



EST. 1960

Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Dennis Baker

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton



Proud Member of the
Illinois Route 66 Scenic Byway

A G E N D A

REGULAR MEETING OF THE FINANCE AND ADMINISTRATION
COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON
MONDAY, OCTOBER 14, 2013, AT 6:00 P.M. AT THE VILLAGE HALL,
7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE
COUNTY, ILLINOIS.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES – August 12, 2013 Regular Meeting
of the Finance and Administration
Committee
4. DISCUSSION – Village Cash Flow / Financing Analysis –
Sikich LLP
5. DISCUSSION – Telephone Service Provider
6. DISCUSSION – Business License Fees
7. REPORT – Fiscal Year 2012/13 Audit
8. REPORT - Monthly Disbursement Reports –
August / September 2013
9. REPORT - Sales Tax, Income Tax, Utility Tax, Places of
Eating Tax, Fines, Red Light Fines, Building
Permits, Water Revenues, Hotel/Motel Tax and
Motor Fuel Tax
10. VISITOR'S BUSINESS
11. COMMUNICATIONS
12. ADJOURNMENT

MINUTES OF THE REGULAR FINANCE AND ADMINISTRATION COMMITTEE MEETING OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, AUGUST 12, 2013 AT 6:00 P.M. IN THE VILLAGE HALL, 7760 QUINCY STREET, WILLOWBROOK, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order by Trustee Oggerino at 6:00 p.m.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Trustee Paul Oggerino, and Management Analyst Garrett Hummel. Absent: Trustee Umberto Davi.

3. APPROVAL OF MINUTES

Minutes of the Regular Finance and Administration Committee held on Monday, July 8, 2013 were reviewed. Motion to approve made by Trustee Oggerino. Motion carried.

4. DISCUSSION - UltraFast Heart Scan for Village of Willowbrook, Edward Heart Hospital

Management Analyst Hummel began the discussion with a brief history of the Village's previous UltraFast Heart Scan program. Under the previous program, each employee would be eligible for a scan on a triennial basis. Due to budget considerations, the Village's UltraFast Heart Scan program was discontinued in 2001.

Recently, the Village's health insurance pool (IPBC), began stressing the creation of wellness programs. In response to the IPBC's initiatives, the Village decided to explore the possibility of restarting the UltraFast Heart Scan program. Edward Heart Hospital was contacted for pricing on the heart scan and agreed to provide the Village with a reduced rate for the heart scan. The final price for the scan came out to be \$75.00 per scan which equates to 50% off the normal price of \$150.00 per scan. The maximum number of participants from the Village who qualify for the program is 41. Therefore, the maximum cost to conduct the UltraFast Heart Scan program will be \$3,075 which matches the budgeted amount. Trustee Oggerino stated he remembered the Village's previous heart scan program and felt it was a good idea to start it back up. Management Analyst Hummel explained this item would be presented to the Village Board on the omnibus vote agenda at this evening's Village Board meeting.

5. REPORT - Monthly Reports - July 2013

The Committee reviewed and highlighted the items below for the month May.

- Total cash outlay for all Village funds - \$778,105 (fiscal year to date average is \$1,017,829)
- Ave. daily outlay of cash for all Village funds - \$25,100 (fiscal year to date is \$33,227)
- Ave. daily expenditures for the general fund - \$17,240 (average daily expenditures fiscal year to date is \$20,099)
- Ave. payroll for active employees including all funds - \$156,936 (fiscal year payroll to date is \$1,098,552)

6. REPORT - Sales Tax, Income Tax, Utility Tax, Places of Eating Tax, Fines, Red Light Fines, Building Permits, Water Revenues, Hotel/Motel Tax and Motor Fuel Tax

- Sales tax receipts - \$850,064 down 0.92% from the prior year, 5.7% over budget.

- Income Tax receipts - \$271,033 up 14.76% compared to the prior year, 21.7% over budget.

Analyst Hummel noted that the State of Illinois is only 2 months behind in remittances.

- Utility tax receipts - \$266,044 down 10.76% from the prior year, 10.1% below budget, consisting of:
 - o Telecomm Tax - \$126,942, down 17.4% from the prior year
 - o Northern IL Gas - \$41,266, up 72.6% from the prior year
 - o ComEd - \$98,562, down 18.6%
- Places of Eating Tax receipts - \$123,720 up 5.64% compared to the prior year, 9.7% over budget.
- Fines - \$41,570 up 5.05% compared with the prior year, 8.17% under budget.
- Red Light Fines - \$220,180 up 37.40% from the prior year, 41.6% over budget.
- Building Permit receipts - \$88,763 up 18.15% from the prior year.

Analyst Hummel noted that the July 2013 building permit totals include one permit to Thorndale Construction for \$18,991 and one permit to Thomas Lee for \$8,243.

- Water sales receipts - \$576,240 up 6.53% from the prior year, 13.65% under budget.
- Motor Fuel Tax receipts - \$51,309 up 1.39% compared with the prior year, 20.3% over budget
- Hotel/Motel Tax receipts - \$21,594 up 21.97% compared with the prior year, 19.5% over budget.

Trustee Oggerino inquired as to whether the Holiday Inn was current with their outstanding bills. Analyst Hummel stated he would check with Interim Finance Director Dittman.

The reports above were approved by Trustee Oggerino.

7. VISITOR'S BUSINESS

There were no visitors present at the meeting.

8. COMMUNICATIONS

There were no communications received.

9. ADJOURNMENT

Motion to adjourn was made by Trustee Oggerino.

The meeting was adjourned at 6:15 p.m.

(Minutes transcribed by: Garrett Hummel, 9/4/13)

**MUNICIPAL SERVICES COMMITTEE MEETING
AGENDA ITEM SUMMARY SHEET**

AGENDA ITEM DESCRIPTION

**DISCUSSION – VILLAGE CASH FLOW / FINANCING ANALYSIS -
SIKICH LLP**

COMMITTEE REVIEW

- ☐ Finance/Administration
☒ Municipal Services
☐ Public Safety

Meeting Date:

October 14, 2013

- | | |
|--|--|
| <input checked="" type="checkbox"/> Discussion | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input checked="" type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

During the Village Goal Setting Workshop held on July 29, 2013, a request was made that the Village consider obtaining a recommendation from a third-party financial consultant on appropriate methods to fund the various projects and infrastructure expenditures under consideration by the Board.

Sikich was contacted to determine whether they could assist us in such a project. This led to a meeting with James Savio, a partner at Sikich, to discuss in detail expectations of the project. It was jointly determined, based on the source funding for our various projects, that computerized financial models should be sought for three (3) of the Village funds: The General Fund, the LAFER Fund, and the Water Fund (including the Water Capital Fund). The scope of work of this project will include developing financial projections of those funds for a period of five (5) years to assist in evaluating options for financing identified projects. With this information, recommendations can be made to determine appropriate methods of funding for capital projects via use of reserves, debt issuance, or potential new or expanded revenue streams.

Sikich provided a proposal (i.e., terms and objectives of the requested engagement), to complete this project for a not-to-exceed amount of \$12,850 which includes developing full computerized financial models for our three primary funds which we intend to draw from to complete the various projects. In brief summary, this project relates to the need to properly manage expenditures from funds that have a combined available balance of about \$6 M.

REQUEST FOR FEEDBACK

If the project is authorized by the Committee and approved by the Village Board, Sikich would begin work immediately so we have the results by the end of the year in time for our FY 2014/15 budget discussions. The Water Fund model would also prove useful as we consider an appropriate local water rate amount to fund our various water related infrastructure projects. As you know, the Water Fund will again be negatively impacted due to the City of Chicago's planned 15% increase and the DuPage Water Commission's planned 18% rate increase which will be effective January 1, 2014.

STAFF RECOMMENDATION

Staff would recommend that the engagement be accepted so work on this project can begin.



www.sikich.com

1411 W. Dixon Road, Suite 400
Naperville, Illinois 60563

Certified Public Accountants & Advisors
Members of American Institute of Certified Public Accountants

October 1, 2013

Mr. Timothy J. Halik, Village Administrator
Village of Willowbrook
7760 Quincy Street
Willowbrook, Illinois 60527-5594



Dear Tim:

This will confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services that we will provide.

First, it is important that you understand that our services will not satisfy any requirements for an audit in accordance with generally accepted auditing standards. We are accepting this engagement as accountants rather than as auditors. Therefore, we request that you do not record this as an audit engagement in your minutes and other memoranda.

We will assist the Village in the design of a computerized financial model for the General Fund, Land Acquisition, Facility Expansion and Renovation Fund, and the Water Fund (Operating and Capital subfunds) of the Village of Willowbrook in Excel. This model, only for the internal use of the management of the Village, will project the financial statements of those funds for five years and is to assist management in evaluating the means of financing various capital projects (use of existing reserves, debt issuances, new or enhanced revenue streams, etc.) over the next several years and will be based on various assumptions made by management. We make no representations as to the results of the model. Furthermore, we will make no management decisions regarding the existing revenues or bond proceeds or the sufficiency of future revenues or bond proceeds. In addition, any changes to the model may cause results to differ significantly from those derived by the original model.

Our fee for these services will not exceed \$12,850 and is based upon the time we spend assisting you with the above work and will be calculated at our regular hourly rates in effect plus any direct expenses we incur.

This fee includes reproduction of ten copies of a final report with summarized financial data under various assumptions and scenarios selected by the Village, one electronic copy of the financial model, four meetings with management and/or the board of trustees, and out-of-pocket costs such as report production, typing, postage etc. This fee is based on the assumption that the data necessary for input into the model, including all historical data and assumptions, will be provided by the Village and assumes that unexpected circumstances will not be encountered during the project. If significant additional time is necessary, we will discuss it with you beforehand and arrive at a new fee estimate before proceeding. Services will be invoiced to you from time to time as work progresses. Payments for all services are due upon receipt of invoice.

We reserve the right to suspend or terminate services for reasonable cause, such as failure to pay our invoices on a timely basis or failure to provide the information or cooperation necessary for successful performance of our services. Our engagement will be deemed to be completed upon written notification of termination, even if we have not completed the financial model. You will be obligated to compensate us for the time expended to that point and to reimburse us for all out-of-pocket expenditures through the date of termination.

You agree that our maximum liability to you for any negligent errors or omissions committed by us in the performance of the engagement will be limited to one times the amount of our fees for this engagement, except to the extent determined to result from our gross negligence or willful misconduct.

If any dispute, controversy or claim arises in connection with the performance or breach of the agreement, either party may, on written notice to the other party, request that the matter be mediated. Such mediation will be conducted by a mediator appointed by and pursuant to the Mediation Rules of the American Arbitration Association. Both parties will exert their best efforts to discuss with each other in good faith their respective positions in an attempt to finally resolve such dispute or controversy.

Each party may disclose any facts to the other party or the mediator which it, in good faith, considers necessary to resolve the matter. All such discussions, however, will be for the purpose of assisting in settlement efforts and will not be admissible in any subsequent litigation against the disclosing party. Except as agreed by both parties, the mediator will keep confidential all information disclosed during negotiations.

The mediation proceedings will conclude within sixty days from receipt of the written notice unless extended or terminated sooner by mutual consent. Each party will be responsible for its own expenses. The fees and expenses of the mediator, if any, will be borne equally by the parties.

We appreciate the opportunity to be of service to the Village of Willowbrook and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described above, please sign one copy of this letter in the space provided and return it to us.

Sincerely,

A handwritten signature in dark ink, appearing to read "Savio LLP".

Sikich LLP
By James R. Savio, CPA, MAS
Partner

Response:

This letter correctly sets forth the understanding of the Village of Willowbrook.

By: _____

Title: _____

Date: _____

FINANCE & ADMINISTRATION COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

DISCUSSION – TELECOMMUNICATION SERVICE PROVIDER

COMMITTEE REVIEW

- ☒ Finance/Administration
☐ Municipal Services
☐ Public Safety

Meeting Date:

October 14, 2013

- | | |
|---|--|
| <input checked="" type="checkbox"/> Discussion Only
<input type="checkbox"/> Seeking Feedback
<input type="checkbox"/> Regular Report | <input checked="" type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)
<input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board)
<input type="checkbox"/> Report/documents requested by Committee |
|---|--|

BACKGROUND

In May 2013, the Village Board approved a contract with Platinum Communications Group to conduct an audit of the Village's telecommunications services and provide a recommendation for the Village's next contract renewal. Platinum Communications Group has recommended the Village enter into a telecommunication contract with Call One of Chicago Illinois.

Call One is a wholesaler of AT&T services that provides service to over 90 municipalities and governmental entities in the Chicagoland area. Call One currently has entered into a telecommunications contract with the Suburban Purchasing Cooperative (SPC) which provides reduced rates for municipalities compared to AT&T. The Village of Willowbrook is eligible to receive the rates negotiated by the SPC. The contracts included in the proposal are two 2-year contracts for local/long distance services and Centrex service as well as a 3-year contract for a new PRI. (Exhibits 1, 2, 3)

REQUEST FOR FEEDBACK (if any)

The following compares selected AT&T rates with the proposed Call One rates:

Monthly Service Charges	Current Rates (AT&T)				Proposed Rates (Call One)		
	Rate	Qty	Charge		Rate	Qty	Charge
POTS Lines	\$ 16.86	19	\$ 320.34		\$ 14.64	19	\$ 278.16
Centrex	\$ 325.94	1	\$ 325.94		\$ 142.34	1	\$ 142.34
PRI	\$ 400.00	1	\$ 400.00		\$ 300.00	1	\$ 300.00
Local Usage							
POTS Lines							
Band A	\$ 0.105	100	\$ 10.50		\$ 0.012	100	\$ 1.20
Band B	\$ 0.105	76	\$ 7.98		\$ 0.024	76	\$ 1.82
PRI							
Band A	\$ 0.105	3034	\$ 318.57		\$ 0.012	3034	Included in PRI
Band B	\$ 0.105	1483	\$ 155.72		\$ 0.024	1483	Included in PRI
Long Distance							
	\$ 0.085	1535	\$ 130.48		\$ 0.029	1535	\$ 44.52
Total Monthly Usage (Local + LD)			\$ 623.24				\$ 47.54
Total Estimated Monthly Charges							
			\$ 2,681.49				\$ 1,918.80
Estimated Monthly Savings							\$ 762.69
Estimated % Savings							28%
Estimated Annual Savings							\$ 9,152.28

STAFF RECOMMENDATION

Staff recommends the Village enter into an agreement for the Village's telecommunication services with Call One.



Customer Service Agreement

This Customer Service Agreement ("Agreement") authorizes Call One® Inc., with a principal place of business at 225 West Wacker, Floor 8, Chicago, IL 60606 ("Call One") to provide telecommunication services ("Services") to the customer identified immediately below ("Customer"). The Services provided hereby are subject to the Terms and Conditions set forth in this Agreement.

Customer Village of Willowbrook
 Address 7760 Quincy St.
 City Willowbrook ST IL ZIP 60527

Please check box to determine term and discount

☐ 1 Year

☒ 2 Year

☐ 3 Year

Additional Charges: Member of SPC. All rates and discounts are subject to the rates and discounts contained in the SPC underlying agreement. Waive PIC fees.

Service/Additional Terms:

Assume Local and Long Distance service. Client is responsible for any early termination fees from current provider.

Billing Telephone Numbers (BTN) associated with this account:

Physical Location	City, State	BTN
7760 QUINCY; Flr 1	WILLOWBROOK, IL	630-323-0337
7760 QUINCY; Flr 1	WILLOWBROOK, IL	630-323-0787
7344 ADAMS; des pumping hse	WILLOWBROOK, IL	630-323-0975
214 MIDWAY DR; Unit POLE	WILLOWBROOK, IL	630-323-1519
7760 QUINCY	WILLOWBROOK, IL	630-325-2121
7760 QUINCY	WILLOWBROOK, IL	630-325-2761
7760 QUINCY	WILLOWBROOK, IL	630-325-2776
700 WILLOWBROOK CENTRE PKWY	WILLOWBROOK, IL	630-734-9661
6690 KINGERY HWY; Unit F-1	WILLOWBROOK, IL	630-794-0687
7760 QUINCY; Flr 1	WILLOWBROOK, IL	630-920-2231

_____ Authorized customer signature	_____ Date	_____ CallOne authorized signature
_____ Print name	_____ Title	_____ Print name
		_____ Date

Call One Inc.

225 W Wacker Drive 8th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301

Terms and Conditions

1. **Term.** Customer hereby orders the Local Exchange, Interexchange and miscellaneous services incident thereto as described herein (collectively, the "Services") for the term selected by Customer on Page 1 of this Agreement (the "Term"), effective as of the date the Services are installed or first provided (the "Effective Date"). Upon expiration of the Term, the usage rates and monthly recurring charges applicable to a Term other than Month-to-Month will revert to Call One's prevailing month-to-month rates unless Customer has (1) entered into a successor agreement or (2) canceled the Service, in each case effective as of the expiration of the Term. Call One is not responsible for notifying customer of the expiration of any Term.
2. **Rates.** (a) Unless otherwise specified on Page 1 of this Agreement, Call One's prevailing month-to-month rates for lines, features, other monthly recurring charges and non-recurring charges (e.g., installation, service establishment and/or other non-recurring charges) will apply to the Services. By executing this Agreement, Customer acknowledges that it has received notice of and is aware of the rates and other charges that apply to the Services that are not specifically identified on Page 1 of this Agreement. If there is any change to Call One's prevailing rates or charges that apply to the Services, Customer will be notified in its monthly invoice or in the applicable state tariff, effective as stated therein. If Customer has elected a Term other than Month-to-Month, the usage rates and monthly recurring charges (each expressed as a rate or as a discount off Call One's prevailing month-to-month rates) identified on Page 1 of this Agreement will apply to the Services during the Term. (b) Call One shall also bill Customer as a separate line item all applicable federal, state and other governmental fees, surcharges and taxes. (c) Call One may, at its sole discretion, increase the rates for Band C, 1+ long distance or inbound 800/888 toll-free Services, if and to the extent the charge from the local exchange carrier to terminate the outbound calls or to originate the inbound calls exceeds twenty-five percent of the rate for that Service, and that Service will be provided on a month-to-month term.
3. **Authorization.** Customer authorizes Call One to act as its agent for purposes of obtaining information on Customer's existing telecommunications and related service(s) and to submit orders to reflect the Services ordered under this Agreement for the specific Billing Telephone Numbers (BTN) and/or physical locations listed below and included in any supplement to this Agreement. This grant of agency shall remain in effect until revoked by Customer.
4. **Existing Commitments.** (a) If Customer has an existing term commitment contract with another service provider (a "Third Party Commitment"), Customer acknowledges that, in addition to the Terms and Conditions of this Customer Service Agreement, Customer shall remain obligated under the terms of such Third Party Commitment and shall be solely responsible for any penalties, fees or charges by virtue of that Third Party Commitment. (b) If, as part of Call One's provision of Services, Customer terminates a Third Party Commitment(s), Customer agrees that it is solely responsible for the fees associated with such termination. Further, no discount is provided for the related services unless and until Customer has agreed to terminate the Third Party Commitment(s) as provided above or the Third Party Commitment(s) has expired and Customer has entered a new agreement directly with Call One.
5. **Early Termination/Cancellation.** Customer shall be required to provide Call One a minimum of 30 days notice in writing of any termination/cancellation of Service(s). (a) If Customer terminates the Service in whole or in part prior to the expiration of the Term, Customer will be liable for an early termination charge equal to the Term Savings Recovery. As used herein, "**Term Savings Recovery**" is the total usage and monthly recurring charge discount received by the Customer calculated as follows: (A) the difference between the total usage charges billed to Customer at the discounted rates Customer received for the Term selected in this Agreement and the total usage charges that would have been billed to Customer at the Call One tariff month-to-month usage rates in effect as of the Effective Date; and (B) the difference between the discounted monthly recurring charges Customer received for the Term selected in this Agreement and the Call One tariff non-discounted monthly recurring charges in effect as of the Effective Date times the number of months Service was provided. In addition, Customer shall also be liable for any installation and/or other non-recurring charges that were waived. (b) If Call One terminates Service(s) in whole or in part due to Customer's non-payment or default, customer will be deemed to terminate the Service(s) and liable for all early termination charges. (c) If Customer cancels Service before the Service is established, Customer shall be liable to Call One for all reasonable expenses incurred by Call One to process the order for Service.
6. **Inside Wiring.** The applicable rates for inside wiring provided directly by Call One to Customer are specified on the technician-charges page of the Call One website at www.callone.com. Inside wiring provided by a third party vendor will be billed at their applicable rates and charges. In addition, any installation charges identified on Page 1 of this Agreement applies to the initial Service installation and does not include inside materials and wiring.
7. **Liability.** The entire liability of Call One, if any, for damages to Customer or to any third party whether in negligence, tort, contract or otherwise, which may arise from Call One's performance or non-performance of the Services is limited to an amount equal to a prorated adjustment of applicable monthly recurring charges for the Services affected or any portion thereof. The foregoing limitation of liability includes any mistakes, omissions, interruptions, delays, errors or defects in transmission occurring in the course of installing and/or furnishing the Service.
8. **Applicability of Tariffs.** This Agreement orders Services at rates provided herein and subject to the terms and conditions set forth in Call One's then-applicable state tariff, which tariff is incorporated by reference. State tariffs are available through the regulatory page of the Call One web site currently at www.callone.com. Customer acknowledges all services purchased pursuant to this agreement are for business purposes.
9. **Assignment.** Customer may not assign this Agreement (by operation of law or otherwise) without the prior written consent of Call One, which consent will not be unreasonably withheld or delayed. Any prohibited assignment shall be void ab initio.
10. **Entire Agreement.** Signed facsimile or scanned copies of this Agreement will legally bind the parties to the same extent as originally executed documents. The terms contained in this Agreement and any documents attached and referenced herein constitute the entire agreement between the parties with respect to the subject matter hereof.
11. **Jurisdiction / Collection Costs.** Any action or proceeding arising out of or related to this Agreement, the Tariffs or Services may be commenced in any state or Federal court of competent jurisdiction in the State of Illinois. The Parties submit and expressly consent to the jurisdiction of such court and expressly waive any right to a trial by jury. Call One shall be entitled to recover from Customer all reasonable collection costs, including attorneys fees.

Customer initials _____

Call One initials _____

Call One Inc.

225 W Wacker Drive 8th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301



Centrex Renewal Customer Service Agreement

This Customer Service Agreement ("Agreement") authorizes Call One® Inc., with a principal place of business at 225 West Wacker, Floor 8, Chicago, IL 60606 ("Call One") to provide telecommunication services ("Services") to the customer identified immediately below ("Customer"). The Services provided hereby are subject to the Terms and Conditions set forth in this Agreement.

Customer Village of Willowbrook
Address 7760 Quincy St.
City Willowbrook ST IL ZIP 60527

Term Agreement: 24 Months

Centrex Monthly Charge: \$9.00

Number of Lines Guaranteed: 2

Additional Charges: Member of SPC. All rates and discounts are subject to the rates and discounts contained in the SPC underlying agreement.

Apply all other rates and terms from CSA Voice #18669.

Waive PIC fees.

Service/Additional Terms:

Centrex lines assumed under CSA Voice #18669.

Billing Telephone Numbers (BTN) associated with this account:

Physical Location	City, State	BTN
<u>7760 QUINCY; Flr 1</u>	<u>WILLOWBROOK, IL</u>	<u>630-920-2231</u>

<u>Authorized customer signature</u>	<u>Date</u>	<u>CallOne authorized signature</u>
<u>Print name</u>	<u>Title</u>	<u>Print name</u> <u>Date</u>

Call One Inc.

225 W Wacker Drive 8th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301

Terms and Conditions

1. **Term.** Customer hereby orders the Local Exchange, Interexchange and miscellaneous services incident thereto as described herein (collectively, the "Services") for the term selected by Customer on Page 1 of this Agreement (the "Term"). Upon expiration of the Term, the monthly recurring charges applicable to a Term other than Month-to-Month will revert to Call One's prevailing month-to-month rates unless Customer has (1) entered into a successor agreement or (2) canceled the Service, in each case effective as of the expiration of the Term. Call One is not responsible for notifying customer of the expiration of any Term. The Term shall begin on the later of (i) the date Call One signs the first page of this Agreement and (ii) the date any installation necessary to begin the Service is completed.
2. **Rates.** By executing this Agreement, Customer acknowledges that it has received notice of and is aware of the rates and other charges that apply to the Services that are not specifically identified on Page 1 of this Agreement. If there is any change to Call One's prevailing rates or charges that apply to the Services, Customer will be notified to Customer in its monthly invoice or in the applicable state tariff, and will be effective as stated therein. If Customer has elected a Term other than Month-to-Month, the monthly recurring charges (each expressed as a rate or as a discount off Call One's prevailing month-to-month rates) identified on Page 1 of this Agreement will apply to the Services during the Term. Call One shall also bill Customer as a separate line item all applicable federal, state and other governmental fees, surcharges and taxes.
3. **Authorization.** Customer authorizes Call One to act as its agent for purposes of obtaining information on Customer's existing telecommunications and related service(s) and to submit orders to reflect the Services ordered under this Agreement for the specific Billing Telephone Numbers (BTN) and/or physical locations listed below and included in any supplement to this Agreement. This grant of agency shall remain in effect until revoked by Customer.
4. **Existing Commitments.** (a) If Customer has an existing term commitment contract with another service provider (a "Third Party Commitment") that is not specifically identified as being terminated pursuant to Section 4(b), Customer acknowledges that, in addition to the Terms and Conditions of this Customer Service Agreement, Customer shall remain obligated under the terms of such Third Party Commitment and shall be solely responsible for any penalties, fees or charges by virtue of that Third Party Commitment. (b) If as part of Call One's provision of Services Customer has agreed to terminate a Third Party Commitment(s) identified on Page 1 of this Agreement, Customer agrees that it is solely responsible for the fees associated with such termination. Further, no discount is provided for the related services unless and until Customer has terminated the Third Party Commitment(s) as provided above or the Third Party Commitment(s) have expired and Customer has entered a new agreement directly with Call One.
5. **Early Termination/Cancellation.** Customer shall be required to provide Call One a minimum of 30 days notice in writing of any termination/cancellation of Service(s). (a) If Customer terminates the Service in whole or in part prior to the expiration of the Term, Customer will be liable for an early termination charge equal to the Term Savings Recovery. In addition, Customer shall also be liable for any installation and/or other non-recurring charges that were waived. (b) If Customer cancels Service before the Service is established, Customer shall be liable to Call One for all reasonable expenses incurred by Call One to process the order for Service. (c) The penalty will be calculated as follows: $25\% \times (\text{number of lines guaranteed}) \times (\text{line charge} + \text{Centrex charge}) \times (\text{number of months remaining on term})$.
6. **Inside Wiring.** The applicable rates for inside wiring provided directly by Call One to Customer are specified on the technician-charges page of the Call One website at www.callone.com. Inside wiring provided by a third party vendor will be billed at their applicable rates and charges. In addition, any installation charges identified on Page 1 of this Agreement applies to the initial Service installation and does not include inside materials and wiring.
7. **Liability.** The entire liability of Call One, if any, for damages to Customer or to any third party whether in negligence, tort, contract or otherwise, which may arise from Call One's performance or non-performance of the Services is limited to an amount equal to a prorated adjustment of applicable monthly recurring charges for the Services affected or any portion thereof. The foregoing limitation of liability includes any mistakes, omissions, interruptions, delays, errors or defects in transmission occurring in the course of installing and/or furnishing the Service.
8. **Applicability of Tariffs.** This Agreement orders Services at rates provided herein and subject to the terms and conditions set forth in Call One's then-applicable state tariff, which tariff is incorporated by reference. State tariffs are available through the regulatory page of the Call One web site currently at www.callone.com. Customer acknowledges all services purchased pursuant to this agreement are for business purposes.
9. **Assignment.** Customer may not assign this Agreement (by operation of law or otherwise) without the prior written consent of Call One, which consent will not be unreasonably withheld or delayed. Any prohibited assignment shall be void ab initio.
10. **Entire Agreement.** Signed facsimile or scanned copies of this Agreement will legally bind the parties to the same extent as originally executed documents. The terms contained in this Agreement and any documents attached hereto and referenced herein or therein constitute the entire agreement between the parties with respect to the subject matter hereof, superseding all prior and contemporaneous understandings, proposals and other communications, oral or written.
11. **Jurisdiction / Collection Costs.** Any action or proceeding arising out of or related to this Agreement, the Tariffs or Services may be commenced in any state or Federal court of competent jurisdiction in the State of Illinois. The Parties submit and expressly consent to the jurisdiction of such court and expressly waive any right to a trial by jury. Call One shall be entitled to recover from Customer all reasonable collection costs, including attorneys fees.

Customer initials _____

Call One initials _____

Call One Inc.

225 W Wacker Drive 8th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301



ISDN-PRI Customer Service Agreement

This Customer Service Agreement ("Agreement") authorizes Call One® Inc., with a principal place of business at 225 West Wacker, Floor 8, Chicago, IL 60606 ("Call One") to provide telecommunication services ("Services") to the customer identified immediately below ("Customer"). The Services provided hereby are subject to the Terms and Conditions set forth in this Agreement.

Customer Village of Willowbrook
 Address 7760 Quincy St.
 City Willowbrook ST IL ZIP 60527

Please check box to determine term and discount

☐ 1 Year

☐ 2 Year

☒ 3 Year

Additional Charges: Member of SPC. All rates and discounts are subject to the rates and discounts contained in the SPC underlying agreement.

ISDN PRI inclusive of 20,000 Band A, B and C minutes, Caller ID w/ Name and Failsafe routing. DID Porting/Installation Charge \$1.00/DID number. DID MRC at \$2.00/block of ten (10). Waive PIC fees.

Service/Additional Terms:

Install one (1) new ISDN PRI inclusive of 20,000 Band A, B and C minutes, Caller ID w/ Name and Failsafe routing. Tag at the demarc. Port DID's per client's instructions.

Billing Telephone Numbers (BTN) associated with this account:

Physical Location	City, State	BTN		
<u>7760 Quincy St.</u>	<u>Willowbrook, IL 60521</u>	<u>NEW</u>		
	Circuit ID	NRC	MRC	Term
	<u>NEW</u>	<u>\$2,000.00 (Waived)</u>	<u>\$300.00</u>	<u>36 Months</u>

<i>Authorized customer signature</i>	<i>Date</i>	<i>CallOne authorized signature</i>	
<i>Print name</i>	<i>Title</i>	<i>Print name</i>	<i>Date</i>

Call One Inc.
 225 W Wacker Drive 8th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301

Terms and Conditions

1. **Term.** Customer hereby orders the Services as identified on Page 1 of this Agreement and miscellaneous services incident thereto for the term selected by Customer on Page 1 of this Agreement (the "Term"). Upon expiration of the Term, the monthly recurring charges applicable to a Term other than Month-to-Month will revert to Call One's prevailing month-to-month rates unless Customer has (1) entered into a successor agreement or (2) canceled the Service, in each case effective as of the expiration of the Term. Call One is not responsible for notifying customer of the expiration of any Term. The Term shall begin on the later of (i) the date Call One signs the first page of this Agreement and (ii) the date any installation necessary to begin the Service is completed.
2. **Rates.** (a) The Monthly Charge and usage rates identified on Page 1 of this Agreement will apply to the Services during the Term. Upon expiration of the Term, the Monthly Charge and usage rates will revert to Call One's prevailing month-to-month rates for the Service unless Customer has (1) entered into a successor agreement or (2) canceled the Service, in each case effective as of the expiration of the Term. (b) Installation, service establishment and/or other non-recurring charges ("Non-Recurring Charges") incident to the Services will apply as identified on Page 1 of this Agreement. (c) Call One shall also bill Customer as a separate line item all applicable federal, state and other governmental fees, surcharges and taxes.
3. **Authorization.** Customer authorizes Call One to act as its agent for purposes of obtaining information on Customer's existing telecommunications and related service(s) and to submit orders to reflect the Services ordered under this Agreement for the specific Billing Telephone Numbers (BTN) and/or physical location listed on Page 1 and included in any supplement to this Agreement. This grant of agency shall remain in effect until revoked by Customer.
4. **Existing Commitments.** (a) If Customer has an existing term commitment contract with another service provider (a "Third Party Commitment") that is not specifically identified as being terminated pursuant to Section 4(b), Customer acknowledges that, in addition to the Terms and Conditions of this Customer Service Agreement, Customer shall remain obligated under the terms of such Third Party Commitment and shall be solely responsible for any penalties, fees or charges by virtue of that Third Party Commitment. (b) If as part of Call One's provision of Services Customer has agreed to terminate a Third Party Commitment(s) identified on Page 1 of this Agreement, Customer agrees that it is solely responsible for the fees associated with such termination.
5. **Early Termination/Cancellation.** Customer shall be required to provide Call One a minimum of 30 days notice in writing of any termination/cancellation of Service(s). (a) If Customer terminates the Service in whole or in part prior to the expiration of the Term, Customer will be liable for an early termination charge, as liquidated damages and not as a penalty, equal to (1) the Monthly Charge payments remaining for the Term of this Agreement, (2) any special construction charges required to make the Service available and (3) any previously waived installation and/or other non-recurring charges and (4) the difference between the total usage charges billed to Customer at the usage rates Customer received for the Term in this Agreement and the total usage charges that would have been billed to Customer at the Call One tariff month-to-month usage rates in effect as of the Effective Date. (b) If Customer cancels Service before the Service is established, Customer shall be liable to Call One for all reasonable expenses incurred by Call One to process the order for Service, including any special construction charges. Termination/cancellation charges are due within fifteen (15) days of the effective date of termination/expiration.
6. **Inside Wiring.** The applicable rates for inside wiring provided directly by Call One to Customer are specified on the technician-charges page of the Call One website at www.callone.com. Inside wiring provided by a third party vendor will be billed at their applicable rates and charges. In addition, any installation charges identified on Page 1 of this Agreement applies to the initial Service installation and does not include inside materials and wiring.
7. **Liability.** The entire liability of Call One, if any, for damages to Customer or to any third party whether in negligence, tort, contract or otherwise, which may arise from Call One's performance or non-performance of the Services is limited to an amount equal to a prorated adjustment of applicable monthly recurring charges for the Services affected or any portion thereof.
8. **Applicability of Tariffs.** This Agreement orders Services at rates provided herein and subject to the terms and conditions set forth in Call One's then-applicable state tariff, which tariff is incorporated by reference. State tariffs are available through the regulatory page of the Call One website currently at www.callone.com. Customer acknowledges all services purchased pursuant to this agreement are for business purposes.
9. **Assignment.** Customer may not assign this Agreement (by operation of law or otherwise) without the prior written consent of Call One, which consent will not be unreasonably withheld or delayed. Any prohibited assignment shall be void ab initio.
10. **Entire Agreement.** Signed facsimile or scanned copies of this Agreement will legally bind the parties to the same extent as originally executed documents. The terms contained in this Agreement and any documents attached hereto and referenced herein or therein constitute the entire agreement between the parties with respect to the subject matter hereof, superseding all prior and contemporaneous understandings, proposals and other communications, oral or written.
11. **Jurisdiction / Collection Costs.** Any action or proceeding arising out of or related to this Agreement, the Tariffs or Services may be commenced in any state or Federal court of competent jurisdiction in the State of Illinois. The Parties submit and expressly consent to the jurisdiction of such court and expressly waive any right to a trial by jury. Call One shall be entitled to recover from Customer all reasonable collection costs, including attorneys fees.

Customer initials _____

Call One initials _____

Call One Inc.

225 W Wacker Drive 8th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301



PLATINUM
communications group

Communications Audit

*Prepared for
Garrett Hummel and Timothy Halik*

Village of Willowbrook

**7760 Quincy Street
Willowbrook, IL 60527**



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Overview

- Ⓢ Platinum Communications Group has reviewed and audited the communication services and expenses for **Village of Willowbrook**. This information was derived from the AT&T Communications local and long distance statements provided. As a part of Platinum's service, our Auditing Department will go through a 3-Step Process for your company.
- Ⓢ The first step is analyzing all of your organization's invoices extensively. Any inconsistencies or overcharges identified were immediately corrected and credits initiated.
- Ⓢ During the second step, our group examined the rate structures offered by your current providers to determine if there is room for improvement with them. After identifying the rates available to your company with your current carriers the third step was initiated.
- Ⓢ The third step is designed to offer recommendations based on your applications, needs and a comparison of industry pricing and products. This is done in order to provide a custom tailored solution to meet your needs and offer a reduction in expenses for your communication services. These recommendations may or may not include your current provider(s). Once authorized by your company, Platinum will oversee every aspect of implementation to ensure a smooth transition and complete fulfillment of the savings proposed.

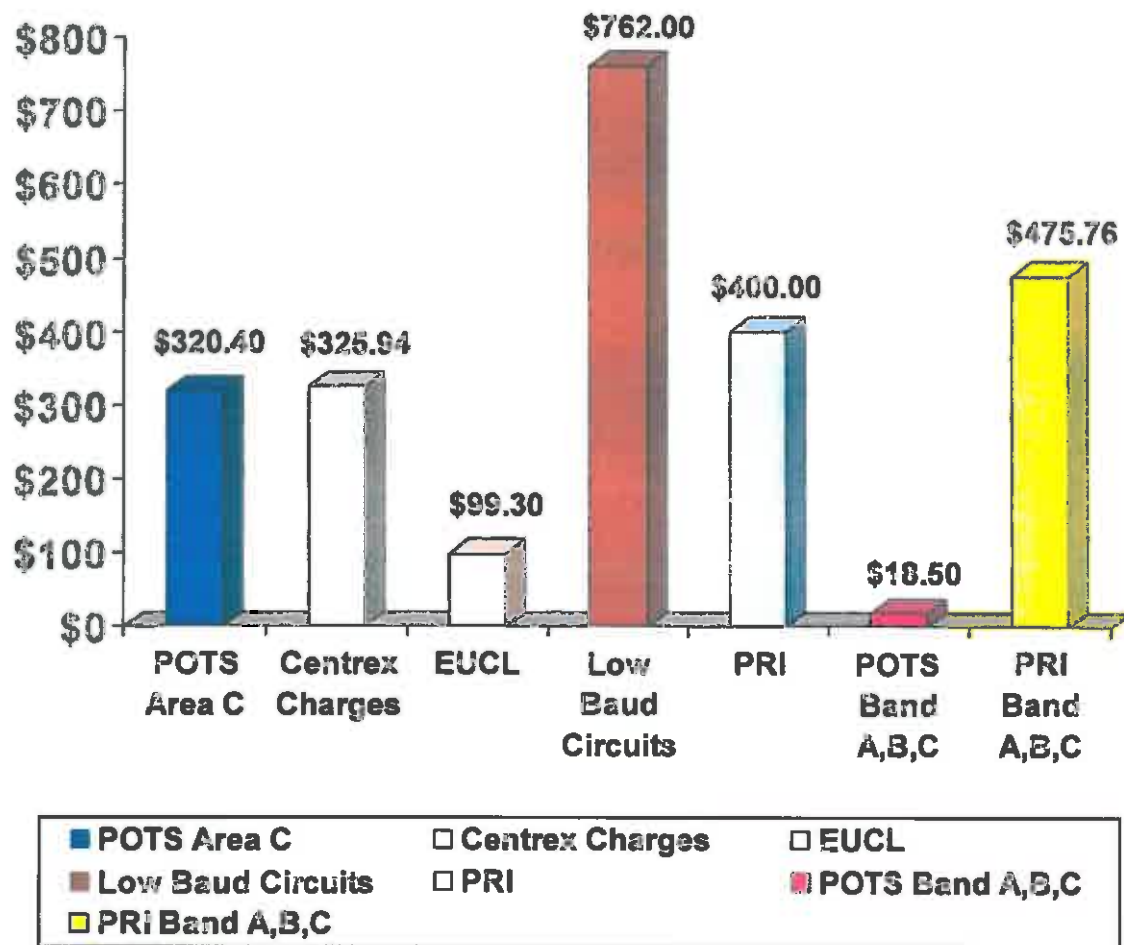
At Platinum Communications Group we pride ourselves on our accuracy and expertise in the communications industry. We are confident that you will be pleased with our findings and recommendations.

A large circular graphic is centered on the page. It is composed of two concentric rings. The inner ring is red and covers approximately 85% of the circle's circumference. The outer ring is black and covers the remaining 15% on the right side of the circle. The text 'Step 1: Usage' is centered within the white space of the inner red ring.

Step 1: Usage

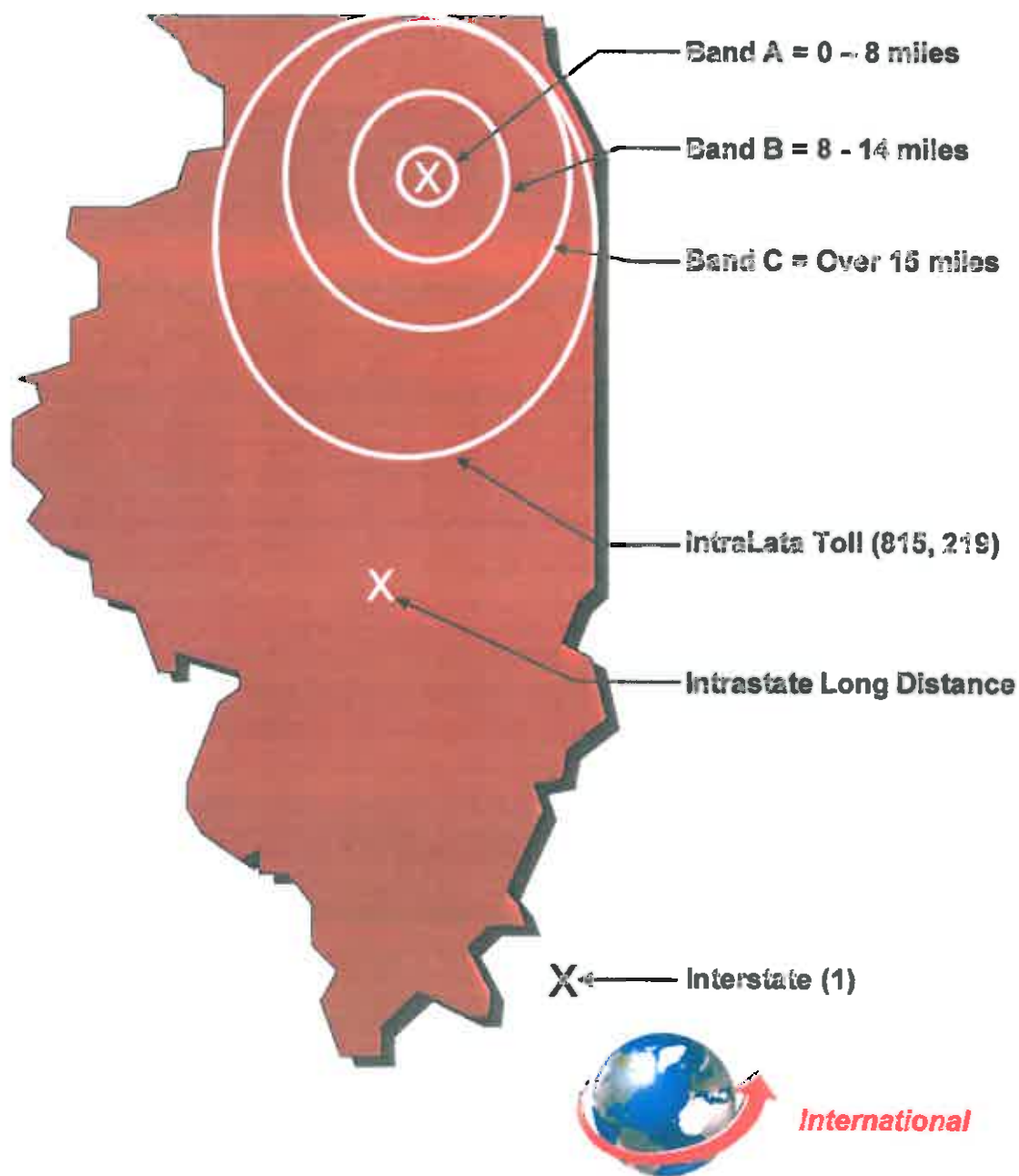


Monthly Recurring Charges



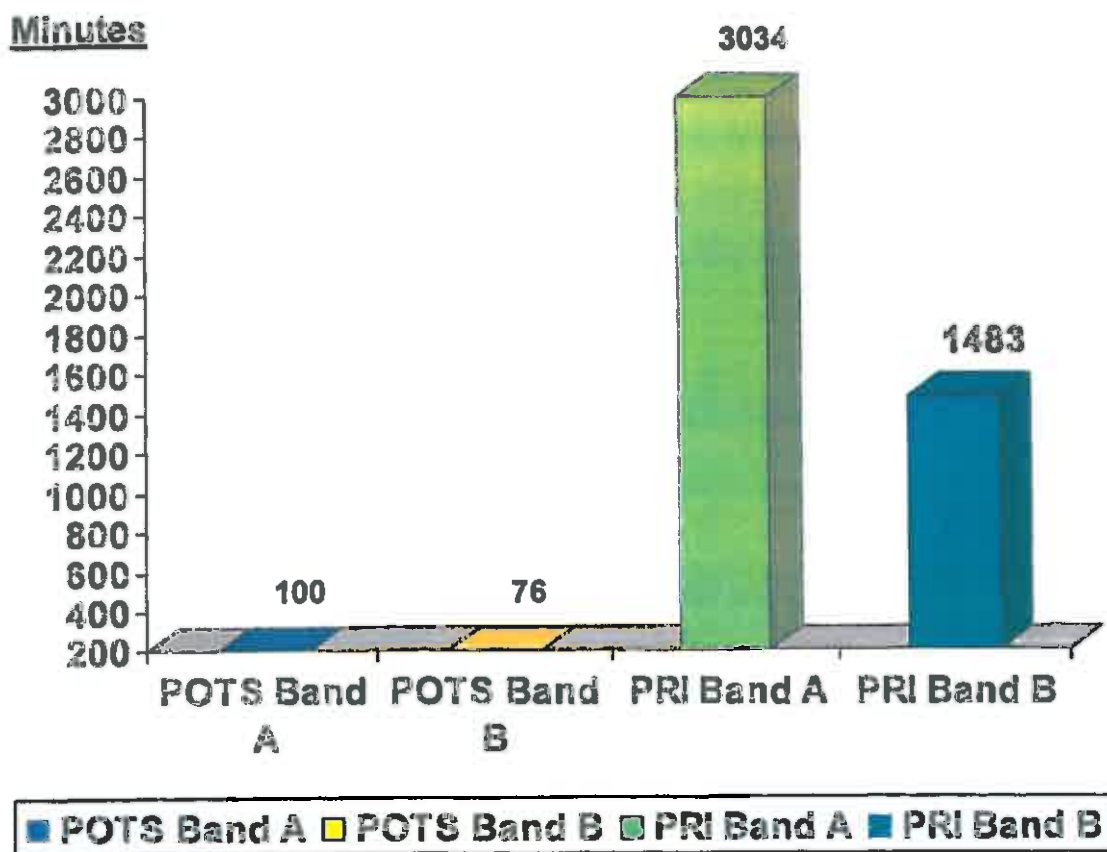


Call Types





Current Local Usage

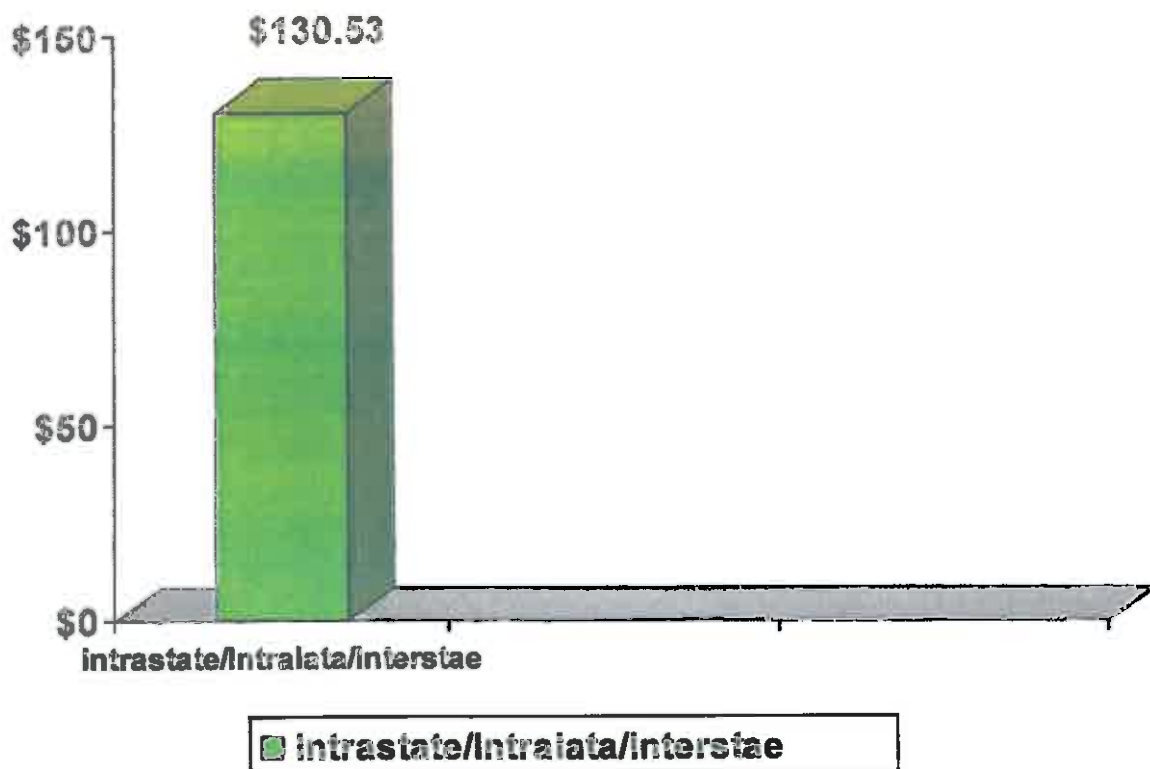


Band A = \$183.29

Band B = \$69.32



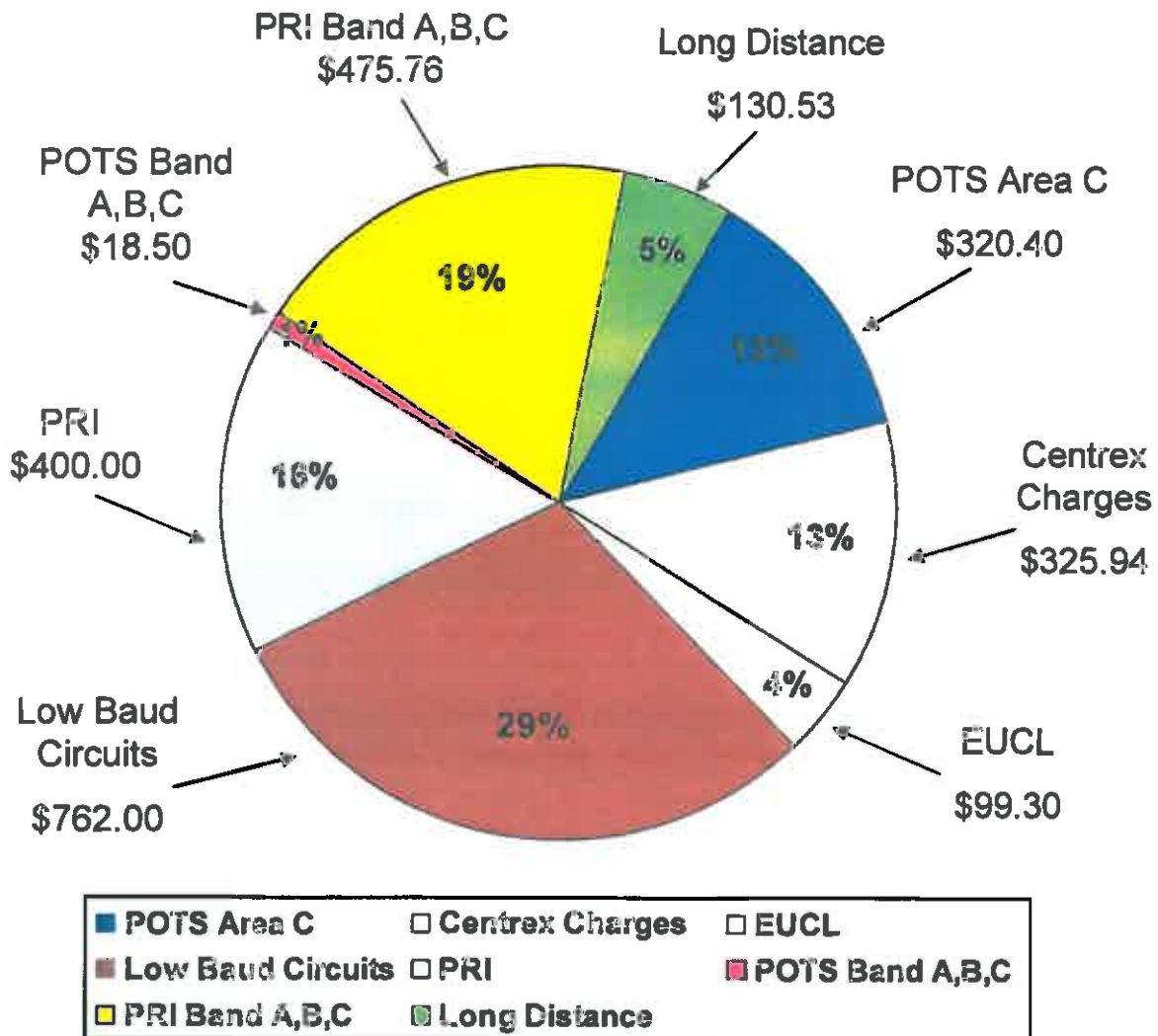
Long Distance Usage



Minutes = 1535.6



Over All Summary



A large, thick ring graphic is centered on the page. The ring is composed of two concentric circles. The outer circle is black, and the inner circle is red. The space between the two circles is white, creating a wide, bright red ring. The text 'Step 2: Rate Structures' is centered within the white space of the ring.

Step 2: Rate Structures



Step 2:

AT&T

Based on your type of service and usage trends there is improvements that can be made regarding your AT&T services. These will be covered in the recommendation section of the audit.

A large, stylized circular graphic dominates the center of the page. It features a thick red ring that is slightly offset from a black ring, creating a 3D effect. The text 'Step 3: Recommendations' is centered within the white space of the red ring.

Step 3: Recommendations

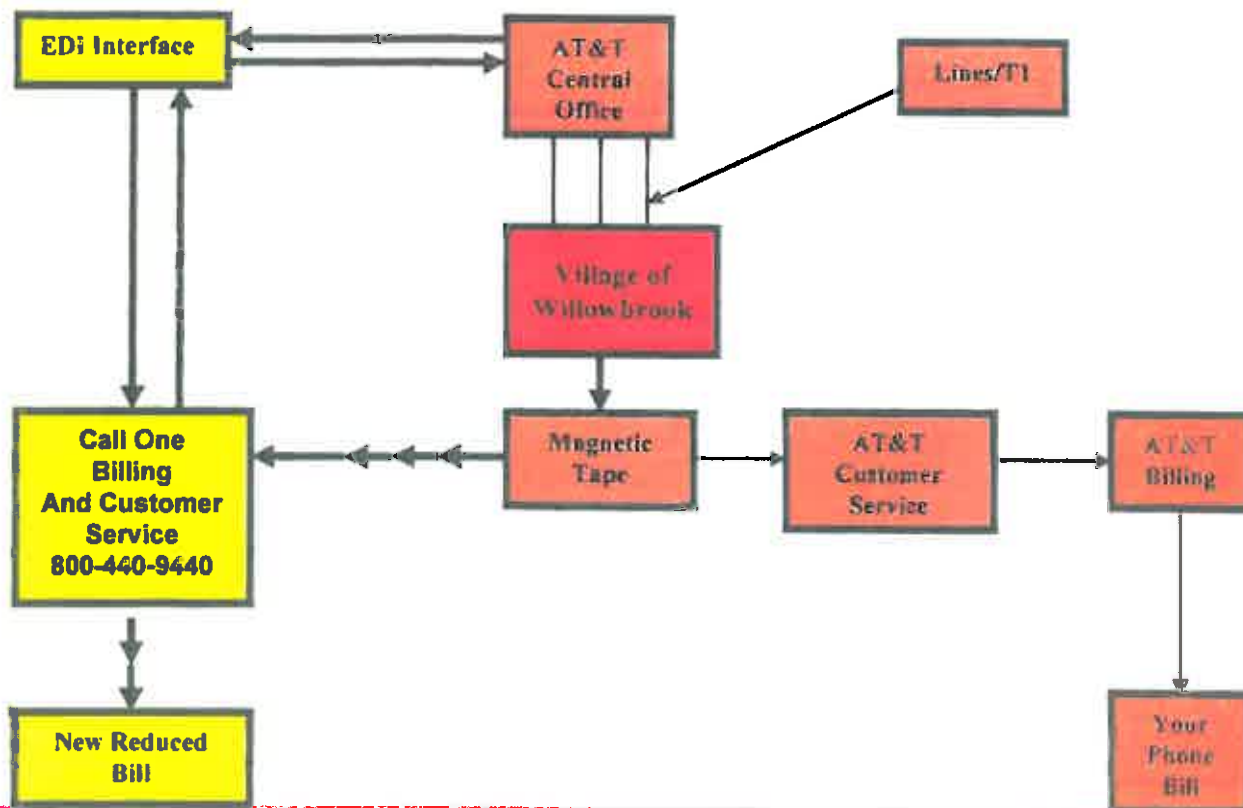


Recommendations 1

- Ⓢ You are being billed by AT&T for your local and long distance services.

Recommendation 1

- Ⓢ Village of Willowbrook can lower its costs for **local & long distance service** without leaving the quality of the AT&T network. Call One Communications has the ability to assume your local service from AT&T without making any physical changes to your existing service. In addition, Call One can also assume your long distance service from AT&T if you wish. Call One is a well-respected, authorized billing agent of AT&T that specializes in improving on the three areas that AT&T/SBC customers would like to see most: billing, cost, and customer service. By utilizing Call One, **your company doesn't change anything relating to your current service** other than where the bill comes from and whom you call. You maintain your current AT&T service exactly as it is except Call One can consolidate ALL of your Illinois AT&T invoices on to one easy to understand invoice and you simply pay substantially less for it. Call One is the only carrier that has an agreement with AT&T to assume your local service **as is** regardless of any non usage contractual obligations. **In addition Call One Guarantees your rates for the term of the agreement.** Also, at Call One you will talk with a live Customer Service rep within seconds vs. the voice prompts you experience at AT&T. Superior Customer Service is their hallmark. Below is the savings without making any changes to your current configuration. By utilizing Call One for your local service Village of Willowbrook will **save \$762.69 monthly or \$9,152.31 annually.**





Recommendations 1: Savings Analysis

VILLAGE OF WILLOWBROOK

7760 QUINCY ST.

WILLOWBROOK, IL 60527

CALL (773) 344-1111

SAVINGS ANALYSIS						
	Current Rates			Three-Year Agreement		
	Rate	Qty	Charge	Rate	Qty	Charge
Monthly Service Charges						
POTS Lines - Area C	\$10.80	13.0	\$140.40	\$14.64	13.0	\$190.32
POTS Lines - Area C	\$37.00	3.0	\$111.00	\$14.64	3.0	\$43.92
POTS Lines - Area C	\$23.00	3.0	\$69.00	\$14.64	3.0	\$43.92
Centrex Lines - Area C	\$37.00	6.0	\$222.00	\$14.64	6.0	\$87.84
Centrex Charge	\$16.24	6.0	\$97.44	\$8.00	6.0	\$48.00
Centrex System Charge	\$5.00	1.0	\$5.00	\$5.00	1.0	\$5.00
Centrex Telephone Charge	\$1.50	1.0	\$1.50	\$1.50	1.0	\$1.50
EUCL	\$4.73	18.0	\$85.14	\$6.95	18.0	\$125.10
EUCL	\$4.72	3.0	\$14.16	\$6.95	3.0	\$20.85
Low Baud Circuit - BTN 630-323-0975	\$227.60	1.0	\$227.60	\$249.42	1.0	\$249.42
Low Baud Circuit - BTN 630-794-0687	\$133.60	1.0	\$133.60	\$161.73	1.0	\$161.73
Low Baud Circuit - BTN 630-323-0787	\$133.60	3.0	\$400.80	\$161.73	3.0	\$485.19
Additional Directory Listings	\$5.50	1.0	\$5.50	\$9.85	1.0	\$9.85
Call Forwarding	\$10.55	1.0	\$10.55	\$8.20	1.0	\$8.20
** Caller ID with Name Display	\$0.00	3.0	INCL	\$7.00	3.0	\$21.00
Non-Published Listings	\$0.00	3.0	\$0.00	\$2.10	3.0	\$6.30
Non-Published Listings	\$8.00	2.0	\$6.00	\$2.10	2.0	\$4.20
PRI	\$400.00	1.0	\$400.00	\$300.00	1.0	\$300.00
DID's	\$0.20	55.0	\$11.00	\$0.20	55.0	\$11.00
ISDN PRI EUCL	\$23.65	1.0	\$23.65	\$31.40	1.0	\$31.40
ISDN PRI Caller ID with Name Display	\$85.00	1.0	\$85.00	\$85.00	1.0	INCL
FaxSale	\$80.00	0.0	N/A	\$80.00	1.0	INCL
CLAR	\$1.70	2.0	\$3.40	\$0.00	0.0	N/A
Sublocation Fees	\$0.00	0.0	\$0.00	\$3.00	6.0	\$18.00
Total Local Service Charges			\$2,052.74			\$1,816.74
Local Usage						
POTS						
Band A (0-8 miles)	\$0.105	63.0	\$6.62	\$0.012	63.0	\$0.76
Band A (0-8 miles) - Additional Minutes	\$0.105	37.0	\$3.29	\$0.012	37.0	\$0.44
Band B (8-15 miles) - Initial Minutes	\$0.105	47.0	\$4.94	\$0.024	47.0	\$1.13
Band B (8-15 miles) - Additional Minutes	\$0.105	29.0	\$3.05	\$0.024	29.0	\$0.70
Band C/Local Toll (over 15 Miles)	\$0.000	0.0	N/A	\$0.018	0.0	\$0.00
PRI						
Band A (0-8 miles)	\$0.105	1,118.0	\$117.40	\$0.012	1,118.0	INCL
Band A (0-8 miles) - Additional Minutes	\$0.105	1,916.0	\$201.19	\$0.012	1,916.0	INCL
Band B (8-15 miles) - Initial Minutes	\$0.107	673.0	\$72.11	\$0.024	673.0	INCL
Band B (8-15 miles) - Additional Minutes	\$0.105	810.0	\$85.06	\$0.024	810.0	INCL
Band C/Local Toll (over 15 Miles)	\$0.000	0.0	N/A	\$0.018	0.0	INCL
Local Toll	\$0.000	0.0	N/A	\$0.018	0.0	\$0.00
Total Local Usage Charges			\$494.24			\$9.02
Directory Assistance						
Directory Assistance	\$1.99	2.0	\$3.98	\$2.25	2.0	\$4.50
Net's Directory Asst	\$1.99	0.0	\$0.00	\$2.25	0.0	\$0.00
Long Distance						
Intrastate/Intralata/Interstate	\$0.085	1,535.6	\$130.53	\$0.029	1,535.6	\$44.53
Intrastate/Intralata/Interstate 800	\$0.000	0.0	N/A	\$0.029	0.0	\$0.00
Carrier Access Fees	\$0.000	0.0	\$0.00	\$0.000	0.0	\$0.00
Total Long Distance charges			\$130.53			\$44.53
Rewards/Credits			\$0.00			\$0.00
ESTIMATED MONTHLY CHARGES			\$2,661.49			\$1,838.77
ESTIMATED MONTHLY SAVINGS						\$762.69
ESTIMATED % OF SAVINGS						28%
ESTIMATED ANNUAL SAVINGS						\$9,152.81
Estimated AT&T Early Termination Charges						
Estimated AT&T Early Termination Charges						\$180
Estimated LD Early Termination Charges						\$0.00
Estimated DID Porting Charges						\$55.00
Estimated Service Order Charges						\$166.20
Estimated Total Conversion Charges						\$221.20
ESTIMATED 1ST YEAR SAVINGS						\$4,831.11
ESTIMATED SAVINGS						\$17,235.72

Platinum Proprietary Information

8/1/2013



Current Call One References

Call One Municipal Reference List



- | | |
|--|---|
| 1. Northwest Municipal Conference
Mr. Larry Widmer
Deputy Director
(847) 296-9200 | 10. Village of Richton Park
Mr. Gregg Spathis
Assistant Village Manager
(708) 481-8950 |
| 2. Will County Government League
Ms. Anna Bunker
Purchasing Coordinator
(815) 72-7280 | 11. Village of Crystal Lake
Mr. George J. Koczura
Deputy City Manager
(815) 459-2020 |
| 3. South Suburban Mayors & Mgrs
Mr. Judy Johnson
Director of Sales
(708) 206-1155 | 12. Village of Schiller Park
Ms. Donna M. Guerin
Assistant to Village Manager
(847) 678-2550 |
| 4. City of Des Plaines
Mr. Bob Simpson
Acting Director of Finance | 13. Village of Cary
Mr. Kevin Dahlstrand
Director of Admin & Finance |
| 5. City of Evanston
Ms. Bobbie Tolston-Brown
Director of Purchasing
(847) 866-2935 | 14. Village of Antioch
Ms. Joy McCarthy
Finance Director
(847) 395-1000 |
| 6. Village of Schaumburg
Mr. Cary Plazek
Purchasing Manager
(847) 923-4510 | 15. Village of Riverside
Ms. Kathleen F. Rush
Village Manager
(708) 447-2700 |
| 7. Village of Glencoe
Mr. David A. Clark
Director of Finance
(847) 835-4113 | 16. City Rolling Meadows
Mr. Jim Egeberg
Finance Director
(847) 394-8500 |
| 8. Elk Grove Village
Ms. Linda Hapfer
Office Manager
(847) 437-0300 | 17. Wheaton Library
Ms. Dawn Kovacs
Technical Advisor
(630) 668-1374 |
| 9. Oak Park Library
Mr. Aaron Skog
Deputy Director
(708) 383-8200 | 18. Village of Kenilworth
Mr. Max L. Shankard
Village Manager
(847) 251-3908 |
| 19. Village of Buffalo Grove
Mr. Robert Giddens
Director of MIS
(847) 459-2518 | 28. Village Country Club Hills
Ms. Alison Brothen
Finance Director
(708) 798-2616 Ext. 5914 |
| 20. Village of Manhattan
Ms. Matty Becker
Village Administrator
(847) 381-6010 | 29. Elk Grove Village
Mr. Matthew Roan
Assistant to the Director
(847) 446-9200 |
| 22. Village of Bartlett
Mr. Chris Hostetler
Information Technology Coordinator
(630) 540-5950 | 31. The Village of Frankfort
Mr. Jerald P. Decay
Village Administrator
(815) 469-2177 |



Current Call One References



- | | |
|---|---|
| 23. Village of Brookfield
Mr. Ricardo Ginex
Village Administrator
(708) 485-7344 | 32. Village of Crete
Mr. Tom Durkin
Village Administrator
(708) 447-4211 |
| 24. Village of South Chicago Heights
Mr. Paul Peterson
Village Administrator
(708) 753-1880 | 33. Village of North Riverside
Mr. Guy Belmonte
Village Administrator
(708) 447-4211 |
| 25. Village of Inverness
Mr. Curt Carver
Village Administrator
(847) 358-7740 | 34. The Village of Elwood
Mr. Robert Blum
Village President
(815) 423-5011 |
| 26. Village of Lake in the Hills
Mr. Peter Stefan
Finance Director
(847) 658-4213 Ext. 368 | 35. Village of Wilmington
Mr. Jack Tyler
Village Administrator
(815) 476-6732 |
| 27. Village of Lake Zurich
Mr. Jeff Martynowicz
Finance Director
(847) 438-5741 | 36. Village of Lyons
Mr. Neil Sexton
Police Commander
(708) 447-1225 |
| 37. Village of Huntley
Ms. Jennifer Chernak
Finance Director
(847) 669-3450 | 46. Village of Elmwood Park
Mr. John Lannefeld
Finance Director
(708) 452-3915 |
| 38. Algonquin Lake in the Hills
Fire Protection District
Mr. Kevin Svendsen
Lieutenant
(847) 658-8233 | 47. DuPage Township
Ms. Maureen Hayes Leyva
Administrator
(630) 759-1317 |
| 39. Village of Bannockburn
Mr. Drew Irvin
Village Manager
(847) 945-6080 | 48. Village of Fox River Grove
Mr. Ari Osten Jr.
Village Administrator
(847) 635-3170 |
| 40. Village of Lakemoor
Ms. Lenore Lukas-Tutkin
Treasure
(815) 385-1117 | 49. Glencoe Public Library
Ms. Peggy Hamil
Executive Director
(847) 835-5056 |
| 41. [REDACTED] | 50. Des Plaines Public Library
Mr. Hector Marino
Executive Director
(847) 376-2802 |
| 42. Sauk Village
Mr. Richard Dieterich
Village Manager
(708) 758-3330 | 51. NIPSTA (Northeastern
Illinois) Public Safety
Training Academy
Mr. Robert Lahay
Executive Director
(847) 980-8090 |
| 43. Village of Crete
Mr. Tom Durkin
Administrator
(708) 672-5431 | 52. New Trier Township
Ms. Ellen McCarthy
Office Manager
(847) 446-8202 |



Current Call One References

44. **Village of Indian Head Park**
Mr. David Brink
Assistant Manager
(708) 246-3137

45. **Village of Wheeling**
Mr. Michael Mondshain
Finance Director
(847) 459-2600

53. **Village of Deerfield**
Mr. Richard Kramer
Director of Information Tech.
(847) 945-9090

54. **Village of Harwood Heights**
Mr. Larry Noller
Director of Administration
(708) 867-7200

Call One Banks

First Midwest Bank

Corus Bank

Cole Taylor Bank

Founders Bank

Standard Bank

Aflac



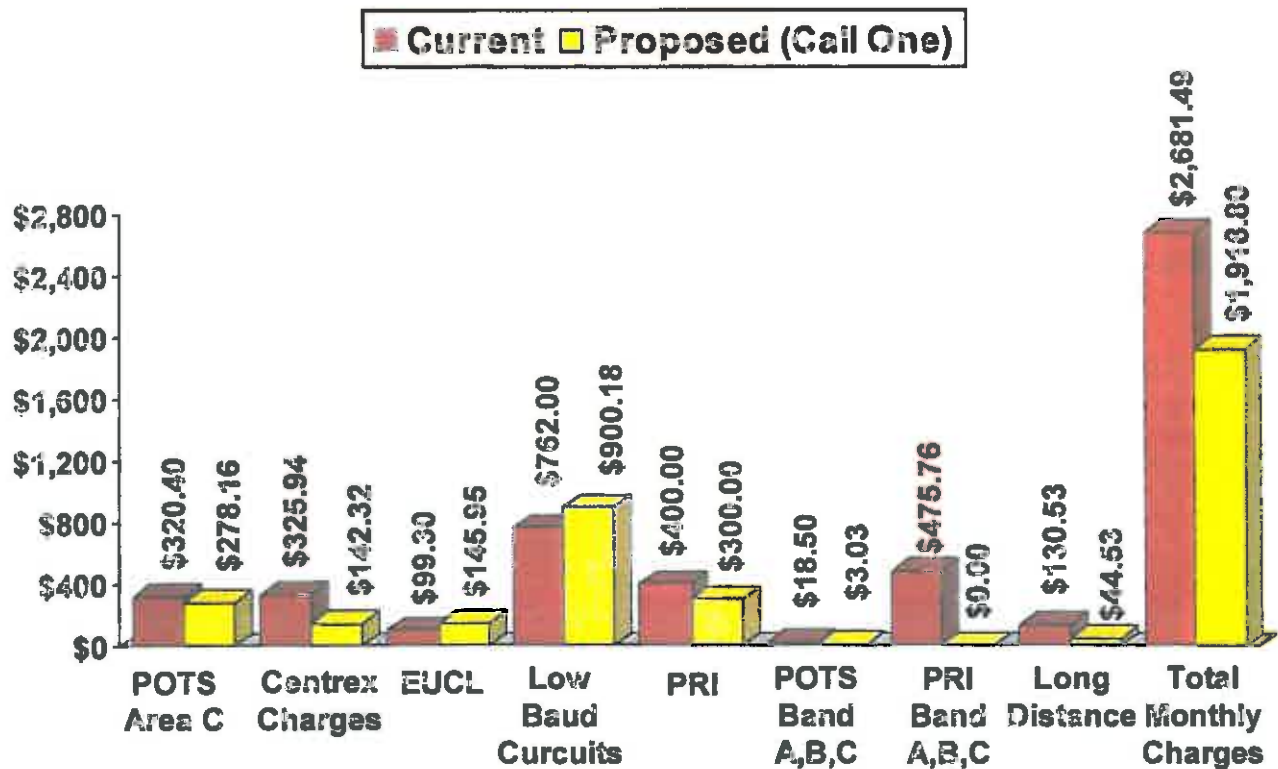
Recommendations 2

Recommendation 2

After extensive review of your local service and long distance service with AT&T, it is our recommendations to either renegotiate with these carriers or change providers. We have presented the best, overall option for your company's needs. If any changes need to be made regarding any of the recommendations as to number of lines or changes in configuration, Platinum will adjust consulting fees as needed. If you would like to review the other carriers or other programs with AT&T, we will provide their pricing and our fees will be based on the savings generated by your authorization.



Saving Analysis



Call One

Overall Savings

28%



Audit Conclusion

Initial for Approval	Recommendations/Credits	Monthly Savings	Overall/Annual Savings	Authorized Monthly savings	Authorized Annual savings
	1. Call One	\$762.69	\$9,152.31		
	2. Other Providers	TBD	TBD		
	TOTAL ANNUAL SAVINGS	\$762.69	\$9,152.31		
	Auditing fees		\$4,576.16	Waived	
	Fee due upon approval for changes		\$2,288.08	Waived	
	Net 1st year savings		\$4,576.16		
	Cumulative Savings Year 2		\$13,728.47		
	Cumulative Savings Year 3		\$22,880.78		

Approval signature: _____ date: _____

Print name: _____ Title: _____

Thank you for the opportunity to be of service.

Upon your authorization, we look forward to immediately implementing the following service recommendations in order to provide substantial savings for the communication services necessary in the operations of your organization.

Platinum Communications Group Inc.
Auditing Department
500 East Ogden Ave Suite 108
Naperville, IL 60563

**MUNICIPAL SERVICES COMMITTEE MEETING
AGENDA ITEM SUMMARY SHEET**

AGENDA ITEM DESCRIPTION

DISCUSSION – BUSINESS LICENSE FEES

COMMITTEE REVIEW

- ☐ Finance/Administration
☒ Municipal Services
☐ Public Safety

Meeting Date:

October 14, 2013

- | | |
|--|--|
| <input checked="" type="checkbox"/> Discussion | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input checked="" type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

While generating business license renewal notices to send to Willowbrook businesses for their 2014 Business Licenses, the required annual fee to be paid by bowling alley uses was further considered. The current fee paid by a bowling alley operating in Willowbrook is \$45 per lane per year. For the Willowbrook Bowl located at 735 Plainfield Road, which operates thirty-two (32) bowling lanes, the annual fee would calculate to \$1,440. This annual Business License Fee amount for this type of business is comparatively high when considering other taxes that must be paid to the Village. In addition to retail sales tax on items, this type of business also would pay the Village a separate 6% amusement tax on gross receipts as a result of the bowling use, and a 1% Places of Eating Tax for a restaurant or snack shop use, which is common within bowling alleys.

REQUEST FOR FEEDBACK

This item was brought to the attention of the Village Clerk and Mayor. Through the DuPage County Clerk's Association, a survey (copy attached) was conducted to determine the annual business license fee other municipalities charge a bowling alley use. Although several jurisdictions do still charge a high per-lane annual fee, Willowbrook charges a higher business license fee than nine (9) of the ten (10) jurisdictions that responded to the survey and provided their fee structure. Given the other taxes, mentioned above, that bowling alley uses are required to pay to the Village, it is recommended that a lower annual fee be charged to bowling alley uses for the annual Village business license.

STAFF RECOMMENDATION

If the Committee concurs that the annual business license fee charged to bowling alley uses is high when considering the other taxes bowling alleys must pay to the Village, a text amendment should be considered by the Village Board to lower the annual fee. Staff would recommend that the fee be reduced to a flat \$100 per year.

Chapter 1A

LICENSE FEES

3-1A-1: FEES ENUMERATED:

The section below has been affected by a recently passed ordinance, 13-31 - VIDEO GAMING. Go to new ordinance.

3-1A-1: FEES ENUMERATED:

License fees under the terms of chapter 1 of this title, for the businesses, occupations, activities and uses set forth shall be as follows:

1.	Ambulance service (for each ambulance)	\$ 60.00	per year
2.	Amusements:		
(a)	Jukeboxes or other musical devices - coin operated (per machine or device)	125.00	per year
(b)	Amusement devices or coin operated rides or games (per machine or device)	100.00	per year
(c)	Circus or sideshow	500.00 100.00	per week plus per ride per week
(d)	Commercial playground or amusement park	500.00 100.00	per week plus per ride per week
(e)	Theater (motion picture or dramatic):		
	(1) Seating capacity 1 to 500	1,000.00	per year
	(2) Seating capacity 501 to 1,000	1,500.00	per year
	(3) Seating capacity over 1,000	2,000.00	per year
	(4) Outdoor drive-in	4,000.00	per year
(f)	Public dance hall	1,000.00	per year
(g)	Public skating rink	500.00	per year
(h)	Automobile, boat or other exhibitive show	1,000.00	per week
(i)	Recreational amusements operated for profit, including, but not by way of limitation, tennis courts, miniature golf and golf driving ranges	200.00	per year
(j)	Concert, minstrel or musical entertainment (except as otherwise provided in this section):		
	(1) Ticket sales 1 to 2,000	100.00	per performance
	(2) Ticket sales 2,001 or more	1,000.00	per performance
(k)	Fireworks display	2,000.00	per day
(l)	Horse or dog show	50.00	per day
(m)	Rodeo	100.00	per day
(n)	Stock or poultry show	50.00	per day

3.	Athletic contests and exhibits (excluding such contests and exhibits as may be sponsored by any duly constituted school or park district):			
	(a)	Seating capacity 1 to 25	50.00	per day
	(b)	Seating capacity 26 to 100	70.00	per day
	(c)	Seating capacity 101 to 1,000	200.00	per day
	(d)	Seating capacity over 1,000	1,000.00	per day
4.	Auctioneers		40.00	per day
5.	Billiard and pool tables		55.00	per table per year
6.	Banks and savings and loans		125.00	per year
7.	Barbershops		55.00	per chair per year
* (8.	Bowling alleys		45.00	per lane per year *
9.	Brokers and agents, excepting therefrom insurance brokers and agents and real estate brokers and agents		200.00	per year
10.	Carnivals		500.00	per week plus
			100.00	per ride per week
			50.00	per booth per week
11.	Dealers of intoxicating beverages		See chapter 12 of this title	
12.	Dry cleaners		\$ 80.00	per year
13.	Dispensaries (medical) (not pharmacies)		70.00	per year
14.	Explosives or combustibles (any business or operation handling or storing combustibles):			
	(a)	Fixed storage capacity:		
		(1) 0 to 4,000 gallons	125.00	per year
		(2) Over 4,000 gallons	125.00 10.00	per year plus per each thousand gallons over 4,000 gallons
	(b)	Nonfixed storage capacity (more than 1,000 gallons):		
		(1) Hardware and paint stores	80.00	per year
		(2) Industrial usage or storage	225.00	per year
		(3) Other	200.00	per year
15.	Florists		80.00	per year
16.	Food dealers (including dealers having liquor licenses under chapter 12 of this title):			
	(a)	Restaurants:		
		(1) Seating capacity 1 to 50	175.00	per year
		(2) Seating capacity 51 to 100	275.00	per year
		(3) Seating capacity 101 and over	275.00 2.00	per year plus for each additional seat

	(4)All drive-in or fast food restaurants (irrespective of seating capacity)	225.00 2.00	per year plus for each seat																																																																																																																												
(b)	Retail and wholesale sales facilities and manufacturing facilities located within the village (including, but not by way of limitation, all grocery stores, delicatessens, bakeries, fruit and vegetable stores, ice cream parlors, markets, meat dealers, milk dealers and manufacturing confectioners):																																																																																																																														
	<p>Yearly</p> <table> <tr> <th>Classification</th><th>Step</th><th>Floor Area In Square Feet</th><th>License Fee</th></tr> <tr> <td>Retail, service whole-</td><td></td><td></td><td>1</td></tr> <tr> <td>to</td><td>0</td><td></td><td></td></tr> <tr> <td>5,000</td><td></td><td>\$ 100.00</td><td></td></tr> <tr> <td>sale and manufacturing</td><td></td><td></td><td>2</td></tr> <tr> <td>Over</td><td>5,001</td><td></td><td></td></tr> <tr> <td>to</td><td>10,000</td><td>200.00</td><td></td></tr> <tr> <td>establishments</td><td></td><td></td><td>3</td></tr> <tr> <td>Over</td><td>10,001</td><td></td><td></td></tr> <tr> <td>to</td><td>15,000</td><td>300.00</td><td></td></tr> <tr> <td></td><td>4</td><td></td><td></td></tr> <tr> <td>Over</td><td>15,001</td><td></td><td></td></tr> <tr> <td>to</td><td>20,000</td><td>400.00</td><td></td></tr> <tr> <td></td><td>5</td><td></td><td></td></tr> <tr> <td>Over</td><td>20,001</td><td></td><td></td></tr> <tr> <td>to</td><td>40,000</td><td>500.00</td><td></td></tr> <tr> <td></td><td>6</td><td></td><td></td></tr> <tr> <td>Over</td><td>40,001</td><td></td><td></td></tr> <tr> <td>to</td><td>75,000</td><td>750.00</td><td></td></tr> <tr> <td></td><td>7</td><td></td><td></td></tr> <tr> <td>Over</td><td>75,001</td><td></td><td></td></tr> <tr> <td>to</td><td>100,000</td><td>1,000.00</td><td></td></tr> <tr> <td></td><td>8</td><td></td><td></td></tr> <tr> <td>Over</td><td>100,001</td><td></td><td></td></tr> <tr> <td>to</td><td>150,000</td><td>1,250.00</td><td></td></tr> <tr> <td></td><td>9</td><td></td><td></td></tr> <tr> <td>Over</td><td>150,001</td><td></td><td></td></tr> <tr> <td>to</td><td>175,000</td><td>1,500.00</td><td></td></tr> <tr> <td></td><td>10</td><td></td><td></td></tr> <tr> <td>Over</td><td>175,001</td><td></td><td></td></tr> <tr> <td>to</td><td>220,000</td><td>1,750.00</td><td></td></tr> </table>			Classification	Step	Floor Area In Square Feet	License Fee	Retail, service whole-			1	to	0			5,000		\$ 100.00		sale and manufacturing			2	Over	5,001			to	10,000	200.00		establishments			3	Over	10,001			to	15,000	300.00			4			Over	15,001			to	20,000	400.00			5			Over	20,001			to	40,000	500.00			6			Over	40,001			to	75,000	750.00			7			Over	75,001			to	100,000	1,000.00			8			Over	100,001			to	150,000	1,250.00			9			Over	150,001			to	175,000	1,500.00			10			Over	175,001			to	220,000	1,750.00	
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	<p>Floor Area Applicable: Floor area shall be calculated as herein defined. Total floor area applicable for the determination of the yearly license fee shall include the sum total of all the floor area in use or reserved for or retained for the use of the commercial establishment, including, but not restricted to, principal and accessory floor area, cellars and basements, storage or detached accessory buildings, even though any such floor area may be temporarily vacant or not in use.</p>																																																																																																																														
(c)	Vending machines (except tobacco or cigarette vending machines)	\$ 15.00	per year per machine																																																																																																																												
(d)	Caterers (operating from location within the village)	80.00	per year																																																																																																																												
(e)	Food manufacturers (license fee shall be determined in accordance with subsection 16(b) of this section)																																																																																																																														

	(f)	Itinerant vendor (each vehicle whose place of business is not within the corporate limits of the village but does retail business within the corporate limits of the village)	70.00	per year
17.		Hawkers, peddlers, transient vendors and itinerant merchants (except for such persons conducting or transacting their business within an indoor exhibit hall or room located within a facility otherwise licensed by the village of Willowbrook)	110.00	per person per day
18.		Heating, air conditioning and refrigeration contractors	100.00	per year
19.		Hospitals, convalescent and nursing homes and sanitariums	20.00	per bed per year
20.		Hotels, motels and rooming houses (with sleeping accommodations for 20 persons or more)	60.00 20.00	per year plus per unit or room per year
21.		Laundries:		
	(a)	Without self-service machines	70.00	per year
	(b)	With machines	15.00	per machine per year
22.		Livery stables, boarding or sale	70.00	per year
23.		Lumber, coal and other combustible material storage yards	200.00	per year
24.		Junkyards or dealers (including automobiles)	4,000.00	per year
25.		Machine shops	70.00	per year
26.		Public parking garages, lots and ramps	2.00	per stall per year
27.		Pawnbrokers	70.00	per year
28.		Scavengers and garbage collectors	See subsections 6-6-2(D) and 6-6-3(D) of this code	
29.		Dealers in secondhand articles	\$ 70.00	per year
30.		Steam boiler operator	100.00	per year
31.		Street sales	50.00	per day
32.		Taxicabs, limousines, draymen, carters, expressmen, hackmen, omnibus drivers and porters (when based within corporate limits of the village)	70.00	per vehicle per year
33.		Undertakers	200.00	per year

(Ord. 03-O-09, 4-28-2003)

SURVEY
BUSINESS LICENSE FEES
BOWLING ALLEYS

<u>MUNICIPALITY</u>	<u>BOWLING ALLEY FEES (annually)</u>
Bensenville	Fee based on square footage of business
Bloomington	\$27.50 per lane - 880.00
Darien	\$25.00 per lane - 800.00
Lisle	\$8.00 per lane - 266.00
Lombard	\$25.00 per lane - 800.00
Oak Brook Terrace	\$100.00 per lane - 920.00
Roselle	\$145.00 (flat fee) - 145.00
Streamwood	\$250.00 for first 10 lanes Additional lanes/\$20.00 each - 690.00
Westmont	\$100.00 (flat fee) - 100.00
Wheaton	\$15.00 per lane - 420.00
Willowbrook	\$45.00 per lane - 1440.00
Wood Dale	\$45.00 for first lane Additional lanes/\$30.00 each - 975.00
Woodridge	Fee based on square footage of business

**VILLAGE OF WILLOWBROOK
CHECKS ISSUED
FISCAL YEAR 2013 - 2014**

MONTH	BOARD APPROVED WARRANTS	NET PAYROLL	PAYROLL LIABILITY CHECKS & EFTPS	HANDWRITTEN CHECKS	MONTHLY TOTAL
MAY		\$ 85,319.90	\$ 68,078.14		
MAY	\$ 285,387.15	61,284.85	54,224.84		
MAY	353,485.42	136,416.17	103,298.84	\$ 27,792.42	\$ 1,175,287.73
JUNE	162,456.66	63,522.22	55,693.80		
JUNE	356,374.12	138,257.93	116,395.38	207,394.46 1	\$ 1,100,094.57
JULY	96,196.09	61,726.84	54,827.79		
JULY	289,454.73	133,313.14	137,095.22	5,491.73	\$ 778,105.54
AUG	167,932.62	60,485.99	53,730.20		
AUG	251,311.93	131,497.02	88,291.39	1,355.13	\$ 754,604.28
SEP	132,592.67	79,046.82	58,715.05		
SEP	257,977.89	133,213.80	91,826.03	122,463.33	\$ 875,835.59
OCT					
OCT					\$ -
NOV					
NOV					\$ -
NOV					\$ -
DEC					\$ -
DEC					\$ -
JAN					\$ -
JAN					\$ -
FEB					\$ -
FEB					\$ -
MAR					\$ -
MAR					\$ -
APR					\$ -
APR					\$ -
APR					\$ -
	<u>\$ 2,353,169.28</u>	<u>\$ 1,084,084.68</u>	<u>\$ 882,176.68</u>	<u>\$ 364,497.07</u>	<u>\$ 4,683,927.71</u>

1 Includes check for \$203,044.46 to Willowbrook Town Center LLC for payment on 7/1/13 TIF note

**VILLAGE OF WILLOWBROOK
PAYROLL - BY MONTH/YEAR
FY 2011 - FY 2014**

MONTHLY PAYROLL TOTALS ^

MONTH	FISCAL 2011	# of payrolls	FISCAL 2012	# of payrolls	FISCAL 2013	# of payrolls	FISCAL 2014	# of payrolls
MAY	\$ 346,614.01	2	\$ 320,475.00	2	\$ 299,514.62	2	\$ 451,655.27	3
JUNE	365,926.15	2	297,125.05	2	451,165.43	3	316,901.86	*** 2
JULY	523,182.68	3	294,399.85	2	279,814.55	2	329,995.52	*** 2
AUG	304,809.53	2	284,393.36	2	273,921.61	2	277,037.13	2
SEP	303,760.78	2	283,533.10	2	278,778.42	2	305,834.23	**** 2
OCT	282,836.42	2	272,575.02	2	271,719.14	2		
NOV	298,071.49	2	270,129.71	2	406,102.93	3		
DEC	514,471.71	3	414,928.38	3	282,756.91	2		
JAN	302,174.00	2	272,114.94	2	325,687.10	2		
FEB	287,267.05	2	259,794.38	2	273,907.00	2		
MAR	286,701.82	2	266,752.86	2	286,411.29	2		
APR	282,981.74	2	257,248.79	2	273,446.41	2		
AUG*	-		267,068.17					
APR**	-		85,081.69					
TOTAL	\$ 4,098,797.38	26	\$ 3,845,620.30	25	\$ 3,703,225.41	26	\$ 1,681,424.01	11
AVERAGE PAYROLL	\$ 157,646.05		\$ 139,738.82		\$ 142,431.75		\$ 152,856.73	
CHANGE FROM PRIOR YEAR			-11.36%		1.93%		7.32%	

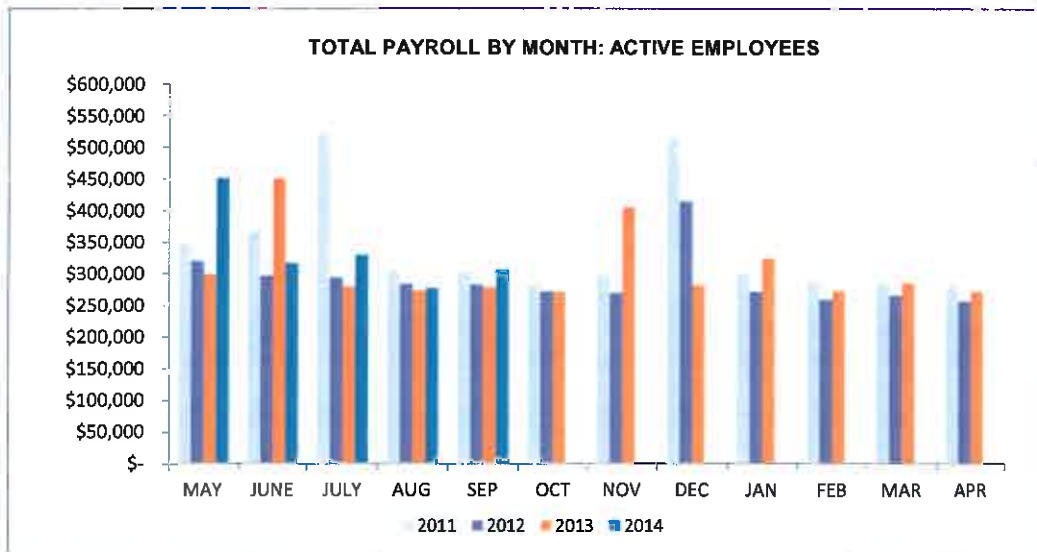
^ Includes gross salary and payroll taxes for active employees only

* special payout for 3 commander retirements

** special payout for 1 commander retirement

*** includes voluntary separation payout for 1 employee

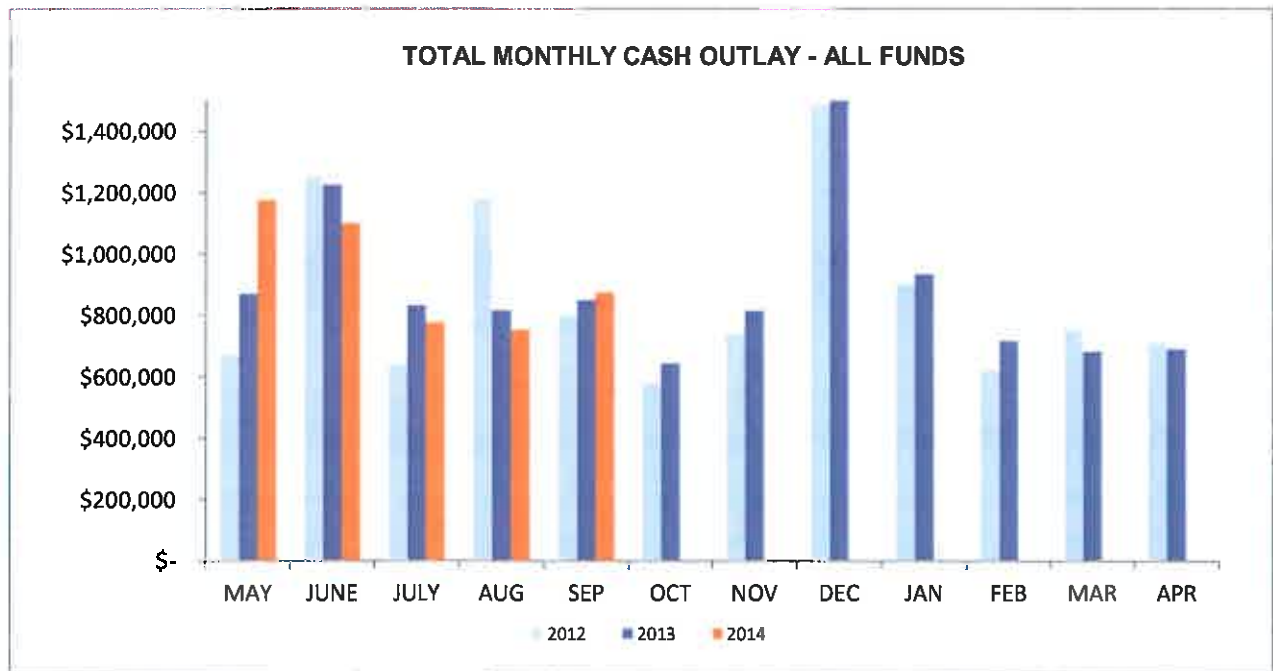
**** includes police union retro pay (9/6) per contract settlement



**VILLAGE OF WILLOWBROOK
CASH OUTLAY
ALL FUNDS**

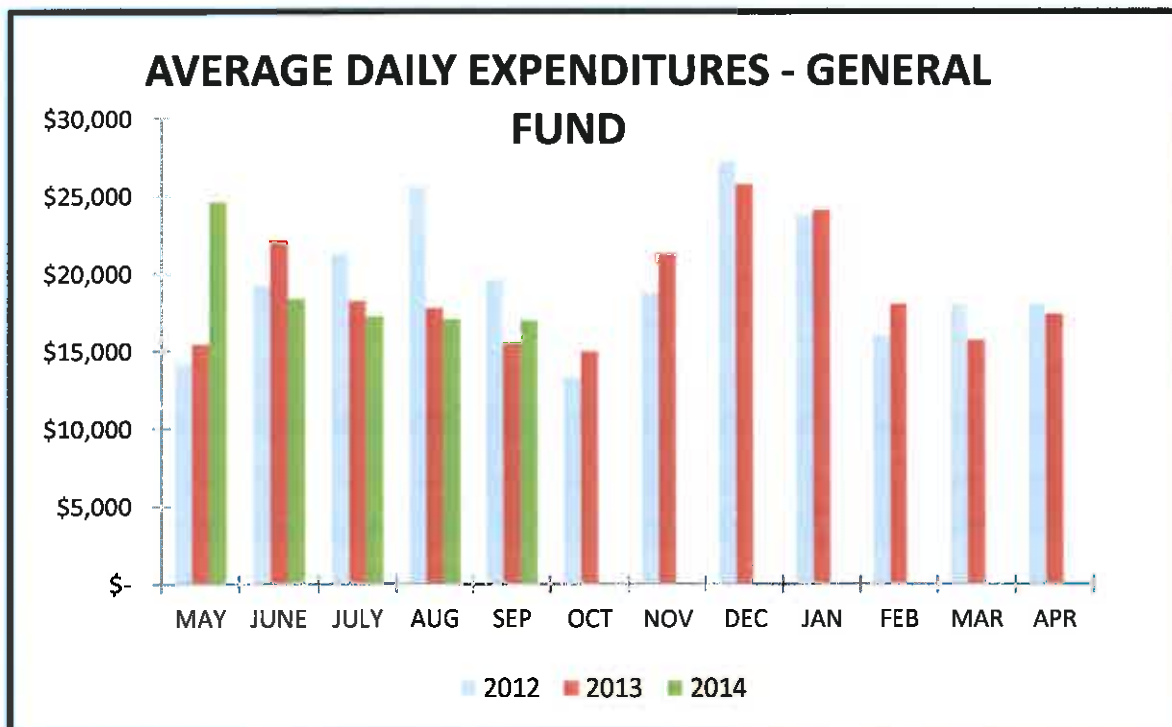
MONTH	FISCAL 2012	MONTHLY TOTALS		FISCAL 2014	AVERAGE DAILY OUTLAY	
		FISCAL 2013			FISCAL 2013	FISCAL 2014
MAY	\$ 672,056.01	\$ 870,290.11		\$ 1,175,287.73 *	\$ 28,073.87	\$ 37,912.51
JUNE	1,253,014.59	1,226,031.00		1,100,094.57	40,867.70	36,669.82
JULY	640,846.17	833,357.39		778,105.54	26,882.50	25,100.18
AUG	1,180,026.60	816,663.86		754,604.28	26,344.00	24,342.07
SEP	801,551.97	850,880.84		875,835.59	28,362.69	29,194.52
OCT	581,568.36	645,090.55			20,809.37	-
NOV	739,532.86	816,308.17			27,210.27	-
DEC	1,489,481.60	1,536,678.84			49,570.29	-
JAN	903,734.69	934,882.52			30,157.50	-
FEB	623,043.33	717,506.98			25,625.25	-
MAR	753,458.83	682,960.98			22,031.00	-
APR	713,948.25	692,627.23			23,087.57	-
TOTAL	\$ 10,352,263.26	\$ 10,623,278.47		\$ 4,683,927.71		
AVERAGE	\$ 862,688.61	\$ 885,273.21		\$ 936,785.54	\$ 29,085.17	\$ 30,643.82

* May 2013 includes 3 payrolls & SLEP buyout



**VILLAGE OF WILLOWBROOK
AVERAGE DAILY EXPENDITURES
GENERAL FUND**

MONTH	FISCAL 2012	FISCAL 2013	FISCAL 2014	2014 YEAR TO DATE AVERAGE
MAY	\$ 14,244.09	\$ 15,479.51	\$ 24,649.68	\$ 24,649.68
JUNE	19,261.60	22,172.19	18,406.88	21,528.28
JULY	21,324.27	18,276.60	17,253.39	20,103.32
AUG	25,647.30	17,795.05	17,059.62	19,342.39
SEP	19,613.83	15,656.51	16,988.20	18,871.56
OCT	13,334.73	14,992.42		18,871.56
NOV	18,758.51	21,265.17		18,871.56
DEC	27,248.90	25,780.70		18,871.56
JAN	23,814.27	24,114.56		18,871.56
FEB	16,019.82 *	18,061.86		18,871.56
MAR	18,062.31	15,748.89		18,871.56
APR	18,087.56 *	17,417.76		18,871.56
AVERAGE	\$ 19,618.10	\$ 18,896.77	\$ 18,871.56	



*2012 EXCLUDES 1/2 of the budgeted transfer to the L.A.F.E.R Fund (\$1,582,500)

VILLAGE OF WILLOWBROOK FINANCIAL REPORT MUNICIPAL SALES AND USE TAXES

MONTH DIST	SALE MADE		09-10	10-11	11-12	12-13	13-14
MAY	FEB	\$	216,102	\$ 223,555	\$ 254,811	\$ 261,216	\$ 250,138
JUNE	MAR		252,558	281,024	296,840	308,159	304,370
JULY	APR		239,611	259,844	281,808	288,609	295,557
AUG	MAY		278,006	284,173	276,985	316,487	334,102
SEPT	JUNE		284,544	314,663	318,524	336,664	338,139
OCT	JULY		269,750	276,383	300,424	291,508	
NOV	AUG		267,033	279,375	326,134	330,699	
DEC	SEPT		253,713	260,636	296,490	300,348	
JAN	OCT		236,393	273,809	272,291	282,374	
FEB	NOV		253,516	290,009	296,763	306,325	
MARCH	DEC		339,352	355,102	387,223	377,505	
APRIL	JAN		193,834	234,660	253,944	277,850	
TOTAL		\$	3,084,413	\$ 3,333,234	\$ 3,562,238	\$ 3,677,745	\$ 1,522,305
MTH AVG		\$	257,034	\$ 277,769	\$ 296,853	\$ 306,479	\$ 304,461
BUDGET		\$	3,018,750	\$ 3,121,250	\$ 3,217,250	\$ 3,493,374	\$ 3,447,000

YEAR TO DATE LAST YEAR : \$ 1,511,136
YEAR TO DATE THIS YEAR : \$ 1,522,305
DIFFERENCE : \$ 11,169

PERCENTAGE OF INCREASE :

0.74%

CURRENT FISCAL YEAR :

BUDGETED REVENUE: \$ 3,447,000
PERCENTAGE OF YEAR COMPLETED : 41.67%
PERCENTAGE OF REVENUE TO DATE : 44.16%
PROJECTION OF ANNUAL REVENUE : \$ 3,704,928
EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 257,928
EST. PERCENT DIFF ACTUAL TO BUDGET 7.5%

VILLAGE OF WILLOWBROOK FINANCIAL REPORT MUNICIPAL INCOME TAXES

Note 1

MONTH	09-10	10-11	11-12	12-13	13-14
MAY	\$ 109,215	\$ 88,618	\$ 83,421	\$ 107,307	\$ 145,711
JUNE	58,315	47,252	50,979	56,417	49,504
JULY	63,492	66,409	66,040	72,448	75,818
AUG	43,220	43,538	45,433	45,462	47,106
SEPT	41,268	44,649	43,732	45,094	45,955
OCT	63,593	64,893	69,459	71,005	
NOV	47,913	48,838	44,235	53,652	
DEC	37,663	54,012	41,649	44,277	
JAN	66,203	61,577	61,880	68,634	
FEB	70,164	76,096	71,344	81,019	
MARCH	43,415	37,954	47,598	45,430	
APRIL	67,732	65,293	73,904	78,886	
TOTAL	\$ 712,193	\$ 699,127	\$ 699,674	\$ 769,631	\$ 364,094
MTH AVG	\$ 59,349	\$ 58,261	\$ 58,306	\$ 64,136	\$ 72,819
BUDGET	\$ 791,786	\$ 686,000	\$ 686,000	\$ 646,306	\$ 725,760

Boxed Numbers - Village has not yet received distribution

Note 1 Village's population decreased from 8,967 to 8,540 beginning June 2011

YEAR TO DATE LAST YEAR: \$ 326,728

YEAR TO DATE THIS YEAR: \$ 364,094

DIFFERENCE: \$ 37,366

PERCENTAGE CHANGE: 11.44%

BUDGETED REVENUE: \$ 725,760

PERCENTAGE OF YEAR COMPLETED : 41.67%

PERCENTAGE OF REVENUE TO DATE : 50.17%

PROJECTION OF ANNUAL REVENUE : \$ 857,649

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 131,889

EST. PERCENT DIFF ACTUAL TO BUDGET 18.2%

**VILLAGE OF WILLOWBROOK
FINANCIAL REPORT
MUNICIPAL UTILITY TAXES**

Telecommunications Tax - 6%
Nicor & Com-Ed - 5%

MONTH	09-10	10-11	11-12	12-13	13-14
MAY	\$ 126,617	\$ 118,228	\$ 103,407	\$ 93,102	\$ 90,574
JUNE	79,181	93,026	90,897	117,206	89,915
JULY	110,478	90,884	91,865	87,823	85,555
AUG	89,919	109,099	96,906	101,980	92,752
SEPT	95,178	107,010	105,187	97,521	85,886
OCT	91,793	100,333	87,792	91,554	
NOV	89,181	78,547	88,869	84,535	
DEC	84,202	86,799	85,543	85,580	
JAN	101,205	97,316	99,304	95,118	
FEB	112,119	115,615	102,349	106,312	
MARCH	121,849	99,953	99,574	106,527	
APRIL	91,022	115,470	94,549	101,146	
TOTAL	\$ 1,192,747	\$ 1,212,279	\$ 1,146,243	\$ 1,168,404	\$ 444,682
MTH AVG	\$ 99,396	\$ 101,023	\$ 95,520	\$ 97,367	\$ 88,936
BUDGET	\$ 1,337,500	\$ 1,150,000	\$ 1,197,000	\$ 1,163,633	\$ 1,160,000

YEAR TO DATE LAST YEAR: \$ 497,632
YEAR TO DATE THIS YEAR: \$ 444,682
DIFFERENCE: \$ (52,950)

PERCENTAGE CHANGE: **-10.64%**

BUDGETED REVENUE: \$ 1,160,000
PERCENTAGE OF YEAR COMPLETED : 41.67%
PERCENTAGE OF REVENUE TO DATE : 38.33%
PROJECTION OF ANNUAL REVENUE : \$ 1,044,081
EST. DOLLAR DIFF ACTUAL TO BUDGET \$ (115,919)
EST. PERCENT DIFF ACTUAL TO BUDGET **-10.0%**

VILLAGE OF WILLOWBROOK
SIMPLIFIED TELECOMMUNICATION TAX
CASH BASIS

	<u>2006-2007</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2009-2010</u>	<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>
MAY	\$ 49,570	\$ 41,821	\$ 53,612	\$ 52,377	\$ 44,972	\$ 45,168	\$ 42,198	\$ 42,452
JUNE	43,820	50,750	51,957	48,525	47,223	44,146	68,291	42,409
JULY	39,863	54,808	45,389	57,126	45,025	47,817	43,194	42,081
AUG	46,611	51,079	52,629	43,809	46,506	45,385	42,446	42,164
SEPT	46,531	47,442	54,696	47,730	46,612	44,870	43,089	39,419
OCT OCT	50,685	51,648	55,679 9,718 Laq.	53,788	47,373	45,249	42,717	
NOV	38,789	37,828	50,367	49,640	37,447	45,682	44,479	
DEC	52,209	55,182	48,286	43,911	46,354	43,687	42,474	
JAN	42,500	40,999	50,887	47,537	45,007	46,094	44,272	
FEB	46,904	52,013	54,513	39,757	45,269	44,813	43,250	
MAR	43,655	80,497	47,629	50,611	36,213	40,246	42,291	
APR	56,485	46,258	56,542	56,969	53,210	43,417	42,541	

TOTAL: \$ 557,623 \$ 610,325 \$ 631,904 \$ 591,780 \$ 541,210 \$ 536,574 \$ 541,242 \$ 208,525

YTD PRIOR YEAR

YTD CURRENT YEAR

DIFFERENCE

PERCENTAGE CHANGE

\$ 239,218

\$ 208,525

\$ (30,693)

-12.8%

	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
MAY	\$ 20,587	\$ 22,735	\$ 29,751	\$ 17,366	\$ 18,437	\$ 19,268	\$ 11,020	\$ 19,790
JUNE	10,813	14,685	21,020	11,184	10,627	13,321	7,277	13,126
JULY	5,965	7,851	14,857	7,056	7,075	8,716	5,609	8,350
AUG	5,125	6,184	10,068	6,943	6,842	6,871	5,318	6,419
SEPT	4,915	5,310	8,470	6,089	6,016	5,190	5,214	5,485
OCT	4,639	5,496	7,816	5,384	6,237	5,141	5,450	
NOV	7,218	7,600	9,111	7,168	6,763	6,975	6,591	
DEC	10,396	10,447	13,377	9,653	8,859	10,035	10,121	
JAN	15,850	18,243	22,887	15,511	16,170	15,217	14,119	
FEB	21,115	27,469	32,441	26,774	24,393	20,479	19,476	
MAR	28,078	36,398	32,452	31,709	26,521	20,614	22,616	
APR	30,298	38,429	24,545	26,718	24,038	15,881	21,834	
TOTAL:	\$ 165,001	\$ 200,847	\$ 226,794	\$ 171,556	\$ 161,977	\$ 147,709	\$ 134,645	\$ 53,170

\$ 34,438

\$ 53,170

\$ 18,732

54.4%

	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
MAY	\$ 27,032	\$ 35,414	\$ 41,112	\$ 32,329	\$ 28,101	\$ 38,971	\$ 39,884	\$ 28,332
JUNE	40,255	28,095	37,629	31,126	35,646	33,900	42,108	34,757
JULY	38,655	45,542	33,606	35,583	39,254	35,802	39,020	35,473
AUG	45,036	46,221	47,587	39,638	49,507	45,121	54,686	44,604
SEPT	51,813	44,119	47,277	41,828	54,853	55,597	49,745	41,416
OCT	43,409	45,661	42,724	33,092	47,193	37,872	43,915	
NOV	34,006	38,041	35,236	33,023	34,807	36,682	33,992	
DEC	29,171	40,257	33,882	31,108	32,056	32,290	33,983	
JAN	45,538	37,135	39,057	38,627	36,609	38,464	37,255	
FEB	32,550	50,896	52,466	46,059	45,953	37,527	44,114	
MAR	49,234	38,533	36,645	40,000	37,219	39,185	42,121	
APR	38,260	36,499	39,795	34,524	38,222	35,722	37,773	
TOTAL:	\$ 474,960	\$ 486,412	\$ 487,017	\$ 436,937	\$ 479,420	\$ 467,133	\$ 498,596	\$ 184,582
				YTD PRIOR YEAR				\$ 225,443
				YTD CURRENT YEAR				\$ 184,582
				DIFFERENCE				\$ (40,861)
				PERCENTAGE CHANGE				-18.1%

VILLAGE OF WILLOWBROOK FINANCIAL REPORT PLACES OF EATING TAXES

MONTH	09-10	10-11	11-12	12-13	13-14
MAY	\$ 29,944	\$ 32,607	\$ 34,339	\$ 37,421	\$ 39,097
JUNE	33,653	34,583	36,544	37,754	40,624
JULY	33,203	38,304	38,639	41,944	43,999
AUG	29,099	35,728	37,829	38,115	39,252
SEPT	33,001	33,184	39,218	40,801	43,327
OCT	30,393	33,204	36,492	40,227	
NOV	28,801	33,296	38,018	36,097	
DEC	33,252	35,058	34,652	39,700	
JAN	31,980	38,456	39,065	43,449	
FEB	29,015	32,964	32,687	35,859	
MARCH	29,353	32,029	34,986	34,674	
APRIL	35,520	35,620	38,362	41,294	
TOTAL	\$ 377,215	\$ 415,036	\$ 440,831	\$ 467,335	\$ 206,299
MTH AVG	\$ 31,435	\$ 34,586	\$ 36,736	\$ 38,945	\$ 41,260
BUDGET	\$ 380,000	\$ 404,500	\$ 429,500	\$ 450,581	\$ 450,000

YEAR TO DATE LAST YEAR: \$ 196,035

YEAR TO DATE THIS YEAR: \$ 206,299

DIFFERENCE: \$ 10,264

PERCENTAGE OF INCREASE:

5.24%

BUDGETED REVENUE: \$ 450,000

PERCENTAGE OF YEAR COMPLETED : 41.67%

PERCENTAGE OF REVENUE TO DATE : 45.84%

PROJECTION OF ANNUAL REVENUE : \$ 491,804

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 41,804

EST. PERCENT DIFF ACTUAL TO BUDGET

9.3%

VILLAGE OF WILLOWBROOK FINANCIAL REPORT FINES

MONTH DIST	09-10	10-11	11-12	12-13	13-14
MAY	\$ 14,846	\$ 19,578	\$ 20,475	\$ 12,129	\$ 14,525
JUNE	14,647	16,689	16,315	16,141	11,948
JULY	16,868	19,660	8,068	11,302	15,097
AUG	20,157	14,809	15,404	5,385	9,322
SEPT	14,024	14,196	7,275	14,236	18,842
OCT	15,004	16,237	17,071	14,533	
NOV	13,858	14,719	13,517	8,246	
DEC	20,463	11,482	12,229	6,560	
JAN	13,669	21,297	12,321	20,660	
FEB	8,980	10,232	11,103	10,511	
MARCH	26,922	13,255	16,448	14,546	
APRIL	16,869	16,761	15,010	15,063	
TOTAL	\$ 196,308	\$ 188,916	\$ 165,235	\$ 149,312	\$ 69,734
MTH AVG	\$ 16,359	\$ 15,743	\$ 13,770	\$ 12,443	\$ 13,947
BUDGET	\$ 200,000	\$ 200,000	\$ 200,000	\$ 160,000	\$ 145,000

YEAR TO DATE LAST YEAR : \$ 59,193
 YEAR TO DATE THIS YEAR : \$ 69,734
 DIFFERENCE : \$ 10,541

PERCENTAGE CHANGE

17.81%

BUDGETED REVENUE: \$ 145,000
 PERCENTAGE OF YEAR COMPLETED : 41.67%
 PERCENTAGE OF REVENUE TO DATE : 48.09%
 PROJECTION OF ANNUAL REVENUE : \$ 175,901
 EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 30,901
 EST. PERCENT DIFF ACTUAL TO BUDGET 21.31%

VILLAGE OF WILLOWBROOK FINANCIAL REPORT RED LIGHT FINES

MONTH DIST	FISCAL YEAR				
	09-10	10-11	11-12	12-13	13-14
MAY		\$ 51,750	\$ 19,700	\$ 49,631	\$ 57,075
JUNE		80,350	39,300	54,120	77,454
JULY		67,733	39,925	56,500	96,651
AUG		78,955	61,985	54,325	79,525
SEPT	\$ 300	53,880	68,241	35,300	76,050
OCT	46,720	42,786	83,294	46,200	
NOV	39,000	45,760	88,200	46,037	
DEC	29,900	65,285	39,855	41,645	
JAN	30,425	57,064	34,805	41,395	
FEB	19,550	27,980	34,577	36,135	
MARCH	29,850	26,810	19,223	44,325	
APRIL	32,550	19,005	29,058	50,900	
TOTAL	\$ 228,295	\$ 617,358	\$ 558,163	\$ 556,513	\$ 386,755
MTH AVG	\$ 28,537	\$ 51,447	\$ 46,514	\$ 46,376	\$ 77,351
BUDGET		\$ 484,400	\$ 511,000	\$ 540,000	\$ 540,000

YEAR TO DATE LAST YEAR : \$ 249,876
YEAR TO DATE THIS YEAR : \$ 386,755
DIFFERENCE : \$ 136,879

PERCENTAGE CHANGE:

54.78%

BUDGETED REVENUE: \$ 540,000
PERCENTAGE OF YEAR COMPLETED : 41.67%
PERCENTAGE OF REVENUE TO DATE : 71.62%
PROJECTION OF ANNUAL REVENUE : \$861,364
EST. DOLLAR DIFF ACTUAL TO BUDGET \$321,364
EST. PERCENT DIFF ACTUAL TO BUDGET 59.5%

VILLAGE OF WILLOWBROOK FINANCIAL REPORT BUILDING PERMITS

MONTH	09-10	10-11	11-12	12-13	13-14
MAY	\$ 6,747	\$ 35,989	\$ 5,770	\$ 33,084	\$ 21,304
JUNE	5,795	8,399	6,527	30,569	19,336
JULY	7,103	19,396	8,640	11,472	48,123 *
AUG	9,710	17,824	9,921	14,433	17,978
SEPT	7,255	47,342	17,688	28,145	18,866
OCT	30,335	16,986	6,235	6,068	
NOV	3,976	3,277	27,435	8,391	
DEC	32,902	6,864	31,298	14,215	
JAN	23,015	12,160	6,734	27,202	
FEB	3,766	13,567	7,062	7,918	
MARCH	18,445	10,207	31,730	19,167	
APRIL	18,870	28,150	18,959	32,909	
TOTAL	\$ 167,920	\$ 220,161	\$ 177,999	\$ 233,573	\$ 125,607
MTH AVG	\$ 13,993	\$ 18,347	\$ 14,833	\$ 19,464	\$ 25,121
BUDGET	\$ 150,000	\$ 100,000	\$ 150,000	\$ 110,000	\$ 150,000

* July 2013 includes 1 permit for \$18,991 to Thorndale Construction & 1 for \$8,243 to Thomas Lee

YEAR TO DATE LAST YEAR:	\$	117,703
YEAR TO DATE THIS YEAR:	\$	125,607
DIFFERENCE:	\$	7,904

PERCENTAGE OF CHANGE:

6.72%

BUDGETED REVENUE:	\$	150,000
PERCENTAGE OF YEAR COMPLETED :		41.67%
PERCENTAGE OF REVENUE TO DATE :		83.74%

VILLAGE OF WILLOWBROOK FINANCIAL REPORT WATER SALES REVENUE

MONTH	Note 1		Note 2		Note 3	
	09-10	10-11	11-12	12-13	13-14	
MAY	\$ 119,740	\$ 116,873	\$ 148,758	\$ 156,504	\$ 160,088	
JUNE	148,867	164,898	170,028	205,606	236,824	
JULY	105,374	128,685	145,972	178,786	179,328	
AUG	153,176	183,532	183,885	309,555	281,359	
SEPT	173,672	209,281	202,519	286,089	293,074	
OCT	116,842	141,587	134,151	172,100		
NOV	146,601	181,635	167,590	208,056		
DEC	144,694	176,935	171,271	204,008		
JAN	95,371	117,392	118,494	139,217		
FEB	116,663	143,020	143,906	166,637		
MARCH	130,119	162,372	163,023	188,447		
APRIL	101,335	113,064	136,026	134,770		
TOTAL	\$ 1,552,453	\$ 1,839,273	\$ 1,885,623	\$ 2,349,775	\$ 1,150,673	
MTH AVG	\$ 129,371	\$ 153,273	\$ 157,135	\$ 195,815	\$ 230,135	
BUDGET	\$ 1,800,000	\$ 1,931,868	\$ 1,831,500	\$ 2,318,242	\$ 2,898,948	

Note 1- 20% rate increase effective 5/1/10

Note 2- 20% rate increase effective 3/1/12

Note 3- 25% rate increase effective 5/1/13

YEAR TO DATE LAST YEAR:	\$ 1,136,540
YEAR TO DATE THIS YEAR:	\$ 1,150,673
DIFFERENCE:	\$ 14,133

PERCENTAGE OF INCREASE:

1.24%

BUDGETED REVENUE:	\$ 2,898,948
PERCENTAGE OF YEAR COMPLETED :	41.67%
PERCENTAGE OF REVENUE TO DATE :	39.69%
PROJECTION OF ANNUAL REVENUE :	\$ 2,378,995
EST. DOLLAR DIFF ACTUAL TO BUDGET	\$ (519,953)
EST. PERCENT DIFF ACTUAL TO BUDGET	-17.94%

VILLAGE OF WILLOWBROOK FINANCIAL REPORT MUNICIPAL HOTEL/MOTEL TAXES

	Note 1		Note 2, 3		Note 4, 5	
MONTH	09-10	10-11	11-12	12-13	13-14	
MAY	\$ 5,657	\$ 6,553	\$ 4,355	\$ 4,516	\$ 7,112	
JUNE	5,533	4,907	4,226	4,918	7,444	
JULY	6,650	6,872	6,196	8,271	7,038	
AUG	6,046	5,173	10,959	4,947	6,047	
SEPT	6,432	3,526	4,664	6,041	5,217	
OCT	6,155	10,625	6,463	11,030		
NOV	6,038	3,986	9,154	3,508		
DEC	4,566	2,325	5,428	5,611		
JAN	3,728	8,182	2,267	2,268		
FEB	3,269	1,755	1,945	3,306		
MARCH	3,056	5,505	4,123	3,634		
APRIL	2,170	2,262	8,077	5,049		
TOTAL	\$ 59,299	\$ 61,671	\$ 67,857	\$ 63,099	\$ 32,858	
MTH AVG	\$ 4,942	\$ 5,139	\$ 5,655	\$ 5,258	\$ 6,572	
BUDGET	\$ 80,000	\$ 72,000	\$ 61,000	\$ 62,220	\$ 64,386	

Note 1 - Village received 3 months Holiday Inn Tax (Jan-March) in August 2010.

Note 2 - The Holiday Inn paid their June & July tax in August 2011.

Note 3 - The Holiday Inn made payments for Jan, Feb & March 2012 during April 2012

Note 4 - The Holiday Inn made payments for May & June 2012 during July 2012

Note 5 - The Holiday Inn made payments for Aug & Sept 2012 during Oct 2012

YEAR TO DATE LAST YEAR:	\$	28,693
YEAR TO DATE THIS YEAR:	\$	32,858
DIFFERENCE:	\$	4,165

PERCENTAGE CHANGE: 14.52%

BUDGETED REVENUE:	\$	64,386
PERCENTAGE OF YEAR COMPLETED :		41.67%
PERCENTAGE OF REVENUE TO DATE :		51.03%
PROJECTION OF ANNUAL REVENUE :	\$	72,258
EST. DOLLAR DIFF ACTUAL TO BUDGET	\$	7,872
EST. PERCENT DIFF ACTUAL TO BUDGET		12.2%

VILLAGE OF WILLOWBROOK FINANCIAL REPORT MOTOR FUEL TAX

MONTH DIST	Note 1		Note 2		Note 3	
	09-10	10-11	11-12	12-13	13-14	
MAY	\$ 17,906	\$ 19,451	\$ 18,507	\$ 16,579	\$ 14,687	
JUNE	24,456	18,819	18,156	18,468	21,716	
JULY	13,011	17,787	16,894	15,557	14,906	
AUG	21,587	19,278	57,601	18,180	17,483	
SEPT	18,137	18,752	18,325	18,222	20,530	
OCT	14,867	21,587	16,417	54,763		
NOV	15,108	54,756	18,240	17,307		
DEC	24,523	26,793	19,269	18,450		
JAN	18,456	21,584	17,963	17,678		
FEB	21,440	20,892	17,273	17,157		
MARCH	16,884	16,823	17,604	14,579		
APRIL	18,391	19,105	17,123	17,253		
TOTAL	\$ 224,766	\$ 275,626	\$ 253,372	\$ 244,193	\$ 89,322	
MTH AVG	\$ 18,731	\$ 22,969	\$ 21,114	\$ 20,349	\$ 17,864	
BUDGET	\$ 240,316	\$ 214,800	\$ 226,865	\$ 222,328	\$ 205,814	

Note 1, 2, 3 - Special distribution of \$38,941, IL Capital Bill (non-recurring)

YEAR TO DATE LAST YEAR : \$ 87,006

YEAR TO DATE THIS YEAR : \$ 89,322

DIFFERENCE : \$ 2,316

PERCENTAGE OF CHANGE: 2.66%

BUDGETED REVENUE: \$ 205,814

PERCENTAGE OF YEAR COMPLETED : 41.67%

PERCENTAGE OF REVENUE TO DATE : 43.40%

PROJECTION OF ANNUAL REVENUE : \$ 250,693

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 44,879

EST. PERCENT DIFF ACTUAL TO BUDGET 21.8%