowbrook must comply with all requirements and standards as specified by the Occupational Safety and Health Act. All guards and protectors as well as appropriate markings will be in place before delivery. Items not meeting any OSHA specifications will be refused. Vendor may be required at his/her expense to provide training to Village employees in the operation of equipment and its maintenance at the convenience of the Village.

Each contracting agency shall ensure that every contract to which it is a party shall comply with all relevant aspects of the Americans with Disabilities Act.

The Vendor will strictly comply with all ordinances of the Village of Willowbrook, the County of DuPage, and the laws of the State of Illinois and United States Government.

**16. SPECIAL HANDLING**

Prior to delivery of any product which is caustic, corrosive, flammable or dangerous to handle, the successful Vendor will provide written directions as to methods of handling such products, as well as the antidote or neutralizing material required for first aid.

**17. MATERIAL INSPECTION AND RESPONSIBILITY**

The Village shall have a right to inspect any material to be used in carrying out this proposal. The Village does not assume any responsibility for the availability of any materials and equipment required under this proposal.

**18. TOXIC SUBSTANCES**

Successful Vendor shall notify the Village of, and provide material safety data sheets for all substances used or supplied in connection with this contract which are defined as toxic under the Illinois Toxic Substances Disclosure to Employees Act.

Materials, components, or completed work not complying therewith, may be rejected by the Village and shall be replaced by the successful Vendor at no cost to the Village. Any materials or components rejected shall be removed within a reasonable time from the premises of the Village at the expense of the successful Vendor.

## **19. PRICE REDUCTIONS**

If at any time after a proposal is accepted the successful Vendor makes a general price reduction in the comparable price of any material covered by the contract to customers generally, an equivalent price reduction based on similar quantities and/or considerations shall apply to the proposal for the duration of the job (or until the price is further reduced). Such price reduction shall be effective at the same time and in the same manner as the reduction in the price to customers generally. For the purpose of this provision, a "general price reduction" shall mean any horizontal reduction in the price of an article or service offered (1) to successful Vendor's customers generally, or (2) in the successful Vendor's price schedule for the class of customers, i.e., wholesalers, jobbers, retailers, etc., which was used as the basis for submittal on this proposal. An occasional sale at a lower price, or sale of distressed merchandise at a lower price, would not be considered a "general price reduction" under this provision. The successful Vendor shall invoice the Village at such reduced prices indicating on the invoice that the reduction is pursuant to the "price reduction" provision of this contract. The successful Vendor, in addition, shall within ten (10) days of any general price reduction, notify the Village Administrator of such reduction by letter. Failure to do so may result in termination of the proposal.

## **20. TERMINATION OF PROPOSAL**

A. The Village may, by written notice of default to the successful Vendor, terminate the whole or part of this proposal in any one of the following circumstances:

1. If the successful Vendor fails to make delivery of the supplies or to perform the services within the time specified herein or any extension thereof; or fails to provide the supplies or to perform the service at the exact price accepted by the Village (and any charges for contract changes mutually agreed to by the Village and the successful Vendor); or
2. If the successful Vendor fails to perform any of the other provisions of this proposal, or so fails to make progress as to endanger performance of this proposal in accordance with its terms, and in either of these two circumstances does not cure such failure within such period of time as the Village Administrator may direct in writing.
3. If it is determined that successful Vendor knowingly falsified information provided to the Village.
4. If it is determined that successful Vendor offered substantial gifts or gratuities to a Village official, employee, or agent whether in their official capacity or not.
5. Any order is entered in any proceeding against the successful Vendor decreeing the dissolution of the successful Vendor and such order remains in effect for sixty (60) days.

6. The successful Vendor shall apply to any tribunal for the appointment of a trustee or receiver of any part of the assets of the successful Vendor, or commence any proceedings relating to the successful Vendor under any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or other liquidation law of any jurisdiction, or any such application shall be filed, or any such proceedings shall be commenced, against the successful Vendor, and the successful Vendor indicates its approval, consent or acquiescence, or an order shall be entered appointing such trustee or receiver or adjudicating the successful Vendor bankrupt or insolvent, or approving the petition in any such proceeding, and such order remains in effect for sixty (60) days.

- B. In the event the Village terminates this contract in whole or in part as provided in Paragraph (A) of this clause, the Village may procure, upon such terms in such manner as the Village Administrator may deem appropriate, supplies or services similar to those so terminated, and the successful Vendor shall be liable to the Village for any excess costs for such similar supplies or service, provided that the successful Vendor shall continue the performance of this proposal to the extent not terminated under the provisions of this clause.

## **21. EQUAL EMPLOYMENT OPPORTUNITY**

Each contracting agency shall ensure every contract to which it is a party shall contain the following clause.

### **EQUAL EMPLOYMENT OPPORTUNITY**

In the event of the contractor's non-compliance with the provisions of this equal employment opportunity clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of the Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin, or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from the military service; and further that it will examine all job classifications to determine if minority persons or women are under utilized and will take appropriate affirmative action to rectify any such under utilization.
2. That, if it hires additional employees in order to perform this work proposal or any portion thereof, it will determine the availability (in accordance with the department's rules and regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not under utilized.

3. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
4. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations.

If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such act and rules and regulations, the contractor will promptly so notify the department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
5. That it will submit reports as required by the department's rules and regulations, furnish all relevant information as may from time to time be requested by the department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's rules and regulations.
6. That it will permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's rules and regulations.
7. That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

## **SUBCONTRACTS**

Each public subcontractor shall in turn include the equal employment opportunity clause set forth within these rules and regulations in each of its subcontracts under which any portion of the contract obligations are undertaken or assumed, said inclusion to be either verbatim or by reference so that the provisions of the clause will be binding upon such subcontractors.

## **CONTRACTS OR SUBCONTRACTS WITH RELIGIOUS ENTITIES**

The requirements of the equal employment clause set forth above with respect to non-discrimination because of religion shall not apply to a religious corporation, association, educational institution or society with respect to the employment of individuals of a particular religion for the carrying on by such corporation, association, educational institution or society of its activities.

## **22. INSURANCE SPECIFICATIONS**

A. The successful Vendor shall not commence work under the proposal until he/she has obtained all insurance required herein and such insurance has been approved by the Village.

B. The successful Vendor shall maintain limits no less than:

<u>TYPE OF INSURANCE</u>	<u>MINIMUM INSURANCE COVERAGE</u>
<u>COMMERCIAL GENERAL LIABILITY</u>	
1. Comprehensive Form	COMBINED SINGLE LIMIT PER OCCURRENCE FOR BODILY INJURY AND PROPERTY DAMAGE \$1,000,000
2. Premises - Operations	
3. Explosion & Collapse Hazard	
4. Underground Hazard	PERSONAL INJURY PER OCCURRENCE \$1,000,000
5. Products/Completed Operations Hazard	
6. Contractual Liability Coverage Included	
7. Broad Form Property Damage - construction projects only.	GENERAL AGGREGATE \$2,000,000
8. Independent contractors	
9. Personal Injury	
<hr/>	
Business Automobile Liability Any Auto, Owned, Non-Owned Rented/Borrowed	COMBINED SINGLE LIMIT PER OCCURRENCE FOR BODILY INJURY AND PROPERTY DAMAGE \$1,000,000
<hr/>	
Worker's Compensation and Occupational Diseases	STATUTORY LIMIT
<hr/>	
Employer's Liability Insurance per Occurrence	\$500,000
<hr/>	

Coverage shall be at least as broad as (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 with the Village named as additional insured on a form at least as broad as the attached sample endorsement including ISO Additional Insured Endorsement (Exhibit A); (2) if requested, Owners and Contractors Protective Liability policy with the Village named as insured; (3) Insurance Services Office Business Auto Liability form number CA 0001, Symbol 01 "Any Auto"; and (4) Workers Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.

- C. In the event of accidents of any kind, the successful Vendor shall furnish the Village with copies of all reports of such accidents at the same time that the reports are forwarded to any other interested parties.
- D. Any deductibles or self-insured retentions must be declared to and approved by the Village. At the option of the Village, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the Village, its officials, agents, employees, and volunteers; or the successful Vendor shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

### **23. INSURANCE POLICY(S) ENDORSEMENT**

*SHALL BE PROVIDED PRIOR TO THE COMMENCEMENT OF WORK.*

VILLAGE OF WILLOWBROOK ("The Village")

Attention: Administration Department

7760 Quincy Street

Willowbrook, Illinois 60527

#### **A. POLICY INFORMATION.**

1. Insurance Company \_\_\_\_\_
2. Policy Number \_\_\_\_\_
3. Policy Term: (From) \_\_\_\_\_ (To) \_\_\_\_\_
4. Endorsement Effective Date \_\_\_\_\_
5. Named Insured \_\_\_\_\_
6. Address of Named Insured \_\_\_\_\_
7. Limit of Liability Any One Occurrence/  
Aggregate \$ \_\_\_\_\_
8. Deductible or Self-Insured Retention (Nil unless otherwise specified)  
\$ \_\_\_\_\_

## **B. VERIFICATION OF COVERAGE**

When required on Page 1 of these Specifications, the successful Vendor shall, within seven (7) calendar days after acceptance of the proposal by the Village, furnish the Village with certificates of insurance naming the Village, its officials, agents, employees and volunteers as additional insureds, and with original endorsements affecting coverage required. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

In the event that the successful Bidder(s) fails to furnish the insurance coverage within seven (7) calendar days after acceptance of the bid by the Village, then the bid deposit of the successful Bidder shall be retained by the Village as liquidated damages and not as a penalty, it being agreed by the successful Bidder that said sum is a fair estimate of the amount of damages that said Village will sustain due to the successful Bidder's failure to furnish said insurance.

The attached Additional Insured Endorsement (Exhibit A) shall be provided to the insurer for their use in providing coverage to the additional insured. Other additional insured endorsements may be utilized, if they provide a scope of coverage at least as broad as the coverage stated on the attached endorsement (Exhibit A). The Village reserves the right to request full certified copies of the insurance policies and endorsements.

## **C. POLICY AMENDMENTS.**

Each policy shall contain, or be endorsed to contain, the following provisions:

### **1. INSURED.**

(COMMERCIAL GENERAL LIABILITY AND BUSINESS  
AUTOMOBILE LIABILITY)

The Village, its officials, agents, employees, and volunteers are to be included as additional insureds with regard to liability and defense of claims arising from: (a) activities performed by or on behalf of the successful Bidder, (b) products and completed operations of the successful Bidder, (c) premises owned, leased or used by the successful Bidder, and (d) automobiles owned, leased, hired or borrowed by the successful Vendor. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officials, agents, employees, and volunteers.



**2. CONTRIBUTION NOT REQUIRED.**

(COMMERCIAL GENERAL LIABILITY AND BUSINESS  
AUTOMOBILE LIABILITY)

The insurance afforded by the policy shall be primary insurance as respects the Village, its officials, agents, employees, and volunteers; or stand in an unbroken chain of coverage excess of the successful Vendor's scheduled underlying primary coverage. In either event, any other insurance or self-insurance maintained by the Village, its officials, agents, employees, and volunteers shall be excess of this insurance and shall not contribute with it.

**3. SEVERABILITY OF INTEREST.**

(COMMERCIAL GENERAL LIABILITY AND BUSINESS  
AUTOMOBILE LIABILITY)

The insurance afforded by the policy applies separately to each insured who is seeking coverage or against whom a claim is made or a suit is brought, except with respect to the Company's limit of liability.

**4. SUBCONTRACTORS.**

(ALL COVERAGES)

The successful Vendor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated in these General Conditions.

**5. PROVISIONS REGARDING THE INSURED'S DUTIES AFTER  
ACCIDENT OR LOSS.**

(COMMERCIAL GENERAL LIABILITY AND BUSINESS  
AUTOMOBILE LIABILITY)

Any failure to comply with reporting provisions of the policy shall not affect coverage provided to the Village, its officials, agents, employees, and volunteers.

**6. CANCELLATION NOTICE.**

(ALL COVERAGES)

The insurance afforded by the policy shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail return receipt requested has been given to the Village. Such notice shall be addressed as shown in the heading of the endorsement.

**7. SUBROGATION.**

**(WORKERS COMPENSATION AND EMPLOYERS' LIABILITY)**

The insurer shall agree to waive all rights of subrogation against the Village, its officials, agents, employees, and volunteers for losses arising from work performed by the successful Vendor for the Village.

**8. ACCEPTABILITY OF INSURERS.**

**(ALL COVERAGES)**

Insurance is to be placed with insurers with a Best's rating of no less than A-, VII and licensed to do business in the State of Illinois.

**9. ASSUMPTION OF LIABILITY.**

**(ALL COVERAGES)**

The successful Vendor assumes liability for all injury to or death of any person or persons including employees of the successful Vendor, any subcontractor, any supplier or any other person and assumes liability for all damage to property sustained by any person or persons occasioned by or in anyway arising out of any work performed pursuant to the contract.

**D. SIGNATURE OF INSURER OR AUTHORIZED REPRESENTATIVE OF THE INSURER.**

I, \_\_\_\_\_ (print/type name),  
warrant, and by my signature hereon do so certify, that the required coverage is  
in place.

Signature of: \_\_\_\_\_  
Authorized Representative (Original signature required on endorsement  
furnished to the Village).

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**24. INDEMNITY HOLD HARMLESS PROVISION**

To the fullest extent permitted by law, the successful Vendor hereby agrees to defend, indemnify and hold harmless the Village, its officials, agents, employees, and volunteers, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, costs and expenses, which may in anywise accrue against the Village, its officials, agents, employees, and volunteers; arising in whole or in part or in consequence of the performance of the work by the successful Vendor, its employees, or subcontractors, or which may in anywise result therefore, except that arising out of the sole legal cause of the Village, its officials, agents, employees, and volunteers, and the successful Vendor shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the Village, its officials, agents, employees, and volunteers, in any such action, the successful Vendor shall, at its own expense, satisfy and discharge same.

The successful Vendor expressly understands and agrees that any performance bond or insurance policies required by the proposal, or otherwise provided by the successful Vendor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village, its officials, agents, employees, and volunteers, as herein provided.

The successful Vendor further agrees that to the extent that money is due the successful Vendor by virtue of the contract, an amount of said money as shall be considered necessary in the judgment of the Village, may be retained by the Village to protect itself against said loss until such claims, suits, or judgments shall have been settled or discharged and/or evidence to that effect shall have been furnished to the satisfaction of the Village.

**ADDITIONAL INSURED ENDORSEMENT - EXHIBIT A**

Name of Insurer: \_\_\_\_\_

Name of Insured: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Policy Period: \_\_\_\_\_

Endorsement Effective Date: \_\_\_\_\_

This endorsement modifies coverage provided under the following:

**Commercial General Liability Coverage Part**

Name of Individuals or Organization: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WHO IS AN INSURED section of the policy / coverage document is amended to include as an insured, the individuals or organization shown above, but only with respect to liability "arising out of your work".

For purposes of this endorsement, "arising out of your work" shall mean:

1. Liability the Additional Insured may incur resulting from the actions of a contractor it hires.
2. Liability the Additional Insured may incur for negligence in the supervision of the Named Insured Contractors work.
3. Liability the Additional Insured may incur for failure to maintain safe worksite conditions.
4. Liability the Additional Insured may incur due to joint negligence of the Named Insured Contractor and the Additional Insured.

# CONTRACTOR'S CERTIFICATION - BID PROPOSAL

Rag's Electric Company  
(Name of Contractor)

, as part of its

proposal for Street Light Maintenance Services to The Village of Willowbrook, Illinois, hereby certifies that said contractor is not barred from bidding on the aforementioned proposal as a result of a violation of either 720 ILCS 5/33E-3 or 5/33E-4.

By:

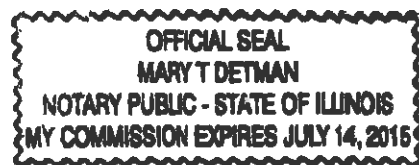
*[Signature]*  
Authorized Agent of Contractor

SUBSCRIBED AND SWORN BEFORE ME

This 25th day of

April

, 20 12



MY COMMISSION EXPIRES:

07-14-2015

*Mary T. Detman*  
NOTARY PUBLIC

**VILLAGE OF WILLOWBROOK**  
**STREETLIGHT MAINTENANCE SERVICES**  
**SPECIFICATIONS**

The undersigned ("Contractor") agrees to furnish to the Village of Willowbrook, an Illinois municipal corporation, hereinafter referred to as the "Village", **STREETLIGHT MAINTENANCE SERVICES** conforming to the terms and conditions set forth herein.

**I. GENERAL TERMS AND CONDITIONS**

**A. EXAMINATION OF SITE**

Bidders shall inform themselves of all the conditions under which the work is to be performed concerning the site of the work, the obstacles which may be encountered, and all other relevant matters concerning the work to be performed and the type of work required under this contract.

The Contractor to whom a contract is awarded will not be allowed any extra compensation by reason of any such matters of things concerning which the Contractor did not inform himself prior to bidding. The successful Contractor must employ, so far as reasonably possible as determined by the Village, such methods and means in the carrying out of his work as will not cause any interruption or interference with any other contractor.

**B. MEETING BEFORE WORK BEGINS**

If desired, the Contractor shall meet with the Director of Municipal Services or his designee(s) prior to the start of work in order to review the contract specifications, designate the appropriate project contacts, and the manner in which work will be proceeding, among other items.

**C. DAMAGE TO PUBLIC OR PRIVATE PROPERTY**

Any damage of public or private property caused by the Contractor's operations shall be resolved with the property owner within ten (10) days after damage occurs to the satisfaction of the Village. The Contractor shall inform the Village of any damage caused by the Contractor's operation on the day such damage occurs. Should the damage not be rectified within the time frame agreed upon or to the satisfaction of the Village, the Village reserves the right to repair or replace that which was damaged or assess the Contractor such cost as may be reasonable and related to damaged caused by the Contractor, and deduct these costs from any payment due the Contractor.

**D. BASIS OF PAYMENT**

The Contractor shall be paid for the work as described herein.

**E. PREVAILING WAGES**

In accordance with the law and the provisions of 820ILCS 130/0.01 et seq., entitled "an Act regulating wages of laborers, mechanics, and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by any one under contract for public works", not less than the prevailing rate of wages shall be paid to all laborers, workmen and mechanics performing work under this contract. Prospective Bidders shall thoroughly familiarize themselves with the provisions of the above mentioned act and shall prepare any and all bids in strict compliance therewith. Copies of the prevailing rate of wages for this Village are on file in the office of the Village Clerk of the Village of Willowbrook.

**F. TRESPASS ON LAND**

The Contractor shall confine his operations and storage of materials and equipment to the job site public right-of-way or easements. The Contractor shall exercise extreme caution so as not to trespass upon property of third parties not involved in the contract. In the event that the Contractor is to enter upon the property of third parties in the execution of the work he shall obtain written permission prior to doing so and submit evidence of said written permission to the Village.

**G. COSTS**

The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to the Village for all work involved in the respective items. This cost also includes all proposal preparation costs, insurance, royalties, transportation charges, use of all tools and equipment, superintendent, overhead expense, inspection costs, all profits and all other work services and conditions necessarily involved in the work to be done in accordance with the requirements of the contract documents considered severally and collectively.

**H. ADDITIONAL INFORMATION**

Each bidder shall be asked to provide the following data with the bid:

A statement of the items or equipment that the bidder proposes to use on the project and a statement noting which of these items of equipment the bidder owns. A separate statement is needed for those items the contractor does not own but will be able to rent or otherwise have access to use.

At least four (4) references who can attest to the bidder's ability to fulfill this contract including at least one (1) municipal, governmental, or institutional reference. Include names, addresses and phone numbers.

At least one (1) reference that can attest to the bidder's previous satisfactory performance of a municipal or other governmental street light maintenance agreement that is comparable in size to this project.

Any bidder may be required by the Village to submit additional data in support of the bidder's claim to be competent to carry out the terms and provisions of the contract.

## **II. STREET LIGHTING SYSTEMS**

### **A. DESCRIPTION OF WORK:**

This Contract is for the maintenance of Street Lighting Systems located in the Village of Willowbrook, DuPage County, Illinois.

The Contractor shall: (1) clean luminaires, reflectors, and glassware of street lights as listed in the Contract for the unit prices bid; and (2) furnish all labor, materials and equipment to replace burned out lamps, correct any malfunction of equipment, or affect any temporary emergency repairs to damaged equipment resulting from any cause. Labor, materials, and equipment shall be furnished at the unit prices stated in the Contractor's Proposal.

The Contractor shall not be required to patrol the street lighting systems for lamp Failures, other failures, or nonoperative equipment. However, on notification by the Owner or duly authorized representative, he shall replace burned out lamps by Friday of the week in which they were reported. Malfunction of equipment, faulty cable which results in entire or major portions of circuits being inoperative shall be corrected or temporarily repaired within 24 hours of notification. Permanent repairs shall be affected as soon thereafter as possible. Payment shall be based on the unit prices per hour for labor and equipment stated in the Contract. Materials shall be paid for at the unit prices stated in the Contract or, if not so stated, shall be paid for as described elsewhere in these Special Provisions.

### **B. CLEANING LUMINAIRES, REFLECTORS, AND REFRACTORS:**

Location, number, and mounting height of street lights to have luminaires, reflectors, and refractors cleaned under this Proposal are as indicated in the following tabulation.

Location	Pole Top Mounted 16" Height	Bracket Mounted Over 25'
79th Street @ Blackberry Lane		1
79th Street @ Cherry Tree Lane		1
79th Street @ Sugarbush Lane		1
79th Street @ Clarendon Hills Road		1
Blackberry Lane @ Honey Locust Lane		1
Farmingdale Terrace Park		1
Blackberry Lane @ Hawthorn Lane		1
Cherry Tree Lane @ Hawthorn Lane		1
Blackberry Lane @ Apple Tree Lane		1
Apple Tree Lane @ Cul-de-Sac		1



Location	Pole Top Mounted 16" Height	Bracket Mounted Over 25'
Apple Tree Lane @ Pine Tree Lane		1
Sheridan Drive @ 75 <sup>th</sup> Street		1
Sheridan Drive @ Apple Tree Lane		1
Sheridan Drive @ Blackberry Lane		1
Sheridan Drive @ Cherry Tree Lane		1
Clarendon Hills Road @ Sheridan Drive		1
Clarendon Hills Road @ Sheridan Drive to 75 <sup>th</sup> Street		2
Clarendon Hills Road @ 75 <sup>th</sup> Street		1
Community Park on Midway Drive		17
73 <sup>rd</sup> Court @ Route 83		1
73 <sup>rd</sup> Court @ Cul-de-Sac		1
72 <sup>nd</sup> Court - Route 83 to Willoway Lane	5	
Adams Street - Cherrywood Lane to Plainfield Road		12
Kingswood Court @ Cul-de-Sac		1
Kingswood Road @ Plainfield Road		1
Kingswood Road @ Kingswood Court		1
Sheffield Lane - Stratford Lane to Ridgemoor Drive		2
Stratford Lane @ Kingswood Road		1
Wedgewood Lane-Somerset Road to Wedgewood Court		3
256 Somerset Road		1
Rodgers Drive @ Plainfield Road		1
Rodgers Drive @ Somerset Road		1
6607 Rodgers Drive		1
Rodgers Drive @ Rodgers Court		1
Rodgers Drive @ Ridgemoor Drive		1
Wedgewood Court @ Cul-de-Sac		1
Somerset Road @ Somerset Court		1
Somerset Court @ Cul-de-Sac		1

Location	Pole Top Mounted 16" Height	Bracket Mounted Over 25'
Chaucer Road @ Somerset Road		1
Ridgemoor Court @ Cul-de-Sac		1
Ridgemoor Drive South @ Madison Street		2
Ridgemoor Drive @ Sheffield Lane		1
Ridgemoor Drive @ Wedgewood Lane		1
Ridgemoor Drive @ Wingate Road		1
Ridgemoor Drive @ Ridgemoor Court		1
Ridgemoor Drive @ Cambridge Road		1
Rodgers Court @ Cul-de-Sac		1
Ridgemoor Drive North @ Madison		1
Ridgemoor Drive @ Lane Court	1	
427 Stonegate Court		1
Wingate Road @ Stonegate Court		1
Wingate Road @ Woodgate Court		1
432 Woodgate		1
6503 Cambridge Road		1
158 Rodgers Court		1
6545 Chaucer Road		1
Chaucer Road @ Chaucer Court		1
Chaucer Court @ Cul-de-Sac		1
Madison Street @ Waterford Court		1
Waterford Road @ Waterford Court		1
Waterford Road @ Wingate Road		1
Waterford Road @ Brentwood Lane		1
Waterford Road @ Cambridge Road		1
Waterford Road @ Meadow Lane		1
Waterford Road @ Rodgers Drive		1
Rodgers Drive @ Waterford Drive		1

Location	Pole Top Mounted 16" Height	Bracket Mounted Over 25'
Waterford Drive-Rodgers Drive to Oxford Road		1
Waterford Drive @ Oxford Road		1
Waterford Drive @ Chaucer Road		1
Waterford Drive @ Garfield Avenue		1
Garfield Avenue @ Garfield Ridge Court	1	
Garfield Ridge Court	2	
Garfield Avenue @ Ridgefield Lane		1
Ridgefield Lane	1	
Hill Road @ Tremont Road	1	
Hill Road @ Wesley Road	1	
Hill Road @ Briar Road	1	
Hill Road @ Raleigh Road	1	
Tremont Road @ Sunset Ridge Road	1	
Sunset Ridge Road @ Wesley Road	1	
Sunset Ridge Road @ Briar Road	1	
Sunset Ridge Road @ Raleigh Road	1	
6320 Raleigh Road	1	
Rodgers Farm Road @ Garfield Avenue		1
Madison Street @ Creekside Court		1
Creekside Court @ Cul-de-Sac		1
6406 Waterford Court		1
Brentwood Lane @ Hiddenbrook Lane		1
Meadow Lane @ Hiddenbrook Lane		1
Ridgemoor Drive West	1	
Squire Lane @ 63rd Street		1
Squire Lane @ Cul-de-Sac	1	
Willowood Lane @ Bentley Avenue	1	
Willowood Lane @ Cul-de-Sac	1	

Location	Pole Top Mounted 16" Height	Bracket Mounted Over 25'
Willowood Lane @ 61st Street	1	
Chatelaine Court @ Cul-de-Sac		1
Chatelaine Court @ Clarendon Hills Road		1
Clarendon Hills Road @ MacArthur Drive		1
5918 Clarendon Hills Road		1
59th Street @ Bentley Avenue		1
59th Street @ Virginia Avenue		1
59th Street @ Tennessee Avenue		1
59th Street @ Alabama Avenue		1
59th Street @ Clarendon Hills Road		1
219 59th Street		1
122 59th Street		1
59th Street @ Holmes Avenue		1
Clarendon Hills Road @ 58th Place		1
Quincy Street at Executive Drive		1
Madison Street at Executive Drive		1
Quincy Street at Midway Drive		1
Joliet Road at Quincy Street		1
Midway Drive - RT 83 to Quincy Street		6
Willowbrook Centre Parkway		24
Monroe @ 71st Street		1
Totals	24	156

### C. METHOD OF CLEANING:

All cleaning of luminaires, reflectors, and refractors specified in this contract shall be accomplished in accordance with manufacturer's recommendations. Care shall be taken in the entire cleaning operation to prevent any disruption in the alignment of the luminaire.

Reflectors are finished by the patented "alzak" process, and shall be cleaned with mild soap or detergent and water, Bon Ami, or liquid wax emulsion.

Glass refractors will be washed with soap or detergent and water. After washing, the surfaces shall be rinsed and wiped dry with a soft cloth. Care shall be exercised so as not to chip or bruise glass surfaces.

Plastic refractors are more easily scratched and special care shall be used. No hard, rough cloths shall be used. Grease or oil may be removed with a mild household detergent solution. Solvents such as acetone, benzene, carbon tetrachloride, lacquer thinners, commercial window sprays, or kitchen scouring compounds shall not be allowed. After washing the refractors, they shall be given a final rinse in an anti-static solution such as "CADCO" or "ANSTAC-2-M", or equal, and allowed to air dry without wiping.

**D. BASIS OF PAYMENT:**

The Contractor shall be paid for the work under this section at the contract until prices per each for CLEANING LUMINAIRES, REFLECTORS, AND REFRACTORS for (1) pole top mounted unit having a mounting height of approximately sixteen feet (16'), and (2) for bracket-mounted units having a mounting height of over twenty-five feet (25'), which prices shall be payment in full for furnishing all labor, materials, equipment, tools and transportation services necessary to do the work as specified. The Owner shall pay for this work no later than sixty (60) days after receipt of a statement from the Contractor.

**III. STREET LIGHTING SYSTEM MAINTENANCE**

**A. DESCRIPTION:**

Under this section, the Contractor shall furnish labor, materials, and equipment to perform the following listed services to maintain the existing "Street Lighting Systems" of the Owner. The Contractor shall be expected to perform the following repairs and replacements upon notification by the Owner. The Owner may, in its discretion, have others do all or part of the following:

1. Replace burned out lamps that are reported to the Contractor by the Owner, the same day, if possible, but in no case later than the Friday of the week in which they were reported. At the time of replacement of burned out, broken, or missing lamps, the reflectors and refractors shall be cleaned in accordance with these Specifications. All lamps replaced shall be of the same wattage as the lamps removed. Lamps of the various wattages shall be furnished by the Contractor in accordance with the Specifications included herein.
2. Realign light standards, brackets and luminaires where required.
3. Replace or make repairs to any equipment or components damaged from any cause whatsoever.
4. Replace or repair damaged or defective light poles, foundations, mast arms, luminaires, handhole covers, and any appurtenances.

**B. LAMPS:**

These items shall include the furnishing of mercury vapor and high pressure sodium of the sizes and types specified hereinafter in existing luminaires and at the locations directed by the Owner and/or Engineer.

The lamps shall be designed to burn in any position and shall have an approximate rated life of 24,000 hours at ten (10) hours burning time per start and shall come to rated candlepower in not over four (4) minutes after starting.

1. The 400-watt mercury vapor lamps shall provide 21,000 initial lumens.
2. The 250-watt mercury vapor lamps shall provide 12,100 initial lumens.
3. The 175-watt mercury vapor lamps shall provide 8,600 initial lumens.
4. The 400-watt high pressure sodium lamps shall provide 50,000 initial lumens.
5. The 250-watt high pressure sodium lamps shall provide 27,500 initial lumens.
6. The 150-watt high pressure sodium lamps shall provide 16,000 initial lumens.
7. The 100-watt high pressure sodium lamps shall provide 9,500 initial lumens.
8. The 55-watt high pressure sodium lamps shall provide 4,000 initial lumens.

The Contractor shall specify the manufacture or make of the lamps he proposes to furnish in the space provided in the "Schedule of Prices" of the Proposal.

**C. METHOD OF COMPUTING TIME:**

Rates for labor and equipment furnished by the Contractor shall be based on the time the man and equipment leave the shop or leave another job and for the actual time engaged in the work. If the work, as ordered by the Owner, does not take a full day, the time for returning to the shop shall be included in the total time figured for payment. However, if the labor and equipment moves to another job, the time moving to the other job shall not be included. The time the Contractor spends in moving from one location to another location on this project will be included.

**D. BASIS OF PAYMENT:**

Payment for "Street Lighting System Maintenance" shall be paid for as follows:

1. Labor: For skilled and unskilled labor, the Contractor will be paid the Contract Unit price per hour computed as outlines in "Method of Computing Time" above, and as set forth in the "Proposal" section, "Schedule of Prices", which rates shall include:

(1) Compensation Insurance, (2) Liability Insurance, (3) Federal and State Unemployment tax, (4) Federal Old Age Annuity Tax, (5) Health and Welfare Trust Fund, (6) Vacation fund, (7) Over head and (8) Profit. If it is necessary for the Contractor to employ the services of any other class of skilled, semi-skilled, or unskilled, other than those listed in the "Schedule of Prices", the Contractor shall receive the current local rate of wage for each hour that said labor or foreman are actually engaged in such work computed as outlines under "Method of Computing Time" above mentioned, to which cost shall be added fifteen percent (15%) of the sum thereof. The Contractor may also receive the net cost of: (1) Compensation Insurance, (2) Liability Insurance, (3) Federal and State Unemployment Tax, (4) Federal Old Age Annuity Tax, (5) Health and Welfare Trust Funds and (6) Vacation Fund.

2. **Materials:** For mercury vapor and high pressure sodium lamps used in the maintenance of "Street Lighting Systems", the Contractor will be paid the Contract unit price per each for "400 WATT MERCURY VAPOR LAMPS"; "250 WATT MERCURY VAPOR LAMPS"; "175 WATT MERCURY VAPOR LAMPS"; "400 WATT HIGH PRESSURE SODIUM LAMPS"; "250 WATT HIGH PRESSURE SODIUM LAMPS"; "150 WATT HIGH PRESSURE SODIUM LAMPS"; "100 WATT HIGH PRESSURE SODIUM LAMPS"; and "55 WATT HIGH PRESSURE SODIUM LAMPS" as set forth in the "Schedule Of Prices", included herein.

Should materials or parts other than lamps as specified above be required to effect repairs or replacements to the "Street Lighting Systems", the Contractor shall furnish such parts and will receive the actual cost of the materials and parts, to which a maximum of fifteen percent (15%) shall be added.

3. **Equipment:** For the equipment listed in the "Schedule of Prices" the Contractor will receive the hourly equipment rental rate for the actual number of hours the equipment is used on the work, computed as outlines herein, at the Contract unit price per hour for "SERVICE TRUCK" and "TOWER AND BUCKET TRUCK", which hourly rates shall include depreciation, insurance repairs, and operating costs.

If it is necessary for the Contractor to use equipment not included in the "Schedule of Prices", the Contractor shall receive a reasonable ownership expense cost, computed in accordance with the current "Schedule of Average Annual Equipment Ownership Expense with Operating cost", as approved and adopted by the Illinois Department of Transportation, and subsequent revisions and additions for the period that said machinery and equipment is in use on the work, to which no percent will be added. Operating costs of such equipment will be paid for at the cost computed as outlined herein. Prior to the use of any unlisted equipment, the Contractor shall establish ownership and operating costs of the equipment and submit them to the Owner for approval.

4. **Payment:** The Owner shall pay for labor, materials, or equipment furnished for "Street Lighting System Maintenance" within sixty (60) days after receipt of a statement from the Contractor.

# VILLAGE OF WILLOWBROOK

## STREETLIGHT MAINTENANCE SERVICES PROPOSAL

The undersigned "Contractor" offers to provide to the Village of Willowbrook, an Illinois Municipal Corporation, Streetlight Maintenance Services conforming to the specifications attached hereto, with such exceptions or modifications as herewith set forth, and in accordance with the terms and conditions herein specified.

### Schedule of Prices

RETURN WITH PROPOSAL					
(For complete information covering these items, see specifications)					
Item No.	Items	Unit	Quantity	Unit Price	Total
1	CLEAN LUMINAIRES, REFLECTORS AND REFRACTORS FOR POLE TOP MOUNTED UNITS; HEIGHT 16'	EA	24	1.00	24.00
2	CLEAN LUMINAIRES, REFLECTORS AND REFRACTORS FOR BRACKET MOUNTED UNITS; HEIGHT 25'	EA	156	1.00	156.00
3	400 WATT MERCURY VAPOR LAMPS	EA	1	1.00	1.00
4	400 WATT HIGH PRESSURE SODIUM LAMPS	EA	16	14.00	224.00
5	250 WALL MERCURY VAPOR LAMPS	EA	13	9.00	117.00
6	250 WALL HIGH PRESSURE SODIUM LAMPS	EA	45	14.00	630.00
7	175 WALL MERCURY VAPOR LAMPS	EA	73	9.00	657.00
8	150 WALL HIGH PRESSURE SODIUM LAMPS	EA	19	12.00	228.00
9	100 WATT HIGH PRESSURE SODIUM LAMPS	EA	1	12.00	12.00
10	55 WATT HIGH PRESSURE SODIUM LAMPS	EA	3	32.00	96.00
11	ELECTRICIAN	HR	50	<del>90.00</del> 95.00	<del>4,500.00</del> 4,750.00
12	ELECTRICIAN'S HELPER	HR	40	<del>40.00</del> 60.00	<del>1,600.00</del> 2,400.00
13	SERVICE TRUCK	HR	50	<del>5.00</del> 7.50	<del>250.00</del> 375.00
14	TOWER AND BUCKET TRUCK	HR	30	<del>30.00</del> 35.00	<del>900.00</del> 1,050.00
TOTAL:					9,670.00
					<del>\$9,395.00</del>



Licensed Electrical  
Contractor:

Name Rag's Electric Company

Number # 12-17

Address: 16244 Bluff Road

Lemont, Illinois 60439

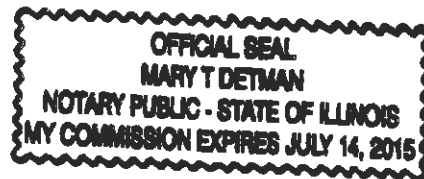
Phone: 630-739-7247 Date: 04-25-2012

Signature: *Robert H. Hunt*

Subscribed and sworn before me on this 25th day of April, 2007

MY COMMISSION EXPIRES:

07-14-15  
*Mary T. Detman*  
NOTARY PUBLIC



# **ADDITIONAL BID INFORMATION**

*Please check the appropriate column*

A.	Statement of the Items / Equipment the Bidder Proposes to use to complete the work:	Owned By the Vendor	Rented or Other Access to by the Vendor
	Elliott ECH-3-60NA (Bucket Truck)	X	
	Ford F350 Utility Body (Service Truck)	X	
	Ford F450 Super Duty Utility Body (Service Truck)	X	
	DitchWitch Trencher	X	
	555B Backhoe	X	
	Elliott ECH-360NA (Crane)	X	
	Ditch Witch Mini Excavator	X	
	Texas Bragg Trailer	X	

## REFERENCE LIST

(please make additional copies of this sheet if needed)

Village/City: Village of Hodgkins

Contact: Eric Rice Phone: 708-579-6700

Type & Date of Work: Street Lighting Maintenance / Annual Contract

Pump Station and Building Maintenance

Village/City: City of Darien

Contact: Daniel Gombac Phone: 630-852-5000

Type & Date of Work: Street Light Maintenance / Annual Contract

Village/City: Village of Lemont

Contact: Randy Earnest Phone: 630-257-2532

Type & Date of Work: Street Light Maintenance / Annual Contract

Pump Station

Building Maintenance

Village/City: Village of Burr Ridge

Contact: Bradley Carr Phone: 630-654-8181

Type & Date of Work: Street Light Maintenance / Annual Contract

Pump Station

Building Maintenance

ERIE INSURANCE COMPANY  
BID BOND

Know All Men by These Presents,

Bond No. MM1547

That we, RAG'S ELECTRIC COMPANY  
(hereinafter called the Principal) as Principal and the ERIE INSURANCE COMPANY, of Erie, Pennsylvania, a  
corporation duly organized under the laws of the State of Pennsylvania, (hereinafter called the Surety),

as Surety, are held and firmly bound unto, VILLAGE OF WILLOWBROOK  
ILLINOIS 60527 hereinafter called the Oblige in the full and just sum of ONE HUNDRED

THOUSAND DOLLARS AND NO CENTS Dollars, (\$100,000.00),  
good and lawful money of the United States of America, to the payments of which sum of money well  
and truly to be made, the said Principal and Surety bind themselves, their and each of their heirs, executors,  
administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed, sealed and dated this 27TH day of APRIL, A.D. 2012

THE CONDITION OF THIS OBLIGATION IS SUCH: That, if the Oblige shall make any award within 60  
days to the Principal for STREET LIGHT MAINTENANCE

according to the terms of the proposal or bid made by the Principal therefor, and the Principal shall  
duly make and enter into a contract with the Oblige in accordance with the terms of said proposal  
or bid and award and shall give bond for the faithful performance thereof with the Surety or Sureties  
approved by the Oblige; or if the Principal shall, in case of failure so to do, pay the Oblige the damages  
which the Oblige may suffer by reason of such failure, not exceeding the penalty of this bond, then  
this obligation shall be null and void; otherwise it shall be and remain in full force and effect.

In Testimony Whereof, the Principal and Surety have caused these presents to be duly signed and sealed.

Witness: *James Bayan*

Witness: *Anna Turson*

Principal. RAG'S ELECTRIC, INC.

By: *Patricia H. Grant*  
Title

ERIE INSURANCE COMPANY

By: *L. A. W.*  
Attorney-in-Fact

ERIE INSURANCE COMPANY  
BID BOND

Know All Men by These Presents,

Bond No. MM1547

That we, . . . . RAG'S ELECTRIC COMPANY  
(hereinafter called the Principal) as Principal and the ERIE INSURANCE COMPANY, of Erie, Pennsylvania, a  
corporation duly organized under the laws of the State of Pennsylvania, (hereinafter called the Surety),  
as Surety, are held and firmly bound unto . . VILLAGE OF WILLOWBROOK  
ILLINOIS . . 60527 . . . . . hereinafter called the Oblige in the full and just sum of . . ONE HUNDRED

THOUSAND DOLLARS AND NO CENTS . . . . . Dollars, (\$100,000.00 . . . . .),  
good and lawful money of the United States of America, to the payments of which sum of money well  
and truly to be made, the said Principal and Surety bind themselves, their and each of their heirs, executors,  
administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed, sealed and dated this . . . . . 27TH . . . . . day of . . . . . APRIL . . . . . A.D. 2012  
Year

THE CONDITION OF THIS OBLIGATION IS SUCH: That, if the Oblige shall make any award within 60  
days to the Principal for . . . STREET LIGHT MAINTENANCE . . . . .

. . . . .  
according to the terms of the proposal or bid made by the Principal therefor, and the Principal shall  
duly make and enter into a contract with the Oblige in accordance with the terms of said proposal  
or bid and award and shall give bond for the faithful performance thereof with the Surety or Sureties  
approved by the Oblige; or if the Principal shall, in case of failure so to do, pay the Oblige the damages  
which the Oblige may suffer by reason of such failure, not exceeding the penalty of this bond, then  
this obligation shall be null and void; otherwise it shall be and remain in full force and effect.

In Testimony Whereof, the Principal and Surety have caused these presents to be duly signed and sealed.

Principal. RAG'S ELECTRIC, INC. . . . .

Witness: *Galen Boyan*

By: *Patricia K. Hunt*  
Title

Witness: *Erna Turson*

ERIE INSURANCE COMPANY  
By: *L. A. Hunt*

Attorney-in-Fact



**Erie  
Insurance**

## POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That ERIE INSURANCE COMPANY, a corporation duly organized under the laws of the Commonwealth of Pennsylvania, does hereby make, constitute and appoint

Lisa Wondolowski

individually, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed: any and all bonds and undertakings of suretyship,  
in a penalty not to exceed the sum of five hundred thousand dollars (\$500,000.00).

And to bind ERIE INSURANCE COMPANY thereby as fully and to the same extent as if such bonds and undertakings and other writings obligatory in the nature thereof were signed by the appropriate officer of ERIE INSURANCE COMPANY and sealed and attested by one other of such officers, and hereby ratifies and confirms all that its said Attorney(s)-in-Fact may do in pursuance hereof.

The Power of Attorney is granted under and by authority of the following Resolution adopted by the Board of Directors of ERIE INSURANCE COMPANY on the 11th day of March, 2008, and said Resolution has not been amended or repealed:

"RESOLVED, that the President, or any Senior Vice President or Vice President shall have power and authority to: (a) Appoint Attorney(s)-in-Fact and to authorize them to execute on behalf of the Company, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and, (b) Remove any such Attorney-in-Fact at any time and revoke the power and authority given to him; and

RESOLVED, that Attorney(s)-in-Fact shall have power and authority, subject to the terms and limitations of the Power of Attorney issued to them, to execute and deliver on behalf of the Company, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof. The corporate seal is not necessary for the validity of any bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

This Power of Attorney is signed and sealed by facsimiles under and by virtue of the following Resolution adopted by the Board of Directors of ERIE INSURANCE COMPANY on the 18th day of September, 2008, at which a quorum was present and said Resolution has not been amended or repealed:

"RESOLVED, that the signature of Terrence W. Cavanaugh, as President and Chief Executive Officer of the Company, and the Seal of the Company may be affixed by the following facsimiles on any Limited Power of Attorney for the execution of bonds, undertakings, recognizances, contracts and other writings in the nature thereof, and the signature of James J. Tanous, as Secretary of the Company, the Seal of the Company, the signature of Sheila M. Hirsch, as Notary Public, and her Notarial Seal, may also be affixed by the following facsimiles to any certificate or acknowledgment of any such Limited Power of Attorney, and only under such circumstances shall said facsimiles be valid and binding on the Company."

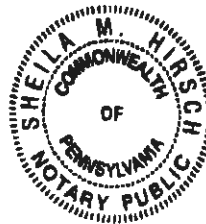
IN WITNESS WHEREOF, ERIE INSURANCE COMPANY has caused these presents to be signed by its President and Chief Executive Officer, and its corporate seal to be hereto affixed this 18th day of September, 2008.



Terrence W. Cavanaugh  
Terrence W. Cavanaugh  
President and Chief Executive Officer

STATE OF PENNSYLVANIA } ss.  
COUNTY OF ERIE

On this 18th day of September, 2008, before me personally came Terrence W. Cavanaugh, to me known, who being by me duly sworn, did depose and say: that he is President and Chief Executive Officer of ERIE INSURANCE COMPANY, the corporation described in and which executed the above instrument; that he knows the Seal of said corporation; that the Seal affixed to the said instrument is such corporate Seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.



Sheila M. Hirsch  
My commission expires June 27, 2012  
Notary Public

### CERTIFICATE

I, James J. Tanous, Secretary of ERIE INSURANCE COMPANY, do hereby certify that the original POWER OF ATTORNEY, of which the foregoing is a full, true and correct copy, is still in full force and effect as of the date below.

In witness whereof, I have hereunto subscribed my name and affixed corporate Seal of the Company by facsimiles pursuant to the action of the Board of Directors of the Company,



James J. Tanous  
James J. Tanous, Secretary

this 27th day of Sept 2012.  
SF57 9/08

**Tim Halik**

**From:** ragselectric@aol.com  
**Sent:** Thursday, March 07, 2013 1:25 PM  
**To:** Tim Halik  
**Subject:** Re: Willowbrook Streetlight Maintenance Contract - FY 2013/14

Dear Tim,

Thank you for the compliment on our service; as you know, I have been doing your service work on your public buildings and pump station for about 10 years. I've always wanted to add your street lighting to our scope of work. It took a few years, but I was finally able to be the low bidder on your street light maintenance. We have a great working relationship with the Public Works Department and the village staff. As a small family business, we have to work hard to beat the large contractors (we do that by giving good service and personal attention to every one of our accounts). In regards to extending the current contract, I would like to request a small increase on our bucket truck and service truck, due to the higher cost of fuel. The revised price on the bucket truck will go from \$30.00 to \$35.00 and the service truck from \$5.00 to \$7.50. All other prices, lamps and labor, will remain the same. Original contract based on stated quantities was \$9,395.00. Revised would be \$9,670.00 for an increase of roughly 2.9%. Please advise if this is acceptable as I look forward to working for the village for another year.

**Rick Grant**

**Rag's Electric**

630-739-RAGS (7247) = Office  
 630-327-6402 = Cell

-----Original Message-----

**From:** Tim Halik <[THalik@willowbrook.il.us](mailto:THalik@willowbrook.il.us)>  
**To:** 'ragselectric@aol.com' <[ragselectric@aol.com](mailto:ragselectric@aol.com)>  
**Cc:** Tony Witt <[twitt@willowbrook.il.us](mailto:twitt@willowbrook.il.us)>; Pamela Phillips <[pPhillips@willowbrook.il.us](mailto:pPhillips@willowbrook.il.us)>  
**Sent:** Mon, Mar 4, 2013 9:42 am  
**Subject:** Willowbrook Streetlight Maintenance Contract - FY 2013/14

Dear Rick -

As you know, last year the Village entered into a one-year contract with Rag's Electric to provide streetlight maintenance services. The contract expires on April 30, 2013. The Village is currently satisfied with the service you are providing and would be willing to extend the contract for another year depending on prices. If you are interested, please let me know.

Thank you, and please let me know if you have any questions.

**Tim Halik**

Village Administrator  
 Village of Willowbrook  
 7760 Quincy Street  
 Willowbrook, IL 60527

630.920.2261 office  
 630.920.2427 fax  
[thalik@willowbrook.il.us](mailto:thalik@willowbrook.il.us)

---

**From:** ragselectric@aol.com  
**Sent:** Wednesday, March 18, 2015 8:25 AM  
**To:** Tim Halik  
**Subject:** Re: Willowbrook 2015 Streetlight Maintenance Contract Renewal

Tim,

Rag's Electric is willing to renew the 2014 contract thru 2015 with no increase in unit prices.

**Pat Durkin**

**Rag's Electric**

630-739-RAGS (7247) = Office

773-619-7640 = Cell



**Tim Halik**

---

**Subject:** FW: Willowbrook - New Led Heads

**From:** Patrick A. Durkin [mailto:ragselectric@aol.com]

**Sent:** Friday, March 04, 2016 8:43 AM

**To:** Tim Halik

**Subject:** Re: Willowbrook - New Led Heads

Tim,

I am okay with keeping the current contract in tact. This will be the third year at these numbers and each year the guys get a raise in June, so next year we will have to consider changing the contract. Thanks

**Pat Durkin**

**Rag's Electric**

630-739-RAGS (7247) = Office

773-619-7640 = Cell

-----Original Message-----

From: Tim Halik <THalik@willowbrook.il.us>

To: 'Patrick A. Durkin' <ragselectric@aol.com>

Sent: Thu, Mar 3, 2016 3:02 pm

Subject: RE: Willowbrook - New Led Heads

Thanks Pat.

BTW -- We need to consider a renewal of your streetlight maintenance contract with us, if you're interested (the current one expires 4/30/16). Please let me know if we can just renew the existing contract.

**Tim Halik**

Village Administrator

Village of Willowbrook

835 Midway Drive

Willowbrook, IL 60527

630.920.2261 office

630.920.2427 fax

[thalik@willowbrook.il.us](mailto:thalik@willowbrook.il.us)



# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

### ITEM TITLE:

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO  
ACCEPT A PROPOSAL TO CONDUCT THE 2016 SPRING BRUSH  
COLLECTION PROGRAM – PESSINA TREE SERVICE, LLC

AGENDA NO.

5i

AGENDA DATE: 4/11/16

STAFF REVIEW: Tim Halik, Village Administrator

SIGNATURE:



LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE:



RECOMMENDED BY: Tim Halik, Village Administrator

SIGNATURE:



REVIEWED & APPROVED BY COMMITTEE:

YES ☐

NO ☒

N/A ☐

### ITEM HISTORY (ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY, ETC.)

Last year, the Village's Emerald Ash Borer (EAB) abatement contractor, Pessina Tree Service, LLC, completed the Village-wide Spring Brush Collection Program. At that time, the Village performed a curb-side brush collection program. Ground mulch was also made available to residents for landscape beautification purposes.

In order to check the competitiveness of vendor pricing, staff has again solicited proposals from several landscape maintenance contractors:

VENDOR	Brush Collection Cost	Tub Grinding Cost
Pessina Tree Service, LLC	\$120.94/hr. per crew - \$9,675	75 yds. ground mulch - \$1,275
NJ Ryan Tree & Landscape, LLC	\$122.50/hr. per crew - \$9,800	75 yds. ground mulch - \$1,300
Kramer Tree Specialists, Inc.	\$328.13/hr. per crew - \$26,200	\$4,725
Mario's Tree Service	Non-responsive	Non-responsive

This year's low proposal was again submitted by Pessina Tree Service LLC in the amount of \$9,675 for collection, plus \$1,275 for processing the chipped material into ground mulch using a tub grinder. Pessina is the landscape maintenance contractor that has performed our Emerald Ash Borer (EAB) tree removals over the last two (2) seasons. They also conducted the Spring 2015 Village-wide Brush Collection Program.

### ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The total cost of the Spring collection program is \$10,950. This includes two (2) chipping crews working 40 hours each to complete the collection, plus providing mulch to Willowbrook residents. The F.Y. 2016/17 Budget includes the following funding to conduct both the Spring and Fall Brush Collection Programs:

FUND	ACCOUNT	DESCRIPTION	BUDGETED
PW – Street Maint.	01-35-755-284	Reimb. Exp. – Brush Pick-Up	\$20,000.00

### ACTION PROPOSED:

Adopt resolution. The Spring Brush Program is scheduled to occur the week of May 9<sup>th</sup> through the 13<sup>th</sup>. A postcard mailer will be sent directly to residents along with notification on the Village's website.

RESOLUTION NO. 16-R-\_\_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO  
ACCEPT A PROPOSAL TO CONDUCT THE 2016 SPRING BRUSH  
COLLECTION PROGRAM – PESSINA TREE SERVICE LLC

---

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Mayor and Village Clerk be and the same are hereby authorized and directed to accept the proposal from Pessina Tree Service, LLC on a time and material basis to complete the 2016 Spring Brush Collection Program in the not to exceed amount of \$9,675.00 as set forth in the proposal attached hereto as Exhibit "A" which is, by this reference, expressly incorporated herein.

ADOPTED and APPROVED this 11<sup>th</sup> day of April, 2016

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

ROLL CALL VOTE:   AYES: \_\_\_\_\_  
                              NAYS: \_\_\_\_\_  
                              ABSTENTIONS: \_\_\_\_\_  
                              ABSENT: \_\_\_\_\_

Date: 4/6/2016

## Proposal

Proposal #: 2393

**Pessina Tree Service, LLC**

45W520 Jeter Road

Big Rock, IL 60511

Office: 630-556-3985 Fax: 630-556-4543

Cell: 630-417-4714

Email: pessinatreeservice@yahoo.com

**RECEIVED****APR - 6 2016**VILLAGE OF  
WILLOWBROOK

<b>Name / Address</b>			
<b>Village of Willowbrook</b> <b>835 Midway Drive</b> <b>Willowbrook, IL 60527</b>		<b>Work To Be Performed At:</b> various locations	
		<b>Customer Email:</b>	<b>CustomerPhone Number:</b>
			630-514-3329
<b>Description</b>			
<b>Spring brush pick up</b>  All streets will be called into the office daily when complete. Any additional brush grinding will be an additional charge.			
<b>IF YOU WOULD LIKE US TO PERFORM THE WORK PLEASE CONTACT          OFFICE FOR SCHEDULING and then PLEASE SIGN AND RETURN A COPY VIA          MAIL, E-MAIL OR FAX.</b>			
<i>Prices valid for 30 days from date of invoice.</i>		<b>Total:</b>	<b>\$9,675.00</b>

NO TREE TRIMMING OR REMOVAL WITHIN 20 FT. OF POWERLINES PER OSHA.

All materials guaranteed to be specific, and the above work to be performed in accordance with drawings and specifications submitted for the above work and completed in a substantial workmanlike manner for the above sum and with payments to be made as follows, upon completion of job.

*Respectfully Submitted: Dale Pessina*

The above prices, specifications and conditions are satisfactory & hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. If you accept & want us to do work above, PLEASE SIGN & RETURN via mail, fax or email. Thank-you & we look forward to working with you.

Customers Acceptance Signature &amp; Date: \_\_\_\_\_

# VILLAGE OF WILLOWBROOK

## BOARD MEETING

### AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:**

Resolution –

A Resolution Approving a Plat of Easement – 554 Ridgemoor Drive

**AGENDA NO.**

5j

**AGENDA DATE:** 4/11/16**STAFF REVIEW:** Tim Halik,  
Village AdministratorSIGNATURE: Tim Halik**LEGAL REVIEW:** Thomas Bastian, Village AttorneySIGNATURE: Thomas Bastian TH**RECOMMENDED BY:** Tim Halik, Village AdministratorSIGNATURE: Tim Halik**REVIEWED & APPROVED BY COMMITTEE:** YES ☐ NO ☒ N/A ☐**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

The Village has adopted the DuPage County Countywide Storm Water and Floodplain Ordinance, with local amendments, for stormwater and floodplain management within town. The Ordinance requires that all drainage swales, storm sewers, and detention/retention areas on private properties are located upon easements. Therefore, upon a development of a property where re-grading work or other storm sewer installation occurs, new easements must be dedicated if they do not already exist.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)**

The existing residence upon the property located at 554 Ridgemoor Drive has been razed and a new residence will be constructed in its place. The project will require re-grading of the property to establish positive drainage to serve the new residence. The re-grading will ensure that drainage from the property does not sheet flow onto adjacent properties. In accordance with the above mentioned code requirement, new easements are required, since easements do not already exist. The owner's engineer has prepared a Plat of Easement dedicating new municipal utility and drainage easements to the Village for this purpose.

**ACTION PROPOSED:**

Adopt the Resolution.

RESOLUTION NO. 16-R-\_\_\_\_\_

Resolution – A Resolution Approving a Plat of Easement – 554 Ridgemoor Drive

---

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: That the Plat of Easement, as prepared by Intech Consultants, Inc. Job No. 6955, consisting of one (1) sheet, dated January 14, 2016, and bearing the latest revision date of March 17, 2016, attached hereto and incorporated herein as Exhibit "A", be and the same, is hereby approved and that the Mayor, Village Clerk and all other necessary and appropriate officers of the Village are authorized to execute said Plat.

SECTION TWO: That all resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

SECTION THREE: That this Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED and APPROVED this 11<sup>th</sup> day of April, 2016.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

ROLL CALL VOTE: AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

LOT 26 IN HINDSDALE RIDGEMOOR ESTATES, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MARCH 12, 1952 AS DOCUMENT 446882, AND CORRECTION PLAT FILED JUNE 2, 1952 AS DOCUMENT 853074 AND CERTIFICATE OF CORRECTION FILED JUNE 3, 1952 AS DOCUMENT 853218 IN DUPage COUNTY, ILLINOIS

SCALE: 1" = 20'

GRAPHIC SCALE

20 0 10 20 40

( IN FEET )

1 inch = 20 ft

REVISED: 3-17-16  
PREPARED: 1-14-16



# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:**

Receive Plan Commission Recommendation  
Public Hearing 16-05: Midwest Helicopter, 525 Executive Drive.

**AGENDA NO.****5k****AGENDA DATE:** 4/11/16

Requests approval of a Special Use and Variations to redevelop an existing heliport with a new building that includes a high ceiling single story 9,256 square foot hangar and 7,045 square feet of hangar support and office areas in an adjoining two story space.

**STAFF REVIEW:** Jo Ellen Charlton, Planning Consultant**SIGNATURE:****LEGAL REVIEW:** Tom Bastian, Village Attorney**SIGNATURE:****RECOMMENDED BY:** Tim Halik, Village Administrator**SIGNATURE:****REVIEWED & APPROVED BY COMMITTEE:**YES ☐NO ☐N/A ☒**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

The existing heliport pre-dates Willowbrook's incorporation and the site was annexed as a heliport before heliports were regulated as a special use. As a result the existing heliport is non-conforming as it never received special use approval. The existing building also has a non-conforming front yard setback from Executive Drive of 31', when 40' is required. This setback is consistent with all other buildings to the west that also front on Executive Drive. The building and the use have co-existed with surrounding uses, all of which have been added long after this building and use were in place.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)**

Midwest Helicopter is requesting approval of a special use and variations that will allow them to remove the existing 5,400 square foot structure and replace it with a new 16,311 square foot building, including a high ceiling single story 9,256 square foot hangar, with adjoining 7,045 square foot two story space for hangar support and offices. In order to meet FAA clearance requirements, the building will be re-established in roughly its existing location along the front yard setback. The two existing driveways on Madison are being consolidated into one, and the site will be landscaped in accordance with the code, except in areas that need to remain clear to accommodate flight patterns.

The Plan Commission conducted a public hearing on this case at their regular April 6, 2016 meeting. The following members were in attendance: Chairman Dan Kopp, Vice Chairman Wagner, and Commissioners Kaucky, Ruffolo and Soukup. Commissioners Lacayo and Remkus were absent.

There were no comments from members of the public. After presentation of the applicant's testimony, review of the staff report and questions from the Plan Commission as outlined in the attached staff report, the Plan Commission recommended unanimous approval of the special use and variations, including two changes from the sample motion. The first change was to utilize a landscape screening detail in lieu of a masonry wall to provide additional screening for 2 fuel trucks, and to increase from 18 to 30 months the validity of the special use from the date of approval to occupancy. Staff supports both changes recommended by the Plan Commission.

**ACTION PROPOSED:**

April 11, 2016: Receive Plan Commission Recommendation.



# Willowbrook

835 Midway Drive  
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 [www.willowbrookil.org](http://www.willowbrookil.org)

## MEMORANDUM

MEMO TO: Frank A. Trilla, Mayor  
Board of Trustees

MEMO FROM: Chairman Daniel Kopp, Plan Commission

DATE: April 6, 2016

SUBJECT: Zoning Hearing Case 16-05: (Midwest Helicopter Airways, Inc. Rick Smith – 525 Executive Drive) Discussion and Recommendation for approval of a Special Use and Variations to redevelop an existing heliport located at 525 Executive Drive and known as Midwest Helicopter, with a new building that includes a high ceiling single story 9,256 square foot hangar and 7,045 square feet of hangar support and office areas in an adjoining two story space.

At the regular meeting of the Plan Commission held on April 6, 2016, the above referenced application was discussed and the following motion was made:

**MOTION:** Made by Commissioner Ruffolo, seconded by Commissioner Kaucky that based on the submitted petition and testimony presented, I move that the Plan Commission forward its findings of fact to the Mayor and Village Board for special uses and variations as shown in Attachments 1 and 2 of the staff report prepared for the April 6, 2016 Plan Commission for PC 16-05, and recommend approval of a special use for a heliport, a variation from 9-8-3(A)4 to reduce minimum required lot depth from 300' to 267', a variation from 9-8-3(D)1 to reduce the minimum front yard setback from 40' to 30.37 feet, and landscape variations from Sections 9-10 and 9-14 in accordance with the proposed plans, subject to the following conditions:

1. Construction and long term maintenance of the heliport shall at all times be in substantial compliance with the Project Plans identified in Attachment 3 of the April 6, 2016 staff report for PC 16-05, except for the changes and conditions as provided for in Attachment 4 "Required Changes to Project Plans." Also Condition 2 of attachment

### Mayor

Frank A. Trilla

### Village Clerk

Leroy R. Hansen

### Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

### Village Administrator

Tim Halik

### Chief of Police

Mark Shelton



Proud Member of the  
Illinois Route 66 Scenic Byway

4 shall be changed to allow the arborvitae screening as shown on the exhibit presented at the hearing.

2. The special use shall become null and void unless a certificate of occupancy has been issued within eighteen (18) months of the date of Village Board approval, or if the heliport ceases to operate for any 90 day period.

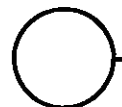
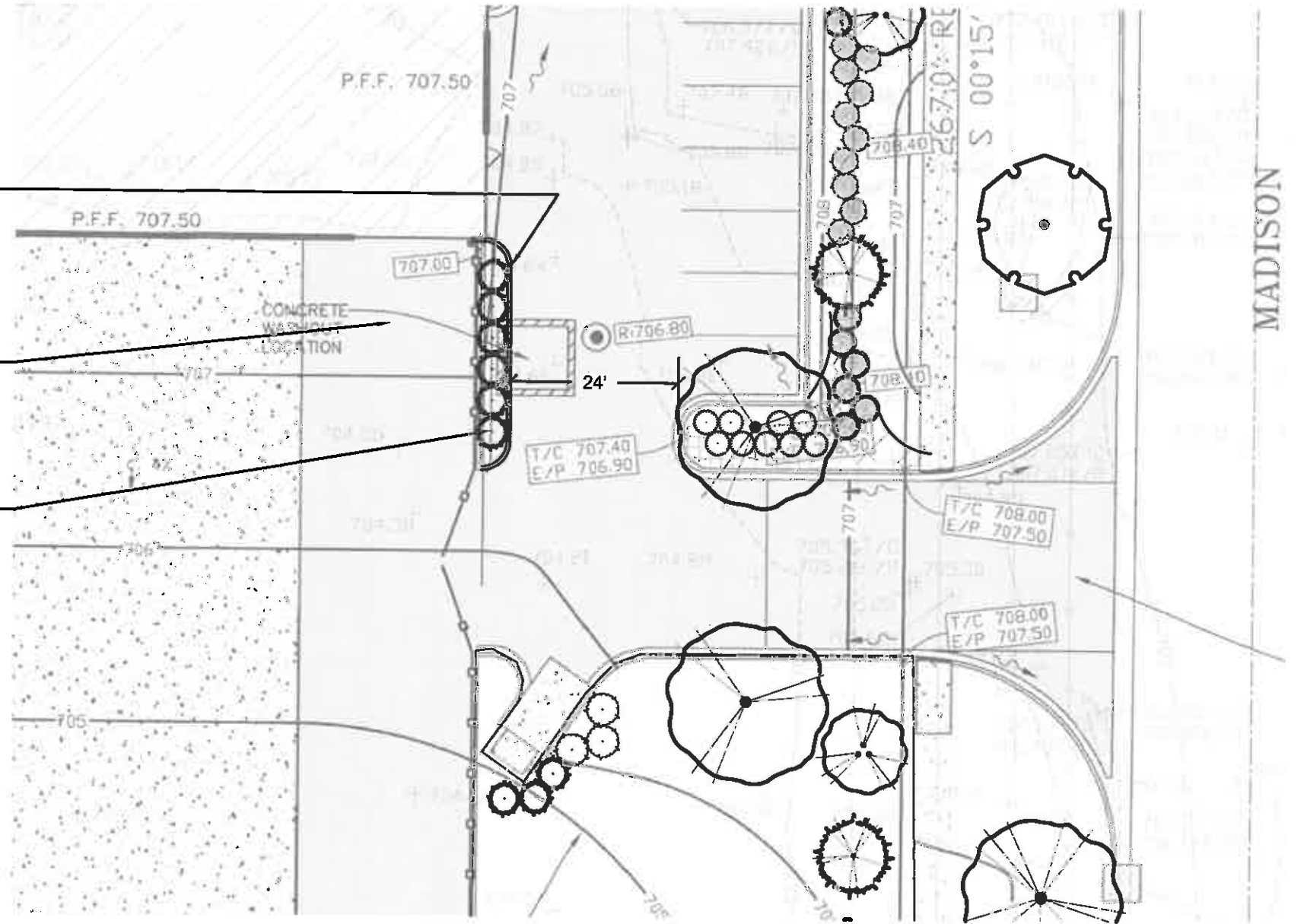
ROLL CALL: AYES: Commissioners Soukup, Kaucky, Ruffolo, Vice-Chairman Wagner and Chairman Kopp; NAYS: None. ABSENT: Commissioner Lacayo and Remkus.

MOTION DECLARED CARRIED

Should any member of the Board have any questions regarding this matter, please do not hesitate to contact me.

DK:jp

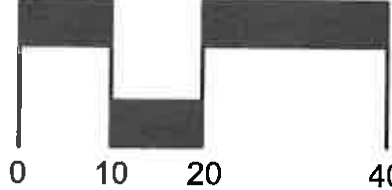
- ADD CURBED ISLAND
- FUEL TRUCK PARKING
- ADD 6 UPRIGHT EVERGREENS  
TECHNY ARBORVITAE  
(Thuja o. Techy)  
6' INSTALL SIZE (4.5' spacing)



# ADDITIONAL SCREENING SKETCH FOR REVIEW

4-6-16

SCALE: 1" = 20'-0"



<p>WINGREN LANDSCAPE ALL THINGS OUTDOORS</p>	<p>5126 Walnut Ave. Downers Grove, IL 60515 TEL 630.759.8100 www.wingrenlandscape.com</p>	<p>MIDWEST HELICOPTER BUILDING 525 EXECUTIVE DRIVE WILLOWBROOK, ILLINOIS 60527</p>
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**VILLAGE OF WILLOWBROOK**  
**STAFF REPORT TO THE VILLAGE BOARD**

**Village Board Receive Date:** April 11, 2016

**Plan Commission Meeting Date:** April 6, 2016

**Prepared By:** Jo Ellen Charlton, AICP, Consulting Village Planner

**Case Title:** Zoning Hearing Case No. 16-05  
525 Executive Drive, Midwest Helicopter Special Use and Variation for Redevelopment

**Petitioner:** Midwest Helicopter Airways, Inc., Rick Smith; 525 Executive Drive, Willowbrook IL

**Property Owner:** Richard J. Smith Trust/Susan L. Smith Trustee; 9120 Sloane St; Orlando FL 32827

**Action Requested:** Public Hearing, Discussion and Recommendation for approval of a Special Use and Variations to redevelop an existing heliport located at 525 Executive Drive and known as Midwest Helicopter, with a new building that includes a high ceiling single story 9,256 square foot hangar and 7,045 square feet of hangar support and office areas in an adjoining two story space.

**Location:** 525 Executive Drive

**Property Size:** 1.61 Acres (approximately 70,100)

**Existing Zoning/Use:** M-1 Zoning, annexed with existing improvements, including a building with a non-conforming setback of 31' from Executive Drive (40' required). Although a heliport is a listed special use in the M-1 district, special use approval was not granted when the property was annexed.

**Proposed Zoning/Use:** M-1 with a Special Use for a heliport, and variations for lot size and landscaping, and to maintain an existing non-conforming front yard setback and for landscaping that does not interfere with flight patterns.

**Surrounding Land Use:**

	<i>Use</i>	<i>Zoning</i>
<i>North</i>	Industrial	M-1
<i>South</i>	Industrial	M-1
<i>East</i>	Restaurant	B-2
<i>West</i>	Industrial	M-1

**Documents Attached:** 1. Standards for Variations  
2. Standards for Special Use  
3. Project Plans  
4. Required Changes to Project Plans

*Full-size plans are available upon request.*

**Necessary Action By Village Board:** Receive Plan Commission recommendation.



**Current Site Description:**

The 1.45 acres site is located on the southwest corner of Executive and Madison. It is currently improved with a roughly 5,400 square foot building with hangar and office space. A hard surface area is located on the south side of the building for the heliport activities. The building has an existing non-conforming setback from Executive Drive of about 31' (40' required). There are two access drives to the property, both on Madison Street.



**Development Proposal:**

Midwest Helicopter is proposing to tear down and rebuild its 5,400 square foot facility and replace it with a new 16,311 square foot building, including a high ceiling single story 9,256 square foot hangar on the east side of the new building, and 7,045 square feet of hangar support and office areas in a two-story space on the west side of the building. Access to the site will be consolidated into one driveway on Madison that will be located slightly south of the existing south driveway. The new drive will roughly align with Porterhouse's Madison Street curb cut on the other side of the street. A new parking lot including 14 parking spaces will be constructed immediately east of the hangar. The remaining heliport area will be repaved, with setbacks that will be landscaped to code except where flight patterns dictate something otherwise.

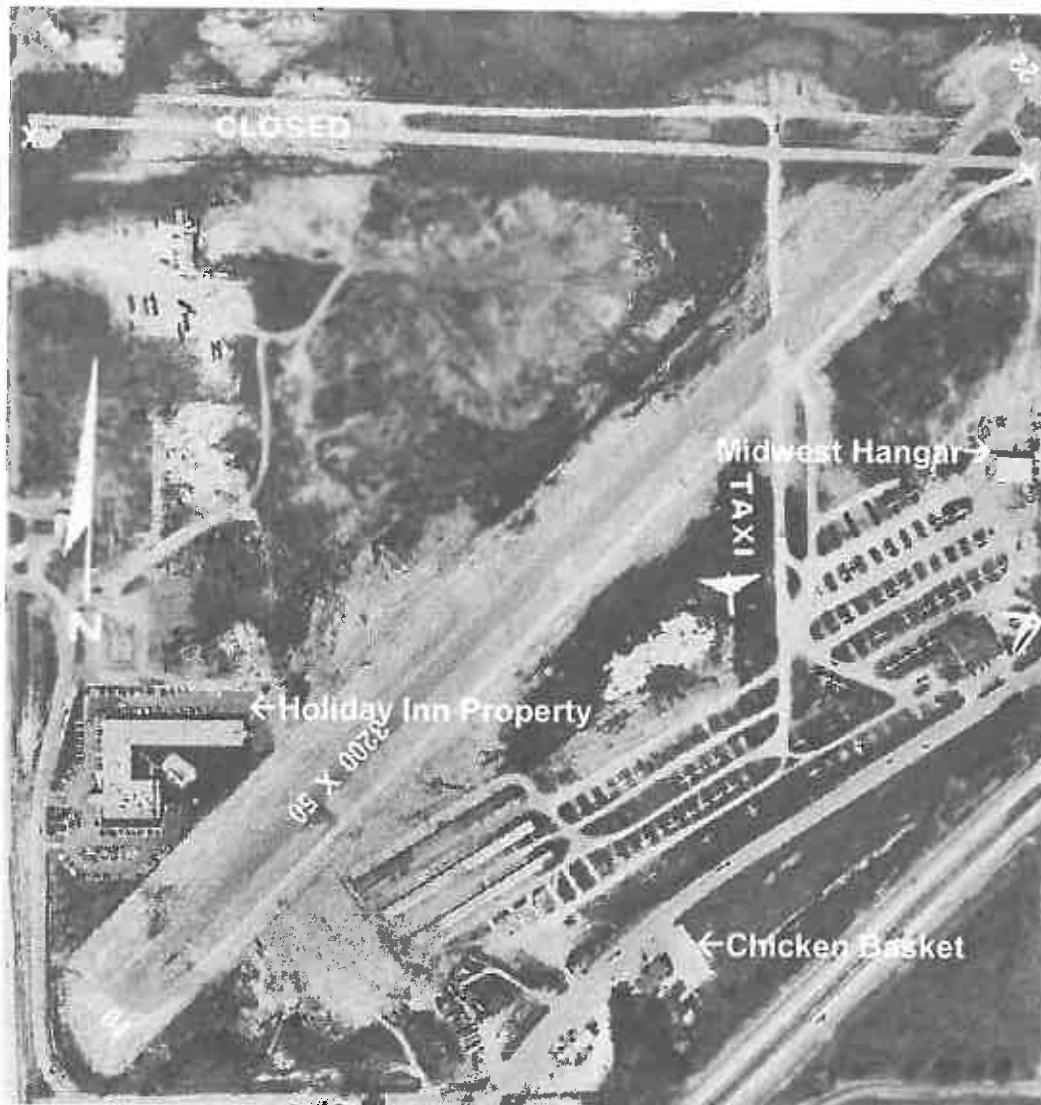
**Comprehensive Plan:**

The Village's Comprehensive Plan calls for industrial and office research uses. The plan speaks to the consolidation of access points when possible and the screening of off-street parking lots with berms and/or landscaping. The Plan also indicates that signage, lighting and landscaping should be well designed and coordinated to help create a positive identity and visual image

**Analysis:**

**Appropriateness of Use:**

Midwest Helicopter represents the last bit of aviation history that exists in this area. Hinsdale Airport, operated in this area beginning in the late 1930s. Midwest's existing hangar building was constructed in the 1960s as a repair hangar for the airport's owner at the time. Midwest began their operations at this hangar in 1968, and the hangar is the only remaining evidence of the airfield. The remainder of the property was annexed and redeveloped beginning in the 1970s and known as Willowbrook Executive Plaza. The picture below is believed to be from the early 1970s. Note the Holiday Inn property on the left (built in the late 1960s), and the Midwest Helicopter Hangar on the right. The Chicken Basket property (built in the mid- 1940s) can also be seen in the picture.



The annexation of this property occurred in the 1970s to accommodate the Willowbrook Executive Plaza, and development since that time has been accomplished all while accommodating Midwest Helicopter's continued presence at this location. Midwest Helicopter would like to make a sizable investment to stay in this location which grew up around it. In order to comply with state and federal aviation requirements, Midwest intends to keep it's building in roughly the same northeast corner location on the lot, so that it can maintain existing flight patterns.

A heliport is a special use in the M-1 District pursuant to section 9-8-2 of the Zoning Ordinance. No evidence was found that a special use had been granted for the existing facility when it was annexed, so it is assumed that it was annexed prior to the Zoning Ordinance listing heliports as a special use. While the property has always been a heliport in Willowbrook's history, this will be the first time a special use has been granted for the property. Given that all existing uses came after Midwest and have co-existed with little to no complaints received by the Village, the use is determined to be appropriate. A discussion of the standards for special use and the responses to the standards is provided in Attachment 1.

**Bulk Regulations:**

The table below shows applicable bulk requirements and how the proposed development meets those requirements. Areas highlighted in yellow indicate those areas where a variation is required. The areas noted in blue include dimensions on the submitted plans that would require a variation, but that can be corrected to comply with the Village Code. Note that except for the minimum lot area (which is an existing condition), the front yard setback variation is only being requested to maintain required flight path clearances on the south and west sides of the property, and will mostly allow for a development that is consistent with the location of the existing building as well as all buildings located on the south side of Executive Drive to the west. See image on the next page. Proposed findings for variation standards are provided in Attachment 2.

Section	Regulation	Requirement	Provided
9-8-3(A)4	Minimum Lot Area	150'x300	263'x267' Existing Condition
9-8-3(D)1	Front Setback	40'	30.37'
9-8-3(D)2	Interior side	20'	64.38'
9-8-3(D)3	Exterior Side	40'	60.55'
9-8-3(D)4	Rear Yard	20'	136.12'
9-10-5(G)	Pavement North	15'	19.45'
	Pavement East	15'	13.97'
	Pavement West	10'	10.4'
	Pavement South	10'	9.97'
9-8-3(E)	Lot Coverage	50%	18%
9-8-3(F)	Height	40'	32'-5"
9-8-3(G)	FAR	.6	.23
9-8-4(A)	Outdoor Storage		
9-8-4(C)	Dispensing of Gas	From Underground	
9-8-5(I)	Building Façade Materials	Arc concrete OK when provided with adequate contrasting accents.	Staff finds acceptable
9-10-4(H)	Loading Spaces	1	1
9-10-5(K)	Required Parking Spaces	Maximum 12 Required (See Parking Section)	14
9-10-5(L)2(a)2B	Width of Driveway	24-38'	26.33
9-10-5(L)2(b)2B	Radius of Driveway	Not less than 25'	28.5'
9-10-5(L)2(c)	Driveway Angle at Intersection	Not less 60 degrees	About 90 degrees
9-10-5(L)2(d)	Driveway location on lots	Not less than 70'	About 90'
9-10-5(N)	Accessible Parking Spaces	1 for 14	1 for 14
9-10 and 9-14 Sections	Landscaping		Relief Per Plan





Note in the image above that all buildings on the south side of Executive Drive between Quincy and Madison have non-conforming front yard setbacks that are in most cases closer than Midwest Helicopter's existing non-conforming 31.32' setback and their proposed setback of 30.37 feet.

#### Traffic Flow & Access:

The site is currently accessed via two curb cuts from Madison. To conform to the requirements of the Comprehensive Plan, the driveways will be consolidated and one new curb cut is proposed to be nearly aligned with the Madison Street curb cut for Porterhouse, located across the street in Burr Ridge. Vehicular flow to and from the site is fairly limited and is expected to remain so. Madison Street is under the jurisdiction of DuPage County, who must approve the new curb cut.

#### Parking:

There is no parking requirement specifically for a "heliport". Parking requirements were therefore evaluated for two closely related uses including "warehouse, storage, wholesale, and mail order establishments", and "public, utility, governmental service and transportation uses." Parking required based on the requirements of the first use is 12 spaces, and parking required for the latter use is 6 spaces. Given that 14 spaces are provided, the requirements are met if either of the uses are considered. This information can be found on Page 3 of 8 of the engineering plans.

#### Elevations:

The proposed building will include a high ceiling hangar for the eastern two thirds of the building, with a two-story office and hangar support uses occupying the western one third of the building. The building will include precast concrete panels, which are regulated by the Zoning Ordinance as follows:

"Architectural concrete (precast concrete panels) provided adequate contrasting architectural accents and/or features are used. Such accents and/or features may include painted reveals, masonry bands, built-out cornices or quoins, decorative masonry copings, protruding soffits, and exterior trim of a similar nature."

The colored elevation (shown below) includes the use of a tan/neutral tone building with darker brown accents. The image depicts the southeast corner of the building as viewed when entering the new Madison street entrance. Note here and on the elevation drawing attached to this report that the design incorporates horizontal bands, cornice accents and windows on both levels in various parts of the building to break up large expanses of blank walls as intended by the Zoning Ordinance requirements.



Fence:

A 3.5' Chain link coated with black PVC coating is proposed on the east side of the property (not within a required setback) and will be gated to prevent unauthorized/unintended access to the heliport landing pad area. The fence detail is included on the second page of the attached Landscape Plan. Customers, employees and visitors, on the other hand will have unobstructed access to the parking area. This fence complies with the provisions of the Zoning Ordinance. The plans indicate final approval subject to review by the Owner. A condition is included that the fence must be as indicated on the approved plans.

Dumpster:

A screened dumpster is located to the rear of the principal structure, screened and setback more than 40' from the Madison Corner side yard line. This dumpster complies with the provisions of the Zoning Ordinance.

Lighting:

Site lighting consists mostly of wall mounted fixtures on the north, east and south faces of the building. The parking lot is adequately lit per the Village Engineer's review. The heliport landing area is adequately lit near the entrance to the hangar, but largely unlit for most of the landing area. The code only allows parking and loading areas to be lit, so lighting on this large paved area is allowed to be darker than other paved areas.

**Landscaping:**

As shown on Sheet L1 of 2, the Landscape Requirements per the Zoning Ordinance are not met. This is because the entire west property line and portions of the north and south property lines must be kept clear of vegetation to accommodate the intended flight patterns. In lieu of this landscaping, the owner has agreed to provide irrigation for the landscaping along the north and east property lines, which are appropriately landscaped. Minor modifications to the landscape plan are enumerated in Attachment 4, "Required Changes to Project Plans."

**Fuel Trucks:**

The heliport expects to utilize two fuel trucks on site as an accessory to its heliport use. While these trucks do provide on-site fuel for the helicopters, they also travel with the helicopters to job sites, which often times are in areas that would not have access to fuel. According to Rick Smith, owner of Midwest Helicopter, certain FEMA disaster recovery jobs or jobs involving fires require the helicopter to have access to enough fuel to support 8 hours of flying time. These requirements can only be accommodated by fuel trucks accompanying the helicopter to the site. It is anticipated that there will be two trucks on the site after the construction is completed. One truck is a 1,000 gallon used for smaller local lifting jobs. The larger truck is a 4,500 gallon truck that goes on the longer fire and other rescue trips. The larger truck is 30' long, 7.5 feet wide and 10 feet tall.

By definition, a heliport is "a designated area on the ground or on a building meeting the specifications of the Federal Aviation Administration for the exclusive use of landing and take-off of helicopters, including service and/or refueling buildings or facilities." Fuel trucks on the site of a heliport are therefore assumed as a part of, or accessory to the principal use. Staff is making this distinction because the outside "storage" of trucks is expressly prohibited in the M-1 District. Staff does not consider the presence of fuel trucks on the site as "storage" but rather as a "facility" or an accessory or integral part of a heliport use by definition. Nevertheless, staff is suggesting that parked fuel trucks be screened from streetside views. This can easily be accomplished by parking the trucks on the southeast corner of the building just west of the proposed fence and extending some additional permanent screen behind the fence or in lieu of the fence. This area provides enough room to accommodate both trucks between the fence and the hangar door. The pavement can be replaced with concrete to provide better support, and preferably, the fence in this area would be replaced by an extension of the same type of panels used in the main building.

**Staff Recommendation:**

Midwest Helicopter has operated in this location long before most of the buildings were constructed. They wish to continue their investment in the community and build a new facility that will improve the appearance of the corner, consolidate curb cuts, and continue to peacefully co-exist with its neighbors, all while meeting state and federal requirements for heliports. The applicant has agreed to minor modifications recommended in the staff report reviewed by the Plan Commission. These "Required Changes to the Project Plans" are enumerated in Attachment 4 of this report. These changes will be included in revised plans that will be attached to the ordinance forwarded to the Board for consideration.

**Plan Commission Hearing Summary and Recommendation**

The Plan Commission conducted a public hearing on this petition at their April 6, 2016 meeting. The following members were in attendance: Chairman Dan Kopp, Vice Chairman Wagner, and Commissioners Kaucky, Ruffolo and Soukup. Commissioners Lacayo and Remkus were absent.

At the hearing, the applicant's engineer (Mr. Jon Greene) provided an overview of the project and discussed the requested front yard setback variation, noting that it was consistent with all setbacks of buildings on the south side of Executive. He further noted there would be no additional increase in traffic or no new additional employees. He further noted that as indicated in the staff report, the pavement along the south and east property lines will be relocated to comply with the 10' and 15' setback requirements respectively.

With regard to the screening of the fuel trucks which must be parked outside, Mr. Greene noted that the proposed location just east of the hangar door was the preferred location. He further noted that they would upgrade the pavement in that area to concrete, and that in lieu of a masonry wall extension, he proposed a modification to add evergreen screening on the street side of the

proposed fence to provide year round screening. The Plan Commission agreed that this screening was adequate given that it is not technically a "loading dock", and that the new and previously proposed landscaping along Madison would be adequate to screen the fuel trucks when they must be parked on site.

Mr. Greene also requested consideration to amend a proposed condition in the sample motion to increase the validity of the special use from 18 months from the date of Village Board approval to 30 months.

In response to a question from Commissioner Kaucky about what their business entails, Rick Smith, owner of Midwest Helicopter noted that their primary business is for lifting heavy objects to the roofs of tall buildings. The heliport is only authorized only for helicopters associated with their business, and there is no public use of the facility.

In response to a question from Commissioner Wagner about flooding in the southwest corner of the lot, the engineer provided information that the hangar area grading and paving was designed to "meet grades" in that area, and noted that compensatory storage was being added in the northwest corner of the site to improve the existing situation.

Following staff's report and the Plan Commission's discussion, the following motion by Ruffalo was seconded by Kaucky and approved by a unanimous roll call vote of the members present:

**Based on the submitted petition and testimony presented, I move that the Plan Commission forward its findings of fact to the Mayor and Village Board for special uses and variations as shown in Attachments 1 and 2 of the staff report prepared for the April 6, 2016 Plan Commission for PC 16-05, and recommend approval of a special use for a heliport, a variation from 9-8-3(A)4 to reduce minimum required lot depth from 300' to 267', a variation from 9-8-3(D)1 to reduce the minimum front yard setback from 40' to 30.37 feet, and landscape variations from Sections 9-10 and 9-14 in accordance with the proposed plans, subject to the following conditions:**

- 1. Construction and long term maintenance of the heliport shall at all times be in substantial compliance with the Project Plans identified in Attachment 3 of the April 6, 2016 staff report for PC 16-05, except for the changes and conditions as provided for in Attachment 4 "Required Changes to Project Plans," provided that condition number 2 be modified to allow evergreen screening as proposed by the applicant during the hearing in lieu of a permanent screen wall.**
- 2. The special use shall become null and void unless a certificate of occupancy has been issued within thirty (30) months of the date of Village Board approval, or if the heliport ceases to operate for any 90 day period.**

Attachment 1  
Special Use Standards and Findings for PC 16-05 Midwest Helicopter

- (A) That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

**Finding:** Midwest helicopter has been established in this location since the late 1960's, long before the surrounding buildings were constructed and occupied. Although the new facility is slightly larger, only those variations that are necessary to maintain existing flight patterns are being requested. Furthermore, these variations reflect the placement of the new building in roughly the same location it has been situated on the lot all these years...at a roughly 30' front yard setback from Executive Drive, when 40' is required.

- (B) That the special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood.**

**Finding:** For the reasons listed in "A" above, the special use will not be injurious to the use and enjoyment of nearby properties, nor will the special use impact property values.

- (C) That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.**

**Finding:** Most properties in the immediate vicinity are already developed.

- (D) That adequate utilities, access roads, drainage and/or other necessary facilities have been or are being provided.**

**Finding:** The redevelopment of the site includes modifications to reduce the number of curb cuts in the Madison Street right-of-way from one to two. Furthermore, the Village Engineer has confirmed that the project's engineering meets the requirements of the Village and the DuPage County Stormwater Management Ordinance.

- (E) That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.**

**Finding:** The new curb cut will be nearly aligned with the curb cut for Porterhouse restaurant across the street. Business, employee and visitor trips to this location are very limited and will not have much of an impact on Madison Street.

- (F) That the special use shall in all other respects conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the Village Board pursuant to the recommendation of the Plan Commission.**

**Finding:** Except for the variations granted, the special use will conform to all other applicable regulations of the M1 zoning district.

- (G) Conditions in the area have substantially changed, and at least one year has elapsed since any denial by the Village Board of any prior application for a special use permit that would have authorized substantially the same use of all or part of the site. (Ord. 97-O-05, 1-27-1997)**

**Finding:** No special uses have been requested on this property in the past year.

Attachment 2  
Variation Standards and Findings for PC 16-05 Midwest Helicopter

**9-14-4.5: Standards For Variations:**

The plan commission shall not recommend and the board of trustees shall not grant variations from the regulations of this title unless affirmative findings of fact shall be made as to all of the standards hereinafter set forth, which findings of fact shall be based upon evidence adduced upon the hearing held thereon, that:

- (A) The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations of the district in which it is located.**

**Finding:** The property could not continue to operate at the location is has been located at for over 45 years without the requested variation given flight path requirements.

- (B) The proposed variation will not merely serve as a convenience to the applicant, but will alleviate some demonstrable and unusual hardship which will result if the strict letter of the regulations were carried out and which is not generally applicable to property within the same district.**

**Finding:** Heliports have unusual requirements that extend beyond the lot lines. Flight areas must remain clear, which has necessitated the location of the building on the lot in generally the same location it has existed for over 45 years.

- (C) The alleged hardship has not been created by any person presently having a proprietary interest in the premises.**

**Finding:** The hardship has not been created by any person having a proprietary interest in the premises.

- (D) The proposed variation will not be materially detrimental to the public welfare or injurious to other property or improvements in the neighborhood.**

**Finding:** Midwest Helicopter has operated at this site for over 45 years with little to no nuisance complaints received by the Village which would indicate that few people view the use as a detriment to the area.

- (E) The proposed variation will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public streets, increase the danger of fire, or endanger the public safety.**

**Finding:** Light and air are unaffected by the proposed development. The use generates fewer automobile trips than most uses in this zoning classifications, and the building will be constructed in compliance with current building codes, thereby improving its fire safety over the current structure.

- (F) The proposed variation will not alter the essential character of the locality.**

**Finding:** The proposed variation allows new construction in basically the same location the existing building has existed for over 45 years, therefore it will not alter the character of the area.

- (G) The proposed variation is in harmony with the spirit and intent of this title.**

**Finding:** The proposed variation is in harmony with the spirit and intent of the title. In fact the front yard setback variation is consistent with the existing front yard setbacks of all existing building west of the subject property on the south side of Executive Drive.

Attachment 3  
Project Plans

1. Final Engineering Improvement Plans, Midwest Helicopter Airways, Inc. 525 Executive Drive, Willowbrook, IL, prepared by Engineering Resource Associates, Inc., consisting of eight (8) sheets, latest revision dated February 25, 2016.
2. Sheet 01502, Site Lighting/Lighting Levels, prepared by David Dressler Design-Build, dated March 3, 2016.
3. Floor and Elevation Plans, prepared by David Dressler Design-Building, consisting of four (4) sheets, dated March 2, 2016.
4. Landscape Plan, prepared by Wingren Landscape, consisting of two (2) sheets, latest revision dated March 2, 2016.
5. Colored elevation rendering, consisting of 1 sheet (attached), not dated.

Attachment 4  
Required Changes to Project Plans

1. The plans shall be revised to provide a minimum pavement setback from the east property line of fifteen feet (15'), and a minimum pavement setback from the south property line of ten feet (10').
2. ~~A permanent masonry or similar solid screen wall shall be extended from the southeast corner of the building to screen the location of fuel trucks that will be parked in that area.~~

**THE PLAN COMMISSION RECOMMENDED REVISING #2 AS FOLLOWS:**

2. An evergreen landscape screen shall be installed in accordance with the plans entitle "Additional Screening Sketch for Review", prepared by Wingren Landscape and dated 4-6-16.
3. The concrete pavement shall be expanded in the area between the hangar door and the east fence to accommodate the location where fuel trucks will be parked.
4. Sufficient documentation should be provided to show compliance with Section 15-33 of the DuPage County Stormwater and Floodplain Ordinance. The back-up documentation required by either Section 15-33.A or 15-33.B must be provided.
5. A plat of easement will be required for the water service.
6. A permit from DuDot is required for work within the Madison Street right-of-way.
7. A permit is required from DuPage County Public Works for the sanitary connection.
8. An easement will be required to be granted over the proposed drainage swales and CMP basin. A plat of easement will be required.
9. The Landscape Plan shall indicate all areas not included in the "native swale mix and blanket" areas and not included in planting beds, shall be sodded.



# FINAL ENGINEERING IMPROVEMENT PLANS

## MIDWEST HELICOPTER AIRWAYS, INC.

### 525 EXECUTIVE DRIVE

### WILLOWBROOK, ILLINOIS

LOT 30 WILLOWBROOK EXECUTIVE PLAZA, BEING A SUBDIVISION OF PART OF THE SOUTHEAST 1/4 OF SECTION 26, TOWNSHIP 28 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 8, 1976 AS DOCUMENT R76-33298, IN DUPAGE COUNTY, ILLINOIS

**PREPARED FOR:**  
**MIDWEST HELICOPTER AIRWAYS, INC.**  
**525 EXECUTIVE DRIVE**  
**WILLOWBROOK, ILLINOIS**

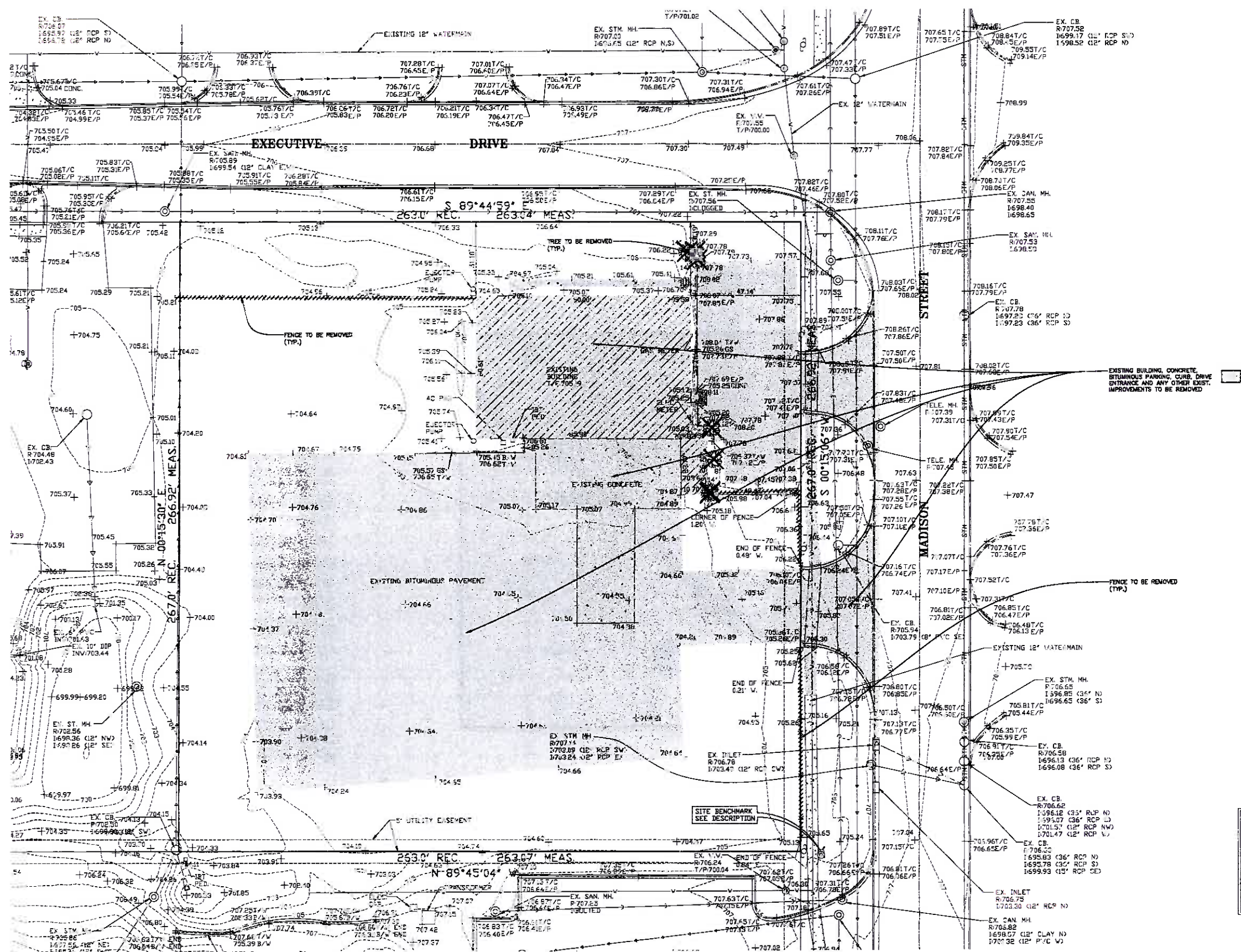
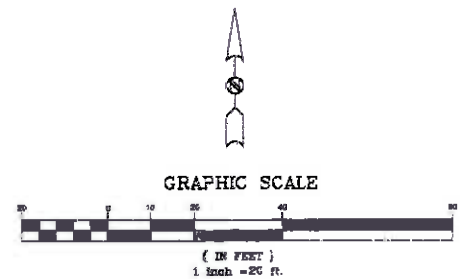
#### INDEX TO DRAWINGS

1. COVER SHEET
2. EXISTING CONDITIONS AND DEMOLITION PLAN
3. GEOMETRY AND UTILITY PLAN
4. GRADING AND EROSION CONTROL PLAN
5. SITE CROSS SECTIONS
6. GENERAL NOTES
7. DETAILS
8. DETAILS

**BENCHMARKS:**  
SOURCE BENCHMARK: BRONZE DISK IN THE CONCRETE PIER FOR THE I-55 OVERPASS ON THE WEST SIDE OF MADISON STREET.  
ELEV: 714.83 (NGVD 29)  
**SITE BENCHMARK:**  
UPPER NORTHEAST FLANGE BOLT ON FIRE HYDRANT AT THE SOUTHEAST CORNER OF SUBJECT PROPERTY.  
ELEV: 708.10 (NGVD 29)  
NOTE: TO CONVERT FROM NGVD 29 TO NAVD 88 SUBTRACT 0.279'







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 NOTE TO CONVERT FROM NGVD 29 TO NAVD 88 SUBTRACT 0.279'

DATE	BY	DESCRIPTION	DATE	BY	DESCRIPTION
2/25/16	A.J.	PER VILLAGE OF WILLOWBROOK COMMENTS			

DRAWN BY: A.J.  
 CHECKED BY: A.J.  
 APPROVED BY: J.G.



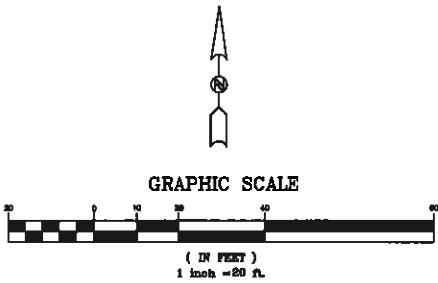
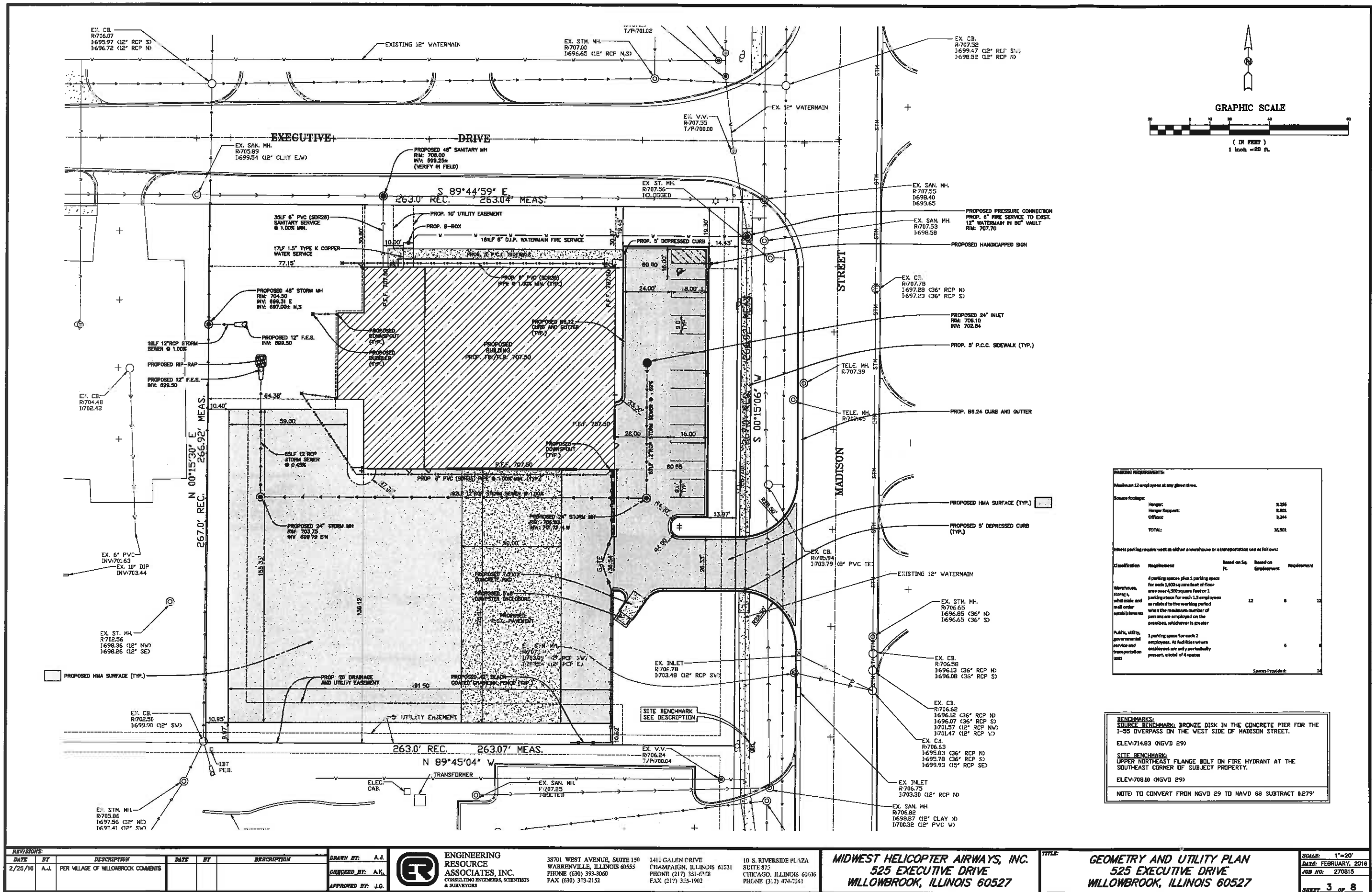
**ENGINEERING RESOURCE ASSOCIATES, INC.**  
 CONSULTING ENGINEERS, SCIENTISTS & SURVEYORS  
 35701 WEST AVENUE, SUITE 150  
 WARRENVILLE, ILLINOIS 60555  
 PHONE (630) 393-3060  
 FAX (630) 393-2152

3416 GALEN DRIVE  
 CHAMPAIGN, ILLINOIS 61821  
 PHONE (217) 351-6378  
 FAX (217) 355-1102

10 S RIVERSIDE PLAZA  
 SUITE 875  
 CHICAGO, ILLINOIS 60606  
 PHONE (312) 474-7341

**MIDWEST HELICOPTER AIRWAYS, INC.**  
 525 EXECUTIVE DRIVE  
 WILLOWBROOK, ILLINOIS 60527

**EXISTING CONDITIONS AND DEMOLITION PLAN**  
 525 EXECUTIVE DRIVE  
 WILLOWBROOK, ILLINOIS 60527  
 SCALE: 1"=20'  
 DATE: FEBRUARY, 2016  
 JOB NO.: 270815  
 SHEET: 2 OF 8



PARKING REQUIREMENTS				
Maximum 12 employees at any given time.				
Space for:				
Hangar				1,326
Hangar Support				3,801
Office				3,344
TOTAL:				8,471
Meets parking requirement as either a warehouse or transportation use as follows:				
Classification	Requirement	Based on Sq. Ft.	Based on Employment	Requirement
Warehouse, storage, wholesale and mail order establishments	4 parking spaces plus 1 parking space for each 1,500 square feet of floor area over 4,000 square feet or 1 parking space for each 1.5 employees as related to the working period when the maximum number of persons are employed on the premises, whichever is greater		12	6
Public, utility, government service and transportation uses	1 parking space for each 2 employees. At facilities where employees are only periodically present, a total of 4 spaces			6
				Spaces Provided: 24

**BENCHMARKS:**  
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REVISIONS:		DATE		BY		DESCRIPTION	
2/25/16		A.J.		PER VILLAGE OF WILLOWBROOK COMMENTS			

DRAWN BY: A.J.  
CHECKED BY: A.K.  
APPROVED BY: J.G.



**ENGINEERING RESOURCE ASSOCIATES, INC.**  
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38701 WEST AVENUE, SUITE 150  
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2411 GALEN DRIVE  
CHICAGO, ILLINOIS 60621  
PHONE (312) 351-6728  
FAX (312) 355-1902

10 S. RIVERSIDE PLAZA  
SUITE 875  
CHICAGO, ILLINOIS 60606  
PHONE (312) 474-7341

**MIDWEST HELICOPTER AIRWAYS, INC.**  
525 EXECUTIVE DRIVE  
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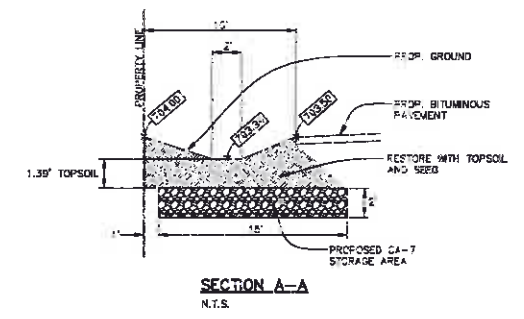
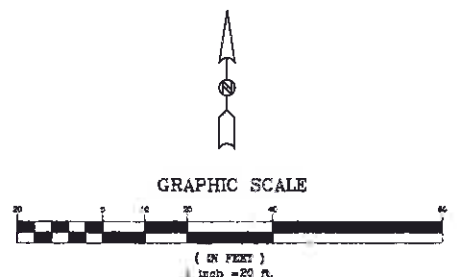
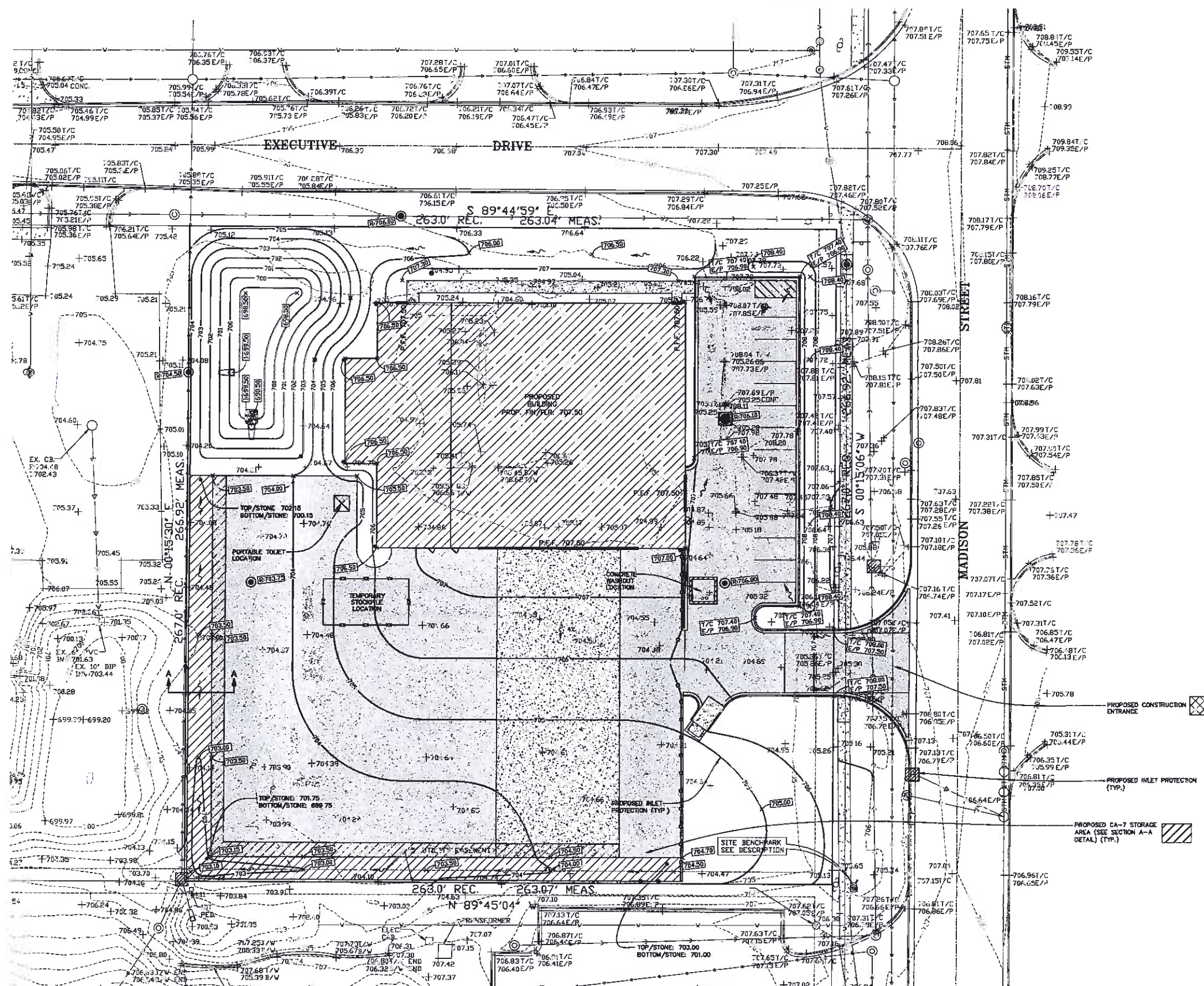
TITLE:

**GEOMETRY AND UTILITY PLAN**  
525 EXECUTIVE DRIVE  
WILLOWBROOK, ILLINOIS 60527

SCALE: 1"=20'  
DATE: FEBRUARY, 2016  
JOB NO: 270515  
SHEET 3 OF 8

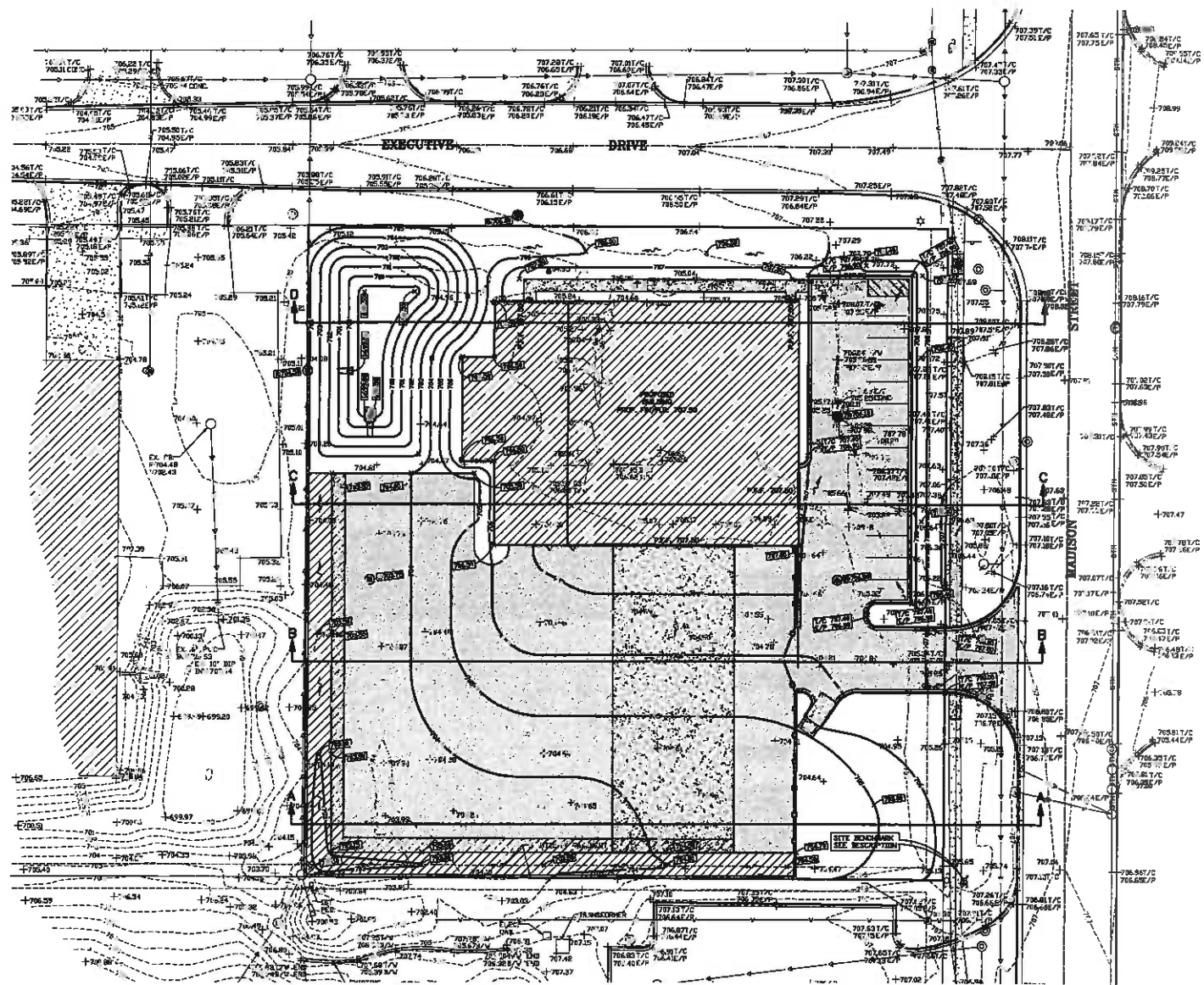
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NOTES:  
1. WORKERS SHALL PARK ALONG NORTH AND SOUTH SIDES OF EXECUTIVE DRIVE.  
2. SILT FENCE SHALL BE PLACED AROUND THE SITE PERIMETER.  
3. CHAIN LINK FENCE SHALL BE PLACED AROUND THE PERIMETER WITH A LOCKING GATE AT THE CONSTRUCTION ENTRANCE.

BENCHMARKS:  
SOURCE BENCHMARK: BRONZE DISK IN THE CONCRETE PIER FOR THE I-55 OVERPASS ON THE WEST SIDE OF MADISON STREET.  
ELEV: 714.83 (NGVD 29)  
SITE BENCHMARK:  
UPPER NORTHEAST FLANGE BOLT ON FIRE HYDRANT AT THE SOUTHEAST CORNER OF SUBJECT PROPERTY.  
ELEV: 708.10 (NGVD 29)  
NOTE: TO CONVERT FROM NGVD 29 TO NAVD 88 SUBTRACT 0.279'



**TITLE:** SITE CROSS-SECTIONS  
525 EXECUTIVE DRIVE  
WILLOWBROOK, ILLINOIS 60527

**SCALE:** 1"=30'  
**DATE:** FEBRUARY, 2016  
**JOB NO:** 270815  
**SHEET:** 5 OF 8

PROJECT'S MARKING



# GENERAL NOTES

- AT LEAST TWO WORKING DAYS PRIOR TO THE COMMENCEMENT OF ALL PHASES OF WORK, THE CONTRACTOR SHALL NOTIFY THE FOLLOWING:  
VILLAGE OF WILLOWBROOK (630) 920-2240  
VILLAGE ENGINEER, CHRISTOPHER BURKE (647) 823-0000  
ENGINEERING RESOURCE ASSOC. (630) 262-8669
- UTILITY INFORMATION IS BASED UPON FIELD MEASUREMENTS AND BEST AVAILABLE RECORDS. FIELD DATA IS LIMITED TO THAT WHICH IS VISIBLE AND CAN BE MEASURED. THIS DOES NOT PRECLUDE THE EXISTENCE OF OTHER UNDERGROUND UTILITIES.
- THE CONTRACTOR SHALL NOTIFY JULLIE (1-800-898-0123) 48 HOURS PRIOR TO ANY EXCAVATION WORK TO DETERMINE THE EXACT LOCATION OF EXISTING UTILITIES.
- EXCEPT WHERE MODIFIED BY THE CONTRACT DOCUMENTS, ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF THE FOLLOWING DOCUMENTS:

\*STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION IN THE STATE OF ILLINOIS\*, ILLINOIS DEPARTMENT OF TRANSPORTATION, LATEST EDITION

\*STANDARD SPECIFICATIONS FOR WATER AND SEWER MAIN CONSTRUCTION IN ILLINOIS\*, LATEST EDITION

\*PROCEDURES AND STANDARDS FOR URBAN SOIL EROSION CONTROL AND SEDIMENTATION CONTROL IN ILLINOIS\*, NORTHEASTERN ILLINOIS SOIL EROSION AND SEDIMENTATION CONTROL STEERING COMMITTEE

\*AMERICAN STANDARD PRACTICE FOR ROADWAY LIGHTING\*, CURRENT EDITION

\*VILLAGE OF WILLOWBROOK SUBDIVISION DEVELOPMENT CODE\*

- THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE INSTALLATION AND MAINTENANCE OF ADEQUATE SIGNS AND WARNING DEVICES TO INFORM AND PROTECT THE PUBLIC. THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS\*, AS ADOPTED BY THE ILLINOIS DEPARTMENT OF TRANSPORTATION, LATEST EDITION, SHALL BE CONSULTED. APPROPRIATE CONTROL METHODS SHOULD BE APPLIED TO THE SPECIFIC SITUATIONS AND TYPES OF CONSTRUCTION OPERATIONS BEING PERFORMED.
- UNLESS WRITTEN AUTHORIZATION IS OBTAINED FROM THE CITY ENGINEER, ALL OPENINGS IN ANY PAVEMENT OR TRAVELED WAY SHALL BE BACKFILLED PRIOR TO THE END OF THE WORKING DAY.
- THE CONTRACTOR SHALL ESTABLISH THE NECESSARY PERFORMANCE BONDS REQUIRED. PERMITS SHALL BE OBTAINED FROM ALL OUTSIDE GOVERNMENTAL AGENCIES HAVING JURISDICTION PRIOR TO INITIATION OF CONSTRUCTION ACTIVITIES.
- THE CONTRACTOR IS RESPONSIBLE FOR HAVING THE MOST RECENT SET OF THE "APPROVED" FINAL ENGINEERING PLANS WITH THE LATEST REVISION DATE ON THE JOB SITE PRIOR TO THE START OF CONSTRUCTION.
- THE CONTRACTOR IS TO VERIFY THE LOCATION OF ALL EXISTING UTILITIES PRIOR TO THE START OF CONSTRUCTION AND WILL BE RESPONSIBLE FOR ANY DAMAGE TO THE SAME.
- CONTRACTOR SHALL RESTORE OFF-SITE SURFACES TO ORIGINAL CONDITION IF DAMAGED BY CONSTRUCTION.
- THE CONTRACTOR IS TO PROVIDE THE CITY ENGINEER WITH RECORD DRAWINGS OF ALL UTILITIES SHOWING LOCATIONS OF ALL SEWER PIPE, MAINS, SERVICE STUBS, AND STRUCTURES.
- THE ENGINEER WILL NOT BE RESPONSIBLE FOR THE CONTRACTOR'S MEANS, METHODS, TECHNIQUES, SEQUENCES, OR PROCEDURES OF CONSTRUCTION, OR THE SAFETY PRECAUTIONS AND PROGRAMS INCIDENT THEREOF, AND THE ENGINEER WILL NOT BE RESPONSIBLE FOR THE CONTRACTOR'S FAILURE TO PERFORM OR FURNISH THE WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.
- THE ENGINEER WARRANTS THE DESIGN, RECOMMENDATIONS, AND SPECIFICATIONS TO HAVE BEEN FRAGMENTED ON CONDITIONS GENERALLY ENCOUNTERED WITHIN THE INDUSTRY. THE ENGINEER ASSUMES NO RESPONSIBILITY WHATSOEVER, WITH RESPECT TO THE DESIGN RECOMMENDATIONS AND SPECIFICATIONS, FOR COMPLEX OR UNUSUAL SOIL CONDITIONS ENCOUNTERED ON THE PROJECT. IT SHALL BE THE OWNER'S/OWNER'S RESPONSIBILITY TO ASCERTAIN THE EXACT NATURE OF SUBSURFACE CONDITIONS PRIOR TO THE CONSTRUCTION OF THE IMPROVEMENT.
- ALL TRENCHES CAUSED BY THE CONSTRUCTION OF SEWERS, WATER MAINS, WATER SERVICE PIPES AND IN EXCAVATIONS AROUND CATCH BASINS, MANHOLES, DUCTS, AND OTHER APPURTENANCES WHICH OCCUR WITHIN TWO FEET OF THE LIMITS OF EXISTING AND PROPOSED IMPROVEMENTS, SIDEWALKS, AND CURBS AND GUTTERS SHALL BE BACKFILLED WITH TRENCH BACKFILL (AS DEFINED IN SECTION 208 OF THE STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION)
- STREET SIGNS SHALL BE ERECTED AT EACH STREET INTERSECTION. THE TYPE OF SIGN AND LOCATION THEREOF SHALL BE SUBJECT TO THE APPROVAL AND DIRECTION OF THE VILLAGE OF WILLOWBROOK DEPARTMENT OF PUBLIC WORKS.

## WATERMAIN

- WATER SYSTEM CONSTRUCTION SHALL, IN ALL RESPECTS, BE IN ACCORDANCE WITH THE REGULATIONS OF THE ENVIRONMENTAL PROTECTION AGENCY OF THE STATE OF ILLINOIS. NO CONSTRUCTION SHALL COMMENCE UNTIL A COPY OF A PERMIT FROM THIS AGENCY IS FILED WITH THE VILLAGE AND VILLAGE ENGINEER.
- ALL WATERMAIN SHALL BE DUCTILE IRON MECHANICAL JOINT, CLASS 52, CEMENT LINED, CONFORMING TO AWWA C-151, OR AS REQUIRED BY AWWA C-150 FOR VARIOUS DEPTHS. JOINTS SHALL BE PUSH-ON AND MECHANICAL CONFORMING TO AWWA C-151. FITTINGS SHALL BE CAST OR DUCTILE IRON CONFORMING TO AWWA C-110 AND AWWA C-111.
- THE MINIMUM DEPTH OF WATERMAIN FROM THE TOP OF THE PIPE TO THE FINISHED GRADE SHALL BE FIVE AND A HALF (5.5) FEET.

- VALVES THAT ARE 12 INCHES AND SMALLER SHALL BE IRON BODY, BRONZE MOUNTED, DOUBLE DISC, PARALLEL SEAT, NON-RISING STEM GATE VALVES, COUNTER-CLOCKWISE TO OPEN, IN FULL CONFORMANCE WITH AWWA C-500 WITH MECHANICAL JOINT ENDS (AWWA C-111).

- ALL VALVES SIX (6) INCHES AND LARGER SHALL BE INSTALLED IN VALVE VAULTS. VALVE VAULTS MUST BE PRECAST REINFORCED CONCRETE CONFORMING TO ASTM C-478 AND ASTM C-443. VALVE VAULTS SHALL HAVE A 48" INSIDE DIAMETER FOR 6" AND 8" DIAMETER VALVES. VALVE VAULTS SHALL HAVE A 60" INSIDE DIAMETER FOR 10" AND LARGER DIAMETER VALVES. ALL PRESSURE CONNECTIONS SHALL ALSO BE INSTALLED IN 60" INSIDE DIAMETER VAULTS.

- VALVE VAULTS REQUIRING OFFSET CONES SHALL BE POSITIONED SO THAT NEITHER THE INSIDE OF THE CONE NOR THE MANHOLE STEPS WILL INTERFERE WITH THE OPERATION OF THE VALVE.

- VALVE VAULTS SHALL NOT HAVE MORE THAN TWO (2) PRECAST ADJUSTING RINGS WITH A TWELVE INCH MAXIMUM TOTAL HEIGHT ADJUSTMENT.

- CASTINGS SHALL HAVE "WATER" AND "VILLAGE OF WILLOWBROOK" EMBOSSED ON THE LIDS. CASTINGS SHALL BE E-111V, 10223. MANHOLE STEPS SHALL BE NEENAH NO. R-1901-L.

- WATERMAIN BEDDING SHALL BE 4 INCHES OF CRUSHED GRAVEL OR CRUSHED STONE AGGREGATE - ASTM C-33 SIZE NO. 67. THE BEDDING STONE SHALL BE EXTENDED TO THE SPRINGLINE OF THE PIPE.

- ELEVATIONS SHOWN AT FIRE HYDRANTS ARE GROUND ELEVATIONS.

- ALL DOMESTIC WATER SERVICES SHALL BE CONSTRUCTED OF TYPE K COPPER PIPE (ASTM B-88), HAVING A MINIMUM INTERNAL DIAMETER OF 1-1/2". SUCH SERVICES SHALL BE EQUIPPED WITH A CORPORATION STOP, CURB STOPS AND OTHER NECESSARY FITTINGS IN ACCORDANCE WITH CITY STANDARDS. A CURB STOP AND BOX SHALL BE INSTALLED ELEVEN FEET FROM THE PROPERTY LINE, WITHIN THE PUBLIC RIGHT-OF-WAY, FOR EACH LOT. ALL WATER SERVICE LINES SHALL BE LOCATED NEAR THE APPROXIMATE CENTER OF EACH LOT OBSERVING THE UTILITY SEPARATION REQUIREMENTS DESCRIBED HEREINAFTER AT A MINIMUM DEPTH OF FIVE AND A HALF FEET. THE END OF THE SERVICE LINE SHALL BE MARKED WITH A 4 FOOT X 4 FOOT WOODEN STAKE PAINTED BLUE.

- CONCRETE THRUST RESTRAINTS SHALL BE PRECAST OR POURED CLASS X CONCRETE AND PROVIDED AT ALL TEES, PLUGGED ENDS, HYDRANTS AND JOINTS BETWEEN 1875 DEGREES AND 90 DEGREES. CARE SHOULD BE TAKEN WHEN POURING CONCRETE SO THAT THE MIX WILL NOT INTERFERE WITH ACCESS TO JOINTS OR WITH HYDRANT DRAINAGE.

- CASING PIPES SHALL BE STEEL, CONFORMING TO ASTM A-108 WITH 0.375 INCH MINIMUM THICKNESS.

- HORIZONTAL SEPARATION - WATERMAINS AND SEWERS

- WATERMAINS SHALL BE LOCATED AT LEAST TEN (10) FEET HORIZONTALLY FROM ANY EXISTING OR PROPOSED DRAIN, STORM SEWER, SANITARY SEWER, COMBINED SEWER OR SEWER SERVICE CONNECTION.

- WATERMAINS MAY BE LOCATED CLOSER THAN TEN (10) FEET TO A SEWER LINE WHEN:

- LOCAL CONDITIONS PREVENT A LATERAL SEPARATION OF TEN FEET; AND

- THE WATERMAIN INVERT IS AT LEAST 18 INCHES ABOVE THE CROWN OF THE SEWER; AND

- THE WATERMAIN IS EITHER IN A SEPARATE TRENCH OR IN THE SAME TRENCH AS AN UNDISTURBED EARTH SHELVE LOCATED TO ONE SIDE OF THE SEWER.

- WHEN IT IS IMPOSSIBLE TO MEET (1) OR (2) ABOVE, BOTH THE WATERMAIN AND DRAIN OR SEWER SHALL BE CONSTRUCTED OF SLIP-ON OR MECHANICAL JOINT CAST OR DUCTILE IRON PIPE, ASBESTOS-CEMENT PRESSURE PIPE, PRE-STRESSED CONCRETE PIPE, OR PVC PIPE EQUIVALENT TO WATERMAIN STANDARDS IF CONSTRUCTION. THE DRAIN OR SEWER SHALL BE PRESSURE-TESTED TO THE MAXIMUM EXPECTED SURCHARGE HEAD BEFORE BACKFILLING.

- VERTICAL SEPARATION - WATERMAINS AND SEWERS

- A WATERMAIN SHALL BE SEPARATED FROM A SEWER SO THAT ITS INVERT IS 18 INCHES ABOVE THE CROWN OF THE DRAIN OR SEWER WHENEVER WATERMAINS CROSS STORM SEWERS, SANITARY SEWERS OR SEWER SERVICE CONNECTIONS. THE VERTICAL SEPARATION SHALL BE MAINTAINED FOR THAT PORTION OF THE WATERMAIN LOCATED WITHIN TEN (10) FEET HORIZONTALLY OF ANY SEWER OR DRAIN CROSSING. A LENGTH OF WATERMAIN PIPE SHALL BE CENTERED OVER THE SEWER TO BE CROSSED WITH JOINTS EQUIDISTANT FROM THE SEWER OR DRAIN.

- BOTH THE WATERMAIN AND SEWER SHALL BE CONSTRUCTED OF SLIP-ON OR MECHANICAL JOINT CAST OR DUCTILE IRON PIPE, ASBESTOS-CEMENT PRESSURE PIPE, PRE-STRESSED CONCRETE PIPE, OR PVC PIPE EQUIVALENT TO WATERMAIN STANDARDS IF CONSTRUCTION WHEN:

- IT IS IMPOSSIBLE TO OBTAIN THE PROPER VERTICAL SEPARATION AS DESCRIBED IN (1) ABOVE; OR

- THE WATERMAIN PASSES UNDER A SEWER OR DRAIN.

- A VERTICAL SEPARATION OF 18 INCHES BETWEEN THE INVERT OF THE SEWER OR DRAIN AND THE CROWN OF THE WATERMAIN SHALL BE MAINTAINED WHERE A WATERMAIN CROSSES UNDER A SEWER. SUPPORT THE SEWER OR DRAIN LINES TO PREVENT SETTLING AND BREAKING THE WATERMAIN, AS SHOWN ON THE PLANS OR APPROVED BY THE ENGINEER.

- CONSTRUCTION SHALL EXTEND ON EACH SIDE OF THE CROSSING UNTIL THE PERPENDICULAR DISTANCE FROM THE WATERMAIN TO THE SEWER OR DRAIN LINE IS AT LEAST TEN FEET.

- INSTALLED WATERMAIN SHALL BE PRESSURE-TESTED IN ACCORDANCE WITH CITY OF DARIEN CODE AND THE DEPARTMENT OF PUBLIC WORKS PRIOR TO FINAL ACCEPTANCE.

- INSTALLED WATERMAIN SHALL BE DISINFECTED AND TESTED ACCORDING TO THE REQUIREMENTS OF THE "STANDARDS FOR DISINFECTING WATERMAINS", AWWA C-601, AND AS REQUIRED BY VILLAGE CODE. ALL DISINFECTION, AS REQUIRED, SHALL BE PERFORMED BY AN INDEPENDENT FIRM EXHIBITING EXPERIENCE IN THE METHODS AND TECHNIQUES OF THIS OPERATION AND SHALL BE APPROVED BY THE VILLAGE.

## STORM SEWER

- REINFORCED CONCRETE PIPE STORM SEWER SHALL MEET OR EXCEED THE REQUIREMENTS OF ASTM C-76 CLASS III. PVC PIPE STORM SEWER (4 INCH AND 6 INCH) SHALL MEET OR EXCEED THE REQUIREMENTS OF ASTM D-3034 (CLASS 2SD). GALVANIZED CORRUGATED STEEL CULVERT PIPE SHALL MEET OR EXCEED THE REQUIREMENTS OF AASHTO M-246, TYPE B, MINIMUM WALL THICKNESS 14 GAUGE.

- SEWER PIPE JOINTS SHALL BE "O-RING" TYPE - ASTM C-443 FOR RCP AND SHALL BE PUSH-ON TYPE- ASTM D-3212 FOR PVC PIPE.

- MANHOLES AND CATCH BASINS SHALL BE PRECAST REINFORCED CONCRETE - ASTM C-478 AND ASTM C-443 CONFORMING TO THE FOLLOWING MINIMUM SIZE CRITERIA UNLESS SPECIFIED OTHERWISE:

- FOR SEWER EIGHTEEN (18) INCH DIAMETER OR LESS, MANHOLE SHALL HAVE A FORTY-EIGHT (48) INCH INSIDE DIAMETER.

- FOR SEWER TWENTY-ONE (21) INCH TO THIRTY-SIX (36) INCH IN DIAMETER, MANHOLE SHALL HAVE A SIXTY (60) INCH INSIDE DIAMETER.

- FOR SEWER GREATER THAN THIRTY-SIX (36) INCH DIAMETER, MANHOLE SHALL HAVE AN OFFSET RISER PIPE OF FORTY-EIGHT (48) INCH INSIDE DIAMETER.

- NO MORE THAN TWO PRECAST ADJUSTING RINGS WITH A MAXIMUM HEIGHT ADJUSTMENT OF TWELVE INCHES SHALL BE ALLOWED.

- STORM SEWER MANHOLE JOINTS SHALL BE SEALED WITH PORTLAND CEMENT MORTAR, "O-RING" GASKETS, OR MASTIC MATERIAL.

- MANHOLE FRAME AND COVER CASTINGS SHALL BE NEENAH NO. R-1772-C, EMBOSSED WITH "STORM" AND "VILLAGE OF WILLOWBROOK". MANHOLE STEPS SHALL BE NEENAH NO. R-1901-L. THREE INCH CURB AND GUTTER INLET CASTINGS SHALL BE NEENAH R-2501-P. SIX INCH CURB AND GUTTER INLET CASTINGS SHALL BE NEENAH NO. R-3502-A. ALL CASTINGS OR BASIN CASTINGS IN GRASSY AREAS SHALL BE NEENAH NO. R-2579 FRAME AND GRATE.

- INLETS SHALL BE TWENTY-FOUR (24) INCH DIAMETER PRECAST REINFORCED CONCRETE CONFORMING TO ASTM C-478.

- FOUR INCHES OF CRUSHED GRAVEL OR CRUSHED STONE AGGREGATE (ASTM C-33, SIZE NO. 67) SHALL BE USED AS BEDDING UNDER THE PIPE. THE BEDDING STONE SHALL BE GRADED ALONG THE ENTIRE LENGTH OF PIPE TO PROVIDE FULL BEARING. THE BEDDING STONE SHALL EXTEND TO THE SPRINGLINE OF THE PIPE.

- RIM GRADES IN CURB AND GUTTER ARE EDGE OF PAVEMENT ELEVATIONS.

- ALL EXISTING FIELD TILE AND/OR DRAIN PIPES ENCOUNTERED DURING CONSTRUCTION OPERATIONS SHALL BE CONNECTED TO THE PROPOSED STORM SEWER SYSTEM. IF THIS CANNOT BE ACCOMPLISHED, THEN IT SHALL BE REPAIRED WITH A NEW PIPE OF SIMILAR SIZE AND MATERIAL TO THE ORIGINAL LINE AND GRADE AND PUT INTO AN ACCEPTABLE OPERATING CONDITION. A RECORD OF ALL FIELD TILE OR DRAIN PIPE ENCOUNTERED SHALL BE KEPT BY THE CONTRACTOR AND TURNED OVER TO THE ENGINEER ON COMPLETION OF THE PROJECT. THE COST OF THIS WORK IS CONSIDERED INCIDENTAL TO THE PROJECT AND NO ADDITIONAL COMPENSATION WILL BE PROVIDED.

- ALL FOOTING DRAINS AND DOWNSPOUTS SHALL DISCHARGE TO THE STORM SYSTEM OR OVER GROUND.

- ANY PIPES OR MANHOLES CONTAINING SEDIMENT SHALL BE CLEANED OUT PRIOR TO FINAL ACCEPTANCE.

- ALL WINDOW WELLS, WHERE APPLICABLE, SHALL DISCHARGE TO THE STORM SYSTEM.

- ALL MANHOLES IN PAVEMENT SHALL HAVE EXTERNAL CHIMNEY SEALS.

- CONTRACTOR SHALL CHECK FOR APPROVAL WITH THE VILLAGE OF WILLOWBROOK REGARDING THE SUBSTITUTION OF ADS PIPE FOR CURRENTLY ACCEPTED RCP. IF NEEDED, PLEASE CONSULT CURRENT ADS SPECIFICATION MANUAL.

## SANITARY SEWER

- ALL SANITARY SEWER AND SERVICE CONNECTION PIPE SHALL BE POLYVINYL CHLORIDE (PVC) PIPE CONFORMING TO ASTM-3034, SIZE 86 MINIMUM STRENGTH WITH FLEXIBLE ELASTOMERIC JOINTS CONFORMING TO ASTM D-3212. ALL WATERMAIN QUALITY SANITARY SEWER SHALL BE POLYVINYL CHLORIDE (PVC) PIPE, PRECAST REINFORCED CONCRETE WITH ASTM D-3212 AND HAVE ELASTOMERIC JOINTS TO COMPLY WITH ASTM F-477 AND PRESSURE RATED IN ACCORDANCE WITH ASTM D-3139.

- THE MINIMUM BUILDING SANITARY SEWER SERVICE SIZE SHALL BE SIX (6) INCHES IN DIAMETER. THE SERVICE LATERAL SHALL SLOPE TOWARD THE MAIN AT THE MINIMUM RATE OF ONE (1) PERCENT. THE SERVICE LATERAL SHALL BE TERMINATED EIGHT (8) FEET INTO THE LOT AND ALL SERVICE LINES SHALL BE LOCATED AT THE APPROXIMATE CENTER OF EACH LOT AND PLUGGED WITH A WATER-TIGHT FACTORY MADE PLUG. THE PLUG SHALL BE BACKFILLED TO WITHSTAND AIR TEST PRESSURE AND MARKED WITH A 4 FOOT X 4 FOOT RED STAKE.

- MANHOLES SHALL BE PRECAST REINFORCED CONCRETE - ASTM C-478 WITH TONGUE AND GROOVE JOINTS SEALED WITH GASKETS CONFORMING TO ASTM C-443 OR BITUMINOUS JOINTING MATERIAL.

- NO MORE THAN TWO PRECAST ADJUSTING RINGS WITH A MAXIMUM HEIGHT ADJUSTMENT OF TWELVE INCHES SHALL BE ALLOWED.

- ALL PIPE CONNECTION OPENINGS SHALL BE PRECAST WITH RESILIENT RUBBER WATER-TIGHT PIPE TO MANHOLE SLEEVES OR SEALS, PER ASTM C-963.

- MANHOLES SHALL INCLUDE EXTERNAL CHIMNEY SEALS.

- ALL SANITARY SEWER CONSTRUCTION REQUIRES FOUR (4) INCHES OF CRUSHED GRAVEL OR CRUSHED STONE BEDDING UNDER THE PIPE. BEDDING STONE SHALL EXTEND TO A POINT TWELVE INCHES ABOVE THE TOP OF THE PIPE.

- THE INSTALLATION OF SANITARY SEWER AND APPURTENANCES SHALL CONFORM TO THE REQUIREMENTS OF ASTM D-2221 FOR PVC PIPE AND FITTINGS.

- BACKFILLING OF THE TRENCH SHALL BE ACCOMPLISHED BY CAREFUL REPLACEMENT OF THE EXCAVATED MATERIAL AFTER THE PIPE, BEDDING, AND THE COVER MATERIAL HAVE BEEN INSTALLED. ANY PIPE INSTALLED UNDER OR WITHIN TWO (2) FEET OF A PAVEMENT EDGE, SIDEWALK, OR CURB AND GUTTER SHALL BE BACKFILLED TO THE TOP OF THE TRENCH WITH CA-6 MATERIAL.

- "NON-SHEAR" OR SIMILAR FLEXIBLE-TYPE COUPLINGS SHALL BE USED IN THE CONNECTION OF SEWER PIPE OF DISSIMILAR MATERIALS. ALL CHANGES OF MATERIAL SHALL OCCUR INSIDE A MANHOLE.

- WHEN CONNECTING TO AN EXISTING SEWER MAIN BY MEANS OTHER THAN AN EXISTING WYE, TEE, OR AN EXISTING MANHOLE, ONE OF THE FOLLOWING METHODS SHOULD BE USED:

- A) CIRCULAR SAWCUT OF SEWER MAIN BY PROPER TOOLS ("SEWER-TAP" MACHINE OR SIMILAR) AND PROPER INSTALLATION OF HUB-WYE SADDLE OR HUB-TEE SADDLE.

- B) REMOVE AN ENTIRE SECTION OF PIPE (BREAKING ONLY THE TOP OF ONE BELL) AND REPLACE WITH A WYE OR TEE BRANCH SECTION.
- C) WITH PIPE CUTTER, NEATLY AND ACCURATELY CUT OUT DESIRED LENGTH OF PIPE FOR INSERTION OF PROPER FITTING, USING "BAND-SEAL" OR SIMILAR COUPLINGS TO HOLD IT FIRMLY IN PLACE.

- MANHOLE CASTINGS SHALL BE EAST JORDAN 10223 WITH A SELF-SEALING LID EMBOSSED WITH "SANITARY SEWER" AND "DUPAGE COUNTY".

- ALL FLOOR DRAINS SHALL DISCHARGE TO THE SANITARY SEWER.

- ALL SANITARY SEWER PIPES SHALL BE TESTED IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS OF WATER AND SEWER MAIN CONSTRUCTION IN ILLINOIS, AS A MINIMUM, AND WITH DUPAGE COUNTY SANITARY CODE REQUIREMENTS, INCLUDING VISUAL, TELEVISION, INFILTRATION, EXFILTRATION, AIR TESTS, AND DEFLECTION TESTS.

- OVERHEAD SEWERS ARE REQUIRED FOR ALL RESIDENCES.

## PAVEMENT, SIDEWALK, AND CURB & GUTTER

- PAVEMENT THICKNESS SHALL COMPLY WITH THE VILLAGE OF WILLOWBROOK REQUIREMENTS.

- SIDEWALK SHALL BE FIVE (5) INCH PORTLAND CEMENT CONCRETE, FIVE (5) FEET WIDE, AND INSTALLED ONE (1) FOOT OFF OF THE RIGHT-OF-WAY LINE WITHIN THE PUBLIC RIGHT-OF-WAY. SIDEWALK SHALL BE SIX INCHES THICK WHERE PASSING ACROSS AN EXISTING OR PROPOSED COMMERCIAL DRIVE AND WHERE PASSING OVER PUBLIC UTILITY LINES.

- HANDICAPPED RAMPS AND DEPRESSIONED CURBS SHALL BE PROVIDED WHEREVER SIDEWALK INTERSECTS CURB IN ACCORDANCE WITH DOT SPECIFICATIONS.

- THE CURB AND GUTTER BASE COURSE SHALL BE CA-6, TRIMMED OR FILLED AS NECESSARY TO PROVIDE A FULL-DEPTH CURB AND GUTTER. PRIOR TO CONCRETE PLACEMENT, THE BASE COURSE SHALL BE COMPACTED AND PROOF-ROLLED.

- EXPANSION JOINTS SHALL BE PLACED, AS A MINIMUM, AT ALL CURB RADIUS POINTS AND CONSTRUCTION JOINTS IN THE CURB. TWO (2) 4" REINFORCING BARS SHALL BE PLACED CONTINUOUSLY BETWEEN EXPANSION JOINTS. EXPANSION JOINTS SHALL BE DOVELED AND SPACED NO MORE THAN NINETY (90) FEET ON CENTER.

- CONSTRUCTION JOINTS SHALL BE SAWCUT AT 15-FOOT MAXIMUM INTERVALS TO A DEPTH OF 1.5 INCHES. CONSTRUCTION JOINT GRADER SHALL BE PROOF-ROLLED WITH A FULLY-LOADED JUMP COMPOUND. CONCRETE CURING COMPOUND SHALL BE APPLIED AS FINISHING WORK PROCEEDS.

- THE CONTRACTOR SHALL BACKFILL CURB AND GUTTER AFTER ITS CONSTRUCTION AND PRIOR TO THE PLACEMENT OF BASE COURSE MATERIALS. THE CURB IS TO BE SAWCUT WITHIN 24 HOURS AFTER PLACEMENT. GUTTER PITCH SHALL BE REVERSED WHERE APPROPRIATE FOR DRAINAGE.

- ALL CURBS CONSTRUCTED OVER A UTILITY TRENCH SHALL BE REINFORCED WITH TWO (2) 4" REBARS FOR A LENGTH OF 20 FEET CENTERED OVER THE TRENCH. SIDEWALKS SHALL BE TREATED IN THE SAME MANNER USING THREE (3) 6 BARS.

- PRIOR TO PLACING ANY PAVEMENT MATERIAL, THE CONTRACTOR IS RESPONSIBLE FOR PROPERLY PREPARING AND COMPACTING THE SUBGRADE. BOTH THE CURB AND GUTTER AND PAVEMENT BASE COURSE SHALL BE PROOF-ROLLED WITH A FULLY-LOADED JUMP TRUCK. THE ENGINEER SHALL BE NOTIFIED AT LEAST 24 HOURS BEFORE PROOF-ROLLING. ADDITIONAL PROOF-ROLLS MAY BE NECESSARY TO VERIFY THAT ANY UNSTABLE AREAS HAVE BEEN REPAIRED. NO PAVEMENT MATERIAL IS TO BE PLACED ON A WET OR SOFT SUBGRADE.

- ALL EXISTING PAVEMENT OR CONCRETE TO BE REMOVED SHALL BE SAWCUT TO A NEAT EDGE ALONG LIMITS OF PROPOSED REMOVAL BEFORE REMOVAL OPERATIONS BEGIN.

## SOIL EROSION CONTROL PLAN

- THE ENTIRE SITE SHALL BE GRADED SO THAT NO STORM WATER RUNOFF AND LIKEWISE SOIL SEDIMENT CAN FLOW UNRESTRICTED FROM THE SITE.

- DURING CONSTRUCTION, A TEMPORARY EARTH BERM OR SILT FENCE SHALL BE PROVIDED ALONG THE PROPERTY LINES WHERE UNRESTRICTED RUNOFF OCCURS NATURALLY OR IS CREATED BY EXCAVATION. IF FENCING IS USED, THE CONDITION OF THE FENCE SHALL BE CHECKED AT MINIMUM EVERY OTHER WEEK, OR AFTER EVERY RAINSTORM THAT MIGHT PRODUCE RUNOFF. DAMAGED OR DEGRADED FENCE SHALL BE REPLACED AND MAINTAINED IN AN EFFECTIVE CONDITION.

- ANY STORM WATER DRAINAGE STRUCTURES THAT HAVE THE POTENTIAL TO ACCEPT RUNOFF CONTAINING SUSPENDED SOIL PARTICLES SHALL BE PROTECTED WITH INLET FILTER BASKETS.

- ANY EXCESS TOPSOIL THAT IS TO BE STOCKPILED FOR A PERIOD LONGER THAN THREE WEEKS SHALL BE PROTECTED BY EXCAVATING A TRENCH COMPLETELY AROUND THE STOCKPILE TO PREVENT THE ESCAPE OF SOIL MATERIAL THROUGH STORM WATER RUNOFF. STOCKPILES THAT ARE TO REMAIN FOR LONGER THAN TWO (2) MONTHS SHALL BE SEEDING WITH AN APPROPRIATE GRASS COVER.

- ALL INLET FILTER BASKETS SHALL REMAIN IN PLACE UNTIL ALL DISTURBED EARTH HAS BEEN PAVED OR VEGETATED AND SHALL ALSO BE CHECKED AND CLEANED AT REGULAR INTERVALS TO ENSURE PROTECTION. SILT FENCING CAN REMAIN IN PLACE THROUGHOUT THE CONSTRUCTION OF THE BUILDINGS TO SERVE AS EROSION CONTROL FOR THAT CONSTRUCTION.

- AS EACH PHASE ON THE ENTIRE SITE IS COMPLETED, THE ENTIRE AREA IS TO BE EITHER SODDED OR SEEDING AFTER SEDIMENT HAS BEEN REDISTRIBUTED. IF WEATHER CONDITIONS ARE SUCH THAT SEEDING WOULD NOT BE EFFECTIVE, THEN THE STOCK PILES SHOULD BE EITHER MULCHED OR COVERED AND GRADED SO THAT ALL SEDIMENT FROM EROSION WILL BE CONFINED WITHIN THE BOUNDARIES OF THE SITE.

- SEEDING SHALL BE DONE PER "STANDARDS AND SPECIFICATIONS FOR SOIL EROSION AND SEDIMENT CONTROL", BY THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY DIVISION OF WATER POLLUTION CONTROL, LATEST EDITION.

- TO PREVENT SOIL FROM LEAVING THE SITE ON CONSTRUCTION, VEHICLE WHEELS, WORK ENTRANCES SHALL BE CONSTRUCTED OF GRAVEL AND SHALL EXTEND AT LEAST 100 FEET INTO THE JOB SITE. THE EXISTING PAVEMENT SURFACES SHALL BE INSPECTED DAILY FOR SOIL DEBRIS AND SHALL BE CLEANED WHEN NECESSARY.

- THE CONTRACTOR SHALL HAVE THE COMPENSATORY STORAGE BASIN VOLUME VERIFIED BY A LICENSED ENGINEER OR SURVEYOR PRIOR TO THE INSTALLATION OF TOPSOIL AND SEEDING/SOD. THE COST OF SAID VERIFICATION SHALL BE BORNE BY THE CONTRACTOR.

- IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO PROPERLY DISPOSE OF ANY EXCESS EXCAVATED MATERIAL.

- DISPOSAL OF DEBRIS EXCAVATION AND PAVEMENT REVIVAL SHALL BE THE CONTRACTOR'S RESPONSIBILITY AND CONSIDERED AS AN INCIDENTAL EXPENSE.

## SITE GRADING

- EXCAVATION OF TOPSOIL AND OTHER STRUCTURALLY UNSUITABLE MATERIALS MAY REQUIRE EARTH EXCAVATION AND COMPACTED EARTH FILL MATERIAL IN ORDER TO ACHIEVE THE PLAN SUBGRADE ELEVATIONS.

- PLACEMENT OF THE EXCAVATED MATERIAL SHALL BE IN AREAS DESIGNATED BY THE OWNER FOR FUTURE USE, WITHIN AREAS TO BE LANDSCAPED, AND THOSE AREAS NOT REQUIRING STRUCTURAL FILL MATERIAL.
- COMPACTION OF THE EXCAVATED MATERIAL PLACED IN AREAS NOT REQUIRING STRUCTURAL FILL SHALL BE MODERATE.

- EXCESS MATERIALS, IF NOT UTILIZED AS FILL OR STOCKPILED FOR FUTURE LANDSCAPING, SHALL BE COMPLETELY REMOVED FROM THE CONSTRUCTION SITE AND DISPOSED OF BY THE CONTRACTOR.

- EXCAVATION OF EARTH AND OTHER MATERIALS WHICH ARE SUITABLE FOR USE AS STRUCTURAL FILL: THE EXCAVATION SHALL BE TO WITHIN A TOLERANCE OF 0.3' +/- OF THE PLAN SUBGRADE ELEVATIONS. THE TOLERANCE WITHIN PAVEMENT AREAS SHALL BE SUCH THAT THE EARTH MATERIAL SHALL BALANCE AS PART OF THE FINE GRADING OPERATION.

- PLACEMENT AND COMPACTION OF MATERIALS SHALL CONFORM TO DOT SPECIFICATIONS.

- THE CONTRACTOR SHALL MAINTAIN PROPER SITE DRAINAGE AT ALL TIMES DURING THE CONSTRUCTION AND PREVENT STORM WATER FROM RUNNING INTO OR STANDING IN EXCAVATED AREAS.

- PAYMENT FOR THE REMOVAL OF UNSUITABLE MATERIAL EXCLUDING TOPSOIL EXCAVATION SHALL BE BASED ON THE QUANTITIES AS FIELD MEASURED BY THE ENGINEER. THE CONTRACTOR SHALL PROVIDE AS PART OF HIS BID A UNIT PRICE PER CUBIC YARD FOR THE REMOVAL OF UNSUITABLE MATERIAL. SAID UNIT PRICE SHALL INCLUDE THE COMPLETE REMOVAL OF THE MATERIAL, REPLACEMENT WITH A SUITABLE MATERIAL OBTAINED BY THE CONTRACTOR FROM A BORROW SOURCE, AND COMPACTION TO THE REQUIRED SPECIFICATION OF THE CITY.

DATE	BY	DESCRIPTION	DATE	BY	DESCRIPTION
2/25/16	A.L.	PER VILLAGE OF WILLOWBROOK COMMENTS			

DRAWN BY: A.L.  
CHECKED BY: A.L.  
APPROVED BY: J.G.



ENGINEERING  
RESOURCE  
ASSOCIATES, INC.  
CONSULTING ENGINEERS & SURVEYORS

35701 WIST AVENUE, SUITE 150  
WARRENVILLE, ILLINOIS 60555  
PHONE (630) 393-3060  
FAX (630) 393-2152

241 GALEN DRIVE  
CHAMPAIGN, ILLINOIS 61521  
PHONE (217) 351-6168  
FAX (217) 355-1502

10 S. RIVERSIDE PLAZA  
SUITE 875  
CHICAGO, ILLINOIS 60606  
PHONE (312) 474-7841

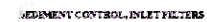
MIDWEST HELICOPTER AIRWAYS, INC.  
525 EXECUTIVE DRIVE  
WILLOWBROOK, ILLINOIS 60527

TITLE:





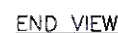
### TRENCH WIDTH TABLE

[illegible][illegible]

"CATCH-ALL" INLET FILTER DETAIL  
N.T.S.



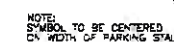
GRATING FOR CONCRETE  
FLARED END SECTION  
NOT TO SCALE



- 2'-1-1/4" # CAST HOLES EACH PLACED AT 80' TO THE VERTICAL, TO ACCOMMODATE 2'-1" # TIE BOLTS. USED IN TIEING FLARED END SECTION TO ADJACENT STRAIGHT SECTION. TIE BOLTS SHALL BE PLACED.

NOTES:

1. PRECAST CONCRETE FLARED END SECTION SHALL CONFORM TO THE APPLICABLE REQUIREMENTS OF AASHTO M-170 CLASS II, WALL B REINFORCED CONCRETE PIPE.
2. LENGTHS OF PIPE WHICH TERMINATE WITH A FLARED END SECTION INCLUDE THE LENGTH OF THE FLARED END SECTION.



## HANDICAPPED PAINTED SYMBOLS



DRAWN BY: A.J.  
CHECKED BY: A.K.  
APPROVED BY: J.G.



2016 GALEN DRIVE  
CHAMPAIGN, ILLINOIS 61821  
PHONE (217) 351-6303  
FAX (217) 351-1812

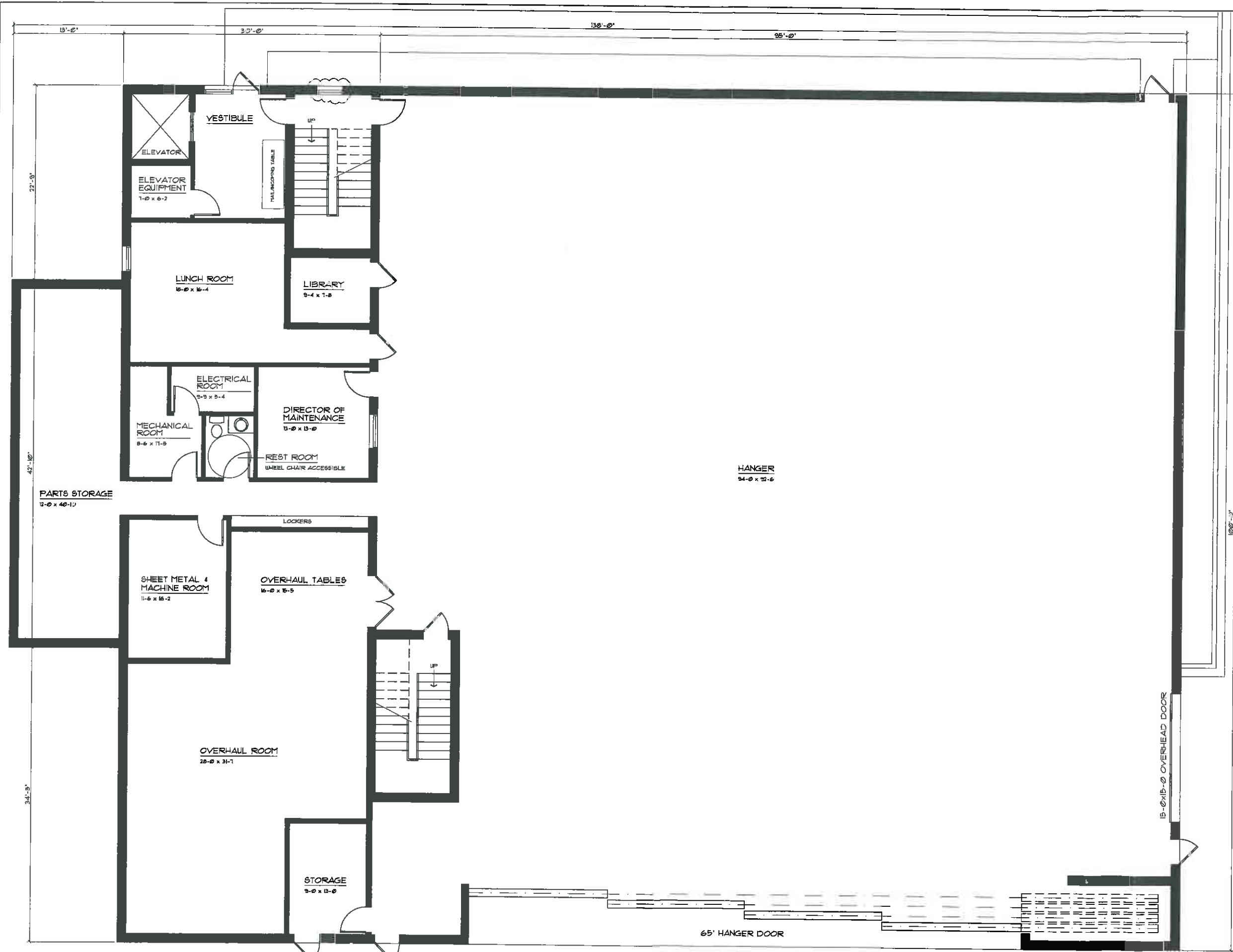
MIDWEST HELICOPTER AIRWAYS, INC.  
525 EXECUTIVE DRIVE  
WILLOWBROOK, ILLINOIS 60527

DETAILS  
525 EXECUTIVE DRIVE  
WILLOWBROOK ILLINOIS 60527

SCALE:	NONE
DATE:	FEBRUARY, 2016
JOB NO:	270815
	8 8

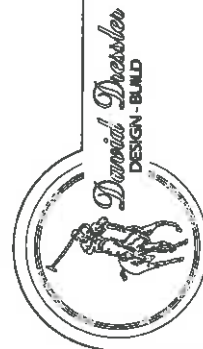






NORTH  
↑  
**FIRST FLOOR PLAN**  
SCALE: 1/4" = 1'-0"

**BUILDING AREA DATA:**  
HANGER 9256 SF  
HANGER SUPPORT 3201 SF



**PRELIMINARY DESIGN  
PLAN FOR MIDWEST HELICOPTER BUILDING  
525 EXECUTIVE DRIVE  
WILLOWBROOK, ILLINOIS 60527**

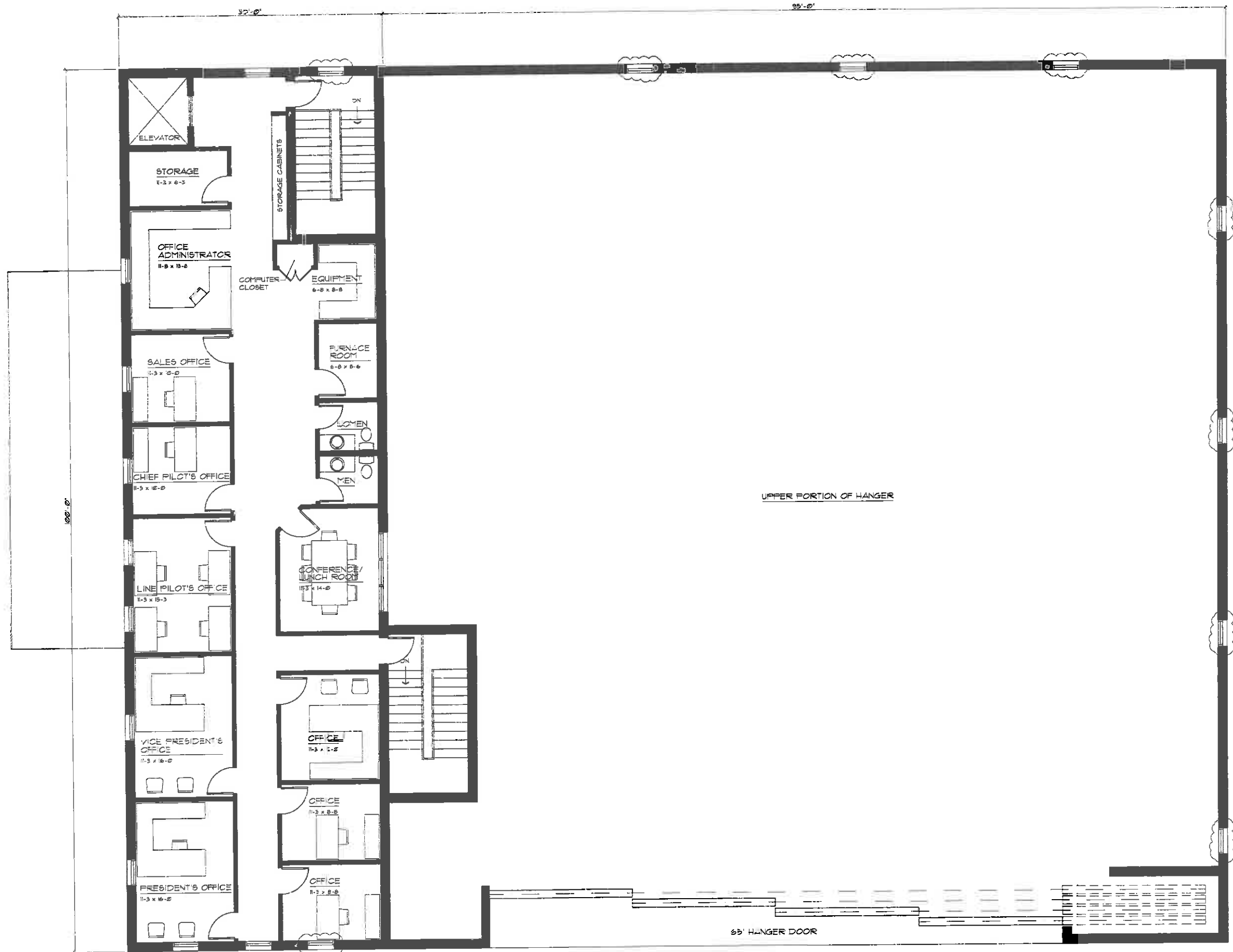
**DAVID DRESSLER DESIGN - BUILD**  
224 POWELL AVENUE, CLARENDON HILLS, ILLINOIS 60514

**01502**

MARCH 2, 2016



**SECOND FLOOR PLAN**  
SCALE: 1/4" = 1'-0"



**PRELIMINARY DESIGN  
PLAN FOR MIDWEST HELICOPTER BUILDING  
525 EXECUTIVE DRIVE  
WILLOWBROOK, ILLINOIS 60527**

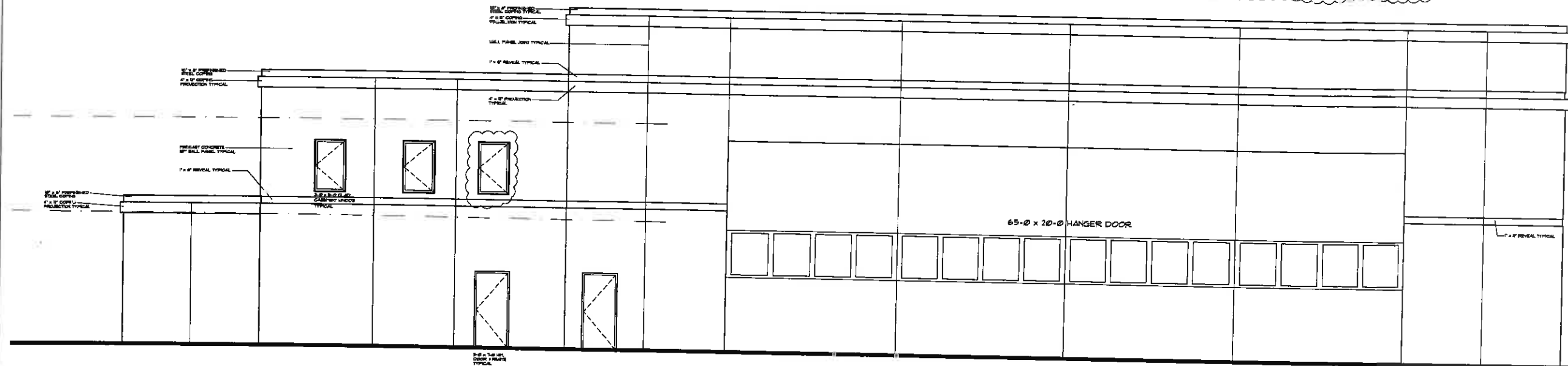
**DAVID DRESSLER DESIGN - BUILD**  
224 POWELL AVENUE, CLARENDON HILLS, ILLINOIS 60514

**01502**

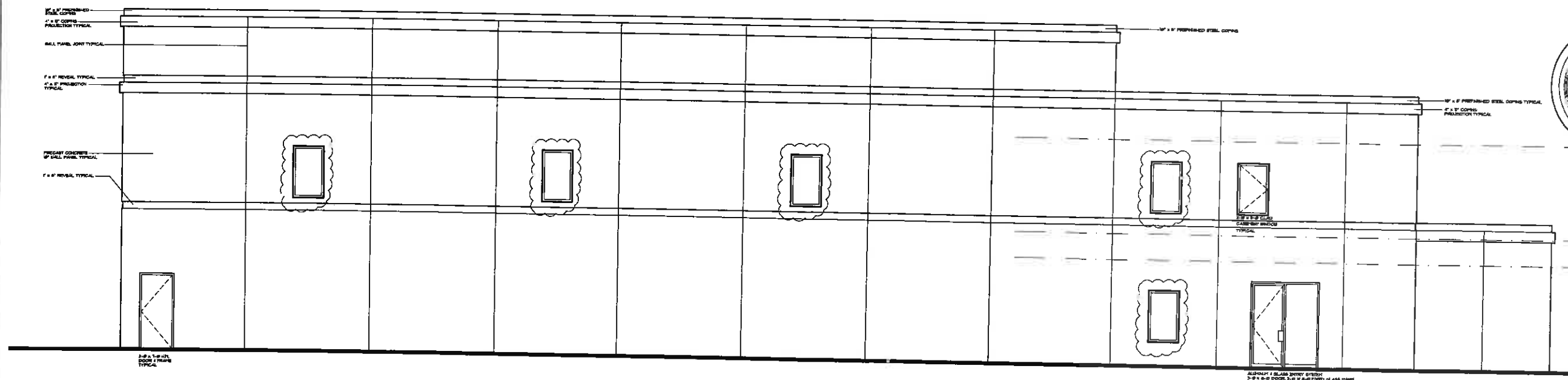
MARCH 2, 2016

SEE WEST ELEVATION ON SHEET 4 of 4 FOR HEIGHT ELEVATION INFORMATION FOR ALL ARCHITECTURAL ELEMENTS

BUILDING COLORS  
BUILDING EXTERIOR PRECAST: GLIDDEN LEGEND T4H  
BUILDING INTERIOR TRIM: SHERRIN WILLIAMS BRONZE TONE



**SOUTH ELEVATION**  
SCALE: 1/4" = 1'-0"



**NORTH ELEVATION**  
SCALE: 1/4" = 1'-0"

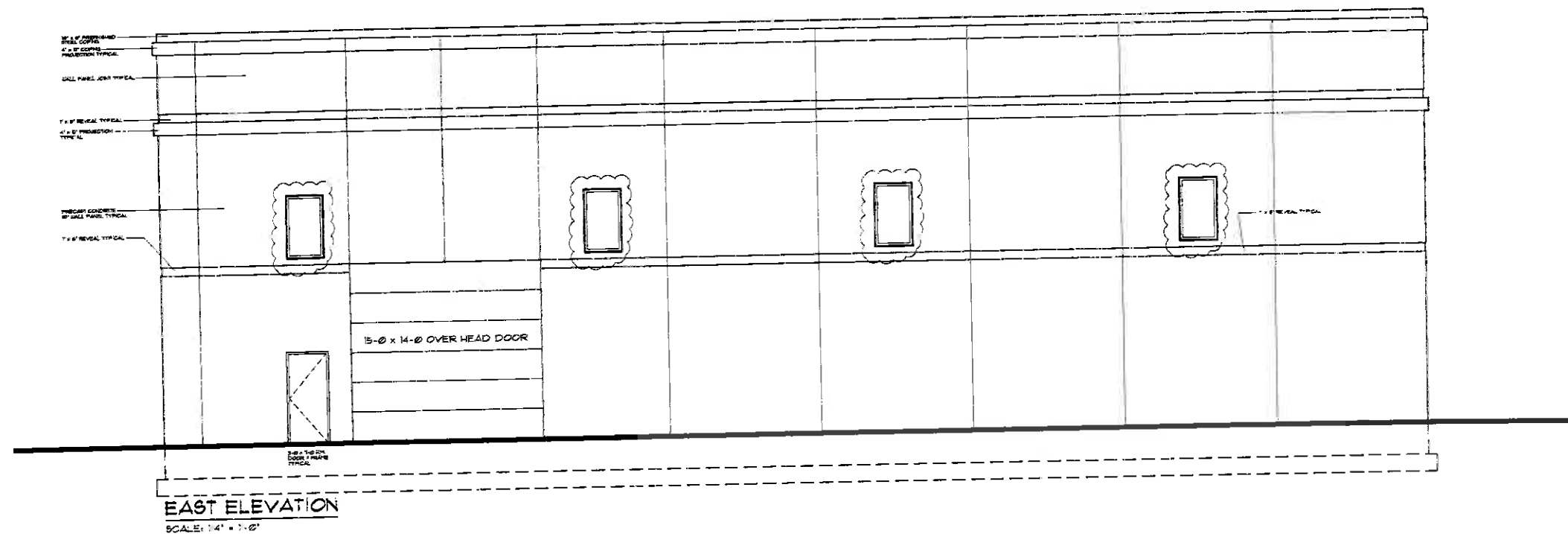
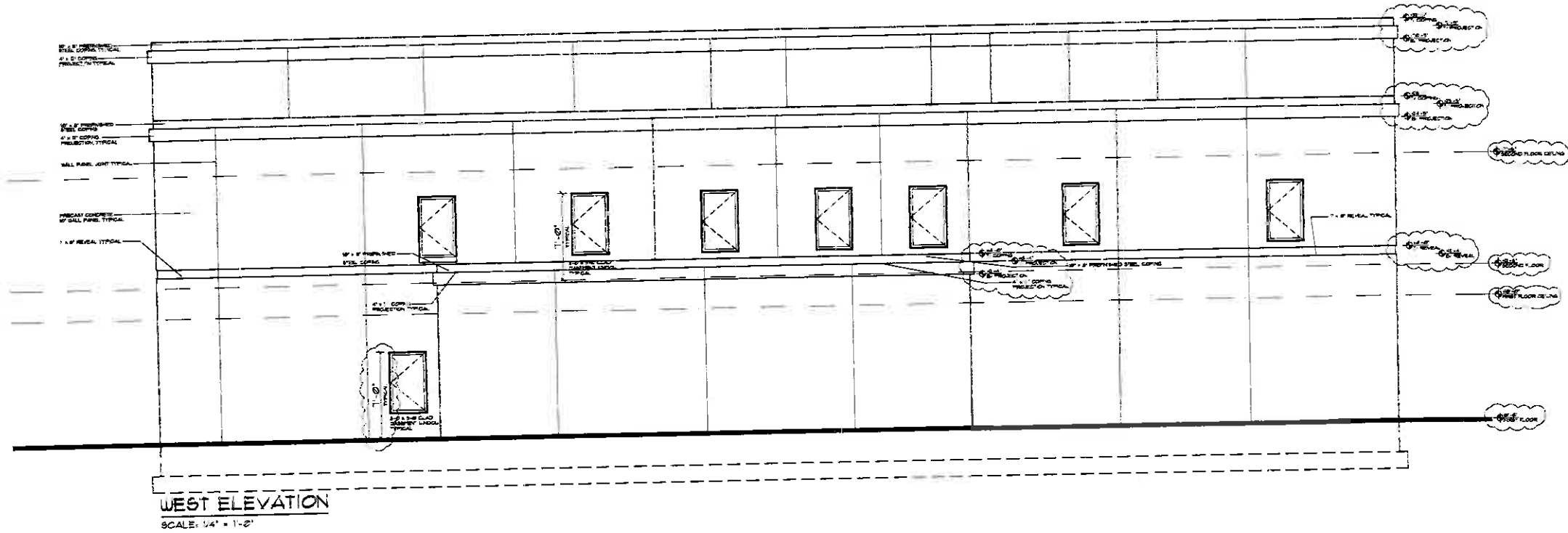
01502

MARCH 2, 2018

PRELIMINARY DESIGN  
PLAN FOR MIDWEST HELICOPTER BUILDING  
525 EXECUTIVE DRIVE  
WILLOWBROOK, ILLINOIS 60527



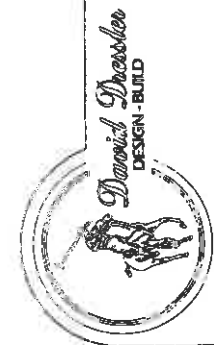
DAVID DRESSLER DESIGN - BUILD  
224 POWELL AVENUE, CLARENDON HILLS, ILLINOIS 60514



01502

MARCH 2, 2016

PRELIMINARY DESIGN  
PLAN FOR MIDWEST HELICOPTER BUILDING  
525 EXECUTIVE DRIVE  
WILLOWBROOK, ILLINOIS 60527



DAVID DRESSLER DESIGN - BUILD  
224 POWELL AVENUE, CLARENDON HILLS, ILLINOIS 60514



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- \* **WILLOWBROOK NOTES:**
  - \* All plant material and debris removed from the site will be taken to Wingeren Land-scapes facility; to our recycle bins where it will be sorted and utilized for compost.
  - \* Planting beds shall be amended by billing a 4" layer of Planting Mix (topsoil, sand, compost) into the top 12".
  - \* Includes 3" topdressing of mulch
  - \* Existing turfgrass to be removed for new planting beds as needed.
  - \* The Village of Willowbrook shall be notified 48 hours prior to delivery of plant material and must approve in writing that material is of good quality and meets the specifications of the approved plans.
  - \* Changes to approved plans must be approved in writing by the Village of Willowbrook.
  - \* Planting beds shall be a Spade-Cut Edge

**Per Village Comment:** Irrigation system to be Provided in front and corner side yard in lieu required plantings

**OVERALL SITE PLANTINGS:**

Lot Size = +/-70,221 SF  
Required: 1 Planting per 725 SF  
Calculation: 70,221 / 725 = 97

	REQ.	PRO./REQ.
Site Shade Trees (2.5")	5	5
Site Evergreen Trees (5")	10	8
Site Ornamental Trees (10"/15")	20	9
Foundation Evg. Shrubs	31	31
Foundation Dec. Shrubs	31	31
TOTAL	97	84*

\* Per Village Comment: irrigation system to be provided in front and corner side yard in lieu required plantings

Site Perennials/ Orn. Grasses	0	52
-------------------------------	---	----

**Parkway Trees (3")**  
502 LF / 60 = 10  
(variation requested per FAA requirements to maintain flight path)

Landscape Island Trees	1	1
Landscape Island Shrubs	8	9
Dumpster Screening	(1)	(1)

(1) screen alder and back

**Parking Lot Evergreen Screen**  
Required: 100% Evergreen Screen  
minimum 4' tall at installation  
Provided: 4' Screen  
(18" Berms with 30" Evergreen Shrubs)

**LEGEND**

EXISTING TREES

SHADE TREE

EVERGREEN TREE

ORNAMENTAL TREE

UPRIGHT EVERGREENS

EVERGREEN SHRUBS

BOXWOOD HEDGE

DECIDUOUS SHRUBS

SHRUB ROSES

PERENNIALS, ORN. GRASSES  
GROUNDCOVERS & ANNUALS

 **WINGREN LANDSCAPE**  
ALL THINGS OUTDOOR

5128 Walnut Ave.  
Downers Grove, IL 60515  
TEL 630.356.8100  
[www.wingrenlandscape.com](http://www.wingrenlandscape.com)

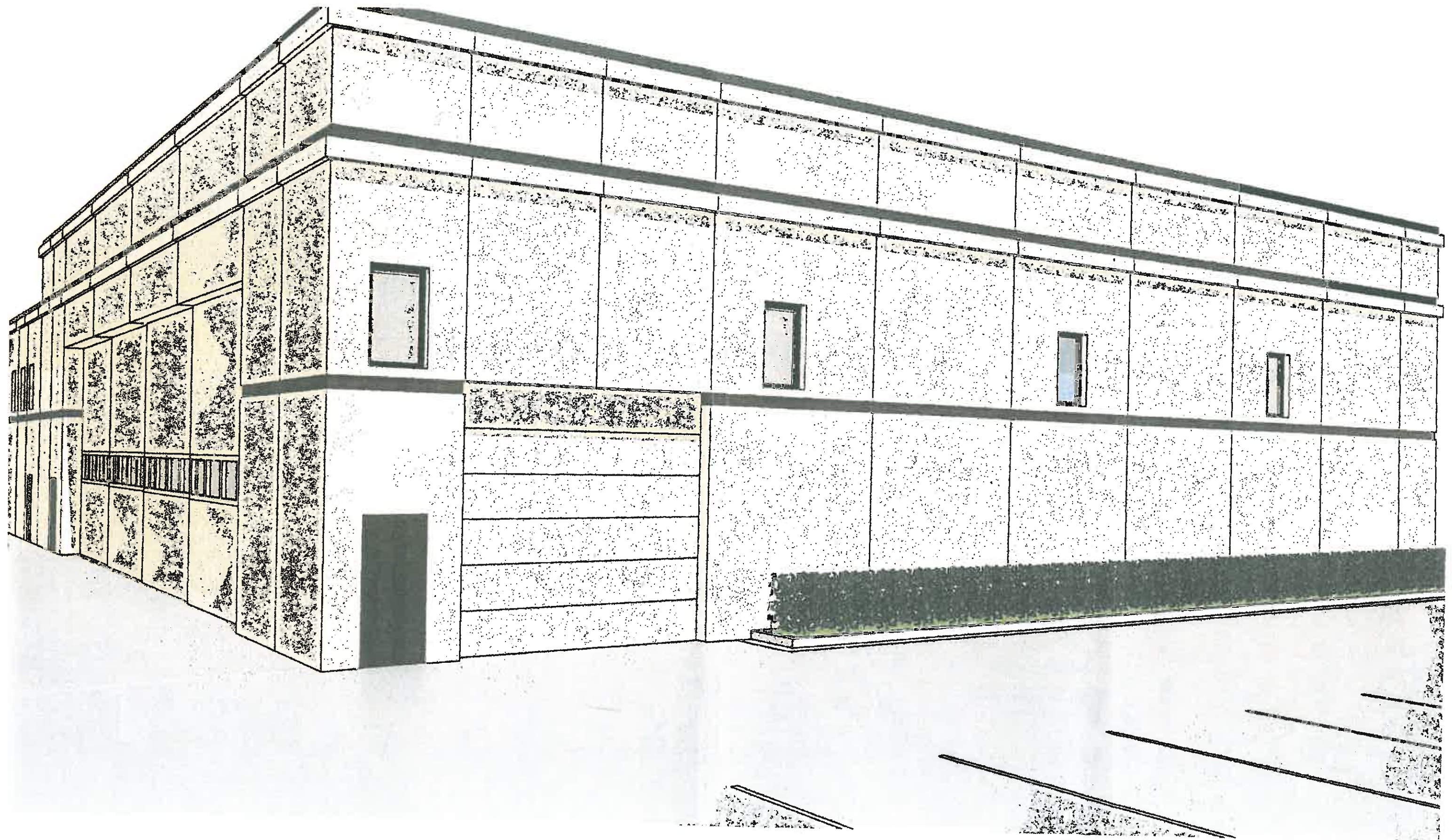


REVISIONS:	
1 For Owner Review	1.4.16
2 Per Engineering	1.25.16
3 Per Owner	1.28.16
4 Per Review Com.	3.02.16

DATE: 1.25.16  
JOB: P-  
SCALE: 1"=20'  
BY: MT  
SHEET | 1 OF 2









Attachment 4  
Required Changes to Project Plans

1. The plans shall be revised to provide a minimum pavement setback from the east property line of fifteen feet (15'), and a minimum pavement setback from the south property line of ten feet (10').
2. A permanent masonry or similar solid screen wall shall be extended from the southeast corner of the building to screen the location of fuel trucks that will be parked in that area.
3. The concrete pavement shall be expanded in the area between the hangar door and the east fence to accommodate the location where fuel trucks will be parked.
4. Sufficient documentation should be provided to show compliance with Section 15-33 of the DuPage County Stormwater and Floodplain Ordinance. The back-up documentation required by either Section 15-33.A or 15-33.B must be provided.
5. A plat of easement will be required for the water service.
6. A permit from DuDot is required for work within the Madison Street right-of-way.
7. A permit is required from DuPage County Public Works for the sanitary connection.
8. An easement will be required to be granted over the proposed drainage swales and CMP basin. A plat of easement will be required.
9. The Landscape Plan shall indicate all areas not included in the "native swale mix and blanket" areas and not included in planting beds, shall be sodded.



# VILLAGE OF WILLOWBROOK

## BOARD MEETING

### AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE: RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ENTER INTO AN AGREEMENT WITH BKD FOR AUDIT SERVICES FOR FISCAL YEAR 2015/16**

**AGENDA NO.** 6  
**AGENDA DATE:** 4/11/2016

**STAFF REVIEW:** Carrie Dittman, Director of Finance

**SIGNATURE:** Carrie Dittman

**LEGAL REVIEW:** Thomas Bastian, Village Attorney

**SIGNATURE:** THOMAS BASTIAN TH.

**RECOMMENDED BY VILLAGE ADMIN.:** Tim Halik

**SIGNATURE:** Tim Halik

**REVIEWED & APPROVED BY COMMITTEE:** YES ☒ 4/11/2016 NO ☐ N/A ☐

#### ITEM HISTORY (ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY, ETC.)

In FY 2010, the Village approved a three year contract with the accounting firm of Wolf & Company to provide audit services for the Village and its TIF Fund. The change in auditors was needed as the prior audit firm of Sikich LLP could not provide both Interim Village Administrator services and audit services in the same audit period. After FY 2012, Wolf (which was merged into another firm called BKD in 2015) continued to conduct the Village's annual audit on a year-to-year basis at the following fees:

FY 2012: \$24,100 (last year of contract)  
FY 2013: \$24,800 (2.9% increase)  
FY 2014: \$25,300 (2.0% increase)  
FY 2015: \$25,800 + \$1,700 GASB 67 = \$27,500

The Village's prior audit partner and manager stayed with BKD, and BKD has submitted a one year engagement letter to perform the Village audit for the year ended April 30, 2016 at a fee of \$28,900. This includes the base audit fee of \$25,500 plus additional one-time fees of \$1,900 and \$1,500, respectively, to implement GASB Statement No. 68, a new accounting pronouncement, for the IMRF pension plan and police pension plan. This represents an overall increase of \$1,400 or 5% over last year's total fee (base audit fee *decreased* by a net \$300 due to elimination of the TIF District audit).

#### ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The Village has continued to receive a Certificate of Achievement for Excellence in Financial Reporting award from the GFOA each year BKD/Wolf has been the auditor. In addition, Village staff has not had issues with BKD or their employees assigned to the audit engagement. Therefore, staff would recommend that the Village accept the attached engagement letter with BKD for a one-year auditing services agreement for Fiscal Year 2015/16.

#### ACTION PROPOSED

Adopt the Resolution.

RESOLUTION NO. 16-R-\_\_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK  
TO ENTER INTO AN AGREEMENT WITH BKD LLP FOR AUDIT  
SERVICES FOR FISCAL YEAR 2015/16

---

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Mayor and Village Clerk be and the same are hereby authorized to enter into an Audit Services Agreement between the Village of Willowbrook and BKD LLP, in substantially the form attached hereto and incorporated herein as Exhibit "A".

ADOPTED and APPROVED this 11<sup>th</sup> day of April, 2016.

APPROVED:

---

Mayor

ATTEST:

---

Village Clerk

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

March 18, 2016

Mr. Tim Halik, Village Administrator  
Village of Willowbrook  
835 Midway Drive  
Willowbrook, Illinois 60527



We are pleased to confirm the arrangements of our engagement and the nature of the services we will provide to the **VILLAGE OF WILLOWBROOK, ILLINOIS** (Village).

#### **ENGAGEMENT OBJECTIVES AND SCOPE**

We will audit the basic financial statements of the Village as of and for the year ended April 30, 2016, and the related notes to the basic financial statements.

Our audit will be conducted with the objective of expressing an opinion on the financial statements.

#### **OUR RESPONSIBILITIES**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Those standards require that we plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by fraud or error. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing

concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Also, in the future, procedures could become inadequate because of changes in conditions or deterioration in design or operation. Two or more people may also circumvent controls, or management may override the system.

We are available to perform additional procedures with regard to fraud detection and prevention at your request, subject to completion of our normal engagement acceptance procedures. The actual terms and fees of such an engagement would be documented in a separate letter to be signed by you and BKD.

Scott C. Termine is responsible for supervising the engagement and authorizing the signing of the report or reports.

We will issue a written report upon completion of our audit of the Village's financial statements. Our report will be addressed to the Board of the Village. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis of matter or other matter paragraph(s), or withdraw from the engagement. If we discover conditions that may prohibit us from issuing a standard report, we will notify you as well. In such circumstances, further arrangements may be necessary to continue our engagement.

We will also express an opinion on whether combining and individual fund statements and schedules ("supplementary information") are fairly stated, in all material respects, in relation to the financial statements as a whole.

### **YOUR RESPONSIBILITIES**

Our audit will be conducted on the basis that management and, where appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and
- c. To provide us with:
  - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;

Mr. Tim Halik, Village Administrator  
Village of Willowbrook  
March 18, 2016  
Page 3

- ii. Additional information that we may request from management for the purpose of the audit; and
- iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from management and, where appropriate, those charged with governance, written confirmation acknowledging certain responsibilities outlined in this engagement letter and confirming:

- The availability of this information
- Certain representations made during the audit for all periods presented
- The effects of any uncorrected misstatements, if any, resulting from errors or fraud aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole

With regard to supplementary information:

- Management is responsible for its preparation in accordance with applicable criteria
- Management will provide certain written representations regarding the supplementary information at the conclusion of our engagement
- Management will include our report on this supplementary information in any document that contains this supplementary information and indicates we have reported on the supplementary information
- Management will make the supplementary information readily available to intended users if it is not presented with the audited financial statements

### **OTHER SERVICES**

We will provide you with the following nonattest services:

- Preparing a draft of the financial statements and related notes, including assistance in implementing GASB Statement No. 68.

In addition, we may perform other services for you not covered by this engagement letter. You agree to assume full responsibility for the substantive outcomes of the services described above and for any other services that we may provide, including any findings that may result. You also acknowledge that those services are adequate for your purposes and that you will establish and monitor the performance of those services to ensure that they meet management's objectives. Any and all decisions involving management responsibilities related to those services will be made by you, and you accept full responsibility for such decisions. We understand that you will

Mr. Tim Halik, Village Administrator  
Village of Willowbrook  
March 18, 2016  
Page 4

designate a management-level individual to be responsible and accountable for overseeing the performance of those services, and that you will have determined this individual is qualified to conduct such oversight.

### **ENGAGEMENT FEES**

The fee for our services will be \$28,900.

Our pricing for this engagement and our fee structure are based upon the expectation that our invoices will be paid promptly. We will issue progress billings during the course of our engagement, and payment of our invoices is due upon receipt. Interest will be charged on any unpaid balance after 30 days at the rate of 10% per annum.

Our engagement fee does not include any time for post-engagement consultation with your personnel or third parties, consent letters and related procedures for the use of our reports in offering documents, inquiries from regulators or testimony or deposition regarding any subpoena. Charges for such services will be billed separately.

Our fees may also increase if our duties or responsibilities are increased by rulemaking of any regulatory body or any additional new accounting or auditing standards.

If our invoices for this or any other engagement you may have with BKD are not paid within 30 days, we may suspend or terminate our services for this or any other engagement. In the event our work is suspended or terminated as a result of nonpayment, you agree we will not be responsible for any consequences to you.

### **OTHER ENGAGEMENT MATTERS AND LIMITATIONS**

BKD is not acting as your municipal advisor under Section 15B of the *Securities Exchange Act of 1934*, as amended. As such, BKD is not recommending any action to you and does not owe you a fiduciary duty with respect to any information or communications regarding municipal financial products or the issuance of municipal securities. You should discuss such information or communications with any and all internal or external advisors and experts you deem appropriate before acting on any such information or material provided by BKD.

Our workpapers and documentation retained in any form of media for this engagement are the property of BKD. We can be compelled to provide information under legal process. In addition, we may be requested by regulatory or enforcement bodies to make certain workpapers available to them pursuant to authority granted by law or regulation. You agree that we have no legal responsibility to you in the event we provide such documents or information.



Mr. Tim Halik, Village Administrator  
Village of Willowbrook  
March 18, 2016  
Page 5

You agree to indemnify and hold harmless BKD and its personnel from any claims, liabilities, costs and expenses relating to our services under this agreement attributable to false or incomplete representations by management, except to the extent determined to have resulted from the intentional or deliberate misconduct of BKD personnel.

You agree that any dispute regarding this engagement will, prior to resorting to litigation, be submitted to mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The American Arbitration Association will administer any such mediation in accordance with its Commercial Mediation Rules. The results of the mediation proceeding shall be binding only if each of us agrees to be bound. We will share any costs of mediation proceedings equally.

In the event BKD or its affiliates or their employees, partners, shareholders, officers or directors (collectively "BKD Parties") are requested or authorized by the Village or are required by government regulation, subpoena, order or other legal process to produce documents or to provide testimony as witnesses with respect to any services rendered pursuant to this engagement or any other work or services provided by BKD Parties, the Village will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests, order, subpoenas or legal process.

The Village and BKD Parties agree that no claim or cause of action against BKD Parties arising in whole or in part out of services performed or to be performed under this engagement shall be filed more than two years after (i) the date of the report issued by BKD Parties pursuant to this engagement or (ii) the date of this engagement letter if no report has been issued. The Village and BKD Parties further agree that the maximum liability of BKD Parties for any and all claims and causes of action which may be asserted by the Village arising in whole or in part from any aspect of this engagement is limited to three times the total amount of fees paid by the Village to BKD Parties for services rendered under this engagement letter. The Village waives any claim or cause of action for punitive or exemplary damages against BKD Parties.

Either of us may terminate these services at any time. Both of us must agree, in writing, to any future modifications or extensions. If services are terminated, you agree to pay us for time expended to date. In addition, you will be billed travel costs and fees for services from other professionals, if any, as well as an administrative fee of 4% to cover items such as copies, postage and other delivery charges, supplies, technology-related costs such as computer processing, software licensing, research and library databases and similar expense items.

If any provision of this agreement is declared invalid or unenforceable, no other provision of this agreement is affected and all other provisions remain in full force and effect.

We may from time to time utilize third-party service providers, *e.g.*, domestic software processors or legal counsel, or disclose confidential information about you to third-party service providers in serving your account. We remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures and safeguards to protect the confidentiality of your information. In addition, we will secure confidentiality

Mr. Tim Halik, Village Administrator  
Village of Willowbrook  
March 18, 2016  
Page 6

agreements with all service providers to maintain the confidentiality of your information. In the event we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. A third-party service provider will assist us with your engagement by providing information for investment valuation.

We will, at our discretion or upon your request, deliver financial or other confidential information to you electronically via email or other mechanism. You recognize and accept the risk involved, particularly in email delivery as the Internet is not necessarily a secure medium of communication as messages can be intercepted and read by those determined to do so.

You agree you will not modify these documents for internal use or for distribution to third parties. You also understand that we may on occasion send you documents marked as draft and understand that those are for your review purpose only, should not be distributed in any way and should be destroyed as soon as possible.

This engagement letter represents the entire agreement regarding the services described herein and supersedes all prior negotiations, proposals, representations or agreements, written or oral, regarding these services. It shall be binding on heirs, successors and assigns of you and BKD.

If you intend to include these financial statements and our report in an offering document at some future date, you agree to seek our permission to do so at that time. You agree to provide reasonable notice to allow sufficient time for us to perform certain additional procedures. Any time you intend to publish or otherwise reproduce these financial statements and our report and make reference to our firm name in any manner in connection therewith, you agree to provide us with printers' proofs or masters for our review and approval before printing or other reproduction. You will also provide us with a copy of the final reproduced material for our approval before it is distributed. Our fees for such services are in addition to those discussed elsewhere in this letter.

You agree to notify us if you desire to place these financial statements or our report thereon along with other information, such as a report by management or those charged with governance on operations, financial summaries or highlights, financial ratios, etc., on an electronic site. You recognize that we have no responsibility as auditors to review information contained in electronic sites.

Any time you intend to reference our firm name in any manner in any published materials, including on an electronic site, you agree to provide us with draft materials for our review and approval before publishing or posting such information.

BKD is a registered limited liability partnership under Missouri law. Under applicable professional standards, partners of **BKD, LLP** have the same responsibilities as do partners in a general accounting and consulting partnership with respect to conformance by themselves and other professionals in BKD with their professional and ethical obligations. However, unlike the partners in a general partnership, the partners in a registered limited liability partnership do not

Mr. Tim Halik, Village Administrator  
Village of Willowbrook  
March 18, 2016  
Page 7

have individual civil liability, directly or indirectly, including by way of indemnification, contribution, assessment or otherwise, for any debts, obligations or liabilities of or chargeable to the registered limited liability partnership or each other, whether arising in tort, contract or otherwise.

Please sign and return the attached copy of this letter to indicate your acknowledgement of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities. If the signed copy you return to us is in electronic form, you agree that such copy shall be legally treated as a "duplicate original" of this agreement.

**BKD, LLP**

*BKD, LLP*

Acknowledged and agreed to on behalf of

VILLAGE OF WILLOWBROOK

BY \_\_\_\_\_  
Name & Title - Member of Management

DATE \_\_\_\_\_