

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION HELD ON TUESDAY, JUNE 6, 2006, AT THE WILLOWBROOK VILLAGE HALL, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Vice Chairman Douglas Stetina called the meeting to order at the hour of 7:30 p.m.

2. ROLL CALL

Those present at roll call were Commissioners Laurie Landsman, Ronald Kanaverskis, Karin Miller, Patricia Wagner and Vice Chairman Stetina. ABSENT: Commissioner Carol Lazarski, Sandra O'Connor and Chairman Richard Cobb. Also present was Superintendent of Parks and Recreation Walter Righton.

A QUORUM WAS DECLARED

Commissioner Lazarski entered the meeting at approximately 7:34 p.m.

3. APPROVAL OF MINUTES – MAY 2, 2006

MOTION: Made by Commissioner Kanaverskis, seconded by Commissioner Landsman, to approve the minutes of the regular meeting of the Parks and Recreation Commission held on May 2, 2006.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

4. CORRESPONDENCE

Superintendent Righton distributed copies of correspondence. One was a thank you letter for a donation received in the amount of \$200 from Dr. Stacey Levine, in gratitude for the removal of the sand digger at the park. Dr. Levine, who lives near Ridgemoor Park, had expressed her concern about the sand digger area attracting a lot of cat activity. Mr. Righton reported that he had the diggers replaced, the sand removed and in its place a small seesaw was installed. Dr. Levine was very grateful for this action.

Secondly, Superintendent Righton presented a proposal Cindy Burkauer from Access Recreation for a handicapped playground accessibility evaluation for the Village. It was on the agenda for the Finance/Administration Committee to review and make a recommendation to the Board. This would be funded through the Special Recreation Tax.

5. VISITOR'S BUSINESS

Administrator Zordan provided the Parks Commission with a brief background of his position with the Village. He also provided the Commission with an update on the Town Center Development Project and other outstanding projects within the Village.

6. REPORTS

A. Recreation Program

Superintendent Righton reported that the enrollment totals for the Winter/Spring program stand at 447 participants in comparison to 385 a year ago. The Summer program is progressing normally with the enrollment totals to date at 231 in comparison to 204 a year ago at this time, which did not include the co-recreational softball leagues. Mr. Righton noted that the next meeting of the Garden Club is to be held on June 14.

The next SWAC meeting is Tuesday, June 27, from 1:00-3:00 pm at the Village Hall. The Prairie Trail Park Fishing Fundraiser will be held on Saturday, August 12, and there is a fishing clinic scheduled prior to the start of the fundraiser.

B. Community Park Restrooms/Concession/Storage Building

Superintendent Righton reported that the Village Board approved a Staff recommendation to authorize the Village Engineer to complete a topographical survey of the Community Park at a cost not to exceed \$5,500. The completed survey will enable the Staff to better determine the best location for the building. No construction will likely take place in 2006. Mr. Righton noted that on the positive side, the Staff can look at the project with a fresh perspective and consider other locations for the proposed building. The Village Board has budgeted \$120,000 for the project, but has not authorized its construction. Mr. Righton did note that he is suggesting to the Finance/Administration Committee that some of the construction items could be funded by the Special Recreation Tax.

C. Willow Pond Fishing Pier

Superintendent Righton reported that the work has begun on the construction of the fishing pier at Willow Pond. The dedication ceremony is scheduled for Saturday, July 8, at 10:00 a.m. at Willow Pond.

D. Potential Additions to Parks and Recreation Department Maintenance and Capital Projects

Superintendent Righton referred to his memo of June 1, 2006 to the Finance/Administration Committee that listed potential Parks & Recreation capital and large maintenance projects through FY19-20. The memo also noted some items the Committee requested that could potentially be funded by using the Special Recreation Tax, in whole or in part. Many of these items were already part of the Village's long range planning. He will ask for input from the Parks & Recreation Commission before these items are forwarded to the Board.

7. OLD BUSINESS

A. Discussion – Midway Park

Superintendent Righton advised the Parks Commission there was nothing new to report with regard to Midway Park. For the record, it was noted by Commissioner Lazarski that the Village Board has not yet responded to the memo of April 6, 2006 from Chairman Cobb to the Village Board regarding Midway Park.

8. NEW BUSINESS

A. Holiday Party Planning

The Parks Commission decided on the first and second choice of dates, December 10 and December 3, respectively, for the Children's Holiday Party.

B. July Parks and Recreation Committee Meeting 7/19/06

The Parks Commission agreed that because of the 4th of July holiday, the regular meeting should be rescheduled for Wednesday, July 19, at 7:30 p.m. in the Village Hall Council Chamber.

9. ADJOURNMENT

MOTION: Made by Commissioner Kanaverskis, seconded by Commissioner Lazarski, to adjourn the regular meeting at the hour of 8:35 p.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

_____, 2006

Chairman

Minutes transcribed by Mary Partyka