

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION HELD ON TUESDAY, AUGUST 7, 2007, AT THE VILLAGE OF WILLOWBROOK, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Vice Chairman Doug Stetina called the meeting to order at the hour of 7:30 p.m.

2. ROLL CALL

Those present at roll call were Commissioners Laurie Landsman, Carol Lazarski, Ronald Kanaverskis, Sandra O'Connor and Vice Chairman Stetina. ABSENT: Commissioner Karin Miller and Chairman Richard Cobb. Also present was Superintendent of Parks and Recreation Walter Righton.

A QUORUM WAS DECLARED

Chairman Cobb entered the meeting at approximately 7:40 p.m.

3. APPROVAL OF MINUTES – June 5, 2007

MOTION: Made by Commissioner Kanaverskis, seconded by Commissioner Lazarski, to approve the minutes of the regular meeting of the Parks and Recreation Commission held on June 5, 2007.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

4. CORRESPONDENCE

There was no correspondence.

5. VISITOR'S BUSINESS

There was no visitor's business.

6. REPORTS

A. Park News in Brief

Superintendent Righton provided some highlights of the park news that had been included in the Administrator's Report of June 13, June 27, and July 11, 2007:

- Winter/Spring program totals as of May 30 are 472 participants in comparison to 447 last year at this time. The final totals on the cooperative programs will be available in the next 4-5 weeks.
- Two new poles were installed at the Community Park volleyball courts to replace the ones that were vandalized the previous year.

- Three Willowbrook residents requested financial assistance, which is based on financial need, for Gateway programs totaling \$224. The Gateway fundraiser is August 18 at Willowbrook Lanes.
- Ridgemoor and Willow Pond parks received the first of scheduled deliveries of playground mulch being spread at Village playgrounds this summer.
- The Community Park's old composting toilets have been converted into additional storage. Our Lady of Peace football program is using one of the stalls for their storage.
- The landscaping was completed at the Hiddenbrook entrance to Creekside Park.
- Movie night is this Thursday, August 9 at Community Park.
- Staff recently received data on Willowbrook participation in the cooperative seniors program administered by the Burr Ridge Park District. There are approximately 200 Willowbrook residents on their mailing list.
- The Parks and Recreation Department is making an adjustment in its day and evening yoga schedules effective with the Fall Program. Registration will be taken in three and four week blocks rather than the current practice of six and seven week blocks.
- New trash receptacles were installed in several Village parks.
- Summer enrollment totals as of June 27 stand at 629 participants in comparison to 612 participants a year ago at this time.
- Superintendent Righton reported he is still waiting on a response with regard to the DuPage County bike rack grant application.
- The 16" Co-recreational Softball program continues with 285 participants as the program moves into the last month of the season.
- The Parks and Recreation Department will again participate in the Chamber of Commerce's Health and Wellness Fair on Saturday, August 18.
- Willowbrook Police report that during the evening of July 2, several teenage girls were apprehended for causing vehicular damage in the parkway and in the interior of Roger's Glen Park.
- Superintendent Righton advised that the Fall Fun Guide is at the printers.
- The Burr Ridge/Willowbrook Girls Fastpitch Association held its annual tournament on Wednesday, July 11, through Sunday, July 15, at the Community Park.
- Superintendent Righton recently received a thank you letter from a young man that the Parks and Recreation Department was able to assist as part of his Eagle Scout project.

B. Community Park Washroom/Concession Facility Update

Superintendent Righton informed the Parks Commission that the project was originally budgeted at \$180,000 but when Newman Architects finally took the plans to contractors they were familiar with, the estimate became \$400,000. The Village Staff then took the plans to several other general contractors and their estimates to date have been somewhat lower than Newman Architects. The concern is that the current design would draw bids that are much too high to be reasonably considered by the Village Board. The Staff is currently looking at a redesign that retains the toilet, though the water closets may need to be reduced from 3 units to 2 units, retains the concession storage room and the covered picnic area. The changes that the Staff suggested were forwarded to Ms. Myer-Smith for her professional opinion as to the functionality of these changes. Mr. Righton was hopeful that the Board will be able to approve a plan this year and the building can be built by next spring. The Finance and Administration Committee will receive an

update at its August 13 meeting. The Staff will seek input and direction from the Committee at that time.

C. Community Park Tot Lot Update

Superintendent Righton informed the Commission that at the Finance and Administration Committee meeting on August 13, he will ask for the Committee's support to bring the proposal for installation of the equipment to the Village Board later that same evening. The lowest proposal for installation came from the Kenneth Company in the amount of \$5,914.00, which was higher than budgeted amount of \$3,350.00. Mr. Righton had demonstrated to Village Administrator Modaff where the Parks budget can absorb the difference.

The playground equipment and the two benches have been ordered and are expected to come in the next few weeks. A tentative date of September 30 is being considered for the dedication of the tot lot.

7. OLD BUSINESS

A. Discussion -Midway Park

Commissioner Lazarski inquired if the goals at the north of the park have been removed. Mr. Righton responded that the goals have been put next to each other and turned north and south, so there will be no soccer played at the park this fall. The park is scheduled to be reseeded this fall to have it ready for use in the spring. The work will improve the safety of the soccer players.

B. Discussion – Children's Holiday Party

Superintendent Righton informed the Parks Commission that Santa & Mrs. Claus and the entertainment, Mr. Taps, have been contracted for the Holiday Party on December 9. The Commissioners will be purchasing gifts for the party over the next few months.

8. NEW BUSINESS

Superintendent Righton referred to a letter he had sent to Kandice Jacobs, President of the Willowbrook/Burr Ridge Kiwanis Club, soliciting their donation for the Children's Halloween party.

Superintendent Righton informed the Commission that the Village is sponsoring a Walk-A-Thon in October for donations toward the Kiwanis Club Foundation Fund. Details will be in the Fall Fun Guide.

9. ADJOURNMENT

MOTION: Made by Chairman Cobb, seconded by Commissioner O'Connor, to adjourn the regular meeting at the hour of 8:25 p.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

_____, 2007

Chairman

Minutes transcribed by Mary Partyka.